
**AUDIT COMMITTEE MEETING
TUESDAY, FEBRUARY 9, 2016
1:00 P.M.
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

**PRE-COUNCIL MEETING
TUESDAY, FEBRUARY 9, 2016
3:00 P.M.
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

1. Report of the City Manager - **David Cooke, City Manager**
 - a. Changes to the City Council Agenda
 - b. Upcoming and Recent Events
 - c. Organizational Updates and Employee Recognition(s)
 - d. Informal Reports
 - [IR 9844](#): West 7th Street Bridge Lighting
 - [IR 9845](#): Computer Labs at Neighborhood and Recreation Centers
 - [IR 9846](#): Roundabout Construction on East Rosedale
 - [IR 9847](#): Proposed Council-Initiated Zoning Changes for Properties Located East of the North Freeway (I-35W) and North of the East Freeway (I-30) in Council District 4
 - [IR 9848](#): Management Diversity Review
2. Current Agenda Items - **City Council Members**
3. Responses to Items Continued from a Previous Week
4. Briefing on Proposed Policy for Support of Competitive Low-Income Housing Tax Credit Applications - **Aubrey Thagard, Neighborhood Services**
5. Update on Collaborative Adaptive Sensing of the Atmosphere (CASA WX) - **Chief Rudy Jackson and Juan Ortiz, Fire**
6. City Council Requests for Future Agenda Items and/or Reports
7. Executive Session (PRE-COUNCIL CHAMBER) - **SEE ATTACHMENT A Attachment(s):**
[Executive Session Agenda - Attachment A.pdf](#)

Fort Worth Pre-Council Chamber, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need

accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a

ATTACHMENT A
EXECUTIVE SESSION
(PRE-COUNCIL CHAMBER, CITY HALL)
Tuesday, February 9, 2016

A. The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:

- a. *United States of America, et al. v. City of Fort Worth*, Case No. 4:15-CV-00304, United States District Court, Northern District of Texas, Fort Worth Division; and
- b. Legal issues concerning any item listed on today's City Council meeting agendas;

2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;

3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and

4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

B. The City Council may reconvene in open session in the Pre-Council Chamber and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

**CITY COUNCIL AGENDA
FOR THE MEETING AT 7:00 P.M. TUESDAY, FEBRUARY 09, 2016
CITY COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

- I. CALL TO ORDER**
- II. INVOCATION** - Dr. Donald Hogg, Westminster Presbyterian Church
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSIDERATION OF MINUTES OF REGULAR MEETING OF FEBRUARY 2, 2016**
- V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA**
- VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF**
- VII. CONSENT AGENDA**

Items on the Consent Agenda require little or no deliberation by the City Council. Approval of the Consent Agenda authorizes the City Manager, or his designee, to implement each item in accordance with staff recommendations.

 - A. General - Consent Items**
 - 1. [M&C G-18663](#) - Authorize Commitment and Reservation of Fiscal Year 2015 Fund Balance and Net Position and Transfers to Specified Funds to Offset Identified Fiscal Year 2016 Rollover Obligations and Adopt Appropriation Ordinances (ALL COUNCIL DISTRICTS)
 - 2. [M&C G-18664](#) - Adopt Policy for Resolutions for 2016 Applications to the Texas Department of Housing and Community Affairs for Competitive Housing Tax Credits and Local Government Commitment (ALL COUNCIL DISTRICTS)
 - 3. [M&C G-18665](#) - Approve Findings of the Ground Transportation Coordinator Regarding the Application of Jeremy Lee Smith d/b/a J&S Limo to Operate One Limousine Within the City of Fort Worth and Authorize Issuance of a Vehicle for Hire Operating License (ALL COUNCIL DISTRICTS)
 - 4. [M&C G-18666](#) - Adopt Ordinance Approving Dallas/Fort Worth International Airport Board Resolution No. 2015-11-224 Approving Amendments to the Construction and Fire Prevention Standards and Adopting the 2014 National Electrical Code and Certain 2015 Series Model Codes Published by the International Code Council, Inc. (ALL COUNCIL DISTRICTS)
 - B. Purchase of Equipment, Materials, and Services - Consent Items**
 - 1. [M&C P-11834](#) - Authorize Purchase Agreement with Alpha Process Sales, Inc. d/b/a Murray Energy, Inc., for an Amount Up to \$100,000.00 for the First Year for Gas Monitors and Repair Service for the Water Department (ALL COUNCIL DISTRICTS)
 - C. Land - Consent Items - None**
 - D. Planning & Zoning - Consent Items - None**

