

**AUDIT COMMITTEE MEETING
TUESDAY, MARCH 22, 2016
1:00 P.M.
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

**FORT WORTH HOUSING FINANCE CORPORATION MEETING
TUESDAY, MARCH 22, 2016
(IMMEDIATELY FOLLOWING THE PRE-COUNCIL MEETING SCHEDULED TO BEGIN AT 3:00
P.M.)
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

**FORT WORTH LOCAL DEVELOPMENT CORPORATION MEETING
TUESDAY, MARCH 22, 2016
(IMMEDIATELY FOLLOWING THE FORT WORTH HOUSING FINANCE CORPORATION
MEETING)
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

**PRE-COUNCIL MEETING
TUESDAY, MARCH 22, 2016
3:00 P.M.
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

1. Report of the City Manager - **David Cooke, City Manager**
 - a. Changes to the City Council Agenda
 - b. Upcoming and Recent Events
 - c. Organizational Updates and Employee Recognition(s)
 - d. Informal Reports
 - [IR 9856](#): Southwest Municipal Court Facility - Operational Cost Comparison
 - [IR 9857](#): Proposed Update and Expansion of the Downtown Urban Design District
 - [IR 9858](#): Microsoft Windows 10 Deployment
 - [IR 9859](#): January 2016 - Sales Tax Update
 - [IR 9860](#): Update on North Main Street Trinity River Vision Bridge Construction and Associated Detour
 - [IR 9861](#): New Convention Hotel Development Update
 - [IR 9862](#): Neighborhood and Alliance Registration Policies
2. Current Agenda Items - **City Council Members**
3. Responses to Items Continued from a Previous Week

- a. [ZC-16-024](#) - (COUNCIL DISTRICT 2 - Sal Espino) - Atallah Zitoon, 2923 N. Houston Street; from: "A-5" One-Family to: "E" (applicant request), "ER" Neighborhood Commercial Restricted (Zoning Commission Recommendation) (Recommended for Approval as Amended by the Zoning Commission to "ER") **(Continued from March 1, 2016 by Council Member Espino)**
- b. [ZC-16-030](#) - (COUNCIL DISTRICT 6 - Jungus Jordan) - United American Financial, Inc., 809 Burleson Retta Road; from: "AG" Agricultural/"AO" Spinks Airport Overlay to: "A-43" One Family original request (Recommended for approval by Zoning Commission), "A-21" One Family (Requested by applicant after Zoning Commission meeting), "E" Neighborhood Commercial and "I" Light Industrial/"AO" Spinks Airport Overlay (Recommended for Approval by the Zoning Commission) **(Continued from March 1, 2016 by Council Member Jordan)**
4. Final Report of the Animal Shelter Task Force - **Charles Daniels, Task Force Chair and Dr. Max Dow, Dustin Deel, James Bias and Patrice Randle, Task Force Members**
5. Briefing on Blue Zones Certification of City Facilities - **Brian Dickerson, Human Resources and Barclay Berdan, Texas Health Resources**
6. City Council Requests for Future Agenda Items and/or Reports
7. Executive Session (PRE-COUNCIL CHAMBER) - **SEE ATTACHMENT A**
Attachment(s):
[Executive Session Agenda - Attachment A.pdf](#)

Fort Worth Pre-Council Chamber, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

ATTACHMENT A
EXECUTIVE SESSION
(PRE-COUNCIL CHAMBER, CITY HALL)
Tuesday, March 22, 2016

A. The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:

- a. Legal issues concerning terminal leave pay for civil service employees; and
- b. Legal issues concerning any item listed on today's City Council meeting agendas;

2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;

3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and

4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

B. The City Council may reconvene in open session in the Pre-Council Chamber and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

**CITY COUNCIL AGENDA
FOR THE MEETING AT 7:00 P.M. TUESDAY, MARCH 22, 2016
CITY COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

- I. CALL TO ORDER**
- II. INVOCATION** - Pastor Parish E. Lowery, Greater Friendship Missionary Baptist Church
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSIDERATION OF MINUTES OF REGULAR MEETING OF MARCH 1, 2016**
- V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA**
- VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF**
- VII. CONSENT AGENDA**

Items on the Consent Agenda require little or no deliberation by the City Council. Approval of the Consent Agenda authorizes the City Manager, or his designee, to implement each item in accordance with staff recommendations.

A. General - Consent Items

- 1. [M&C G-18685](#) - Authorize Reimbursement of Roadway Design and Construction Costs to the City of Burleson in the Amount of \$240,000.00 for its Construction of a Portion of McAlister Road Within the Limits of the City of Fort Worth and Adopt Appropriation Ordinance (COUNCIL DISTRICT 6)
- 2. [M&C G-18686](#) - Adopt Supplemental Appropriation Ordinances in the Amount of \$206,000.00 in the General Fund, in the Amount of \$632,000.00 in the Solid Waste Fund, in the Amount of \$99,000.00 in the Municipal Airports Fund and in the Amount of \$210,000.00 in the Information Technology Systems Fund for Fiscal Year 2015 Year End Budget Adjustments from Available Revenues and Decreasing Unaudited, Unassigned Fund Balance/Net Position as Noted (ALL COUNCIL DISTRICTS)
- 3. [M&C G-18687](#) - Authorize Payment of an Additional Premium for the End-of-Year Adjustment to the City's Commercial Property Policies for Calendar Year 2015 to HUB International Texas, Inc., Broker of Record, in the Total Amount of \$98,310.98 of the City's Multiple-Layered Property Insurance and Boiler and Machinery Insurance Policies (ALL COUNCIL DISTRICTS)
- 4. [M&C G-18688](#) - Authorize Settlement of the Claims Related to the Lawsuit Entitled Regina Kai Frances v. City of Fort Worth, Cause No. 342-271672-14, 342nd District Court, Tarrant County, Texas and Authorize Execution of Releases and Agreements Necessary to Complete the Settlement (ALL COUNCIL DISTRICTS)
- 5. [M&C G-18689](#) - Approve Findings of the Ground Transportation Coordinator Regarding the Application of Mohsen Said d/b/a DFW Airporter Executive VIP Transportation and Limo Services to Operate Three Limousines Within the City

of Fort Worth and Authorize Issuance of a Vehicle for Hire Operating License (ALL COUNCIL DISTRICTS)

6. [M&C G-18690](#) - Approve Findings of the Ground Transportation Coordinator Regarding the Application of Jason Executive Transportation Services, LLC, to Operate Ten Limousines Within the City of Fort Worth and Authorize Issuance of a Vehicle for Hire Operating License (ALL COUNCIL DISTRICTS)
7. [M&C G-18691](#) - Authorize Temporary Closure of Hulen Street from Bryce Avenue to Camp Bowie Boulevard from March 24, 2016 to May 22, 2016 for Drainage Utility Replacements and Full Concrete Pavement Reconstruction (COUNCIL DISTRICT 7)
8. [M&C G-18692](#) - Adopt Appropriation Ordinance for Funds Received from the Texas Department of Transportation in the Amount of \$457,269.00 for Fiscal Years 2015 and 2016, in Accordance with the Texas Department of Transportation Signal Maintenance Agreement for the Routine Operation and Maintenance of State-Owned Traffic Signals and for the Non-Routine Repair of State-Owned Traffic Signals (ALL COUNCIL DISTRICTS)

B. Purchase of Equipment, Materials, and Services - Consent Items

1. [M&C P-11847](#) - Authorize Execution of a Contract with SmartDrive Systems, Inc., in an Amount Up to \$190,888.00 for the First Year for a Driver Performance Monitoring System for the Property Management Department (ALL COUNCIL DISTRICTS)
2. [M&C P-11848](#) - Authorize Amendment to City Secretary Contract No. 46760 with Presidio Networked Solutions Group, LLC, in the Amount of \$419,432.76 Increasing the Total Contract Amount to \$7,347,071.00 for the Purchase of Additional Equipment and Services for the Network and Telephone Replacement Project and Call Recording Software for the Information Technology Solutions Department (ALL COUNCIL DISTRICTS)
3. [M&C P-11849](#) - Authorize Execution of an Agreement with ThyssenKrupp Elevator Corporation in an Amount Not to Exceed \$350,000.00 for the First Year, Using a Cooperative Contract for Elevator and Escalator Repairs and Service for the Public Events Department and Property Management Department Facilities (ALL COUNCIL DISTRICTS)

C. Land - Consent Items

1. [M&C L-15879](#) - Authorize Acquisition of a Fee Simple Interest in Approximately 14.1 Acres of Land Located at 1229 McPherson Road from Dung Dinh Ta, Chong Dinh Hoang Ta and Loc Dinh Ta, Owners, in the Amount of \$200,000.00, Pay Estimated Closing Costs Up to \$10,000.00 for a Total Cost Up to \$210,000.00, Dedicate Property as McPherson Park and Adopt Appropriation Ordinance (COUNCIL DISTRICT 8)

2. [M&C L-15880](#) - Authorize Acquisition of a Fee Simple Interest in a Total of 3.528 Acres of Land for Right-of-Way from Various Owners in the Amount of \$200,000.00 for the Blue Mound Road from Willow Springs to US Highway 287/81 Project and Pay Estimated Closing Costs in the Amount Up to \$4,000.00 for a Total Cost of \$204,000.00 (2014 BOND PROGRAM) (COUNCIL DISTRICT 7)
3. [M&C L-15881](#) - Authorize Acquisition of a Fee Simple Interest in Approximately 0.125 Acres of Land for Right-of-Way Located at 8496 Old Denton Road from Ricky W. Collins in the Amount of \$36,000.00 and Pay Estimated Closing Costs in the Amount of \$1,400.00 for a Total Cost of \$37,400.00 for the North Riverside Drive, North Tarrant Parkway to Old Denton Road, Project No. 02272 (2014 BOND PROGRAM) (COUNCIL DISTRICT 4)
4. [M&C L-15882](#) - Authorize Acquisition of a Fee Simple Interest in Approximately 0.428 Acres of Land for Right-of-Way and 0.185 Acres of Land for a Temporary Construction Easement Located at 8107 Old Denton Road from Basem and Riad Nimri in the Amount of \$121,570.00 for the North Riverside Drive, North Tarrant Parkway to Old Denton Road, Project No. 02272 and Pay Estimated Closing Costs in the Amount of \$4,000.00 for a Total Cost of \$125,570.00 (2014 BOND PROGRAM) (COUNCIL DISTRICT 4)

D. Planning & Zoning - Consent Items - None

E. Award of Contract - Consent Items

1. [M&C C-27639](#) - Authorize Execution of a Communications System Agreement with the City of Azle for Participation in the City of Fort Worth's Public Safety Radio System for Interoperable Communications in Mutual Aid or Other Multi-Agency Operations at No Cost to the City of Fort Worth (ALL COUNCIL DISTRICTS)
2. [M&C C-27640](#) - Authorize Execution of Change Order No. 2 to City Secretary Contract No. 45640 with JLB Contracting, LLC., in the Amount of \$345,750.36 to Rehabilitate Street Sections of College Avenue, Junius Street, Medford Road and Stratford Park Drive, Thereby Increasing the Total Contract Amount to \$1,814,596.45 for Hot Mix Asphaltic Concrete 2014-3 Street Rehabilitation and Adopt Appropriation Ordinances (COUNCIL DISTRICTS 8 and 9)
3. [M&C C-27641](#) - Ratify Application for and Authorize Acceptance of the Texas Department of Transportation Fiscal Year 2017 Comprehensive Selective Traffic Enforcement Program Grant in the Amount of \$171,968.00, Authorize Execution of Related Grant Agreements, Authorize Transfer in the Amount of \$43,028.00 for the City's Grant Match Requirement and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
4. [M&C C-27642](#) - Authorize Execution of a Professional Services Agreement with Mike Pietsch, P.E. Consulting Services, Inc., in the

Amount of \$78,000.00 for Consulting Services in Preparation of the City's 2016 Insurance Service Organization Rating Evaluation (ALL COUNCIL DISTRICTS)

5. [M&C C-27643](#) - Authorize Execution of an Engineering Agreement with TranSystems Corporation d/b/a TranSystems Corporation Consultants in the Amount of \$393,056.00 for Water and Sanitary Sewer Replacement Contract No. 2016, WSM-B, Provide for Project Costs and Contingencies in the Amount of \$108,000.00 for a Project Total in the Amount of \$501,056.00 and Adopt Appropriation Ordinances (COUNCIL DISTRICT 2)
6. [M&C C-27644](#) - Authorize Execution of Amendment No. 4 to City Secretary Contract No. 42955 with Alan Plummer Associates, Inc., in the Amount of \$407,846.00 for a Total Revised Contract Cost in the Amount of \$1,737,370.40 for Engineering and Design Services for the Casino Beach/Watercress Water and Sewer Improvements Phase 3 at Lake Worth and Adopt Appropriation Ordinances (COUNCIL DISTRICT 7)
7. [M&C C-27645](#) - Authorize Execution of Change Order No. 2 to City Secretary Contract No. 46001 with S.J. Louis Construction of Texas, Ltd., in the Amount of \$510,547.22 for a Total Revised Contract Cost of \$15,888,708.07 for Construction of the South Shore Sanitary Sewer Replacement Main 253, Part 3 and Adopt Appropriation Ordinances (COUNCIL DISTRICT 4)

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. Notice of Claims for Alleged Damages and/or Injuries

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

1. Upcoming and Recent Events
2. Recognition of Citizens
3. Approval of Ceremonial Travel

XI. PRESENTATIONS BY THE CITY COUNCIL

1. Changes in Membership on Boards and Commissions

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

1. Recognition of the Harmony School of Innovation Winners at the Fort Worth Regional Science Fair
2. Presentation by UNT Health Science Center's Center for Geriatrics

XIII. RESOLUTIONS

1. A Resolution Approving the Removal of T.M. Higgins and Susan Alanis as Managers and Appointing Fernando Costa and Aubrey Thagard as Managers of the Villas of Eastwood Terrace, LLC
2. A Resolution Confirming Secured Funding and Commitment for the Relocation of the United States Air Force B-58 Hustler Aircraft To Fort Worth

XIV. ORDINANCES

XV. REPORT OF THE CITY MANAGER

A. Benefit Hearing - None

B. General

1. [M&C G-18693](#) - Approve Verification of Historic Site Tax Exemption for Properties Located at 400 Commerce Street, 2305 Irwin Street, 1330 6th Avenue, 1415 South Henderson Street, 2226 West Rosedale Street South, 1301 Elizabeth Boulevard, 2116 6th Avenue, 2225 Washington Avenue, 1112 West Arlington Avenue, 304 West Cannon Street, 1608 South Adams Street, 1700 Berkeley Place and 2304 Edwin Street (COUNCIL DISTRICT 9)
2. [M&C G-18694](#) - Adopt Resolution Authorizing Settlement of all Claims with Total E&P (USA), Inc., and Total Gas & Power North America, Inc., Related to the Lawsuit in Cause No. 48-268798-13, 48th District Court, Tarrant County, Texas, Authorize Execution of all Agreements Necessary to Complete the Settlement and Authorize the City Manager to Execute Amendments to Gas Leases with Respect to Total E&P Interests (ALL COUNCIL DISTRICTS)
3. [M&C G-18695](#) - Confirm Appointment of Joel Aguilar Villanueva as a Commissioner on the City of Fort Worth Firefighters' and Police Officers' Civil Service Commission to Serve for the Remainder of a Three-Year Term Expiring on October 1, 2018 (ALL COUNCIL DISTRICTS)
4. [M&C G-18696](#) - Authorize Acceptance of the Donation of a Flatbed Trailer Valued in the Amount of \$1,699.00 from the Fort Worth Police Department Bike Support Group (ALL COUNCIL DISTRICTS)
5. [M&C G-18697](#) - Conduct a Public Hearing and Adopt Ordinance Establishing Standards of Care for Youth Programs in the City of Fort Worth for 2016 (ALL COUNCIL DISTRICTS) **(PUBLIC HEARING)**
 - a. Report of City Staff
 - b. Citizen Presentations
 - c. Council Action

C. Purchase of Equipment, Materials, and Services - None

D. Land - None

E. Planning & Zoning - None

F. Award of Contract

1. [M&C C-27646](#) - Authorize Contract to be Paid to Lowell Denton of Denton, Navarro, Rocha, Bernal, Hyde and Zech., P.C., in an Amount Up to \$80,000.00 to Assist the City as a Consultant to the City Manager in Fort Worth Police Labor Association Negotiations (ALL COUNCIL DISTRICTS)
2. [M&C C-27647](#) - Authorize Execution of Economic Development Program Agreement with Woodmont Outlets at Alliance, LP, and AIL Investment, LP, for the Development of an Outlet Mall

and Other Retail, Commercial, Hotel and/or Rental Residential Space to be Located at the Northeast Corner of I-35 and SH 170 North of Cabela's (COUNCIL DISTRICT 7)

XVI. ZONING HEARING

1. [ZC-16-024](#) - (CD 2) - Atallah Zitoon, 2923 N. Houston Street; from: "A-5" One-Family to: "E" (applicant request), "ER" Neighborhood Commercial Restricted (Zoning Commission recommendation) **(Recommended for Approval as Amended by the Zoning Commission to "ER") (Continued from a Previous Meeting)**
2. [ZC-16-030](#) - (CD 6) - United American Financial, Inc., 809 Burleson Retta Road; from: "AG" Agricultural/"AO" Spinks Airport Overlay to: "A-43" One-Family original request (Recommended for approval by Zoning Commission), "A-21" One-Family (Requested by applicant after Zoning Commission meeting), "E" Neighborhood Commercial and "I" Light Industrial/"AO" Spinks Airport Overlay **(Recommended for Approval by the Zoning Commission) (Continued from a Previous Meeting)**
3. [ZC-16-034](#) - (CD 9) - Hutson RE, Inc., 2717 Wingate Street; from: "A-5" One-Family to: "UR" Urban Residential **(Recommended for Approval by the Zoning Commission)**
4. [ZC-16-035](#) - (CD 9) - Chrome Construction, 2628 Boyd Avenue; from: "A-7.5" One-Family/TCU Residential Overlay to: "B" Two-Family/TCU Residential Overlay **(Recommended for Denial by the Zoning Commission)**

XVII. CITIZEN PRESENTATIONS

XVIII. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B

XIX. ADJOURNMENT

According to the City Council Rules of Procedures, individual citizen presentations shall be limited to three minutes, and group presentations shall be limited to ten minutes. At the Mayor's discretion, time limits may be reasonably extended.

