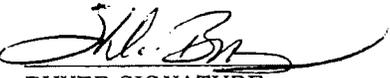


**City of Fort Worth
Purchasing Request for Waiver
of MBE/SBE Subcontracting/Supplier Goal**

PROJECT NAME: Summer Food Program

(Please check the appropriate box)

ITB RFP RFQ RFI CISV Other State Cooperative Program Reverse Auction
 Sole Source NOTE: All support documentation needs to be attached to this request.

<u>15-0113</u>	<u>\$900,000</u>	<u>961-15</u>
BID/PROJECT NO.	ESTIMATED BID/PROPOSAL DATE	NIGP CODE (if applicable) (Attach your mailing list)
	<u>8356</u>	<u>01/29/2015</u>
BUYER SIGNATURE	EXTENSION	DATE

Prior to advertisement, the contracting/managing department shall determine whether the bid/RFP is one which MBE/SBE requirements should not be applied. MBE/SBE requirements may be waived upon written approval of the M/WBE Manager. If one of the conditions listed below exists, the contracting/managing department shall notify the Manager via this form, stating the specific reason(s) for requesting a waiver.

If the contracting/managing department and the Manager are in conflict over the granting of a waiver, either may appeal to the City Manager, or designee, whose decision is final.

Please Check Applicable Reason:

- A. MWBE Office: A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the MWBE Office, in accordance with the M/WBE or BDE Ordinance, because the public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy; or
- B. MWBE Office: A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the MWBE Office, in accordance with the M/WBE or BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible; or
- C. MWBE Office: A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the MWBE Office, in accordance with the M/WBE or BDE Ordinance, because the application of the provisions of this ordinance will impose an economic risk on the City or unduly delay acquisition of the goods or services; or
- D. MWBE Office: A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the MWBE Office, in accordance with the M/WBE or BDE Ordinance, because the MWBE Waiver is based on the sole source information provided to the MWBE Office by the Purchasing Division Buyer.

Justify Commodity or Service Waiver Request:

The Parks and Community Service Department will use this agreement to provide meals to school aged children that participate in the summer program being offered at various community centers and non-profit organizations throughout the City. Therefore, subcontracting opportunities for MBE/SBE firm(s) are negligible.

Please use additional sheets, if needed

M/WBE OFFICE USE ONLY:

<input checked="" type="checkbox"/>	<u>Melani Villarreal</u>	<u>1-29-15</u>
Approved	Signature of M/WBE Authorized Personnel	Date
<input type="checkbox"/>	_____	_____
Not Approved	Signature of M/WBE Authorized Personnel	Date