E. Award of Contract - Consent Items

1. [M&C C-27616](#) - Authorize Execution of a Contract with Advanced Paving Acquisition, Ltd., in the Amount of \$553,113.00 for the Construction of Approximately 10,335 Linear Feet of Concrete Sidewalk and Sixty-Eight Americans with Disabilities Act Barrier Free Ramps Throughout the City of Fort Worth and Provide for Additional Construction Costs and Contingencies for a Total Project Amount of \$700,000.00 (2014 BOND PROGRAM) (COUNCIL DISTRICTS 4, 7 and 9)
2. [M&C C-27617](#) - Authorize Execution of a Professional Services Agreement with Shield Engineering Group, PLLC, in an Amount Not to Exceed \$291,200.00 for Staff Extension Services in Managing Transportation and Public Works Stormwater Capital Projects (ALL COUNCIL DISTRICTS)
3. [M&C C-27618](#) - Authorize Execution of an Engineering Agreement with Schrickel, Rollins and Associates, Inc., in the Amount of \$64,948.00 for the Park Master Planning, Design and Engineering of Trail Drivers Park Improvements and Provide for Design Phase Administration in the Amount of \$8,500.00 for a Total Anticipated Project Design Phase Cost of \$73,448.00 (2014 BOND PROGRAM) (COUNCIL DISTRICT 2)

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. Notice of Claims for Alleged Damages and/or Injuries

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

1. Upcoming and Recent Events
2. Recognition of Citizens
3. Approval of Ceremonial Travel

XI. PRESENTATIONS BY THE CITY COUNCIL

1. Changes in Membership on Boards and Commissions

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

XIII. REPORT OF THE CITY MANAGER

A. Benefit Hearing - None

B. General

1. [M&C G-18667](#) - Adopt Ordinance Enacting the City of Fort Worth Public Art Capital Improvement Plan for Fiscal Year 2016, Including Capital Projects, Capital Outlay and Appropriating Funds Therefor in the Amount of \$3,787,886.00, Subject to Subsequent City Council Authorization of an Artwork Commission Contract for Each Public Art Project Included in this Capital Improvement Plan (ALL COUNCIL DISTRICTS)
2. [M&C G-18668](#) - Adopt Ordinance Amending Section 2-61 of Chapter 2, Article III, Division 2, Art Commission and Public Art

Program, of the City Code of Fort Worth to Amend the Process for Annually Allocating Funds for the Public Art Program from the Operating Budget of the Water and Sewer Fund for Cash Financing of Capital Projects and to Exclude the Cost of the Public Art Contribution from the Calculation of Service Fees for Wholesale Customers (ALL COUNCIL DISTRICTS)

3. [M&C G-18669](#) - Authorize Rejection of All Bids Received for Park Glen Street and Sidewalk Improvements Project (2014 BOND PROGRAM) (COUNCIL DISTRICT 4)

C. Purchase of Equipment, Materials, and Services - None

D. Land

1. [M&C L-15867](#) - Conduct a Public Hearing and Authorize Use of a Portion of Summerfields Chisholm Park for the Purpose of Installing Storm Drainage Improvements, Authorize Execution of a License Agreement with Keller Independent School District for a Term of Twenty Years and Authorize a License Fee Waiver in the Amount of \$30,587.21 (COUNCIL DISTRICT 4) **(PUBLIC HEARING)**
 - a. Report of City Staff
 - b. Citizen Presentations
 - c. Council Action

E. Planning & Zoning - None

F. Award of Contract

1. [M&C C-27619](#) - Authorize Execution of a Five-Year Tax Abatement Agreement with Triple-S Braswell LLC, for the Construction of an Industrial Building on Property Located at 2950 Braswell Drive in the 28th Street/Meacham Neighborhood Empowerment Zone (COUNCIL DISTRICT 2)
2. [M&C C-27620](#) - Authorize Acceptance of Low-Income Weatherization Assistance Program Funds in the Amount Up to \$1,500,000.00 from the Texas Association of Community Action Agencies, Inc., Authorize Execution of Related Contracts and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)

XIV. CITIZEN PRESENTATIONS

XV. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B

XVI. ADJOURNMENT

According to the City Council Rules of Procedures, individual citizen presentations shall be limited to three minutes, and group presentations shall be limited to ten minutes. At the Mayor's discretion, time limits may be reasonably extended.