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ATTACHMENT B
EXECUTIVE SESSION
(PRE-COUNCIL CHAMBER, CITY HALL)
Tuesday, March 22, 2016

A. The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:

- a. Legal issues concerning terminal leave pay for civil service employees; and
- b. Legal issues concerning any item listed on today's City Council meeting agendas;

2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;

3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and

4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

B. The City Council may reconvene in open session in the Pre-Council Chamber and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.



**Audit Committee
Agenda**

**Tuesday, March 22, 2016
1:00 pm
Pre-Council Chambers
1000 Throckmorton Street
Fort Worth, Texas**

Committee Members

Council Member Jungus Jordan, Chair
Council Member Zim Zimmerman, Vice Chair

Council Member Cary Moon
Council Member Dennis Shingleton

City Staff

Patrice Randle, City Auditor
Terry Holderman, Assistant City Auditor
Maleshia Farmer, Sr. Assistant City Attorney
Debra Johnson, Administrative Assistant

I. CALL TO ORDER

II. ACTION ITEMS

- A. Approval of February 9, 2016 meeting minutes

III. BRIEFINGS

- A. Presentation of Preliminary Results Related to the Fiscal Year 2015 External Audit - Deloitte & Touche, LLP

IV. EXECUTIVE SESSION

- A. The Audit Committee will conduct a closed meeting, as necessary, to seek advice of its attorneys regarding the following matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (1) any item listed on today's agenda.

V. FUTURE AGENDA ITEMS

- A. Requests for future agenda items
- B. The next meeting is scheduled for April 12, 2016, 1:00 PM

VI. ADJOURN

Please Note: A quorum of the City Council may be attending this meeting for informational purposes. Members of the City Council who are not on the Committee will not be deliberating or voting on matters before the Committee.

ASSISTANCE AT THE PUBLIC MEETING

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**CITY OF FORT WORTH, TEXAS
REGULAR AUDIT COMMITTEE MEETING MINUTES
FEBRUARY 9, 2016**

Committee Members Present:

Council Member Jungus Jordan, Chair
Council Member Zim Zimmerman, Vice Chair
Council Member Dennis Shingleton

Committee Members Absent:

Council Member Cary Moon

City Staff Present:

Patrice Randle, City Auditor
Terry Holderman, Assistant City Auditor
Maleshia Farmer, Sr. Assistant City Attorney
Debbie Johnson, Administrative Assistant

I. CALL TO ORDER

With a quorum of the Audit Committee Members present, Council Member Jordan called the regular session of the Audit Committee to order at 1:05 p.m. on Tuesday, February 9, 2016, in the Pre-Council Chambers of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas 76102.

II. ACTION ITEMS

A. Approval of December 8, 2015 meeting minutes

Motion: Council Member Zimmerman made a motion, seconded by Council Member Shingleton that the minutes of the Regular meeting of December 8, 2015, be approved. The motion carried unanimously 3 ayes to 0 nays.

III. BRIEFINGS

A. Single Audit Presentation – Aaron Bovos, Chief Financial Officer

Chief Financial Officer, Aaron Bovos, provided an update on the Single Audit and the External Audit in perspective to where the City was for FY2015. Bovos indicated that great progress had been made on the external audit. As of last week, the City was about 73% complete, the updated number as of yesterday was 81%. City staff and Deloitte have completed the review of beginning balance testing. Deloitte currently has nine (9) sections under review: debt, property taxes, leases, investments, accounts receivable, cash, compensated absences, proprietary expense and underlying data testing for OPEB and workers' compensation.

Mr. Bovos stated that nine grant programs (eight federal/one state) were selected for the Single Audit related to the OMB A-133 Circular. Current entity classification is low-risk while last year's entity classification transitioned from low-risk to non-low risk. Progress on the grant programs is 85% to 95% complete with one exception. The COPS Hiring Program, which is expected to be completed within the next couple of weeks, is 50% complete.

Mr. Bovos provided an analogy to distinguish the difference between findings and significant deficiencies. Using the analogy of a car being driven ten miles over the speed limit, he provided the following clarification: to be pulled over would be commensurate with an audit; to receive a warning a deficiency; and to receive a ticket a finding. That being said, the federally funded Community Development Block Grant Program (CDBG) has one finding. The challenge is related to the calculation of retirement expense allocated to the grant versus to the home department cost center employees are assigned to. He stated it is a system configuration find of which they are currently working through with ERP. With respect to the corrective action plan, they have begun work with the auditors and departments.

Mr. Bovos continued his analogy identifying warnings (deficiencies) with five grant programs. First, the deficiency with the Department of Justice (Police) is cleared. Second, the deficiency regarding allowable costs with the Highway Planning & Construction Grant (TPW) has been cleared. The remaining deficiencies are as follows.

- Third, the Summer Food Program (Parks & Recreation/Neighborhood Services), has a significant deficiency relating to reimbursements not matching services (number of meals and categories requested at different sights) and expenses exceeding amounts stipulated by the grant.
- The Highway Planning & Construction Grant's (TPW) second deficiency, relates to suspension and debarment validation. This significant deficiency was identified by Deloitte. Mr. Bovos explained there was verification the vendor was not on the list of suspended and debarred companies but documentation of verification was not retained. Chair Jungus Jordan asked if there were any contracts with debarred firms. Bovos clarified there were not.

Chair Jungus Jordan noted the internal auditor also identified deficiencies with the Summer Food Program. He said the internal and external auditors seem to parallel. He mentioned we are on schedule again and our CAFR is moving along. It looks like there is a lot of improvement over previous years and the point is to make sure public resources are being used appropriately. He is hoping to be able to say congratulations on March 22nd when the final report from Deloitte will be presented. The abbreviated report will be presented to the Audit Committee with the full briefing being presented to the Mayor and Council on the 22nd as well.

- Fourth, the Homeland Security Grant Program (Fire) faced significant deficiencies for timeliness of closeout of grants.
- Fifth, the Clean Water State Revolving Funds (CWSRF) had two significant deficiencies regarding (1) timely submission of reports [currently working through differences in opinion based on our records and pushing back and challenging Deloitte a little bit to make sure it is understood where the significant deficiency came from with respect to what our records show] and (2) older contracts not following suspension and debarment requirements. [Again Mr. Bovos stated, there was verification the vendor was not on the list of suspended and debarred companies but documentation of verification was not retained.]

As the presentation moved to the Single Audit Comparison of FY2014 versus FY2015, Mr. Bovos noted the FY2014 included additional audits. Respectively, the FY2014 vs. FY2015 comparison includes the following: number of total programs tested 14 vs. 9, number of findings 6 vs. 1 (with the one being subject to completion of the audit), and the percentage of the Single Audit completed through December 60% vs. 85%. He stated the audit is going well.

B. Update of FY2016 Annual Audit Plan – Patrice Randle, City Auditor

City Auditor, Patrice Randle presented a quick update of the status of the 2016 Annual Audit Plan. The list of audits presented visually were currently in progress by the internal audit shop. However, she wished to place emphasis on the Court Judicial Process audit stating multiple initiatives have been planned by the City Manager's Office to address Municipal Court operations. A survey was completed September 2015 that dealt with the Municipal Court and the Marshall's Office. In addition, the Office of Court Administration will be conducting audits to ensure collection practices are compliant. The Performance Office is planning to conduct a review of processes before and after the court system is implemented. Once the review is finished, we will be informed whether particular processes improved, remained the same, or have gotten worse. September 26th is an estimated completion date for an overview of Municipal Court by the National Center for State Court.

Internal Audit is proposing to delay the Court Judicial Review Process until after these initiatives have been completed. The rationale is to avoid duplicating effort and to take into account time that will be required of the municipal court staff. Once these initiatives are completed, we will review the results and make a conclusion as to whether an internal audit is warranted. If an audit is not warranted, we will follow up on audit recommendations to ensure management has implemented those recommendations.

Next, Ms. Randle responded to a question asked by Council Member Shingleton. In her reply, she said the Performance Office will review the processes of the Municipal Court. For example, they may review the wait time for the customer once the system is implemented to see whether the wait time has improved, remained the same, or has gotten worse. In other words, they will look at the return on investment.

C. Discussion of Automated Work Paper Software – Terry Holderman, Assistant City Auditor

Terry Holderman, Assistant City Auditor, presented the process for Automated Work Papers. First, funding designated in the General fund was set up in the general capital projects fund using salary savings from 2015, vacancies, and savings that resulted from cost conscious efforts from the office. Working with purchasing, cooperative agreements were considered in order to save money but none were found. Software specifications were drafted which included both the functional and technical capabilities of the software. Once the RFP was sent out three responses were received. Two of three were responsive to everything in RFP. Those two vendors provided software demonstrations. The audit staff conducted reference checks. Questions were developed to obtain additional information from the vendors. Once the vendor is selected, internal audit will go to the Mayor and Council for approval. If approved, the software will be installed; both internal training and vendor training will begin for users. The software will be implemented. The amount of money set aside is about \$110,000.00.

Council Member Shingleton asked the question, what is your timing? Mr. Holderman replied we will make the vendor selection within a couple of weeks. We are looking at a July/August time frame. Council Member Shingleton asked, does it require hardware? Mr. Holderman replied no, we can use the servers or utilize the cloud.

Vice Chair, Zimmerman asked the question, what are automated work papers? Mr. Holderman responded, everything is manual and on paper but automated working paper software allows you to scan hardcopies which will automatically be referenced and hyperlinks are used to locate information.

Automated working papers are streamlined and efficient. Instead of flipping through a binder you click on a hyperlink for electronic information.

Vice Chair, Zimmerman asked how much paper will you get out of what is electronically generated? Mr. Holderman replied we will still issue a hardcopy report. Everything else would be in electronic form. Vice Chair, Zimmerman asked, what work will be required to scan it in? What kind of paperwork will be generated electronically? Mr. Holderman replied everything we reference when we do audit work.

Ms. Randle explained if we go to another company, we scan their information into our system. What is scanned in is not what we are creating but what we receive from auditees since it is not always in electronic format. Audit working papers is a best practice for internal audit. Implementing automated software will allow us to generate more audits with the same resources.

Chair, Jungus Jordan asked whether automated work papers become available to the public as a public information request. Maleshia Farmer, Sr. Assistant City Attorney replied that generally audit work papers will not become available to the public they are not subject to open records.

I. EXECUTIVE SESSION

None

II. FUTURE AGENDA ITEMS

A. Requests for future agenda items

None

B. The next meeting is scheduled for March 22, 2016, 2:00 PM

III. ADJOURN

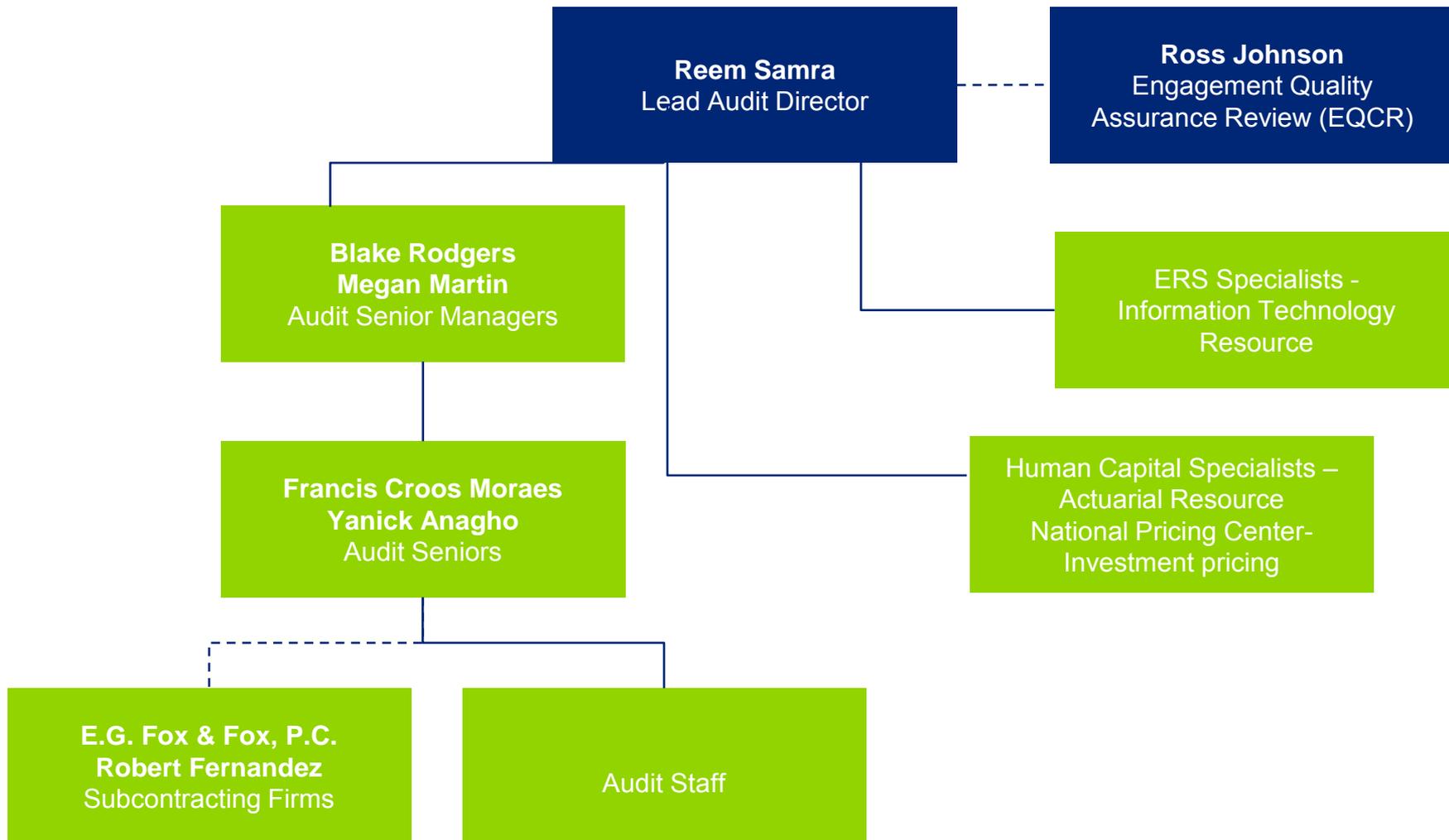
There being no further business, Council Member Jordan adjourned the meeting.

City of Fort Worth, Texas
Presentation to the Audit Committee
Year Ended September 30, 2015



Official Professional Services Sponsor

The Engagement Team



FY15 Reports to be Issued

- *Report on Financial Statements*
- *Single Audit*
- *Report On Internal Controls Over Financial Reporting and Report to Management*
- *Other Required Communication with the Audit Committee*
- *Agreed Upon Procedures Report – Budget Certification*
- *Standalone reports on financial statements for 6 blended component units*

Report on the Financial Statements

- Report on the financial statements to be dated March 25, 2016 and expected to be unmodified
- The opinion will include an *emphasis of a matter* for
 - Implementation of new accounting standards, GASB 68, Accounting and Financial Reporting for Pensions (an amendment of GASB Statement No. 27) and Government Accounting Standards Board Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date

Impact on Net Position and Fund Balances

	Government-wide Statement of Activities		Fund Level		
	Governmental Activities	Business- Type Activities	Water and Sewer	Stormwater	Non Major Enterprise Funds
Net Position/Fund Balance, September 30, 2014 as originally reported	\$ 914,239	\$ 2,215,767	\$ 1,850,206	\$ 73,739	\$ 290,352
Implementation of GASB 68 and 71					
Record net pension liability	(1,269,751)	(195,439)	(158,981)	(17,826)	(18,632)
Record deferred outflows for contributions made after	67,784	10,209	8,239	971	999
Write off of Previously recorded Net Pension Obligation	58,295	8,765	7,086	828	851
Net Position/ Fund Balance September 30, 2014 as restated	<u>\$ (229,433)</u>	<u>\$ 2,039,302</u>	<u>\$ 1,706,550</u>	<u>\$ 57,712</u>	<u>\$ 273,570</u>

Single Audit Report

- Total federal expenditures in 2015 were \$64.1 million and total state expenditures were \$ 60.4 million
- 9 Major programs tested covered 52% of total federal and 91.5% of state expenditures
- See summary of results on next page
- Management prepared a corrective action plan that is included in the Single Audit Report
- Findings Categories:
 - Controls: Material Weakness (MW), Significant Deficiency (SD) or Deficiency (D)
 - Compliance: Material noncompliance, Noncompliance

Federal Program	Finding Number	Controls over Compliance	Compliance findings
Community Development Block Grant	2015-003	Significant Deficiency – Allowable cost	Non compliance finding
Home Land Security Grant Program		No Significant Deficiency or Material Weakness Reported	None reported
Summer Food Program		No Significant Deficiency or Material Weakness Reported	None reported
Clean Water State Revolving Fund		No Significant Deficiency or Material Weakness Reported	None reported
Highway Planning and Construction		No Significant Deficiency or Material Weakness Reported	None reported
Federal Asset Forfeiture Program		No Significant Deficiency or Material Weakness Reported	None reported
Justice Assistance Grant Program		No Significant Deficiency or Material Weakness Reported	None reported
Cops Hiring Program		No Significant Deficiency or Material Weakness Reported	None reported
BNSF		No Significant Deficiency or Material Weakness Reported	None reported

Report on Internal Controls Over Financial Reporting and Report to Management

- Significant Deficiencies Identified:
 - Financial Accounting and Reporting
 - Accounting and Management of Capital Projects
- Management has included a corrective action plan in the management letter

Other Communications with Audit Committee

- We have issued a separate letter which summarizes required communications under Generally Accepted Auditing Standards
 - Passed and Recorded Adjustments
 - Accounting Estimates
 - Pension and OPEB liabilities
 - Actuarial liabilities related to self insurance
 - Accumulated Depreciation
 - Allowance for Doubtful Accounts
- Signed management representation letter can be obtained from management
- Received full cooperation of management during the audit

Sensitivity of Net Pension Liability to Change in Discount Rate (Note J)

	1% Decrease (5.98%)	Current Discount Rate (6.98%)	1% Increase (7.98%)	
Net pension Liability	\$2,028,166,000	\$1,529,000,000	\$1,118,959,000	

Significant Accounting Pronouncements – Effective in Upcoming Years

GASB Statement No. 72: Fair Value Measurement and Application

GASB Statement No. 75: Accounting and Financial Reporting Post Employment Benefits Other than Pensions

GASB Statement No. 77: Tax Abatement Disclosures

GASB Statement No. 80 Blending Requirements for Certain Component Units

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Component Units of the City of Fort Worth, Texas

Results of the Audit

Year Ended September 30, 2015



Official Professional Services Sponsor

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Scope of the Audits

Responsibility Under Generally Accepted Auditing Standards

Significant Accounting Policies

Accounting Estimates

Corrected and Uncorrected Misstatements

Additional Matters

Material Weaknesses reported

Appendix A – Summary of corrected adjustments

Scope of the Audit

Audit of the Financial statements as of and for the fiscal year ended September 30, 2015 of the following Corporations:

Alliance Airport Authority, Inc.

