

To the Mayor and Members of the City Council**October 7, 2013**

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**SUBJECT: LIBRARY HOURS REALLOCATION**

Purpose: This Informal Report is to inform Council of the Library's recommendation to reallocate its service hours effective January 2, 2014.

Background: In FY2008/2009, overall library service hours were reduced by 12% with a corresponding loss of 45 APs and \$1.5 million. Periodically, the Library reviews its service hours to ensure that services are more convenient for customers and that service hours are more equitably distributed throughout the City. Staffing efficiencies resulting from the Library's FY2013 reorganization will allow the Library to address changes in usage patterns and geographic gaps in service hours. In making this recommendation, staff have analyzed daily and hourly usage for FY2011 and FY2012 and mapped libraries' weekly evening and closed schedules. Total available open hours will not change.

Recommendations:

- Add an evening by changing one day from morning to evening at Northwest Branch so all geographic areas have service two nights a week
- Change closed/open days at the following branch libraries to assure service availability 6 days weekly in all geographic areas:
 - East Berry
 - East Regional
 - eSkills Library & Job Center
 - Northside
- Change evenings hours at the following branch libraries to equalize evening service across the City:
 - E. M. Shamblee
 - Seminary South
 - Southwest Regional
 - Summerglenn
- Adjust branch hours so that each is open 40 hours per week:
 - Increase eSkills hours from 35 to 40 hours weekly
 - Decrease Butler Outreach Library Division (BOLD) from 45 to 40 hours weekly
 - Decrease Cavile Outreach Opportunity Library (COOL) from 45 to 40 hours weekly
- No change at the following locations:
 - Central
 - Diamond Hill/Jarvis
 - Ridglea
 - Riverside
 - Wedgwood

The public will be informed of the proposed changes October 8, 2013 through the following communication channels:

Posted proposed hours at each branch library that has a recommended change
Library's website
Information featured in City of Fort Worth publications
Facebook and Twitter
Library e-newsletter

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The Library will solicit comments and feedback via email to librarywebmail@fortworthtexas.gov through November 9, 2013.

After public input, at its December 5, 2013 meeting, the Library Advisory Board will review and comment on these recommended changes, to become effective January 2, 2014.

For further information or responses to questions, please contact Gleniece A. Robinson, Library Director, via email Gleniece.Robinson@FortWorthTexas.gov or via phone at 817-392-7706

**Tom Higgins
City Manager**