

**TO THE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**September 27, 2016**

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**SUBJECT: MINORITY AND WOMEN BUSINESS ENTERPRISE ADVISORY COMMITTEE (MWBEAC) REORGANIZATION**

In an effort to ensure broad participation in City contracting opportunities, a Disadvantaged Business Enterprise Advisory Committee (DBEAC) was created by Resolution No. 1948, and adopted by City Council on September 7, 1993. The Committee was revised via Ordinance No. 12456 on March 26, 1996 and the name was changed to the Minority and Women Business Enterprise Advisory Committee (MWBEAC). The committee was restructured again via Resolution No. 3698 on December 16, 2008 to reflect a membership composed of one appointee of the Mayor and each member of the City Council and to redefine the specific duties and responsibilities of the committee.

Those duties include; serving in an advisory capacity to the City Council and the City Manager regarding the implementation of the M/WBE Ordinance and to provide periodic feedback to the City Manager and Council on its progress and effectiveness. Each member of the committee is appointed for a two year term with no member serving more than three consecutive terms.

Based on the results of the City’s availability and disparity study in 2009, the City established a 25% aspirational MBE subcontracting goal on all Non-Professional Service solicitations and a 15% goal for Small Business Enterprises (SBE). While the Office of Business Diversity has made progress in improving subcontracting opportunities for MBE’s on city contracts, there are still challenges in meeting and/or exceeding the aspirational goal primarily due to constraints related to vendor capacity and the number of firms certified to bid on City work. In order to address this issue directly, City staff is recommending a reorganization of the existing MWBEAC to focus and enhance the program’s efforts in capacity building initiatives. A stronger effort in partnerships is a key factor to improve MBE capacity, consequently staff is recommending that the MWBEAC be restructured in a manner that engages and promotes collaboration among our Chambers of Commerce, partner organizations that promote the utilization and growth of M/WBEs, as well as the City of Fort Worth’s internal departments who issue contracts.

The MWBEAC currently has four vacancies as appointees have resigned due to other commitments over the past several months. Additionally, two members will reach their term limit on September 30, 2016.

**Current MWBEAC Members:**

Council District	MWBEAC Representative	Term Expiration Date
1	VACANT	N/A
2	WILLIAM GIRON	SEPTEMBER 30, 2016 (TERM LIMIT)
3	VACANT	N/A
4	GLENDA THOMPSON	SEPTEMBER 30, 2016 (TERM LIMIT)
5	TAMMIE PIERCE	SEPTEMBER 30, 2016
6	VACANT	N/A
7	TERESA MOORE	SEPTEMBER 30, 2016
8	ROBYNE KELLY	SEPTEMBER 30, 2016
9	VACANT	N/A

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Staff recommends that the MWBEAC be reorganized and its mission be redirected to more directly impact MWBE capacity in the marketplace. The number of vacancies and the upcoming term limits of the current committee make it the ideal time to do so.

**Proposed New MWBEAC Members (Representatives from each of the following entities):**

Fort Worth Chamber of Commerce	Association of General Contractors
Fort Worth Metropolitan Black Chamber of Commerce	Tarrant County Contractor's Association
Fort Worth Hispanic Chamber of Commerce	North Central Texas Regional Certification Agency (NCTRCA)
US Pan Asian American Chamber of Commerce - Southwest	CFW Transportation & Public Works Department
Regional Hispanic Contractor's Association	CFW Water Department
Black Contractor's Association	CFW Property Management Department
Women's Business Council - Southwest	CFW Parks Department
DFW Minority Supplier Development Council	CFW Economic Development/Business Diversity Office

**Primary Mission:**

- The MWBEAC will focus on initiatives and efforts to increase the availability of vendors/contractors eligible to bid on City of Fort Worth projects and procurement opportunities.
- The MWBEAC will serve as the body that is charged with assisting City staff and consultants with the next Availability and Disparity Study currently planned for FY 19.

Staff will place a resolution for City Council consideration on the October 11, 2016 agenda to establish the reorganized committee. Once established, representatives will be solicited from each entity and the committee will begin convening to develop a work plan and meeting schedule.

If you have any questions concerning this information, please contact Robert Sturns, Director of Economic Development at (817) 212-2663.

**David Cooke**  
City Manager