Fort Worth Sports Authority, Inc.

Fort Worth Central City Local Government Corporation

Fort Worth Housing Finance Corporation

Fort Worth Local Development Corporation including its component Lancaster Corridor Redevelopment, LLC

Our Responsibility Under Generally Accepted Auditing Standards

Our responsibility under generally accepted auditing standards has been described in our engagement letters.

The objective of a financial statement audit conducted in accordance with generally accepted auditing standards is to express an opinion on the fairness of the presentation of the Corporations' financial statements for the year ended September 30, 2015, in conformity with accounting principles generally accepted in the United States of America ("generally accepted accounting principles" and "GAAP"), in all material respects.

Our Responsibility Under Generally Accepted Auditing Standards (Continued)

We considered internal control over financial reporting relevant to the Corporations' preparation and fair presentation of the financial statements in order to design audit procedures that were appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Corporations' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Corporations' internal control over financial reporting. Our consideration of internal control over financial reporting was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses.

Accounting Policies and Practices

- Significant Accounting Policies

- The Corporations' significant accounting policies are set forth in Note 1 to each of the Corporations' financial statements.
- During the year ended September 30, 2015, there were no significant changes in previously adopted accounting policies or their application.
- We have evaluated the significant qualitative aspects of the Corporations' accounting practices, including accounting policies, accounting estimates and financial statement disclosures and concluded that after the corrections made by management, the policies are appropriate, adequately disclosed, and consistently applied. (See material weakness noted later).

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are ordinarily based on knowledge and experience about past and current events and on assumptions about future events. Accounting estimates reflected in the Corporations' 2015 financial statements include:

- Allowance for Doubtful Accounts
- Accumulated Depreciation

Corrected and Uncorrected Misstatements

UNCORRECTED MISSTATEMENTS

Our audit of the financial statements was designed to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. There were no uncorrected misstatements or disclosure items passed identified during our audits.

MATERIAL CORRECTED MISSTATEMENTS

Our audit of the financial statements was designed to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. The material misstatements that were brought to the attention of management as a result of our audit procedures and were corrected by management during the current period are listed by corporation in Attachment A.

Additional Matters

- **Disagreements with Management**
 - We have not had any disagreements with management related to matters that are material to the Corporations' 2015 financial statements.
- **Our Views About Significant Matters That Were The Subject of Consultation With Other Accountants**
 - We are not aware of any consultations that management may have had with other accountants about auditing and accounting matters during 2015.
- **Other Significant Findings or Issues Arising From the Audit Discussed, or Subject of Correspondence, with Management**
 - In our judgment, we received the full cooperation of the Corporations' management and staff and had unrestricted access to the Corporations' senior management in the performance of our audits.

Additional Matters (Continued)

Management Representations

We have made specific inquiries of the Corporations' management about the representations embodied in the financial statements. In addition, we have requested that management provide to us the written representations the Corporations are required to provide to their independent auditors under generally accepted auditing standards. Copies of the representation letters can be obtained from management.

Other Independent Public Accounting Firms That Performed Audit Procedures

We did not audit the financial statements of the Terrell Homes LLP which represents 100 percent of the assets, net position, and revenues of the discretely presented component unit of Fort Worth Housing Finance Corporation. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for Terrell Homes LLP, is based solely on the report of the other auditors.

Additional Matters (Continued)

Other Matters Paragraph – Required Supplementary Information

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements will not be affected by this missing information.

Control-Related Matters

We will issue a separate reports to you, dated March 25, 2016, containing certain matters involving the Corporations' internal control over financial reporting that we consider to be material weaknesses under standards established by the American Institute of Certified Public Accountants.

Material Weakness – Financial Accounting and Reporting

Financial reporting and accounting in a state and local government requires not only an understanding of the internal processes of the organization, but also a strong accounting knowledge and ability to analyze transactions to determine the proper recording of such transactions and the proper presentation in the financial statements. We understand that this is the first year the Corporations prepared basic financial statements on a standalone basis and therefore items that might not have been material in the context of the City of Fort Worth audit were identified during the audit process.

The issues that were identified during this process pertain to accrual accounting and financial reporting matters related to proper recording, identification of component units, presentation and classification of assets and liabilities, in addition to the adoption of formal accounting policies for revenue recognition, recording of liabilities and grant revenue and expenses, related party transactions, valuation of capital assets and assets held for sale.

Non-Compliance with Public Funds Collateral Act

Fort Worth Sports Authority, Inc.

The State of Texas Government Code - Chapter 2257 Collateral of Public Funds states that a deposit of public funds shall be secured by eligible security to the extent and in the manner required by SUBCHAPTER B of Section 2257. During the audit process we identified the Sports Authority was not in compliance as their year-end bank balance was not fully covered by insurance or collateral held by the bank.

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FORT WORTH HOUSING FINANCE CORPORATION
AGENDA

Tuesday, March 22, 2016

Immediately Following the Pre-Council Meeting Scheduled to Begin at 3:00 P.M.

City Hall, Pre-Council Chamber, Second Floor
1000 Throckmorton Street, Fort Worth, Texas 76102

Board of Directors

Salvador Espino, President	Dennis Shingleton, Director	Jungus Jordan, Director
Kelly Allen Gray, Vice President	Ann Zadeh, Director	Betsy Price, Director
Gyna M. Bivens, Secretary	Cary Moon, Director	Zim Zimmerman, Director

Staff Liaison: Fernando Costa, Assistant City Manager
Vicki S. Ganske, Senior Assistant City Attorney

1. **Call to Order** – Kelly Allen Gray, Vice President
2. **Approval of Minutes from the Meeting Held on March 1, 2016** – Kelly Allen Gray, Vice President
3. **Consider and Adopt Resolution Ratifying the Settlement of All Claims with Total E&P (USA), Inc. and Total Gas & Power North America, Inc., Related to the Lawsuit Entitled Fort Worth Housing Finance Corporation, Fort Worth Local Development Corporation, and Villas of Eastwood Terrace, LLC v. Chesapeake Energy Corporation, Chesapeake Operating, Inc., Chesapeake Exploration, LLC, Chesapeake Energy Marketing, LLC, Total E&P (USA), Inc., Total Gas & Power North America, Inc., Aubrey K. McClendon, and Dorchester Resources, L.P., Formerly Known as Arcadia Resources, L.P., Cause No. 352-272138-14, in the 48th District Court, Tarrant County, Texas**–Vicki S. Ganske, Senior Assistant City Attorney
4. **Executive Session:** The Fort Worth Housing Finance Corporation will conduct a closed meeting to:
 - a. Seek the advice of its attorneys concerning the following items that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (i) legal issues concerning any current agenda item; and
 - b. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and

- c. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.
- 5. **Requests for Future Agenda Items** –Kelly Allen Gray, Vice President
- 6. **Adjourn** – Kelly Allen Gray, Vice President

The Pre-Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail at least ADA@FortWorthTexas.gov 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Fort Worth, Sala del Consejo esta accesible para silla de ruedas. Se solicita a las personas con discapacidades que planean asistir a esta reunión y que necesitan acomodaciones, ayudas auxiliares o servicios tales como intérpretes, lectores o impresiones con letra grande, que se comuniquen con el Coordinador de la Asociación Americana de Discapitados (ADA) de la Ciudad llamando al teléfono (817) 392-8552 o por correo electrónico a ADA@FortWorthTexas.gov por lo menos 48 horas antes de la reunión, de modo que puedan hacerse los arreglos adecuados. Si la Municipalidad no recibe una notificación por lo menos 48 horas antes de la reunión, ésta hará un intento razonable para proporcionar las acomodaciones necesarias.

**CITY OF FORT WORTH, TEXAS
FORT WORTH HOUSING FINANCE CORPORATION
TUESDAY, MARCH 1, 2016**

Present:

President Salvador Espino
Vice President Kelly Allen Gray
Director Cary Moon
Director W.B. "Zim" Zimmerman
Director Gyna Bivens
Director Jungus Jordan
Director Dennis Shingleton
Director Ann Zadeh

City staff:

Fernando Costa, Assistant City Manager
Vicki Ganske, Senior Assistant City Attorney
Mary J. Kayser, City Secretary

1. Call to Order.

With a quorum present, President Espino called the meeting to order for the Board of Directors of the Fort Worth Housing Finance Corporation (Corporation) at 1:42 p.m. on Tuesday, March 1, 2016, in the Pre-Council Chamber of the Fort Worth Municipal Building, 1000 Throckmorton Street, Fort Worth, Texas.

2. Approval of Minutes from the Meetings Held on February 2, 2016.

Motion was made by Director Price and seconded by Director Zimmerman to approve the February 2, 2016, minutes of the Corporation as presented. The motion passed 9-0.

3. Written Reports.

President Espino referenced the following written reports and opened the floor for discussion on the reports.

- a. Financial Report through January 31, 2016

There was no discussion or action on this agenda item.

4. Presentation on Tax Exempt Bonds and the Corporation as Possible Issuer.

Mr. Aubrey Thagard, Assistant General Manager, Ms. Vicki Ganske, Sr. Assistant City Attorney, Mr. Denis McElroy, Sr. Assistant City Attorney, Mr. Dan Settle, Jr., Kelly Hart and Hallman, and Ms. Laura B. Alexander, First Southwest, provided a presentation on Tax Exempt Bonds.

There was no action taken on this item; it was for informational purposes only.

5. Executive Session.

President Espino stated that he had been advised that an Executive Session was not necessary on the following items:

- a. Seek the advice of its attorneys concerning the following items that are exempt from public disclosure under Article X, Section 9, of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (i) legal issues concerning any current agenda item; and
- b. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and
- c. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.

6. Requests for Future Agenda Items.

There were no requests for future agenda items.

10. Adjourn.

With no further discussion, President Espino adjourned the meeting of the Fort Worth Housing Finance Corporation Board at 2:19 p.m. on Tuesday, March 1, 2016.

These minutes approved by the Fort Worth Housing Finance Corporation Board of Directors on the ____ day of _____, 2016.

APPROVED:

Salvador Espino
President

Gyna M. Bivens
Secretary

ATTEST:

Mary J. Kayser
City Secretary

FORT WORTH LOCAL DEVELOPMENT CORPORATION

AGENDA

Tuesday, March 22, 2016

Immediately following the Fort Worth Housing Finance Corporation meeting scheduled to begin immediately following the Pre-Council meeting scheduled to begin at 3 P.M.

Pre-Council Chamber, Second Floor, City Hall
1000 Throckmorton Street, Fort Worth, Texas 76102

Board of Directors

Gyna M. Bivens, President	Dennis Shingleton, Secretary	Salvador Espino, Trustee
Cary Moon, Vice President	Betsy Price, Trustee	Ann Zadeh, Trustee
Zim Zimmerman, Treasurer	Kelly Allen Gray, Trustee	Jungus Jordan, Trustee

Staff Liaison: Jesus Chapa, Assistant City Manager
Leann Guzman, Senior Assistant City Attorney

- I. **Call to Order** – Gyna M. Bivens, President
- II. **Approval of March 1, 2016 Meeting Minutes** – Gyna M. Bivens, President
- III. **Briefings**
 - A. Discussion and Consideration of a Resolution to Authorize Settlement of the Portion of the Fort Worth Local Development Corporation Claims Against Total E&P (USA), Inc. and Total Gas & Power North America, Inc., Currently Pending in the 352nd District Court of Tarrant County, Texas in Cause NO. 352-272138-14, Styled Fort Worth Housing Finance Corporation, Fort Worth Local Development Corporation, and the Villas of Eastwood Terrace, LLC, v. Chesapeake Energy Corporation, et al and Authorize Execution of all Lease Documents and All Agreements Necessary to Complete the Settlement (ALL COUNCIL DISTRICTS) – Leann Guzman, Sr. Assistant City Attorney
 - B. Discussion and Consideration of a Resolution to Authorize a Lease Agreement with a Right to Purchase Option with CHM Industries, Inc., for Property Located at 4700 Blue Mound Road, a 130,000 Square Foot Industrial Facility – Robert Sturns, Economic Development Director
 - C. Discussion and Consideration of a Resolution to Authorize a Leasing Commission Agreement with Transwestern Commercial Services, Fort Worth, LLC for Property Located at 4700 Blue Mound Road - Robert Sturns, Economic Development Director

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- D. Discussion and Consideration of a Resolution to Authorize a License Agreement to Citizens Concerned with Human Dignity for the Temporary Use of 911 E. Rosedale – Ana Alvarado, Economic Development Manager

IV. Executive Session:

The Fort Worth Local Development Corporation’s Board of Trustees will conduct a closed meeting to:

- A. Seek the advice of its attorneys concerning the following items that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: legal issues concerning any current agenda item; and
- B. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and
- C. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.

V. Requests for Future Agenda Items –Gyna M. Bivens, President

VI. Adjourn –Gyna M. Bivens, President

The Pre-Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City’s ADA Coordinator at (817) 392-8552 or email ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

**CITY OF FORT WORTH, TEXAS
FORT WORTH LOCAL DEVELOPMENT CORPORATION
TUESDAY, MARCH 1, 2016**

Present:

President Gyna Bivens
Vice President Cary Moon
Treasurer W. B. “Zim” Zimmerman
Secretary Dennis Shingleton
Trustee Betsy Price
Trustee Salvador Espino
Trustee Jungus Jordan
Trustee Kelly Allen Gray
Trustee Ann Zadeh

City staff:

Jay Chapa, Assistant City Manager
Leann Guzman, Senior Assistant City Attorney
Mary J. Kayser, City Secretary

1. Call to Order.

With a quorum present President Bivens called the meeting to order for the Board of Directors of the Fort Worth Local Development Corporation (Corporation) at 2:21 p.m. on Tuesday, March 1, 2016, in the Pre-Council Chamber of the Fort Worth Municipal Building, 1000 Throckmorton Street, Fort Worth, Texas.

2. Approval of Minutes from the Meeting Held on February 2, 2016.

Motion was made by Trustee Price and seconded by Trustee Zimmerman to approve the February 2, 2016, minutes of the Corporation. The motion passed 9-0.

3. Briefings.

Ms. Ana Alvarado, Economic Development Manager, provided PowerPoint presentations on both of these items:

- A. Overview of the Fort Worth Local Development Corporation and Cost Benefit Analysis of the Property in its Inventory
- B. Update on Pinnacle Bank Place Project

There was no action taken on these items; they were for informational purposes.

4. Executive Session – President Bivens convened the executive session at 2:46 p.m., to discuss the following items:

- A. Seek the advice of its attorneys concerning the following items that are exempt from public disclosure under Article X, Section 9, of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (i) legal issues concerning any current agenda item; and

- B. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and
- C. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.

President Bivens adjourned the executive session at 3:05 p.m.

President Bivens reconvened the regular session of the Fort Worth Local Development Corporation at 3:06 p.m.

5. Requests for Future Agenda Items.

There were no requests for future agenda items.

6. Adjourn.

With no further discussion, President Bivens adjourned the meeting of the Fort Worth Local Development Corporation Board at 3:06 p.m. on Tuesday, March 1, 2016.

These minutes approved by the Fort Worth Local Development Corporation Board of Directors on the ____ day of _____, 2016.

APPROVED:

Gyna Bivens
President

ATTEST:

Dennis Shingleton
Secretary

Prepared and respectfully submitted by:

Mary J. Kayser, TRMC/MMC
City Secretary

**FORT WORTH LOCAL DEVELOPMENT CORPORATION
RESOLUTION OF THE BOARD OF TRUSTEES**

*Authorizing a Lease Agreement with CHM Industries, Inc.
for Property Located at 4700 Blue Mound Road,
a 130,000 Square Foot Industrial Facility*

WHEREAS, Fort Worth Local Development Corporation ("Corporation") is the owner of real property located at 4700 Blue Mound Road ("Property"), which Property is improved with a parking area and a 130,000 square foot building ("Building"), among other improvements;

WHEREAS, CHM Industries, Inc., ("CHM") desires to lease the Building and the parking area (collectively, "the Premises") from Corporation for the purpose of general office and manufacturing; and

WHEREAS, Corporation and CHM desire to enter into a lease for the Premises with a Right to Purchase the facility on or before April 31, 2018 for the greater of \$3,000,000.00 or appraised value.

NOW, THEREFORE, BE IT RESOLVED that the Corporation hereby authorizes a lease with CHM that provides the following:

- (1) A term of 5 years with two additional 5 year terms upon written notice to Landlord;
- (2) Rental in the amount of \$18,308/month, with an annual escalation of 3%, with CHM receiving the first year a base rental rate of \$9,154.00 to account for 6 months free rent:

Months 1 through 12:	\$ 9,154 per month
Months 13 through 24:	\$18,587 per month
Months 25 through 36:	\$19,423 per month
Months 37 through 48:	\$20,006 per month
Months 49 through 60:	\$20,606 per month

- (3) CHM will be responsible for all utilities and maintenance;
- (4) Corporation will be responsible for maintenance and repair of structural issues and the roof and foundation; and
- (5) Subject to inspections by Corporation of the building systems the Corporation will deliver all building systems including mechanical, electrical, plumbing and sprinkler system in good working order and will warrant for 365 days; and
- (6) CHM will pay the proportionate amount of ad valorem taxes attributable to the portion of the taxing parcel of which the Premises is a part, approximately 33% of the ad valorem taxes.

FURTHER RESOLVED, that the Secretary or any Assistant Secretary of the Corporation is hereby authorized and directed to certify the adoption of this Resolution.

Adopted this 22nd day of March, 2016.

