

From: engagement@fortworthtexas.gov
To: [CPE Community Engagement](#)
Subject: Mandatory Update Form Submitted
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Mandatory Update Form Submitted

Homeowner Association, Property Owners' Association, etc.	
Organization Name	Hawthorne Meadows Homeowners Association
If your organization has a generic email address, please add it here. (for example, RollingAcresHOA@yahoo.com, etc.)	contact@spectrumam.com
Website, if any (please insert link)	
Social Media, if any (please insert links)	
Mailing Address / P.O. Box	Spectrum AM 9800 Hillwood Pkwy Ste 140
City	Fort Worth
State/Province/Region	TX
Postal / ZIP Code	76177
How often do you hold elections?	Every year
Have you updated your bylaws in the past year?	No
If yes, please upload the most recent copy.	
Have you updated your Covenants, Conditions & Restrictions (CCRs) in the past year?	No

If yes, please upload the most recent copy below.	
How often does your resident board hold general membership meetings?	At least Quarterly
In what format do you usually meet?	Virtual
How do you notify residents about your meetings? Check all that apply.	Postal mail Email Social media
What's the best way for someone to find your meeting locations, dates and times?	Use the contact information provided on this form
Resident Contact 1	Damien Heitzer
Position/Office 1 (President, Chair, etc.)	President
Phone Number 1	254-630-2204
Email Address 1	damien.heitzer@gmail.com
Resident Contact 2	Nathan Sommer
Position/Office 2 (President, Chair, etc.)	Vice President
Phone Number 2	(920) 226-1968
Email Address 2	nate.r.sommer@gmail.com
Resident Contact 3	
Position/Office 3 (President, Chair, etc.)	
Phone Number 3	
Email Address 3	
Do you have a property management company?	Yes
Site Property Manager Name	Jaime Tijerina
Site Property Manager Phone	972-236-6215
Site Property Manager Email	jtijerina@spectrumam.com
Property Management Company Name	Spectrum Association Management
Property Management Company Email	contact@spectrumam.com
Property Management Company Phone	972-236-6239
Which of the contacts listed above is responsible for maintaining contact information and submitting this annual update to the City?	Resident Contact #1 above
Name of the individual who completed this form:	Jaime Tijerina
Today's Date	12/07/2022