

To the Mayor and Members of the City Council

June 14, 2011

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SUBJECT: SCHEDULE FOR MEETINGS TO DISCUSS THE NATURAL GAS AIR QUALITY STUDY – FINAL REPORT PREPARED BY EASTERN RESEARCH GROUP, INC.

The purpose of this Informal Report is to provide the schedule for meetings to discuss the Natural Gas Air Quality Study – Final Report prepared by Eastern Research Group, Inc. (ERG).

ERG is scheduled to deliver the Final Report to the City on June 30, 2011. The Final Report is expected to be several thousand pages in length including photographs, lab reports, etc. Staff proposes to use the internet as the primary avenue for distributing the Final Report and will work to have the Final Report posted by close of business on July 1, 2011. For those residents without computer access a hard copy of the report will be made available on July 8, 2011 for viewing at the Central Library located at 500 W. Third Street.

Based on the volume of data within the report, briefings will be provided to the Natural Gas Air Quality Study Committee, the Mayor and City Council, as well as the General Public. The following tentative schedule is proposed.

Audience	Date	Location
Natural Gas Air Quality Study Committee	Monday, July 18 at 3:00 p.m.	Pre-Council Chamber City Hall, 1000 Throckmorton Street
Mayor and City Council	Tuesday July 19 at 8:30 a.m.	Pre-Council Chamber City Hall, 1000 Throckmorton Street
General Public	Thursday, July 21 at 6:00 p.m.	Council Chamber City Hall, 1000 Throckmorton Street

Following the meetings, staff will report back to Council as necessary regarding the details of the meetings such as number of attendees, pertinent questions, etc.

Please refer any questions to Michael A. Gange, Assistant Director of TPW – Environmental Services Division at extension 6569.

Tom Higgins
Tom Higgins
 Interim City Manager