By: _____
Secretary

**FORT WORTH LOCAL DEVELOPMENT CORPORATION
RESOLUTION
OF THE BOARD OF TRUSTEES**

*Authorizing a Leasing Commission Agreement with
Transwestern Commercial Services, Fort Worth, LLC
for Property Located at 4700 Blue Mound Road*

WHEREAS, Fort Worth Local Development Corporation ("Corporation") is the owner of real property located at Lot 1, Block 1, Hobbs Trailer Addition of the City of Fort Worth, Tarrant County, Texas, with a street address of 4700 Blue Mound Road ("Property") and of the 130,000 square foot facility located on the Property ("Facility");

WHEREAS, the broker, Transwestern Commercial Services, Fort Worth, LLC ("Transwestern"), has assisted in locating a tenant, CHM Industries, Inc., for the Facility;

NOW, THEREFORE, BE IT RESOLVED that the Corporation hereby authorizes a leasing commission agreement with Transwestern for the Facility that provides the following:

- (1) If and when Corporation enters into a lease agreement with a tenant for the Facility, Broker shall thereupon have fully earned a leasing commission;
- (2) Commission is 4.5% of the base rent or minimum rent;
- (3) Commission payments for the 5 year term of the lease shall be paid in 5 years as follows, unless CHM should exercise its option to purchase the property on or before April 31, 2018 at which time Transwestern will be paid its remaining commission in one lump sum upon closing of the sale:
 - 1st - \$4,943 (upon full execution of lease)
 - 2nd - \$10,037 (January)
 - 3rd - \$10,488 (January)
 - 4th - \$10,803 (January)
 - 5th - \$11,128 (January)

FURTHER RESOLVED, that the Secretary or any Assistant Secretary of the Corporation is hereby authorized and directed to certify the adoption of this Resolution.

Adopted this 22nd day of March, 2016.

By: _____
Secretary

**FORT WORTH LOCAL DEVELOPMENT CORPORATION
RESOLUTION
OF THE BOARD OF TRUSTEES**

**Authorizing a License Agreement to Citizens Concerned with
Human Dignity for the Temporary Use of 911 E. Rosedale**

WHEREAS, Fort Worth Local Development Corporation ("Corporation") is the owner of real property located at 911 E. Rosedale, Fort Worth, Texas ("Property"), which Property is unimproved ("Premises");

WHEREAS, Citizens Concerned with Human Dignity, a Texas non-profit, ("CCHD") desires to use the Premises on a short-term, temporary basis for the purpose of picnic-type activities in conjunction with the Historic Southside Juneteenth celebration; and

WHEREAS, Corporation desires to license the Premises to CCHD under the terms set forth herein below.

NOW, THEREFORE, BE IT RESOLVED that the Corporation hereby authorizes an exclusive license with CCHD that provides the following:

- (1) A term of three days, effective as of June 17, 2016 and ending on June 19, 2016;
- (2) Consideration will be paid by CCHD in the amount of \$40.00;
- (3) CCHD shall be responsible for keeping the Premises in good condition and by the end of the term shall return the Premises to as comparably close to the original condition of the Premises at the beginning of the term as possible; and
- (4) CCHD shall obtain insurance through the City of Fort Worth's Outdoor Events Ordinance Program.

FURTHER RESOLVED, that the Secretary or any Assistant Secretary of the Corporation is hereby authorized and directed to certify the adoption of this Resolution.

Adopted this 22nd day of March 2016.

By: _____
President



Updated March 17, 2016

City of Fort Worth
City Council Pre-Council Agenda Calendar

March 22, 2016

1:00 p.m. Audit Committee

*Fort Worth Housing Finance Corporation Meeting
(Immediately Following the Pre-Council Meeting)*

Fort Worth Local Development Corporation Meeting

(Immediately Following the Fort Worth Housing Finance Corporation Meeting)

3:00 p.m. Pre-Council Meeting

Continued Items:

- **ZC-16-024** - (COUNCIL DISTRICT 2 – Sal Espino) - Atallah Zitoon, 2923 N. Houston Street; from: "A-5" One-Family to: "E" (applicant request), "ER" Neighborhood Commerical Restricted (Zoning Commission Recommendation) (Recommended for Approval as Amended by the Zoning Commission to "ER") (**Continued from March 1, 2016 by Council Member Espino**)
- **ZC-16-030** - (COUNCIL DISTRICT 6 – Jungus Jordan) - United American Financial, Inc., 809 Burluson Retta Road; from: "AG" Agricultural/"AO" Spinks Airport Overlay to: "A-43" One Family original request (Recommended for approval by Zoning Commission), "A-21" One Family (Requested by applicant after Zoning Commission meeting), "E" Neighborhood Commerical and "I" Light Industrial/"AO" Spinks Airport Overlay (Recommended for Approval by the Zoning Commission) (**Continued from March 1, 2016 by Council Member Jordan**)
- o Final Report of the Animal Shelter Task Force [*Charles Daniels, Task Force Chair and Dr. Max Dow, Dustin Deel, James Bias and Patrice Randle, Task Force Members*]
- o Briefing on Blue Zones Certification of City Facilities [*Brian Dickerson, Human Resources and Barclay Berdan, Texas Health Resources*]

March 29, 2016

3:00 p.m. Pre-Council Meeting

- o Presentation of Results Related to the Fiscal Year 2015 External Audit by Deloitte & Touche, LLP [*Aaron Bovos, Financial Services Management and Reem Samra, Deloitte & Touche*]
- o Briefing on MWBE and Small Business Development [*Robert Sturns, Economic Development, Andre McEwing, North Central Texas Regional Certification Agency, Jorge Varela, TECH Fort Worth and Hayden Blackburn, IDEA Works FW*]



Updated March 17, 2016

City of Fort Worth
City Council Pre-Council Agenda Calendar

March 29, 2016 continued

- o Briefing on Development of Walsh Ranch [*Jay Chapa, City Manager's Office*]
- o Presentation on Historic Randol's Mill Valley Alliance, Inc. Demographic Study [*Dana Burghdoff, Planning and Development Department; and Robert Horton, Historic Randol's Mill Valley Alliance, Inc.*]

April 5, 2016

Monthly Zoning Meeting

11:00 a.m. Legislative and Intergovernmental Affairs Committee

1:00 p.m. Housing and Neighborhood Services Committee

3:00 p.m. Pre-Council Meeting

- o Overview of Significant Zoning Cases [*Dana Burghdoff, Planning and Development*]
- o Briefing on Selection of Consultant to Prepare Stockyards Form-Based Code [*Dana Burghdoff, Planning and Development and Lee Einsweiler, Code Studio*]
- o Briefing on Access and Parking for Cowtown Coliseum [*Kirk Slaughter, Public Events*]
- o Briefing on Proposed 2016 Debt Financings [*Aaron Bovos, Financial Management Services*]
- o Presentation on Website and Data Enhancements [*Susan Alanis, City Manager's Office, Whitney Rodriguez, Park and Recreation, Kevin Gunn, IT Solutions and Lynda Johnson, Performance Office*]
- o Enterprise Resource Planning (ERP) Update on Financial Plan and Upcoming Enhancements [*Kevin Gunn, Information Technology Solutions*]

April 12, 2016

1:00 p.m. Audit Committee

2:00 p.m. Infrastructure & Transportation Committee

3:00 p.m. Pre-Council Meeting

- o Presentation on Parks and Golf Capital Improvement Plan [*Richard Zavala, Park & Recreation*]
- o Briefing on Como Community Center [*Richard Zavala, Park & Recreation*]
- o Briefing on Capital Improvement Project Funding Status [*Jay Chapa, City Manager's Office*]
- o Presentation on Solid Waste Capital Improvement Program [*Brandon Bennett, Code Compliance*]
- o Presentation on Environmental Protection Capital Improvement Program [*Brandon Bennett, Code Compliance*]



Updated March 17, 2016

City of Fort Worth
City Council Pre-Council Agenda Calendar

April 19, 2016

3:00 p.m. Pre-Council Meeting

- o Briefing on Fair Housing Act [*Vicki Ganske, Law*]
- o Briefing on Control of Zika Virus [*Brandon Bennett, Code Compliance Department; and Veerinder (Vinny) Taneja, Tarrant County Public Health Department*]

April 26, 2016

3:00 p.m. Pre-Council Meeting (cancelled)

May 3, 2016

Monthly Zoning Meeting

11:00 a.m. Legislative and Intergovernmental Affairs Committee

1:00 p.m. Housing and Neighborhood Services Committee

3:00 p.m. Pre-Council Meeting

Continued Items:

- **M&C G-18624** - (ALL COUNCIL DISTRICTS) - Adopt Resolution Establishing Policy Regarding Use of City Right-of-Way and Other City Property for Certain Infrastructure Related to Wireless Communications Services (**Continued from March 1, 2016 by Staff**)
- o Overview of Significant Zoning Cases [*Dana Burghdoff, Planning and Development*]
- o Briefing on Proposed Policy for Use of City Property to Accommodate Wireless Communications Infrastructure [*Randle Harwood, Planning and Development*]

May 10, 2016

1:00 p.m. Audit Committee

2:00 p.m. Infrastructure & Transportation Committee

3:00 p.m. Pre-Council Meeting

**CITY OF FORT WORTH, TEXAS
REGULAR CITY COUNCIL MEETING
MARCH 1, 2016**

Present:

Mayor Betsy Price
Mayor Pro tem Salvador Espino, District 2
Council Member W.B. "Zim" Zimmerman, District 3
Council Member Cary Moon, District 4
Council Member Gyna Bivens, District 5
Council Member Jungus Jordan, District 6
Council Member Dennis Shingleton, District 7
Council Member Kelly Allen Gray, District 8
Council Member Ann Zadeh, District 9

Staff Present:

David Cooke, City Manager
Sarah Fullenwider, City Attorney
Mary J. Kayser, City Secretary

I. CALL TO ORDER

With a quorum of the City Council Members present, Mayor Price called the regular session of the Fort Worth City Council to order at 7:02 p.m. on Tuesday, March 1, 2016, in the City Council Chamber of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas.

II. INVOCATION – Deacon Mike Mocek, Holy Family Catholic Church

The invocation was provided by Deacon Mike Mocek, Holy Family Catholic Church.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. CONSIDERATION OF MINUTES OF REGULAR MEETING OF FEBRUARY 16, 2016

Motion: Council Member Allen Gray made a motion, seconded by Council Member Zimmerman, that the minutes of the Regular meeting of February 16, 2016, be approved. Motion passed 9-0.

V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

City Manager Cooke requested that Mayor and Council Communications G-18677 and C-27629 be removed from the Consent Agenda for individual consideration.

VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF

City Manager Cooke requested that Mayor and Council Communication G-18624 be continued to the May 3, 2016, Council meeting.

VII. CONSENT AGENDA

Motion: Council Member Allen Gray made a motion, seconded by Council Member Shingleton, that the Consent Agenda be approved as amended. Motion passed 9-0.

A. General - Consent Items

- 1. M&C G-18676 - Adopt Ordinance No. 22098-03-2016 Amending Chapter 17, Human Relations, Article 3, Discrimination, to Add Division 5, Reasonable Accommodation or Modification for Residential Uses and Authorize Settlement of All Claims Related to the Lawsuit Entitled United States of America, Plaintiff, and Ebby's Place, LLC, and Ben Patterson, Plaintiff-Intervenors v. City of Fort Worth, Texas, Civil Action No. 4:15-CV-00304-O, in the United States District Court for the Northern District of Texas, Fort Worth Division and Authorize Execution of a Consent Decree and All Agreements Necessary to Complete the Settlement (COUNCIL DISTRICT 2)**

- 3. M&C G-18678 - Authorize Amendment of Mayor and Council Communication G-18620 to Authorize Purchase of a Two-Year Excess Workers' Compensation Insurance Policy for Calendar Years 2016 and 2017 from Safety National Casualty Corporation Through McGriff, Seibels & Williams of Texas, Inc., in the Amount of \$497,529.00 Annually (ALL COUNCIL DISTRICTS)**

- 4. M&C G-18679 - Authorize Application for and Acceptance of Multiple Grants in an Amount Not to Exceed \$150,000.00 from Animal Welfare Organizations Including PetSmart Charities, Inc., to Support Animal Welfare Programs Including Pet Adoption Events Held Throughout the Year, Waive Indirect Costs and Adopt Appropriation Ordinance No. 22099-03-2016 (ALL COUNCIL DISTRICTS)**

- 5. M&C G-18680 - Authorize Transfers Totaling \$677,042.00 from the General Fund to the General Capital Project Fund and Vehicle Equipment Replacement Fund for Capital Outlays for Victory Forest Recreation Center and Adopt Appropriation Ordinance Nos. 22100-03-2016 and 22101-03 2016 (COUNCIL DISTRICT 9)**

B. Purchase of Equipment, Materials, and Services - Consent Items

1. **M&C P-11838 - Authorize Contract with Booth Research Group, Inc., in an Amount Up to \$136,400.00 for the First Year to Provide Validated Entry-Level Testing and Development of Written Examinations for the City's Human Resources Department in Coordination with the Fire Department and the Police Department (ALL COUNCIL DISTRICTS)**
2. **M&C P-11839 - Authorize Execution of an Agreement with Parkeon, Inc., in the Amount of \$160,000.00 for the First Year, for Pay and Display Parking Meters for the Transportation and Public Works Department (ALL COUNCIL DISTRICTS)**
3. **M&C P-11840 - Authorize Purchase Agreement with MSC Industrial Supply Company in the Amount of \$800,000.00 for the First Year for Maintenance, Repair and Operating Supplies for All Departments Using a Buyboard Cooperative Contract (ALL COUNCIL DISTRICTS)**
4. **M&C P-11841 - Approve Purchase of Sixteen Event Surveillance Camera Kits from Sigma Surveillance, Inc. d/b/a STS360, in the Amount of \$54,080.00, Using a Texas Association of School Boards Cooperative Contract for the Police Department (ALL COUNCIL DISTRICTS)**
5. **M&C P-11842 - Authorize Purchase Agreements with DLT Solutions, LLC, in an Amount Up to \$186,711.00 for Various Software Products and Licenses, Maintenance and Support Services, Using Cooperative Contracts for All City Departments (ALL COUNCIL DISTRICTS)**
6. **M&C P-11843 - Authorize Agreement with Sorenson Forensics, LLC, in the Amount of \$124,000.00, Using a Cooperative Contract for Professional Services to Train Police Crime Lab Staff for the Police Department (ALL COUNCIL DISTRICTS)**
7. **M&C P-11844 - Authorize a Sole Source Purchase Agreement in the Amount of \$136,602.00 for the Jurisdictional Crisis Incident Management - Incident Command Post Training and Certification from Texas A&M Engineering Extension Service for the Fire Department (ALL COUNCIL DISTRICTS)**
8. **M&C P-11845 - Authorize Purchase of One Re-Hab Truck from Sam Pack's Five Star Ford, Ltd. d/b/a Sam Pack's Five Star Ford, in the Amount of \$54,665.00, Using a Cooperative Contract for the Police Department (ALL COUNCIL DISTRICTS)**

- 9. M&C P-11846 - Authorize Purchase of One Rapid Deployment Vehicle from Sam Pack's Five Star Ford, LTD, d/b/a Sam Pack's Five Star Ford, in the Amount of \$64,842.00, Using a Cooperative Contract for the Police Department (ALL COUNCIL DISTRICTS)**

C. Land - Consent Items

- 1. M&C L-15871 - Authorize Acquisition of One Permanent Water Facility Easement in 0.441 Acres of Land Described as Block 1, Distribution Center, One Temporary Construction Easement in 1.32 Acres of Land Described as Block 1, Distribution Center from Kroger Texas L.P., One Permanent Water Facility Easement in 0.203 Acres of Land Described as John Edmonds Survey, Abstract No. 457, and One Permanent Water and Sanitary Sewer Facilities Easement in 0.533 Acres of Land Described as John Edmonds Survey, Abstract No. 457 from All Storage WPK GP, Inc., in the Amount of \$129,760.00 and Pay Estimated Closing Costs Up to \$5,000.00 for a Total Cost of \$134,760.00 for Deerfield Addition Water Main Improvements Project No. 02534 and Adopt Reimbursement Resolution No. 4601-03-2016 (COUNCIL DISTRICT 4)**
- 2. M&C L-15872 - Authorize Acquisition of a Fee Simple Interest in 0.215 Acres of Land Described as Lots 27 Through 29, Block 117, Chamberlin Arlington Heights, Second Filing Addition, Located at 5724 Helmick Avenue from Eric Charles Taylor in the Amount of \$16,800.00 and Pay Estimated Closing Costs Up to \$2,000.00 for a Total Cost of \$18,800.00, Dedicate Property as Parkland to be Added to Chamberlin Park and Adopt Appropriation Ordinance No. 22102-03-2016 (2014 BOND PROGRAM) (COUNCIL DISTRICT 3)**
- 3. M&C L-15873 - Authorize Acquisition of a Fee Simple Interest in 0.752 Acres of Land for Right-of-Way and a Permanent Drainage Facility Easement in 0.038 Acres on Property Described as Jose Chirino Survey, Abstract No. 265, Located at 12541 North Caylor Road from Priceless Real Estate Improvement Incorporated, in the Amount of \$130,000.00 and Pay Estimated Closing Costs Up to \$5,000.00 for a Total Cost of \$135,000.00 for the Timberland Boulevard and Park Vista Boulevard Project (2014 BOND PROGRAM) (COUNCIL DISTRICT 7)**
- 4. M&C L-15874 - Authorize Acquisition of a Fee Simple Interest in 0.334 Acres of Land for Right-of-Way on Property Located at 12860 Timberland Boulevard from Priceless Real Estate Improvement Incorporated in the Amount of \$138,894.00 and Pay Estimated Closing Costs in the Amount Up to \$5,000.00 for a Total Cost of \$143,894.00 for the Timberland Boulevard and Park Vista Boulevard Project (2014 BOND PROGRAM) (COUNCIL DISTRICT 7)**

5. **M&C L-15875 - Authorize Acquisition of a Fee Simple Interest in 0.307 Acres of Land for Right-of-Way and a Permanent Slope Easement in 0.032 Acres on Property Described as Jose Chirino Survey, Abstract No. 265, Located at 12800 Timberland Boulevard from Reginald and Julie Young in the Amount of \$56,200.00 and Pay Estimated Closing Costs Up to \$2,000.00 for a Total Cost of \$58,200.00 for the Timberland Boulevard and Park Vista Boulevard Project (2014 BOND PROGRAM) (COUNCIL DISTRICT 7)**

D. Planning & Zoning - Consent Items

1. **M&C PZ-3099 - Adopt Ordinance No. 22103-03-2016 Vacating Portions of 19th Street, 28th Street, Ridglea Lane, Westridge Avenue and an Alley in Block 510, Chamberlin Arlington Heights Addition to be Replatted by Ridglea LandCo, LLC, with the Adjoining Property for Additional Parking for a Proposed Assisted Living Facility (COUNCIL DISTRICT 3)**
2. **M&C PZ-3100 - Adopt Ordinance No. 22104-03-2016 Vacating Portions of Bluebonnet Drive, Bird Street, Scenic Hill Drive, Dell Street, Lillian Street and an Un-Named Right-of-Way to be Replatted by FW Bluff Land LP, with the Adjoining Property for the Scenic Village Multi-Family Development (COUNCIL DISTRICT 9)**

The following individuals completed speaker cards in support of Mayor and Council Communication PZ-3100 and were recognized by Mayor Price but did not wish to address Council:

Mr. Pretlow Riddick, 2925 Race Street
Mr. Brandon Hancock, 2925 Race Street
Mr. Chad Colley, 801 Cherry Street #950

E. Award of Contract - Consent Items

2. **M&C C-27630 - Authorize Appropriation Ordinance No. 22105-03-2016 and Supplemental Appropriation Ordinance No. 22106-03-2016 for Transfer of Gas-Related Revenues and Adopt Resolution No. 4602-03-2016 to Retain the Law Firm of Munsch Hardt Kopf & Harr, PC, as Outside Legal Counsel with Compensation Not to Exceed \$40,000.00 for Issues Related to Bankruptcy (ALL COUNCIL DISTRICTS)**
3. **M&C C-27631 - Authorize Execution of a Contract with Innovative Roadway Solutions LLC, in the Amount of \$473,178.22 for Emulsified Asphalt Fog Seal Application 2016 at Various Locations and Provide for Project Costs and Contingencies for a Total Project Amount of \$500,000.00 (COUNCIL DISTRICTS 3, 4 and 8)**

4. **M&C C-27632 - Authorize Execution of an Engineering Services Agreement with Halff Associates, Inc., in an Amount Not to Exceed \$225,045.00 for Infrastructure Improvements at the Intersection of Miller Avenue at Wilbarger Street (COUNCIL DISTRICTS 5 and 8)**
5. **M&C C-27633 - Authorize Execution of a Professional Services Agreement with 360 Clarus, LLC, in the Amount of \$250,000.00 for Hydraulic Modeling Assistance Contract (ALL COUNCIL DISTRICTS)**
6. **M&C C-27634 - Authorize Execution of a Consent to Deed of Trust Lien to Facilitate the Renewal and Consolidation of Three Existing Loans Into One Loan to Pay a Lien Release and Other Property Debts for Lease Site E-20 with Newone Hangars, LLC, at Fort Worth Spinks Airport (COUNCIL DISTRICT 6)**
7. **M&C C-27635 - Authorize Execution of an Engineering Agreement with Yaggi Engineering, Inc., in the Amount of \$73,200.00 for the Design and Engineering of Security Lighting Improvements at Twenty Park Sites and Provide for Design Phase Administration in the Amount of \$7,600.00 for a Total Anticipated Project Design Phase Cost of \$80,800.00 (2014 BOND PROGRAM) (COUNCIL DISTRICTS 2,3,6,7 and 8)**

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. **Notice of Claims for Alleged Damages and/or Injuries**

End of Consent Agenda.