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who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

ATTACHMENT B
EXECUTIVE SESSION
(PRE-COUNCIL CHAMBER, CITY HALL)
Tuesday, February 9, 2016

A. The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:

- a. *United States of America, et al. v. City of Fort Worth*, Case No. 4:15-CV-00304, United States District Court, Northern District of Texas, Fort Worth Division; and
- b. Legal issues concerning any item listed on today's City Council meeting agendas;

2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;

3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and

4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

B. The City Council may reconvene in open session in the Pre-Council Chamber and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.



**Audit Committee
Agenda**

**Tuesday, February 9, 2016
1:00 pm
Pre-Council Chambers
1000 Throckmorton Street
Fort Worth, Texas**

Committee Members

Council Member Jungus Jordan, Chair
Council Member Zim Zimmerman, Vice Chair

Council Member Cary Moon
Council Member Dennis Shingleton

City Staff

Patrice Randle, City Auditor
Terry Holderman, Assistant City Auditor
Maleshia Farmer, Sr. Assistant City Attorney
Joanna Ramirez, Administrative Assistant

-
- I. CALL TO ORDER**
 - II. ACTION ITEMS**
 - A. Approval of December 8, 2015 meeting minutes
 - III. REPORTS**
 - A. Informational Report – Hotel Occupancy Tax Collection
 - IV. BRIEFINGS**
 - A. Single Audit Presentation – Aaron Bovos, Chief Financial Officer
 - B. Update on FY2016 Annual Audit Plan – Patrice Randle, City Auditor
 - C. Discussion of Automated Work Paper Software – Terry Holderman, Assistant City Auditor
 - V. EXECUTIVE SESSION**
 - A. The Audit Committee will conduct a closed meeting, as necessary, to seek advice of its attorneys regarding the following matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (1) any item listed on today’s agenda.
 - VI. FUTURE AGENDA ITEMS**
 - A. Requests for future agenda items
 - B. The next meeting is scheduled for March 22, 2016, 2:00 PM
 - VII. ADJOURN**

Please Note: A quorum of the City Council may be attending this meeting for informational purposes. Members of the City Council who are not on the Committee will not be deliberating or voting on matters before the Committee.

ASSISTANCE AT THE PUBLIC MEETING

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To: Audit Committee Members
 From: Patrice Randle, City Auditor
 Subject: Informational Report on Penalties Related to Hotel Occupancy Tax Reporting
 Date: February 9, 2016

Rental of hotel/motel rooms in the City of Fort Worth is subject to hotel occupancy tax at both the state and city level. This report provides an overview of the laws that impose hotel occupancy taxes, the City’s process for accepting reports and remitted taxes, and our process for ensuring compliance with the laws.

Laws Imposing Hotel Occupancy Tax

State hotel occupancy tax is imposed and regulated by Chapter 156 of the Texas Tax Code. Hotel/motel operators are required to collect the tax on the state’s behalf; to maintain information regarding the imposition of the tax; and to submit reports and remit collected taxes to the Texas Comptroller of Public Accounts. Hotel/motel operators who do not comply with all state law requirements are subject to the possibility of both criminal and civil penalties.

Chapter 351 of the Texas Tax Code authorizes cities to impose a municipal hotel occupancy tax. Each city that wishes to impose the tax adopts its own local ordinance. The Fort Worth ordinance is found in Chapter 32, Article II of the City Code and was most recently revised in November of 2012. Consistent with the state tax, hotel/motel operators are required to collect the tax on the City’s behalf; to maintain information regarding the imposition of the tax; and to submit reports and remit collected taxes to the City. Those operators are similarly subject to criminal and civil penalties for failure to comply with all applicable requirements.

Violations and Penalties

The following chart compares the approach to enforcement under each set of applicable laws.

