

How to Set up an Automatic or Scheduled Payment

1. Sign in with your existing account or you can register a new one by clicking on the “Register” button as shown below.

Sign In

Instructions:

1. Sign in with your username and password.
2. If you don't have one, register for one.
3. If you don't want to register, but would still like to donate, you can proceed without registering.

Username ✓

Password ✓

[Forgot your password?](#)

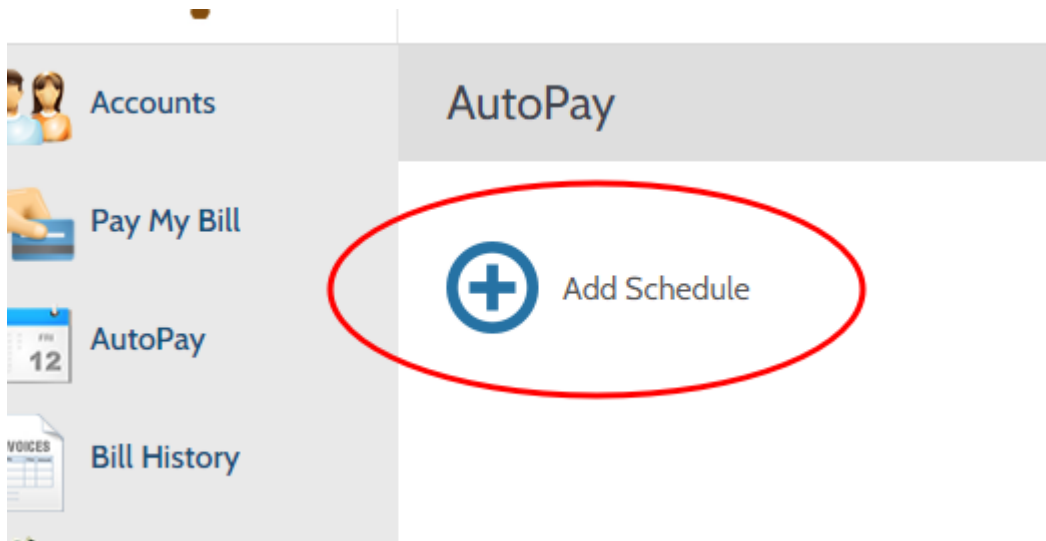
2. On successful sign in, you will be redirected to the donation page where will enter the amount and other details. Click “Donate” to continue.

Do not display my donation info publicly

- You will be redirected to our payment processor's website. Click on "Auto Pay" to continue setting up an automatic payment.



- If already have an automatic payment set up, you will see it listed here. If not, click on "Add Schedule" to continue.




5. Follow the on-screen instructions and click “Create Auto Pay’ to complete the process.

Frequency

Weekly Bi-Weekly



Monthly - fixed amount

Schedule Day

Sunday 

Please note that a payment scheduled for the current calendar day will be processed next week.

End Date (Optional)

Payment Amount

50.00


Total Amount

50.00

Payment Type

MasterCard

Account Number



By selecting the box, you authorize the above scheduled payments from the account shown. This authorization is valid until you cancel it through the customer portal or by calling your biller’s customer service number. Cancellation requests must be received at least 3 business days before the next scheduled payment due date.

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6. Congratulations. You’ve successfully set up an automatic payment.

Schedule Created

| | |
|-------------------|-----------------------|
| Confirmation # | [REDACTED] |
| Payment Type | COFW Donation Payment |
| Account # | [REDACTED] |
| Payment Method | [REDACTED] |
| Start Date | Jun 20, 2023 |
| Frequency | Weekly |
| Schedule Day | Sunday |
| Payment Amount | \$50.00 |
| Total Amount | \$50.00 |
| Next Payment Date | Jun 25, 2023 |

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