A. General

2. **M&C G-18677 - Adopt Resolution Authorizing the City Attorney's Office to Seek Judicial Review of a Workers' Compensation Appeals Panel Decision Concerning Jorjana Urban (ALL COUNCIL DISTRICTS)**

Mr. Richard Van Houten, representing the Fort Worth Police Officers' Association, 2501 Parkview Drive, Suite 600, appeared before Council in opposition to Mayor and Council Communication G-18677.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Zadeh, that Mayor and Council Communication G-18677 be approved and Resolution No. 4603-03-2016 be adopted. Motion passed 9-0.

F. Award of Contract

1. **M&C C-27629 - Authorize Execution of an Artwork Acquisition Agreement with Dream Big Sculpture, LLC, in an Amount Up to \$30,000.00 for Purchase and Delivery of a Bronze Sculpture Titled, *Who Rescued Who*, to be Sited at the Entrance of Z Bonz Dog Park in North Z Boaz Park Located at 6950 West Camp Bowie Boulevard and Accession, *Who Rescued Who*, into the Fort Worth Public Art Collection (COUNCIL DISTRICT 3)**

Motion: Council Member Zimmerman made a motion, seconded by Mayor Pro tem Espino, that Mayor and Council Communication C-27639 be approved with appreciation. Motion passed 9-0.

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

1. **Presentation of Fort Worth Sister Cities' Student Ambassadors and Administration of Oath**

Mayor Price administered the Citizen Diplomat Oath to 70 Student Ambassadors from Fort Worth Sister Cities.

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

1. **Upcoming and Recent Events**

Mayor Price and Council Members Zimmerman, Moon, Shingleton and Allen Gray announced upcoming and recent events within the City and various Council districts.

2. **Recognition of Citizens**

There was no recognition of citizens.

3. **Approval of Ceremonial Travel**

There was no approval of ceremonial travel.

XI. PRESENTATIONS BY THE CITY COUNCIL

1. **Changes in Membership on Boards and Commissions**

There were no changes in membership on boards and commissions.

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

There were no presentations and/or communications from boards, commissions and/or City Council committees.

XIII. RESOLUTIONS

1. A Resolution Appointing the Board of Directors of FW Sports Authority, Inc.

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Zadeh, that Resolution No. 4604-03-2016 be adopted. Motion passed 9-0.

XV. ZONING HEARING

The Notice of Special Hearing set today as the date for the hearing in connection with recommended changes and amendments to Zoning Ordinance No. 13896 and that notice of the hearing had been given by publication in the *Fort Worth Star-Telegram*, the official newspaper of the City of Fort Worth, on February 14, 2016.

Mayor Price opened the public hearing.

- 1. ZC-15-148 - (CD 8) - F. W. Mason Heights, L. P., 2801 Moresby Street, 3801 W. G. Daniels Drive; from: PD916 Planned Development for all uses in "C" Medium Density Multifamily, with development standards; site plan required to: Amend PD916 to Planned Development for "C" Medium Density Multifamily and "D" High Density Multifamily and amend development standards to remove fencing and easement requirement and allow up to 30 units/ac.; site plan required (Recommended for Approval by the Zoning Commission)**

Mr. Michael Clark, 6750 Hillcrest Plaza Drive #325, Dallas, Texas, completed a speaker card in support of Zoning Docket ZC-15-148 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Allen Gray made a motion, seconded by Council Member Zadeh, that Zoning Docket ZC-15-148 be approved. Motion passed 9-0.

City Secretary Kayser advised that Mayor and Council Communication L-15876 was a companion to Zoning Docket ZC-15-167 and would be moved up on the agenda.

1. **M&C L-15876 - Consider Institution and Adoption of Ordinance for the Owner-Initiated Annexation of Approximately 51.6 Acres of Land in Tarrant County Located Along FM 156, South of Intermodal Parkway in the Far North Planning Sector (FUTURE COUNCIL DISTRICT 7)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Zimmerman, that Mayor and Council Communication L-15876 be approved and Ordinance No. 22107-03-2016 be adopted. Motion passed 9-0.

The City Council, at its meeting of February 16, 2016, continued Zoning Docket ZC-15-167:

2. **ZC-15-167 - (CD 7) - AIL Investment, LP, 13800-13900 blocks Blue Mound Road/SH 156; from: Unzoned to: "K" Heavy Industrial (Recommended for Approval by the Zoning Commission)(Continued from a Previous Meeting)**

Mr. Joseph Schneider, 13600 Heritage Parkway, completed a speaker card in support of Zoning Docket ZC-15-167 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-15-167 be approved. Motion passed 9-0.

3. **ZC-15-170 - (CD 7) - Jeffrey Tidwell, 1812-1814 Montgomery Street, 3604 Lafayette Street and 3605 Harley Street; from: "E" Neighborhood Commercial to: PD/E Planned Development for all uses in "E" Neighborhood Commercial plus bar in a separate building only as accessory to a restaurant; site plan included (Recommended for Approval as Amended to reduce the patio area by 800 sq. ft. to meet provided parking count)**

The following individuals completed speaker cards in support of Zoning Docket ZC-15-170 and were recognized by Mayor Price but did not wish to address Council:

Ms. Lafarris Zollinger Albee, 3612 Lafayette Avenue

Mr. David Albee, 3612 Lafayette Avenue

Mr. Steven Halliday, 1601 South Henderson

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-15-170 be approved as amended to reduce the patio area by 800 square feet to meet provided parking count. Motion passed 9-0.

4. **ZC-16-003 - (CD 7) - Andrew Blake, 3300 W. 4th Street; from: PD733 "PD/SU" Planned Development/Specific Use for residence with office for both units; site plan required to: Amend PD733 to add parking lot; site plan included (Recommended for Denial without Prejudice by the Zoning Commission)**

Ms. Lynnette Payne, 1547 North Highway 77, Italy, Texas, completed a speaker card in support of Zoning Docket ZC-16-003 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-16-003 be denied without prejudice. Motion passed 9-0.

- 5. ZC-16-012 - (CD 2) - Tarun Oberoi, 614 NW 22nd Street; from: "A-5" One-Family to: "PD/A-5" Planned Development for all uses in "A-5" One-Family plus triplex; site plan included (Recommended for Approval by the Zoning Commission**

Mr. Tarun Oberoi, 614 Northwest 22nd Street, appeared before Council in supported of Zoning Docket ZC-16-012 and provided handouts.

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-16-012 be approved. Motion passed 9-0.

- 6. ZC-16-020 - (CD 3) - Walsh Ranches Limited Partnership, Generally bounded by Patterson Branch Creek, Walsh Ranch Parkway & Old Weatherford Road; from: PD522 Planned Development for "PD/LDR" Low Density Residential, for all single-family uses in "A-43" One-Family through "R2" Townhouse/Cluster districts listed in the Walsh Planned Development Residential Use Table. A maximum of 14,785 dwelling units in permitted. Development standards shall be in accordance with each applicable single-family district as recorded in Ordinance #13896; site plan waived, and PD569 Planned Development for "PD/CC" Community Center for uses listed in the Walsh Planned Development District Use Table. Development standards shall be in accordance with "F" General Commercial district standards; site plan waived To: PD 569 Walsh Ranch 'PD/CC' Planned Development for Community Center, to add the following uses: retail sales accessory to community recreation center, country club, amphitheater, amusement outdoor, swimming pool HOA, hotel, motel, cottage or inn, business college or commercial school, greenhouse or plant nursery, recording studio, community garden, urban farming, electronic signs, amusement outdoor (temporary), temporary residences for attendees of educational, technical or artistic gatherings and amend the development standards to allow a maximum height of 65 feet for hotels, motels, cottages or inns and to allow electronic signs per Sect. 6.411; site plan waiver recommended. Walsh Planned Development Nonresidential Use Table attached as Exhibit A. (Recommended for Approval by the Zoning Commission)**

Mr. Tony Ruggeri, 500 West 7th Street, Suite 1235, completed a speaker card in support of Zoning Docket ZC-16-020 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-16-020 be approved. Motion passed 9-0.

- 7. ZC-16-022 - (CD 5) - Ahmed Gaafar Alkatheri, 4400-4412 (evens) E. Berry Street; from: "E" Neighborhood Commercial to: "FR" General Commercial Restricted (Recommended for Denial by the Zoning Commission)**

Motion: Council Member Bivens made a motion, seconded by Council Member Zadeh, that Zoning Docket ZC-16-022 be denied. Motion passed 9-0.

- 8. ZC-16-023 - (CD 3) - Walsh Ranches Limited Partnership, Generally bounded by Patterson Branch Creek, Walsh Ranch Parkway & future Quail Meadow; from: PD569 Planned Development for "PD/CC" Community Center for uses listed in the Walsh Planned Development District Use Table. Development standards shall be in accordance with "F" General Commercial district; site plan waived To: PD522 Planned Development for "PD/LDR" Low Density Residential, for all single-family uses in "A-43" One-Family through "R2" Townhouse/Cluster districts listed in the Walsh Planned Development Residential Use Table. A maximum of 14,785 dwelling units in permitted. Development standards shall be in accordance with each applicable single-family district as recorded in Ordinance #13896; site plan waiver recommended (Recommended for Approval by the Zoning Commission)**

Mr. Tony Ruggeri, 500 West 7th Street, Suite 1235, completed a speaker card in support of Zoning Docket ZC-16-023 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-16-023 be approved. Motion passed 9-0.

- 9. ZC-16-024 - (CD 2) - Atallah Zitoon, 2923 N. Houston Street; from: "A-5" One-Family to: "ER" Neighborhood Commercial Restricted (Recommended for Approval as Amended by the Zoning Commission to "ER")**

Mr. Atallah Zitoon, 4632 Moss Rose, appeared before Council in opposition to Zoning Docket ZC-16-024.

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-16-024 be continued to the March 22, 2016, Council meeting. Motion passed 9-0.

- 10. ZC-16-025 - (CD 7) - Weber Ridge, L. P., 9190 Tehama Ridge Parkway; from: "G" Intensive Commercial/I-35W Central Zone Overlay to: "PD/G" Planned Development for all uses in "G" Intensive Commercial/I-35W Central Zone Overlay plus hotel; site plan included (Recommended for Approval by the Zoning Commission)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-16-025 be approved. Motion passed 9-0.

- 11. ZC-16-026 - (CD 2) - Patriot Bank/Green Bank N.A., 6000 block Cromwell Marine Creek; from: "E" Neighborhood Commercial to: "A-5" One-Family (Recommended for Approval by the Zoning Commission)**

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-16-026 be approved. Motion passed 9-0.

- 12. ZC-16-027 - (CD 5) - Randol Mill Partners II, LTD, 650 John T. White Road North; from: "C" Medium Density Multifamily and "ER" Neighborhood Commercial Restricted to: "A-5" One-Family (Recommended for Approval by the Zoning Commission)**

Motion: Council Member Bivens made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-16-027 be approved. Motion passed 9-0.

- 13. ZC-16-030 - (CD 6) - United American Financial, Inc., 809 Burleson Retta Road; from: "AG" Agricultural to: "A-43" One-Family, "E" Neighborhood Commercial and "I" Light Industrial (Recommended for Approval by the Zoning Commission)**

Motion: Council Member Jordan made a motion, seconded by Mayor Pro tem Espino, that Zoning Docket ZC-16-030 be continued to the March 22, 2016, Council meeting. Motion passed 9-0.

- 14. ZC-16-031 - (CD 2) - Fort Worth Heritage Development, LLC, 124 E. Exchange Avenue; from: "PD/MU-2/DD" for Planned Development for High Intensity Mixed-Use plus stockyards, stables, and brewery and other uses as listed on Exhibit A; one-story 18 foot minimum height, and retain Historic Overlays; site plan required/Demolition Delay To: "PD/MU-2/HSE" for Planned Development for High Intensity Mixed-Use plus stockyards, stables, and brewery and other uses as listed on Exhibit A; one-story 18 foot minimum height, and retain Historic Overlays; site plan required/Highly Significant Endangered (Recommended for Approval by the Zoning Commission)**

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-16-031 be approved. Motion passed 9-0.

15. **ZC-16-032 - (CD 3) - Fort Worth ISD, 3816 Stadium Drive; from: "A-5" One-Family to: "CF" Community Facilities (Recommended for Approval by the Zoning Commission)**

Mr. Mike Naughton, 432 Glenwood Terrace, Hurst, Texas, completed a comment card in support of Zoning Docket ZC-16-032.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-16-032 be approved. Motion passed 9-0.

There being no one else present desiring to be heard in connection with the recommended changes and amendments pertaining Zoning Ordinance No. 13896 for the above-listed cases, Council Member Zimmerman made a motion, seconded by Council Member Allen Gray, that the hearing be closed and Ordinance No. 22108-03-2016 be adopted. Motion passed 9-0.

It appeared that the City Council set today as the date for a hearing for Zoning Docket ZC-16-033, Text Amendment of Chapter 2, Section 2.102 of Zoning Ordinance No. 13896, to include historical experience qualifications of members.

Mayor Price opened the public hearing.

16. **ZC-16-033 - (CD-ALL) - City of Fort Worth Planning & Development: Text Amendment: Amend Urban Design Commission Members to add Historical Experience Qualification; An Ordinance amending the Zoning Ordinance of the City of Fort Worth, being Ordinance No. 21653, as amended, codified as Appendix "A" of the Code of The City of Fort Worth, amending Chapter 2, "Review Bodies" to amend Section 2.102 'Urban Design Commission' to add experience in the field of history, architectural history, or other discipline related to historic preservation to the qualifications of members. (Recommended for Approval by the Zoning Commission)**

There being no one present desiring to be heard in connection with the Text Amendment, Council Member Zadeh made a motion, seconded by Mayor Pro tem Espino, that the hearing be closed, Zoning Docket ZC-16-033 be approved and Ordinance No. 22109-03-2016 be adopted. Motion passed 9-0.

XVI. REPORT OF THE CITY MANAGER

B. General

1. **M&C G-18624 - Adopt Resolution Establishing Policy Regarding Use of City Right-of-Way and Other City Property for Certain Infrastructure Related to Wireless Communications Services (ALL COUNCIL DISTRICTS) (Continued from a Previous Meeting)**

Mr. William Francis, 112 East Pecan, Suite 550, San Antonio, Texas, completed an undecided speaker card relative to Mayor and Council Communication G-18624 and was recognized by Mayor Price but did not wish to address Council.

It was the consensus of the City Council that Mayor and Council Communication G-18624 be continued to the May 3, 2016, Council meeting.

- 2. M&C G-18681 - Authorize Revisions to the Fiscal Year 2016 Solid Waste Capital Improvement Plan in the Total Amount of \$3,000,000.00 to Include Funding for Litter Abatement Equipment and Household Hazardous Waste Collection Facilities and Adopt Appropriation Ordinances (ALL COUNCIL DISTRICTS)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that Mayor or Council Communication G-18681 be approved and Supplemental Appropriation No. 22110-03-2016 and Appropriation Ordinance No. 22111-03-2016 be adopted. Motion passed 9-0.

- 3. M&C G-18682 - Approve Request of Downtown Fort Worth Initiatives, Inc., for Temporary Street Closures from April 11, 2016 Through April 18, 2016 to Accommodate the 2016 Main Street Fort Worth Arts Festival (COUNCIL DISTRICT 9)**

Motion: Council Member Zadeh made a motion, seconded by Council Member Bivens, that Mayor and Council Communication G-18682 be approved. Motion passed 9-0.

City Secretary Kayser advised that Mayor and Council Communication G-18683 and G-18684 would be heard under one motion

Mayor Price opened the public hearings.