State Hotel Occupancy Tax (Ch 156 TX. Tax Code)	Local Ordinance (Ch 32, Art. II)
<p><u>TAX RATE</u> – 6%</p> <p><u>CIVIL PENALTY</u></p> <p><u>Failure to pay when due</u> – (i) 5% of tax due (min. \$1); plus (ii) if not paid within 30 days,</p>	<p><u>TAX RATE</u> – 9% (All revenue from rate greater than 7% is dedicated to (i) expansion of existing convention center facility or (ii) “qualified project” such as Multipurpose Arena)</p> <p><u>CIVIL PENALTY</u></p> <p><u>Failure to timely remit or report</u>– (i) 15% of total tax owed</p>

<p>add'l 5% of tax due (min. \$1)</p> <p><u>Failure to report</u> – (i) 5% of tax due (min. \$1) plus (ii) \$50</p> <p><u>Failing to pay or report when due as a result of fraud or intent to evade</u> – Add'l penalty of 50% of tax due</p>	<p><u>Failure to remit or report</u> – If balance is more than 90 days past due, City can bring suit to enjoin hotel operations until tax is remitted or report is filed. City can recover:</p> <ul style="list-style-type: none"> - Attorney's fees - Costs of audit IF certain conditions met - 15% of tax owed IF at least one quarter late - Interest
<p><u>CRIMINAL PENALTY</u></p> <p><u>Failure to Collect</u> <u>Failure to Pay to Comptroller</u> <u>Failure to Report</u></p> <p>Each offense is a misdemeanor, fine of \$100-\$1,000</p> <p><u>Tampering with Governmental Record (Penal Code §37.10).</u></p> <p>Ranges from Class C misdemeanor to 2d Degree Felony</p>	<p><u>CRIMINAL PENALTY</u></p> <p><u>Fail to Collect</u> <u>Fail to Remit taxes to City when due</u> <u>Fail to Report when due</u> <u>File False Report</u></p> <p>Each offense is a misdemeanor, fine of up to \$500; each day a violation continues is considered a separate offense</p>

The City's ordinance incorporates enforcement mechanisms that generally mirror those found in state law. In addition, staff reviewed the hotel occupancy tax ordinances of the following Texas cities: Arlington, Austin, Dallas, El Paso, Houston, Irving, San Antonio, and Waco, and determined that the enforcement mechanisms found in the City Code are comparable to those of the listed cities.

The state laws governing hotel occupancy tax do not contain a specific provision on the topic of falsifying or concealing required tax records. However, if that type of activity were suspected, the case would be submitted to the appropriate district attorney's office for criminal prosecution under applicable Penal Code provisions, including, but not limited to, Section 37.10.

Collection of Hotel Occupancy Taxes

The Financial Management Services Department is responsible for the collection of the City's hotel occupancy taxes. Hotel/motel remittances are due on or before the 25th of each month. Payments received on this day cover the prior calendar month's activity, e.g., December collections are paid to the City on or before January 25th. Payments for hotel/motel taxes can be remitted to the City in one of three ways: (i) via electronic funds transfer made using the online hotel occupancy tax remittance site; (ii) by mail if paying by check (postmarked on or before the 25th to avoid penalties); or (iii) by in-person payment made in cash or by check. Because

merchant processing fees reduce the amount of tax received by the City, credit and debit cards are not accepted.

Beginning on the 26th day of the month, an aging report is run to identify any delinquent hotels that have not timely remitted the tax due or filed the applicable report. These hotels are sent a manual delinquency notice in addition to the auto generated notice from the system. The aging report lists delinquencies in 30, 60, and 90 day windows.

Written notices are also sent at 30 and 60 days. If there is no response to either of the written notices the hotels are then contacted by phone and or email. If (i) there has not been any communication through either of these efforts and (ii) the delinquency has reached the 90 day window, the hotel is then referred to the City's collection attorneys (Linebarger, Goggan Blair & Sampson, LLP) for contact and collection.

Internal Audit

The Internal Audit Department has employed various strategies to verify the accuracy of the information reported to the City by hotel/motel operators.

