

To the Mayor and Members of the City Council**November 15, 2016**

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**SUBJECT: FY16 DELEGATED AUTHORITY****EXPLANATION OF FY2016 DELEGATED AUTHORITY:**

In September of 2015, the City Council approved the FY2016 City of Fort Worth Operating Budget through the Operating Budget Appropriation Ordinance. In Section 2 of the operating appropriation ordinance, the City Council authorized the use of "Delegated Authority". Delegated authority allows the City's Chief Financial Officer (CFO) the authority to take all necessary actions to effect transfers of monies that are designated in the budget for transfer among departments and certain funds of the City during the upcoming fiscal year.

In most instances, delegated authority is moving budgeted funds into specific projects or allowing departments the ability to raise appropriations to reflect certain incoming revenue that is designated for a specific purpose. Delegated authority ensures that the City's financial processes flow in the most efficient and effective manner possible.

The City's CFO is currently utilizing delegated authority in the following areas (through 09/30/2016):

- Park and Recreation Department (Special Purpose Fund \$207,357) – Appropriations raised by \$207,357 as class fees for courses taught at community centers became available
- City Manager's Office (Special Purpose Fund \$26,107) – Appropriations raised by \$26,107 to offset expenses associated with the MLK Committee and Hispanic Heritage
- Fire Department (Special Donations Fund \$120,594) – Appropriations raised by \$120,594 as donations became available
- Transportation and Public Works Department (Capital Projects Service Fund \$8,800,000) – Appropriations raised by \$8,800,000 as contributions from developers became available for specific projects
- Non – Departmental (General Fund \$4,777,811) – Departmental appropriations adjusted by \$4,777,811 for Separation Pay for various City departments, labor negotiation assistance with Police Officers Association, overage in audit contract for Financial Management Services, and assistance with electricity costs

If you have any questions or concerns, please contact Terry Hanson, the Assistant Director of the Performance and Budget Department at (817) 392-7934.

David Cooke
City Manager