- 4. M&C G-18683 - Conduct a Public Hearing and Adopt Ordinance to Redesignate the 28th Street/Meacham Area as Fort Worth Neighborhood Empowerment Reinvestment Zone No. 37 (COUNCIL DISTRICTS 2 and 4) (PUBLIC HEARING)**
- 5. M&C G-18684 - Conduct a Public Hearing and Adopt Ordinance to Redesignate the Rolling Hills Area as Fort Worth Neighborhood Empowerment Reinvestment Zone No. 8R (COUNCIL DISTRICT 8) (PUBLIC HEARING)**

a. Report of City Staff

Ms. Sarah Odle, Neighborhood Services Department, appeared before Council and provided a staff report.

b. Citizen Comments

There were no citizen comments.

c. Council Action

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Bivens, that the public hearings be closed, Mayor and Council Communications G-18683 and G-18684 be approved and Ordinances No. 22112-03-2016 and 22113-03-2016 be adopted. Motion passed 9-0.

D. Land

2. **M&C L-15877 - Consider Approval of a Timetable for Proposed Owner-Initiated Annexation and Authorize Staff to Prepare a Service Plan for Approximately 1.46 Acres of Land in Tarrant County Located at the Southwest Corner of W.J. Boaz and Old Decatur Road (FUTURE COUNCIL DISTRICT 7)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that Mayor and Council Communication L-15877 be approved. Motion passed 9-0.

3. **M&C L-15878 - Adopt Resolution Authorizing Condemnation by Eminent Domain to Acquire a Permanent Drainage Facility Easement in 0.129 Acres of Land and a Fee Simple Interest in 4.098 Acres of Land for Right-of-Way from Property Owned by Jarvis Porter, Mary S. Porter Rabe, Ann Porter Wilder and Priscilla Porter Speed Located in Abstract No. 1268, Tract 8A and 8A2, James Rightly Survey, Tarrant County, Fort Worth, Texas, for the Blue Mound Road from Willow Springs Road to US Highway 81/287 Project (2014 BOND PROGRAM) (COUNCIL DISTRICT 7)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Allen Gray, that Mayor and Council Communication L-15877 be approved and that the Fort Worth City Council adopt Resolution No. 4605-03-2016 authorizing use of eminent domain to acquire a permanent drainage facility easement in 0.129 acres of land and a fee simple interest in 4.098 acres of land for right-of-way from Jarvis Porter, Mary S. Porter Rabe, Ann Porter Wilder and Priscilla Porter Speed, needed for the Blue Mound Road from Willow Springs Road to US Highway 81/287 Public Project. The property is near the intersection of Blue Mound Road W. and Willow Springs Road and is located in Abstract No. 1268, Tract 8A & 8A2, James Righly Survey, Fort Worth, Tarrant County, Texas. The property is described by metes and bounds and depicted by survey exhibits attached to this Mayor and Council Communication. Motion passed 9-0.

F. Award of Contract

- 1. M&C C-27636 - Authorize Execution of an Addendum to the Lease Agreement with DOCUmentation of North Texas, Inc., City Secretary Contract No. 45231 and Authorize Services Agreement for Printers and Multi-Functional Devices in the Combined Amount Not to Exceed \$1,240,019.54 for the First Year and the Combined Amount Not to Exceed \$6,200,097.70 Over a Term of Five Years, Using a Cooperative Agreement (ALL COUNCIL DISTRICTS)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Allen Gray, that Mayor and Council Communication C-27636 be approved. Motion passed 9-0.

- 2. M&C C-27637 - Authorize Execution of a Five-Year Tax Abatement Agreement with Triple-S Braswell, LLC, for the Construction of an Industrial Building on Property Located at 2950 Braswell Drive in the 28th Street/Meacham Neighborhood Empowerment Zone (COUNCIL DISTRICT 2)**

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Bivens, that Mayor and Council Communication C-27637 be approved. Motion passed 9-0.

3. **M&C C-27638 - Authorize Execution of Amendment No. 1 in the Amount of \$57,164.00 for Pre-Construction Professional Services and Amendment No. 2 in the Amount Not to Exceed \$335,000.00 for Pre-Construction Professional Services Related to Project Cost Estimating Services to the Construction Manager at Risk Agreement with McCarthy Building Companies, Inc., for the Hemphill Street Extension from Lancaster Avenue to Vickery Boulevard (COUNCIL DISTRICT 9)**

Motion: Council Member Zadeh made a motion, seconded by Council Member Bivens, that Mayor and Council Communication C-27636 be approved. Motion passed 9-0.

XVI. CITIZEN PRESENTATIONS

Council Member Moon presented a Certificate of Recognition to Mr. Drew Sanders, Author of *The Garden of Eden: The Story of a Freedman's Community in Texas*.

XVII. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B

XVIII. ADJOURNMENT

There being no further business, Mayor Price adjourned the Regular meeting at 7:54 p.m.



TO: The Honorable Mayor and City Council Members
FROM: Mary J. Kayser, City Secretary
DATE: March 22, 2016
SUBJECT: Appointments to Boards/Commissions/Committees

Per action taken by the Legislative and Intergovernmental Affairs Committee at their March 1, 2016, meeting, Chairman Shingleton is bringing forward the following appointments for your consideration:

Downtown Design Review Board:

Ms. Gwendolyn Harper to Place 1 (Downtown Resident), with term expiring October 1, 2017

Mr. Kirk Millican to Place 5 (Architect), with term expiring October 1, 2017

Capital Improvements Plan Advisory Committee:

Mr. George Felan (replacing Mr. C.L. "Les" Neuman, Neighborhood Community Representative)

Applications and resumes as appropriate were provided to you by separate communication. If you have any questions, please contact me at (817) 392-6161.

To the Mayor and Members of the City Council

March 22, 2016

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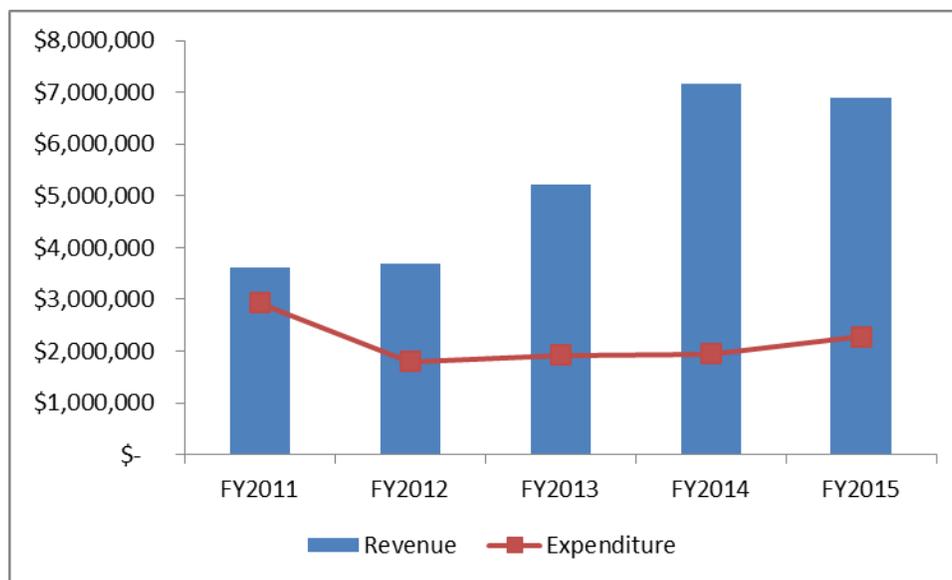


SUBJECT: SOUTHWEST MUNICIPAL COURT FACILITY – OPERATIONAL COST COMPARISON

The purpose of this Informal Report is to provide information related the revenue collection contributed to the Southwest Municipal Court Facility in comparison to its operational costs.

The Southwest Municipal Court Facility was opened in July 2011. The major objective was to provide a convenient and easily accessible full service facility in Southwest Fort Worth for citizens. The new facility allowed for expanded dockets for scheduling cases with the addition of 2 new courtrooms for bench trials. Currently, the activity at this facility includes court functions related to Code and Attorney Plea dockets, Teen Court, cashier services and in-house collections. Since opening, both Code Compliance and the Water Departments have operated at the facility. Code Compliance maintains office space which continues to offset the cost that would be incurred for leasing space in southwest Fort Worth. As of February 26th, the Water Department closed its satellite payment center at this facility.

The chart below shows the full financial picture from inception through FY2015 (4 years operational). It illustrates that the revenue collection at the Southwest Municipal Court has consistently exceeded the cost of operating the facility.



To the Mayor and Members of the City Council

March 22, 2016

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SUBJECT: SOUTHWEST MUNICIPAL COURT FACILITY – OPERATIONAL COST COMPARISON

Southwest Municipal Court Financial Summary

	FY2011	FY2012	FY2013	FY2014	FY2015
Revenue	\$ 3,616,530	\$ 3,679,977	\$ 5,217,553	\$ 7,172,804	\$ 6,895,137
Expenditure	\$ 2,935,196	\$ 1,798,652	\$ 1,918,522	\$ 1,939,487	\$ 2,280,877
Variance	\$ 681,334	\$ 1,881,325	\$ 3,299,031	\$ 5,233,317	\$ 4,614,260
Positions	14	21	17	18	23

Note: FY2011 includes the one-time funding related to the renovation and startup costs for a total of \$2.9M.

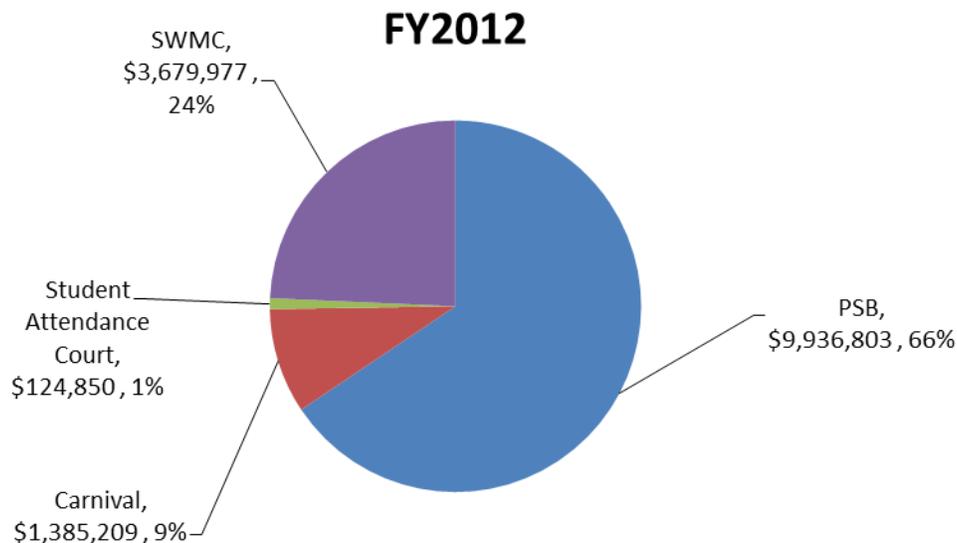
Municipal Court Services General Fund Financial Summary

	FY2011	FY2012	FY2013	FY2014	FY2015
Revenue	\$20,638,624	\$17,633,600	\$20,147,286	\$16,763,356	\$16,712,548
Expenditure	\$16,800,150	\$17,174,407	\$16,800,150	\$15,970,053	\$16,856,302
Variance	\$3,838,475	\$459,192	\$3,347,136	\$793,303	(\$143,754)

The Municipal Court Services Department contributed to the General Fund fund balance annually until FY2015. Nevertheless, the department continues fiscal prudence in managing expenditures. As a result, the adopted budget for FY2015 was \$17,299,039 with total expenditures of \$16,856,302 for savings of \$442,737.

Revenue by Location

Total Revenue - \$15,145,417



To the Mayor and Members of the City Council

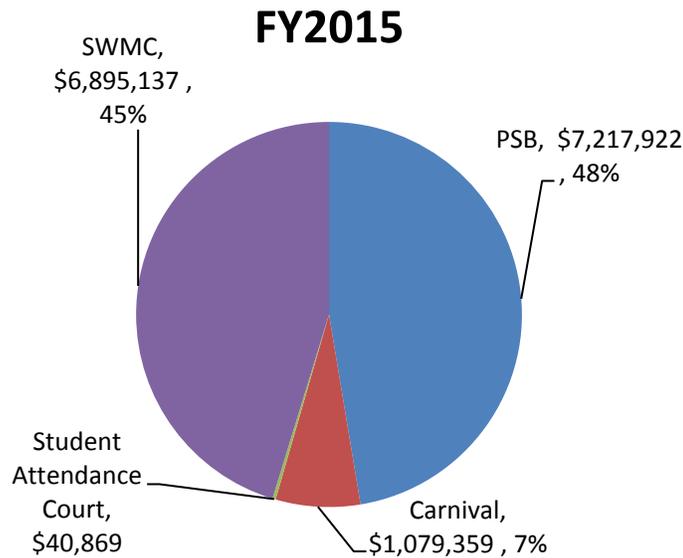
March 22, 2016

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SUBJECT: SOUTHWEST MUNICIPAL COURT FACILITY – OPERATIONAL COST COMPARISON

Total Revenue - \$15,233,288



Summary

The fact that over 178K transactions occurred without coming downtown is evidence that the Court has achieved customer service goals. Additionally, the objective for increased accessibility to citizens in Southwest Fort Worth has been realized. In comparing revenues collected at the Southwest Municipal Court Facility to the expenditures to operate, the new location is paying for itself. However, when you consider the entire court revenue picture the overall revenue collected has remained relatively consistent since opening this facility. As illustrated in the pie graphs above, revenue collection has shifted from the downtown facility. Accordingly, revenue collection has been consistent despite a reduction in case filings over the same time period.

David Cooke
City Manager

To the Mayor and Members of the City Council**March 22, 2016**

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**SUBJECT: PROPOSED UPDATE AND EXPANSION OF THE DOWNTOWN URBAN DESIGN DISTRICT**

The City Council established the Downtown Urban Design District in 2001 and revised the design guidelines to standards in 2009. In accordance with the Downtown Strategic Action Plan: Plan 2023, staff from Downtown Fort Worth, Inc. (DFWI) and the City have been working with property owners, business owners and neighborhood groups to update the Downtown Urban Design Standards and Guidelines. The intent of the update is to ensure Downtown remains the most vibrant, walkable, mixed-use urban center in the region focusing on exceptional design of both private and public places. Specifically, the update would do the following:

- Expand the Downtown Urban Design District to include the industrial area east of the Intermodal Transportation Center to I-35W, and the Greenway, Rock Island and Samuels Avenue neighborhoods;
- Update signage standards to reflect national trends and Downtown stakeholder input;
- Add new standards to address sidewalk conflicts with valet stands and drop-off zones;
- Add new standards to address building materials; and
- Establish a minimum building height of three stories along key corridors.

The proposed standards and guidelines can be viewed on DFWI's website at: <http://www.dfw.org/what-we-do/projects>

Public hearings for adoption of the updated standards and guidelines are scheduled to be held by the Downtown Design Review Board on April 7, by the Zoning Commission on May 11, and by the City Council on June 7, 2016.

If you have any questions, please contact Dana Burghdoff, Assistant Planning and Development Director, at 817-392-8018.

David Cooke
City Manager

To the Mayor and Members of the City Council

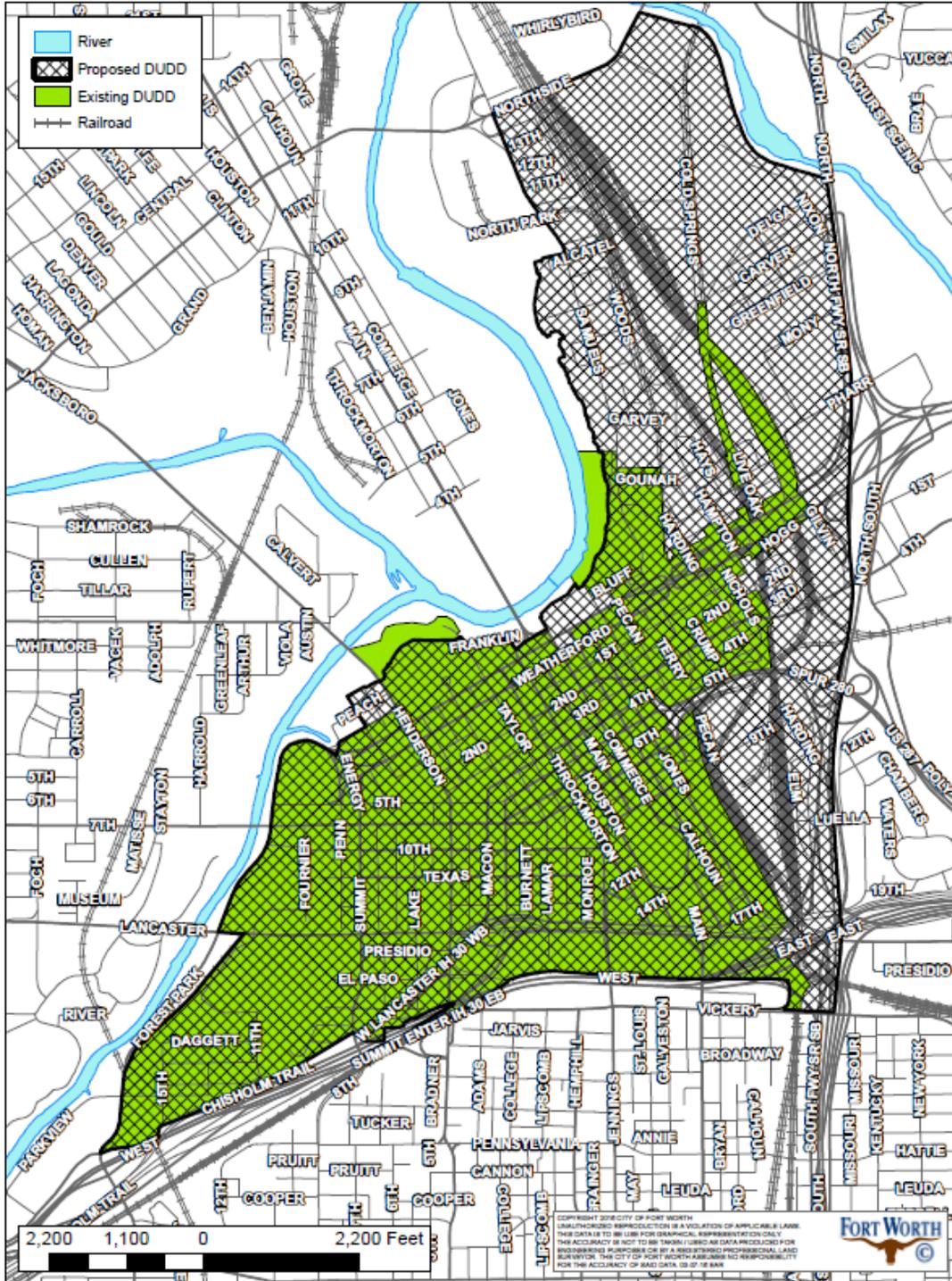
March 22, 2016

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SUBJECT: PROPOSED UPDATE AND EXPANSION OF THE DOWNTOWN URBAN DESIGN DISTRICT

Existing and Proposed District Boundaries



**To the Mayor and Members of the City Council****March 22, 2016**

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SUBJECT: MICROSOFT WINDOWS 10 DEPLOYMENT

This informal report is in response to a question raised by the City Council regarding the City's readiness for Microsoft operating system updates.

