

Article I: Name

The name of the organization shall be the “Hemphill Corridor Task Force”

Article II: Purpose

The Hemphill Corridor Task Force (HCTF) is a volunteer organization working toward the revitalization of Hemphill Street. Revitalization efforts will focus on promoting economic development, public safety, historic preservation and a pedestrian friendly urban environment through partnerships with the City of Fort Worth, community and businesses. The organizations boundaries are Hemphill Street between Vickery Boulevard to the north and I-20 to the south.

Article III – Organization

The Hemphill Corridor Task Force is a not for profit redevelopment organization registered with the City of Fort Worth.

Article IV: Officers and Their Election

Section 1 - The elected officers of HCTF which will make up the Executive Board shall be Chair, Vice-chair, Secretary and Treasurer.

Section 2 – The officers shall be selected from and elected by the membership at the election meeting in August. Terms of officers shall be two years with the election of Chair and Secretary being elected in odd numbered years and Vice-chair and Treasurer being elected in even number years. For the purpose of the first election the term of the Chair and Secretary will expire at the end of August of 2015 HCTF meeting and the terms of the Vice-chair and Treasurer will expire at the end of the August of 2014 HCTF meeting.

Section 3 – In the event of a vacancy in an office, the Executive Board will recommend a replacement to be affirmed by the membership to serve out the remainder of the officer’s term.

Section 4 – All HCTF officers and committee chairs must be active members in good standing.

Article V: Duties of the Officers

Section 1: Chair- It shall be the duty of the Chair to preside over the meetings of the Executive Board and Membership meetings.

Section 2: Vice-Chair-The Vice-Chair shall perform the duties of the Chair in the absence of that officer or as directed by the HCTF Chair or Executive Board

Section 3: Secretary- It shall be the duty of the Secretary to keep a record of the proceedings of the Membership meetings, Executive Board meetings and Community meetings. In case of absence of the Secretary at a meeting the Chair or Vice-Chair may appoint another HCTF member to record minutes of the meeting.

Section 4: Treasurer- It shall be the duty of the Treasurer to collect and receive all monies due to HCTF and be the custodian of its funds. The Treasurer shall disburse funds only at the request of the Chair or the Executive Board. The Treasurer shall also co-sign all checks with the signature of the HCTF Chair.

Once a year, the Treasurer shall submit financial records for a yearly audit to an Audit committee. The audit committee shall be made up of two Executive Board members and two general membership members. In order to maintain proper financial controls, all bank statements will be mailed to and reviewed first by the Vice-Chair prior to being passed on to the Treasurer. The Treasurer should not be related to or live in the same household as the Vice-Chair. In the event that the Vice-Chair is related to or in the same household as the Treasurer, the duty of receiving and reviewing bank statements shall pass to an unrelated member of the Executive Board appointed by the Executive Board.

Article VI: Executive Board

The Chair, Vice-Chair, Secretary, Treasurer and committee heads for the HCTF shall constitute the Executive Board for consideration of business in the interim between regular membership meetings. In order to transact business, two-thirds of the Executive Board must be present and at least a majority of those must vote in favor of an item.

Article VII: Membership

Section 1. Membership to HCTF is open to any stakeholder of Hemphill Street (resident, business, organization or institution), neighborhood associations with boundaries adjacent to the Hemphill Street corridor and any other person or organization interested in the HCTF purpose.

Section 2. Membership will be limited to one per individual, organization, neighborhood association, institution or business.

Section 3. Types of Membership

Full voting membership shall consist of:

- A. Individual membership
- B. Business membership
- C. Organization/Association membership
- D. Sustaining membership

Each membership type is allowed one vote

Section 4. Membership in HCTF shall be available without regard to race, color, creed, gender, sexual preference or national origin.

Section 5. The membership shall establish the annual dues for each of the above types of membership.

Section 6. Membership renewal dues must be paid by January 31st for the year. The previous year's members who have not paid dues by this date shall not be considered "Members in good standing" until twenty (20) days following payment of dues.

Section 7. New members may join at any time during the year and shall be considered "Members in good standing" twenty (20) days following payment of dues. Membership dues paid in the last three months of the year will include membership for the remaining months of that year in addition to the next year.

Section 8. All Members voting shall be: "in good standing," eighteen years of age, and identified on the membership application. Under no circumstances shall an individual be allowed to exercise more than one vote. (i.e. Proxy voting shall not be allowed nor is voting through more than one type of membership)

Article VII: Committees

Section 1. Committees shall be known as Standing Committees and Special Committees.

Section 2. Standing Committees may include a Bylaws Committee, Membership Committee, Community Development Committee, Business Development Committee, Audit Committee and other standing committee established by the Board of Directors to carry out the work of the HCTF.

Section 3. Special Committees may be established by the Executive Board.

Section 4. The HCTF Chairperson shall appoint the Chairs of all committees.

Article VIII: Meetings

Section 1. The HCTF will attempt to meet monthly and will hold no less than six regular membership meetings annually. Special meetings shall be held at the call of the Chair or upon written request of at least five members of the membership.

Section 2. The HCTF will attempt to hold at least one community meeting a year in order to gather information and understand the concerns related to Hemphill Street from the community at large.

Section 3. Any member of the Executive Board who is absent for three consecutive membership or Executive Board meetings without sufficient reason and after consideration of the Executive Board may be dropped from the Executive Board by majority vote from the membership.

Section 4. The Executive Board may approve the spending of up to \$500. Any amount in excess of \$500 must be approved by a majority vote from the membership present at a meeting.

Article IX: Nominations and Elections

Section 1. Two months prior to HCTF elections a Nominating Committee composed of five members will be established. Two members shall be appointed by the Chair of the Executive Board with guidance from the Executive Board, one to serve as Chair and Vice-Chair of the Nominating Committee. The remaining three members of the committee shall be appointed by the Executive Board from the general membership.

Section 2. The Nominating Committee shall present or email a slate of at least one candidate for each position to the general membership at least one month prior to the election. No nominations will be accepted without the consent of the nominee.

Section 3. At the election meeting the Nominating Committee shall present the slate to the membership. Additional nominations from the floor shall be called for at this time. No nominations from the floor will be accepted without the consent of the nominee.

Section 4. Elections shall be held by ballot at the election meeting. In the event of an unopposed slate, a voice vote shall be permitted on a motion approved by a majority of votes.

Article X: Amendments

Amendments and revisions to any part of these Bylaws shall be proposed for adoption by the Bylaws Committee and by a majority of the Executive Board with a notification and text of change being emailed to the membership one month prior to action being taken on the amendment or revision. Two-thirds of the members present and voting is required for the adoption of the proposed amendment or revision.

Article XI: Enactment

These Bylaws shall become effective April 24, 2013 and shall supersede all previous Bylaws of the Hemphill Corridor Task Force