

# WESTCLIFF NEIGHBORHOOD ASSOCIATION

## BYLAWS

### ARTICLE I - NAME

The name of this organization shall be the Westcliff Neighborhood Association (WNA). A permanent mailing address shall be established and maintained by the Westcliff NA within the boundaries stated in Article III.

### ARTICLE II - PURPOSE

The purpose of the Westcliff Neighborhood Association is to provide an organized framework to promote, preserve, and enhance the quality of life in the Westcliff neighborhood.

### ARTICLE III - BOUNDARIES

The boundaries of the Association are:

To the North: Bellaire Drive South

To the South: Granbury Rd

To the East: Stadium/University

To the West: Trail Lake/Alton

### ARTICLE IV - MEMBERSHIP

A member of Westcliff NA shall be any person over the age of eighteen who rents or owns residential property within the Association boundaries. There will be three levels of membership. In order to vote, a member must be a resident member in good standing with the Association and be current on annual dues. Each household has one (1) vote. Non-resident property owners will be considered business members.

### ARTICLE V - DUES

Annual dues are \$10.00 per household for residents/\$10.00 for associate members/\$20.00 for business/non-profit members.

### ARTICLE VI - MEETINGS

Section 1. Regular meetings of Westcliff NA shall be held at least six times a year the first Thursday of the odd months. Meetings may be held more often as determined by the Executive Committee. Special meetings may be called by the President or any three (3) members.

Section 2. The members present at a meeting shall constitute a quorum.

Section 3. All meetings are open to all members.

## **ARTICLE VII - EXECUTIVE COMMITTEE**

Section 1. The elected officers shall constitute the Executive Committee of the Association.

Section 2. The Executive Committee shall supervise the affairs of the Association in accordance with its stated purposes and policies; set the agendas for the regular meetings; transact any business between meetings of the Association and report thereon at the next meeting; and make recommendations to the general membership on matters before the Association.

Section 3. The Executive Committee shall meet as required, usually on a monthly basis. These meetings shall be open to any members of the Association.

## **ARTICLE VIII - OFFICERS**

Section 1. The officers of Westcliff NA shall be the President, Vice President, Secretary and Treasurer.

Section 2. Officers shall assume their duties in January and shall serve for 1 year(s) until their successors are duly elected. Officers shall not serve in the same office for more than 2 consecutive terms.

Section 3. Any resident member in good standing of Westcliff NA is eligible for election to office.

Section 4. Officers shall be elected at the November meeting by a simple majority vote of members present.

Section 5. At the September meeting, the President shall appoint a nominating committee of at least three (3) members. Members of the nominating committee may not run for office. The nominating committee shall present a slate of one or more nominees for each office at the November meeting. Nominations from the floor shall be allowed at this time also.

Section 6. Vacancies in office shall be handled as follows:

A. In the event the President is unable to complete his/her term, the Vice President shall become the President for the unexpired portion of the term.

B. For other vacancies in offices other than the President, the President shall appoint a member to fill the unexpired term.

C. Unexcused absences as determined by the Executive Committee from three consecutive meetings shall constitute a vacancy of office.

Section 6. Upon retirement from office, each officer shall deliver to his/her successor, all records, papers, and other property belonging to the Association.

#### **ARTICLE X - PARLIAMENTARY AUTHORITY**

Procedures at all meetings shall be conducted with due regard to parliamentary practice with Robert's Rules of Order Newly Revised, serving as the authority on all points not covered specifically by these Bylaws.

#### **ARTICLE XI - AMENDMENTS**

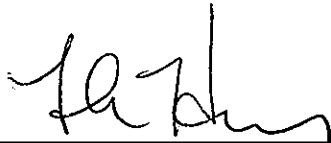
Amendments to these by-laws shall be announced thirty days prior to regular or special meetings.

Amendments to these Bylaws shall be made at any regular or special meeting by a two-thirds (2/3) vote of the resident members who are present and in good standing, provided that notice of such meeting contains the proposed amendment(s). Such amendments shall be effective as of the date of enactment.

#### **ARTICLE XII - DISSOLUTION**

Westcliff NA may be dissolved with the majority vote of the Executive Committee, provided that the disbursement of all monies and properties is acted upon prior to dissolution, and all liabilities and obligations of the corporation must be paid, satisfied and discharged.

ADOPTED by a majority vote of the membership at the meeting held on the 25th day of October, 2001.

  
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President