On January 15, 2016, Microsoft announced Windows 7 and 8.1 operating systems will not be updated to support the 6th generation Intel microprocessors (known as "Skylake") after July 17, 2017. Current Intel microprocessors will continue to be supported through January 14, 2020.

Beginning in April 2016, the Information Technology Solutions (ITS) Department will deploy all new and replacement office computing laptop and desktop PCs with the Windows 10 operating system. ITS employs a life-cycle management program to replace approximately one-third of the 5,400 laptop and desktop PCs each year. This program will replace all PCs and deploy Windows 10 operating systems before the January 14, 2020 deadline.

Some of the City's special purpose software is not supported on the Windows 10 operating system at this time. The ITS Department maintains a list of this software and coordinates with software publishers and city departments to ensure no disruption to operations occurs.

If you have any additional questions, please contact Kevin Gunn, IT Solutions Director, at 817.392.2015.

David Cooke
City Manager

To the Mayor and Members of the City Council

March 22, 2016

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SUBJECT: JANUARY 2016 – SALES TAX UPDATE

Sales tax revenue represents approximately twenty two percent (22%) of the City’s General Fund anticipated revenue in Fiscal Year 2016. It is the second largest revenue source, with property tax being the largest. In addition, sales tax revenue represents the largest revenue source in the Crime Control and Prevention District Fund. Staff is committed to providing regular updates on this important and sometimes volatile revenue source. The Texas Comptroller’s Office posted January 2016 (Fiscal Year 2016, Period 4) collection results on March 9th. Actual receipts are dependent upon the timeliness and accuracy of sales tax payers’ returns. This report provides Fort Worth’s sales tax collection compared to last year and the impact on the current year’s budget.

JANUARY NET SALES TAX COLLECTIONS (10-YEAR HISTORY)



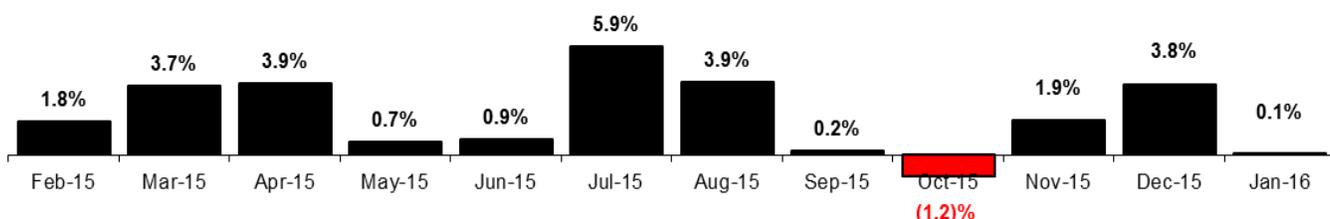
The City’s net sales tax collection is down **(\$501,514)** or **(4.9%)**, compared to the same month last year. As depicted in the table below, the City experienced **\$12,041** or a **0.1%** increase when compared to last year’s collections for the same month. Current period collections include only transactions that occurred within the month, so this number reflects pure economic activity.

COLLECTION DETAIL FOR CITY SALES TAX

	January 15	January 16	Variance (\$)	Variance (%)
Current Period Collections	\$9,395,168	\$9,407,209	\$12,041	0.1% ↑
Other Collections*	827,650	137,695	(689,954)	(83.4%)
Audit Collections	86,258	228,409	142,151	164.8%
Service Fee	(206,182)	(195,466)	10,715	5.2%
Retainage	87,897	111,430	23,533	26.8%
Net Collections	\$10,190,791	\$9,689,277	(\$501,514)	(4.9%) ↓

*OTHER COLLECTIONS ARE PAYMENTS ATTRIBUTED TO PRIOR PERIOD COLLECTIONS, FUTURE PERIOD COLLECTIONS AND UNIDENTIFIED COLLECTIONS. FOR JANUARY 2015, OTHER COLLECTIONS WERE HIGH DUE TO PRIOR PERIOD & FUTURE PERIOD COLLECTIONS. JANUARY 2016 IS MORE REPRESENTATIVE OF HISTORICAL TRENDS.

CURRENT PERIOD COLLECTIONS
Change Compared to Same Month in Prior Year



To the Mayor and Members of the City Council

March 22, 2016

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SUBJECT: JANUARY 2016 – SALES TAX UPDATE

The City’s Sales Tax collections year-to-date are around ±1% of the budget year-to-date and are less than 1% higher than the year-to-date total for the same period last year.

CITY OF FORT WORTH YTD NET COLLECTIONS COMPARISON

CITY OF FORT WORTH	Budget as of Period 4	Current Receipts Through Period 4	FY2015 Receipts Through Period 4
GENERAL FUND	\$44,780,645	\$45,006,833	\$44,799,067
CRIME CONTROL AND PREVENTION DISTRICT	21,485,186	21,236,813	21,174,398
TOTAL	\$66,265,831	\$66,243,646	\$65,973,465

CITY OF FORT WORTH FISCAL YEAR COMPARISON – FY2016

CITY OF FORT WORTH	Adopted Budget	Amended Budget	Fiscal Year Projections	Projected Variance to Amended	
				(\$)	(%)
GENERAL FUND	\$135,065,427	\$135,065,427	\$135,065,427	\$0	0.0%
CRIME CONTROL AND PREVENTION DISTRICT	\$64,802,679	\$64,802,679	\$64,802,679	\$0	0.0%
FORT WORTH TRANSPORTATION AUTHORITY	\$67,857,000	\$67,857,000	\$67,857,000	\$0	0.0%

The City anticipates collecting **\$135,065,427** in the General Fund and **\$64,802,679** in the Crime Control and Prevention District Fund by fiscal year end, which matches original estimates in the FY2016 adopted budget.

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To the Mayor and Members of the City Council

March 22, 2016

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SUBJECT: JANUARY 2016 – SALES TAX UPDATE

The chart below indicates how current year sales tax collections in Fort Worth and other select cities in the state compare to FY2016 collections for the same period.

**CITIES COMPARISON
FY2016 vs. FY2015**

City	1st Quarter	January	YTD
GRAND PRAIRIE	6.7%	18.3%	9.2%
MCKINNEY	6.4%	(12.2%)	2.4%
GARLAND	5.7%	10.8%	6.8%
AUSTIN	4.3%	7.7%	5.0%
ARLINGTON	3.7%	1.7%	3.2%
SAN ANTONIO	2.6%	0.6%	2.2%
DALLAS	2.2%	6.2%	3.1%
FORT WORTH	2.0%	(4.9%)	0.5%
IRVING	1.8%	5.8%	2.7%
EL PASO	0.3%	5.0%	1.3%
PLANO	(3.5%)	3.5%	(2.1%)
HOUSTON	(5.7%)	(7.5%)	(6.1%)
FRISCO	(6.2%)	(5.4%)	(6.0%)
STATE TOTAL	(3.3%)	(3.9%)	(3.4%)

If you have any questions, please call Aaron Bovos, Chief Financial Officer, at 817-392-8517.

David Cooke
City Manager

March 22, 2016

To the Mayor and Members of the City Council



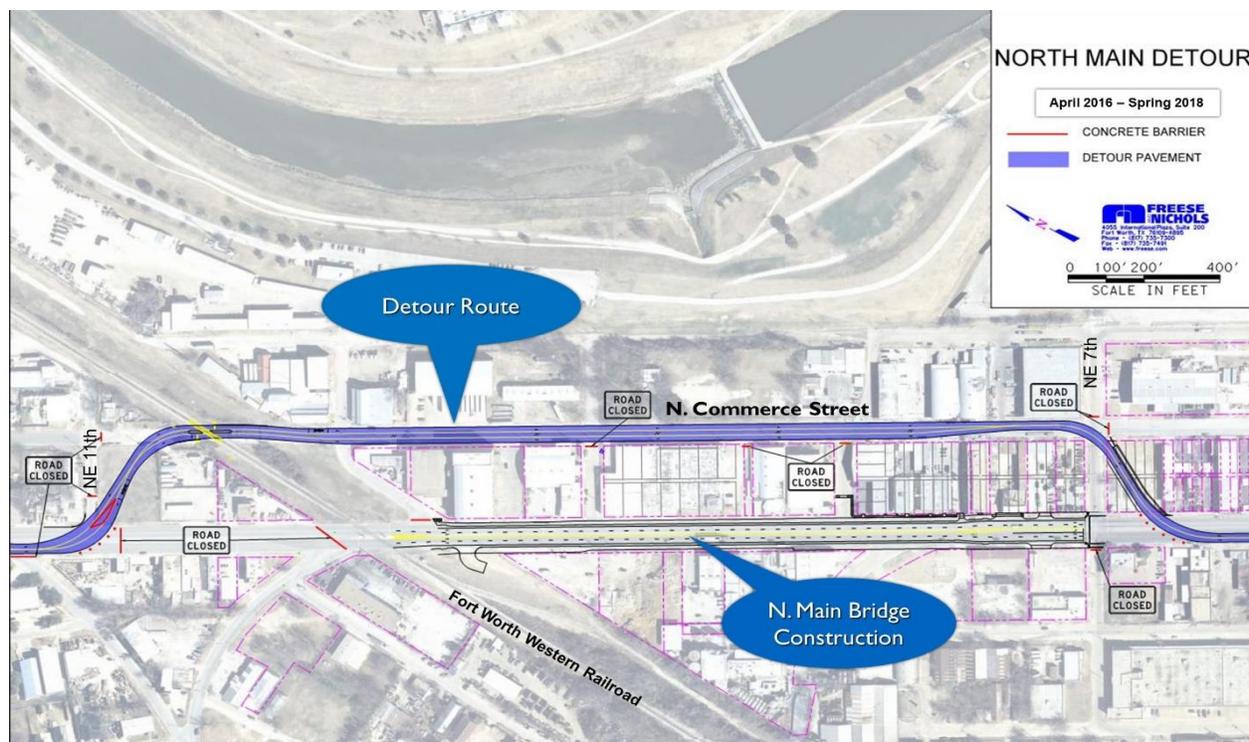
SUBJECT: UPDATE ON NORTH MAIN STREET TRINITY RIVER VISION BRIDGE CONSTRUCTION AND ASSOCIATED DETOUR

Construction will soon begin on the new North Main Street bridge in conjunction with the Trinity River Vision project. The new bridge construction will impact traffic flow on North Main Street beginning early April and extending into the spring of 2018. City staff has been working with the Tarrant Regional Water District, Trinity River Vision Authority, Tarrant County, U.S. Army Corp of Engineers and TXDOT so that project construction will minimize impact on businesses in proximity to the proposed work.

The project team, working with the local business owners, have identified traffic routing solutions that will enable the businesses in the immediate vicinity of the bridge construction work and their customers to have local access during construction. As shown below, traffic utilizing N Main Street will be detoured onto North Commerce Street between NE 7th and NE 11th Streets.

TXDOT's contractor, Texas Sterling, is currently raising the underground utility appurtenance frames and covers to the new street grade on North Commerce and will be performing street overlay work during the month of March in preparation for the opening of the project detour in early April. It is anticipated that the detour will remain in place until the early spring of 2018 when the new North Main Street bridge will be opened to traffic.

No formal action is required by the Council at this time in conjunction with the detour.





To the Mayor and Members of the City Council

March 22, 2016

SUBJECT: UPDATE ON NORTH MAIN STREET TRINITY RIVER VISION BRIDGE CONSTRUCTION AND ASSOCIATED DETOUR

Additional information will be provided should conditions or timing change from what is identified in this report. In the meantime, should you have any questions concerning the proposed detour or the North Main Bridge project, please feel free to contact Kate Beck at (817) 392-7918 or Doug Rademaker at (817) 392-6157.

**David Cooke
City Manager**

To the Mayor and Members of the City Council**March 22, 2016**

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**SUBJECT: NEW CONVENTION HOTEL DEVELOPMENT UPDATE**

This Informal Report is to provide information regarding the request for qualifications and request for proposals for the development of a convention hotel.

Hunden Strategic Partners, Inc., (HSP) conducted a market and feasibility analysis of Fort Worth's downtown hospitality market, including market demand for convention type hotels and a future expansion of the Fort Worth Convention Center (FWCC). On July 14, 2014, HSP presented its findings to City Council. The final report indicated, among other recommendations, that a second branded headquarters hotel of 1,000 rooms be added on a site adjacent to the FWCC.

Upon direction from City Council, HSP issued a Request for Qualifications (RFQ) for a convention hotel developer on September 10, 2015 for a project near the FWCC. Five submittals were received and on December 21, 2015 a Request for Proposals (RFP) was issued to two development firms.

During the RFP response phase, the developers requested information related to the timeline for the FWCC Phase III expansion, the timeline and cost of the infrastructure work on the realignment of Commerce Street, and amount of incentives available for the project. It is difficult for the City to provide assurances at this time on the timing and incentive possibilities due to commitments on other projects, specifically the new Arena at the Will Rogers Memorial Center.

As a result, the convention hotel project has been delayed until such time that the City is able to have sufficient information on available incentives for a developer to commit to a hotel project of this size and the timelines for the FWCC Phase III expansion and Commerce Street realignment have been identified.

Funding for the Arena project is scheduled for July 2017 and the financial model anticipates funding will be available to support the debt service for the expansion of the FWCC in approximately 2025.

If you have any questions, please contact Kirk Slaughter, Director of Facilities and Public Events at 817-392-2501.

David Cooke
City Manager

**To the Mayor and Members of the City Council****March 22, 2016**

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SUBJECT: NEIGHBORHOOD AND ALLIANCE REGISTRATION POLICIES

The City of Fort Worth has a registration process for neighborhoods and other community groups managed through the Community Engagement Office. This registration is voluntary and is governed by the attached document.

We offer the registration process to those who wish to receive zoning notifications from the city and up-to-date information about free training, resources etc. from the Community Engagement Office. Registered groups also receive the Community Engagement Weekly Bulletin.

The city does not control the individual organizations in our community – specifically neighborhood associations and alliances. Participation in an alliance and/or neighborhood association is voluntary by all involved. Alliances are made up of associations who reside within their stated boundaries (per their bylaws) but those associations are not required to join. However, the City does provide training and assistance to neighborhoods that are working to form an association.

The city has set standards if an organization wants to register with the city. We have approximately 300 that are currently registered with us; but we believe there is an additional 20-25 percent that are not.

In order to remain registered with us, groups must share updated officer contact information once a year, hold at least one meeting per year and be inclusive of all residents within their stated boundaries. There is nothing in our current policies that states groups must attend any type of training prior to registration. The only consequence for failing to comply with the registration guidelines is that the association would be removed from the registry.

If you have any questions or concerns, please contact Michelle Gutt, Director of Communication and Public Engagement, at 817-392-6248.

David Cooke
City Manager



City of Fort Worth Registration Policies for Community Organizations

The City of Fort Worth has policies for community organizations that desire to be registered with the City. These policies set forth minimum requirements to maintain registered status, thereby providing more effective communication between neighborhoods and the City and ensuring an open, inclusive and democratic process. By institution of these policies the City encourages residents to work within existing registered associations and use the democratic process to do so to achieve neighborhood and community revitalization goals.

The City of Fort Worth Community Engagement Office assists residents as they organize associations, provides support to existing associations, facilitates communication between residents and City departments, provides useful information to neighborhoods, and develops educational opportunities for associations to continue to grow and be successful. Questions concerning these policies should be directed to the Community Engagement Office.

Benefits of Registration

Inclusion in the Community Engagement Database—The Community Engagement Database provides contact information pertaining to each organization registered with the City. The database is widely used by all City departments for public outreach. It is the key communication tool to keep organizations informed.

Inclusion in the weekly distribution of the Community Engagement Weekly Bulletin and other special email notifications sent by the city - These tools help to keep residents informed on issues that could impact their neighborhood.

Inclusion in the Neighborhood Organization Map—This map documents the official boundaries for each neighborhood and is used by the City for many purposes.

Registration in the Early Courtesy Notification System—The Early Courtesy Notification System provides early notification of Board of Adjustment, Planning Commission and Zoning Commission cases that fall within a Registered Association's boundaries or a ¼ mile of the association's boundaries. The notification is in addition to City notification of adjoining property owners within 300 feet. Voluntary and Mandatory Neighborhood Associations, Neighborhood Alliances, Neighborhood Redevelopment Organizations and Business Associations are eligible for this benefit.

Support and Training—The Community Engagement Office provides free training opportunities for

registered organizations as well as technical assistance on organizational issues and City service issues.

Registration Policies for Voluntary Neighborhood Associations

Voluntary Neighborhood Association is defined as an association that collectively represents all residents in the neighborhood and operates through an open, democratic process to improve or maintain the overall quality of life for all individuals within those boundaries. Membership is open to all adults residing in the neighborhood, but participation is optional.

Requirements for registration with the City of Fort Worth:

- **New associations shall be established** following rules for mass meetings as outlined in the most current edition of Robert's Rules of Order. New associations shall be established at a meeting publicly advertised to the residents within the boundaries of the proposed neighborhood association. Interim officers may serve for a period not to exceed six months. An association's first election shall be held within six months of establishing the association using generally accepted democratic election principles such as those listed in the most current edition of Robert's Rules of Order.
- Within six months of registration, the membership of a newly organized association **must adopt bylaws** using generally accepted democratic principles and provide a copy to the Community Engagement Office. The office can assist neighborhoods with samples of bylaws and training on how to develop bylaws for their neighborhood.
- **Election procedures** shall be clearly expressed in the association's bylaws and elections shall be held at least every two years.
- The **boundaries** of the organization shall be clearly described in the bylaws and shall not overlap the boundaries of any existing registered association.
- **Membership** shall be open to all persons ages 18 and over who reside permanently within the association's boundaries.
- The association shall hold at least one **general membership meeting** per year.
- **Notice** of meetings shall be provided 72 hours or more prior to meetings. The association must make a reasonable attempt to notify all households in the association's boundaries. Acceptable methods of notification are visible yard signs, fliers, newsletters or establishment of a regularly scheduled meeting. If the association chooses to use regularly scheduled meetings, rather than yard signs, fliers or newsletters, the association must publish a schedule at least once per year and distribute to all households within the boundaries. Associations are also encouraged to post their meetings on the neighborhood calendar located on the City's website.
- All association **meetings** shall be open to all people living within the association's boundaries.
- The association shall **notify the Community Engagement Office of changes** to boundaries, bylaws, officers and contacts within 30 days of such change.
- The association shall provide an **annual update** to the Community Engagement Office. The annual update shall include contact information, date of next election, date, time and location of general membership meeting(s). This information will be used by all City departments for outreach purposes.

Expansion of Boundaries of Voluntary Neighborhood Associations

If an association wishes to expand its boundaries, representatives designated by the association shall meet with the Community Engagement Office to review the map and discuss the organization's outreach plan prior to further action. Thereafter, the association shall hold an informational meeting and notify each household within the proposed expansion area of the time, date, and location of said meeting.

Residents of the proposed expansion area who are in attendance at the meeting shall vote on the expansion. Upon an affirmative vote, officers shall submit a request for boundary expansion along with a copy of the meeting invitation, summary of outreach efforts and minutes from the community meeting to the Community Engagement Office.

Petition Process for Boundary Disputes for Voluntary Neighborhood Associations

If a group of residents wishes to petition out of their neighborhood association and establish their own association, the following processes shall apply:

- Residents considering the petition process shall meet with the Community Engagement Office prior to initiating the petition.
- If a compromise or agreement cannot be reached between the affected parties, a petition of the residents living in the area being disputed can be initiated.
- The petition shall contain language stating that the intended purpose of the petition is to poll the neighborhood and allow the households the opportunity to determine which association will be able to claim the disputed boundaries. The petition shall clearly identify the disputed boundaries.
- The petition shall be circulated to all residents living within the disputed boundaries, giving everyone the opportunity to participate. The collected signatures shall represent at least 50% of the affected households within the disputed boundaries. Affected households shall be defined as one vote per address of those occupying the property at the time the petition is signed. Of the signatures collected, 50% + 1 shall be in agreement for the petition to pass.
- The signed petition shall be submitted, within 60 days of receipt of the first petition signature to the Community Engagement Office by 5 p.m. on the 60th day. After expiration of the 60-day time period, the petition shall become null and void and the results will not be honored.

Registration Policies for Mandatory Neighborhood Associations

Mandatory Neighborhood Association is defined as an association with a formal, legal structure, created to maintain common areas and enforce private deed restrictions and established pursuant to applicable state or federal law (e.g., mandatory homeowners associations).

Requirements for registration with the City of Fort Worth:

- The association must provide a copy of bylaws and covenants, conditions and restrictions (CC&Rs) to the Community Engagement Office.
- The development contact for the association shall be a resident of the mandatory association.
- The **boundaries** of the organization shall be clearly described in the bylaws.
- The association shall hold at least one **general membership meeting** per year.
- Reasonable **notice of meetings** shall be provided in accordance with the association's legal documents.
- **Election procedures** shall be clearly expressed in the association's bylaws.
- The association shall **notify the Community Engagement Office of changes** to boundaries, bylaws, officers, Management Company and contacts within 30 days of such change.
- The association shall provide an **annual update** to the Community Engagement Office, to include contact information, date of next election, date, time and location of general membership meeting(s). This information will be used by all City departments for outreach purposes.

Registration Policies for Neighborhood Alliances

Neighborhood Alliance/Coalition is defined as an umbrella organization of neighborhood organizations that organize to foster communication and/or advance common interests or initiatives.

Requirements for registration with the City of Fort Worth:

- The alliance will adopt **bylaws** and provide to the Community Engagement Office
- The **boundaries** of the alliance shall be clearly described in the bylaws.
- The alliance shall hold at least one **general membership meeting** per year.
- The alliance shall **notify the Community Engagement Office of changes** to boundaries, bylaws, and contacts within 30 days of such change.
- The alliance shall provide an **annual update** to the Community Engagement Office. The annual update shall include contact information, date, time and location of general membership meeting(s) and a list of member organizations. This information will be used by all City departments for outreach purposes.
- Those desiring to organize a new alliance shall notify all registered neighborhood organizations within the alliance's proposed boundaries. Each neighborhood organization located within the

boundaries of the alliance shall be given the opportunity to opt in or opt out of the alliance. A list of registered organizations may be obtained from the Community Engagement Office.

Registration Policies for Redevelopment Organizations

Redevelopment Organization is defined as an organization with community based leadership formed to revitalize communities. Typically the organization works to support key redevelopment projects, community planning, conservation, housing production and/or job creation.

Requirements for registration with the City of Fort Worth:

- The organization must adopt **bylaws** and provide a copy to the Neighborhood Office. The
- boundaries** of the organization shall be clearly described in the bylaws.
- The organization shall hold at least one **general membership meeting** per year.
- The organization shall **notify the Community Engagement Office of changes** to boundaries, bylaws and contacts within 30 days of such change.
- The organization shall provide an **annual update** to the Community Engagement Office. The annual update shall include contact information, date, time and location of general membership meeting(s). This information will be used by all City departments for outreach purposes.
- Upon establishment of a new redevelopment group, the organizers must notify all registered community organizations within their boundaries. A list of registered organizations may be obtained from the Community Engagement Office.
- Redevelopment organizations are encouraged to consult with registered neighborhood organizations on projects or activities that will impact the neighborhood.

Registration Policies for Business Associations

Business Association is defined as an alliance of businesses that come together to promote and improve relationships, leadership, networking and communication among businesses at the community level.

- The association must adopt **bylaws** and provide to the Community Engagement Office.
- The **boundaries** of the organization shall be clearly described in the bylaws.
- The association shall hold at least one **membership meeting** per year.
- The association shall **notify the Community Engagement Office of changes** to boundaries, bylaws, and contacts within 30 days of such change.
- The association shall provide an **annual update** to the Community Engagement Office. The annual update shall include contact information, date, time and location of general membership meeting(s) and a list of member organizations. This information will be used by all City departments for outreach purposes.

Registration Policies for Crime Prevention Organizations

Crime Prevention Organization is defined as an organization that is a collaborative effort between the police and the community, such as Citizens on Patrol or Crime Watch. It is founded on close, mutually beneficial ties between police and community members, and its primary focus is crime prevention.

- The organization shall provide a description of geographic **boundaries** to the Neighborhood Office.
- The organization shall **notify the Community Engagement Office of changes** to boundaries and contacts within 30 days of such change.
- The organization shall provide an **annual update** to the Community Engagement Office, to include contact information. This information will be used by all City departments for outreach purposes.

Registration Policies for Faith Based Organizations

Faith Based Organization is defined as a religious based organization or place of worship whose mission and purpose are faith and/or belief based.

- The organization shall **notify the Community Engagement Office of changes** to contacts within 30 days of such change.
- The organization shall provide an **annual update** to the Community Engagement Office, to include physical address and contact information for the organization. This information will be used by all City departments for outreach purposes.

Non-compliance with Registration Policies

All categories of registered organizations are required to maintain documentation of compliance with registration requirements. In the event that there is a claim of non-compliance, the Community Engagement Office may request documentation to resolve the dispute. If the registered organization is unable to provide appropriate documentation, the Community Engagement Office will send the organization a letter of non-compliance by certified mail and regular mail to the last known primary contact for the organization and one other registered officer, if one exists.

Organizations receiving letters of non-compliance will be given 30 days to respond with documentation of compliance and/or an action plan for reaching compliance. The 30-day deadline begins 7 days after the letter of non-compliance is postmarked. Action plans must be implemented within 60 days of submitting the plan to the Community Engagement Office.

If an organization has not responded to the letter of non-compliance, a letter of removal to designate the association inactive will be mailed certified mail and regular mail. This letter will be sent to the last known primary contact for the organization and one other registered officer, if one exists. The organization will be given 14 days to respond. The 14-day deadline begins 7 days after the letter is postmarked.

If no response is received by the Community Engagement Office, or if the organization fails to come into compliance with registration policies, the organization will be unregistered, removed from the Neighborhood Database and the organization's boundaries will be removed from the City's Neighborhood Organization map. If an organization is unregistered, they will no longer receive early courtesy notification from the City. Once an organization is unregistered, there is no prejudice against new or existing organizations from adjusting or claiming the area in question for inclusion in their boundaries.

Grievances, Complaints and Conflicts

Resolving grievances, complaints or conflicts against or within an organization is the responsibility of an organization. The leadership of each organization is responsible for following their bylaws to resolve a grievance, complaint or conflict.

Facilitated Resolution Services

If necessary, the parties involved in a grievance, complaint or conflict may request the assistance of the Community Engagement Office to assist with obtaining facilitated resolution services*. If the assistance of the Community Engagement Office is requested, both parties may agree to participate in the facilitated resolution process and abide by the resolution, if any.

Voluntary Withdrawal from City Registration

If a registered organization no longer wishes to be registered, they must send written notification to the Community Engagement Office. Upon receipt of a written request, the organization will be removed from the Community Engagement Database and Neighborhood Organization map.

**Facilitated Resolution Services - Facilitation is a process by which a mutually agreed-upon neutral third party helps to coordinate the activities of a group, acts as a process facilitator during meetings, or helps a group prevent or manage tension and move productively toward decisions. The facilitation role can be placed on a continuum from simple group coordination and meeting management to intensive multi-party dispute mediation.*

A facilitator is a neutral party who moderates discussions, monitors speaking time, records key discussion points, periodically summarizes the discussion, and provides constructive feedback. Facilitators help create an atmosphere of trust and fairness by ensuring that all groups have equal say in the discussion and that everyone understands each other. In contentious situations, the facilitator maintains civility and keeps the discussion focused.

No Documents for this Section

A Resolution

NO. _____

CONFIRMING SECURED FUNDING AND COMMITMENT FOR THE RELOCATION OF THE UNITED STATES AIR FORCE B-58 HUSTLER AIRCRAFT TO FORT WORTH

WHEREAS, on November 11, 2015, the City of Fort Worth (“City”) made a formal request to the National Museum of the United States Air Force (“NMUSAF”) for a static display loan of the B-58A (YRB), serial number 55-0666, Hustler aircraft (“Aircraft”), currently located at the former Octave Chanute Aerospace Museum in Rantoul, Illinois.

WHEREAS, pursuant to Title 10 United States Code, Section 2572, the Secretary concerned may lend or give items described in subsection(c) that are not needed by the military to a municipal corporation under certain terms and conditions. In accordance therewith, the Secretary of the Air Force has delegated to the NMUSAF sole authority to acquire, care for, and manage Air Force historical property.

WHEREAS, the NMUSAF has agreed to loan the Aircraft to the City for display in accordance with the terms and conditions of the NMUSAF aircraft lending program.

WHEREAS, the City Council wishes to express its commitment and confirm secured funding for the relocation of the Aircraft to Fort Worth.

WHEREAS, the City will work with the Fort Worth Aviation Museum (“Museum”) to secure transfer and relocation of the Aircraft, and the Museum will reimburse the City for the costs of the relocation through fundraising efforts and be responsible for the maintenance and care of the Aircraft upon its transfer to Fort Worth.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

1. That the City Council hereby directs the City Manager to enter into an agreement with the NMUSAF for the loan and relocation of the aircraft identified as B-58A(YRB), serial number 55-0666, to Fort Worth, Texas.
2. That the City Council directs the City Manager to return to the City Council with an action to approve and appropriate funding to cover the costs of relocation and the full replacement value of the Aircraft in an amount not to exceed \$250,000.
3. That the City Council directs the City Manager to enter into an agreement with the Fort Worth Aviation Museum for reimbursement of the relocation costs of



the Aircraft, and to assume maintenance and care of the Aircraft upon transfer of the Aircraft to Fort Worth.

Adopted this _____ day of _____ 2016.

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPROVING THE REMOVAL OF T.M. HIGGINS AND SUSAN ALANIS AS MANAGERS AND APPOINTING FERNANDO COSTA AND AUBREY THAGARD AS MANAGERS OF THE VILLAS OF EASTWOOD TERRACE, LLC

WHEREAS, the City Council of the City of Fort Worth (the “City”) created the Fort Worth Housing Finance Corporation in 1979 pursuant to the Texas Housing Finance Corporation Act to facilitate the development of decent, safe, and affordable quality housing for low and moderate income City residents through lending and construction activities; and

WHEREAS, the Fort Worth Housing Finance Corporation created the Villas of Eastwood Terrace, LLC (the “Company”) in 2001 for the purpose of developing, owning and operating the Villas of Eastwood Terrace, a senior housing project located at 4700 E. Berry Street, Fort Worth, Texas 76110 (the “Villas”); and

WHEREAS, the Company has since sold the Villas to the Housing Authority of the City of Fort Worth; and

WHEREAS, the Company has retained certain mineral rights in the property located at Lot 1, Block 1, Eastwood Terrace Addition, an Addition to the City of Fort Worth, Tarrant County, Texas (the “Property”) pursuant to the Special Warranty Deed recorded in Document D213211659 of the Tarrant County Deed Records;

WHEREAS, the First Amended and Restated Regulations of the Company provide that the business and property of the Company be managed by a Board of Managers which shall be appointed by the City Council; and

WHEREAS, On January 25, 2011, the City Council adopted resolution 3963-01-2011, which appointed T.M. Higgins, Susan Alanis, and Jesus J. Chapa as Managers of the Villas of Eastwood Terrace, LLC; and

WHEREAS, due to the retirement of T.M. Higgins and recent departmental reorganizations, the City Council desires to remove T.M. Higgins and Susan Alanis as Managers and to appoint Fernando Costa and Aubrey Thagard as Managers.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:



1. That T.M. Higgins and Susan Alanis are hereby removed as managers of the Villas of Eastwood Terrace, LLC;
2. That the persons whose names, titles and addresses appear below are hereby appointed to the Board of Managers of the Villas of Eastwood Terrace, LLC:

<u>Name</u>	<u>Title</u>	<u>Address</u>
Fernando Costa	General Manager of the Fort Worth Housing Finance Corporation and Assistant City Manager over the Neighborhood Services Department	1000 Throckmorton Street Fort Worth, Texas 76102
Aubrey Thagard	Assistant General Manager of the Fort Worth Housing Finance Corporation and Director of the Neighborhood Services Department	1000 Throckmorton Street Fort Worth, Texas 76102

3. That Jesus J. Chapa shall continue to serve on the Board of Managers of the Villas of Eastwood Terrace, LLC.

Adopted this _____ day of _____ 2016.

ATTEST:

By: _____

Mary Kayser, City Secretary



No Documents for this Section

CITY COUNCIL MEETING

Tuesday, March 22, 2016

RISK MANAGEMENT REPORTING PERIOD 2/23/2016 - 3/14/2016

Claims listed on this report have been received in the Risk Management Division claims office. The decision whether or not to accept liability is predicated on applicable provisions of the Texas Tort Claims Act. If any claimant contacts you, please refer them to Mark Barta ext. 7790 or Sophia Canady ext. 7784. Thank you.

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Excaliber Towing	2/23/2016	2/18/2016	5456 E. Lancaster	General Liability	Police allegedly interfered with the towing operation	Police	No	No
Higginbotham, Rusty	2/23/2016	2/19/2016	Throckmorton & 3rd Street	General Liability	Collision – Moving Impact	Fire	Yes	No
Gibson, Debbie	2/25/2016	2/2/2016	Ave G	General Liability	Slip/Trip/Fall	TPW	No	Yes
Cruz, Misty Santa	2/25/2016	1/27/2016	Meacham Blvd	General Liability	Street Condition	TPW	Yes	No
Valverde, Erica	2/26/2016	5/14/2015	300 Block of Tex Boulevard	General Liability	Street Condition	TPW	No	No
Ramirez, Erica Denise	2/29/2016	2/26/2016	Trail Lake Municipal Court	General Liability	Collision - Driving	Code	No	No
McGuffin, Micheal	2/29/2016	11/29/2015	7373 Randol Mill Road	General Liability	Contact – Stationary Object	Park & Recreation	No	No

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Charles, Keith	3/1/2016	6/1/2015	6471 Waverly Way	General Liability	Water Line Damage	TPW	No	No
ATMOS-5709 Whitman	3/1/2016	1/12/2016	5709 Whitman	General Liability	Damaged Gas Line	Water	Yes	No
ATMOS-5709 Whitman	3/1/2016	1/11/2016	5709 Whitman	General Liability	Damaged Gas Line	Water	Yes	No
Israel, Patricia	3/2/2016	2/12/2016	Camp Bowie Boulevard	General Liability	Vehicle Damaged During Police Chase	Police	Yes	No
Hernandez, Francisco	3/2/2016	2/28/2016	Vang & Illinois Street	Auto	Collision - Driving	Police	No	No
Jenkins, Tim and Landra	3/3/2016	1/21/2016	4916 Bell Flower Way	General Liability	Sprinkler Line/System Damage	Water	No	No
Lopez, Miguel & Jenny	3/3/2016	2/25/2016	3016 Southpark	Auto	Sprinkler Line/System Damage	Fire	No	No
Blas, Irene	3/4/2016	2/12/2016	2201 Daggett	Auto	Contact – Stationary Object	Water	Yes	No
McKinney, Jerry	3/4/2016	2/29/2016	Sylvania Avenue	General Liability	Street Conditon	TPW	No	No

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Dry Cleaner Supercenter	3/4/2016	11/1/2015	4307 Western Center Boulevard	General Liability	Loss of Revenue, due to road construction	TPW	No	No
Torres, Lloyd	3/4/2016	2/7/2016	3200 Merrick Lane	Auto	Collision - Driving	Police	No	No
Octaviano, Roy	3/7/2016	2/29/2016	1610 Lincoln Avenue	General Liability	Sewer Line Damage	Water	No	No
Garcia, Ascension	3/7/2016	1/11/2016	Mississippi & Roberts	General Liability	Slip/Trip/Fall	Water	No	Yes
Riverwood Homeowners Association	3/7/2016	11/9/2015	3217 Riverbend Boulevard	General Liability	Water Leak	Water	Yes	No
Naumann, Sarah	3/8/2016	2/21/2016	3305 S. University Drive	Auto	Collision - Driving	Police	No	No
Washington, Vickey	3/8/2016	8/10/2015	Loop I-820	Auto	Contact - Stationary Object	TPW	Yes	No
Westchase Apartments	3/14/2016	12/23/2015	2900 Gunnison Trail	Auto	Collision with Fixed Object	Fire	Yes	No
Langston, Joshua	3/14/2016	3/8/2016	4600 Old Decatur Road	General Liability	Street Condition	TPW	Yes	No

No Documents for this Section

No Documents for this Section

Zoning Docket items are linked on the Council Meeting Agenda.

No Documents for this Section