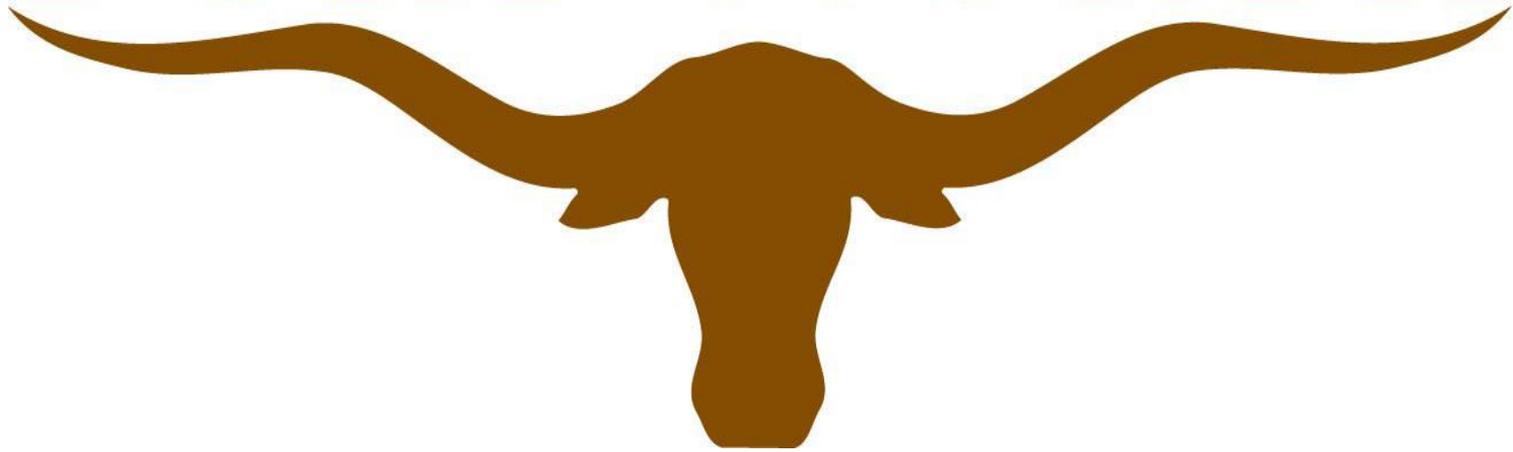
Through an electronic database, the Internal Audit staff assigns unique identifiers to each hotel listed on the State's website, and data related to each hotel on the State's website is then compared to hotel occupancy tax data on the City's mainframe on a quarterly basis.

This comparison helps to identify:

- Hotels listed on the State's website, but not within the City's mainframe, and vice versa;
- Hotels that have reported to the State but not to the City, and vice versa;
- Inaccurate calculations of hotel occupancy tax due, based on taxable hotel receipts captured within the City's mainframe;
- Patterns in variances between taxable revenue reported to the City and State. (NOTE: Since taxable revenue per State and City vary due to eligible exemptions, the program graphs the history of hotel occupancy revenue recorded by the City and State); and,
- Hotels that have missed one or more monthly payments to the City

The Internal Audit Department has a five-year audit plan during which five-to-six hotels/motels will be audited each year. Fiscal Year 2016 is the second year of the plan.

FORT WORTH®



UPDATE ON 2015 AUDIT

Audit Requests for FY 2015 CAFR

❖ 230 PBC's*

- 73% are complete
- 10% are past due and being completed in a timely manner
- 17% are upcoming PBC's related to CAFR Reporting

❖ 150 Open Items Requested to Date*

- 81% are complete
- 19% are being completed in a timely manner

*As of January 26, 2016

Grant Programs Selected for FY 2015

❖ Federal

- Community Development Block Grant (CDBG)
- Homeland Security Grant Program (HSGP, UASI)
- Summer Food Program
- Clean Water State Revolving Funds (CWSRF)
- Highway Planning and Construction
- Department of Justice (DOJ) Federal Asset Forfeiture Program
- Justice Assistance Grant (JAG) Program
- COPS Hiring Program

❖ State

- BNSF

Single Audit Findings *to date*

Community Development Block Grant

new finding

- Significant Deficiency in controls and noncompliance: Allowable Cost
- Employee retirement benefit expenditures to grant programs was not proportionally allocated based on the time worked on the grant program. The total impact of this issue is still being evaluated.

Potential Deficiencies *to date*



Department of Justice (Police)

new finding

- *Significant Deficiency for Reporting: reports filed with grantor do not match amounts in the financial system*
- *Accounting is working with the Police Department to resolve this potential deficiency*

Summer Food Program (Parks & Recreation/Neighborhood Services)

new finding

- *Significant Deficiency for Testing and Reporting: reimbursement requests do not match services; exceeding grant amounts for meal expense*

Highway Planning & Construction (TPW)

new finding

- *Significant Deficiency for Allowable Costs: amounts submitted for reimbursement were in excess of grant amount*
- *Significant Deficiency relating to Suspension and Debarment: No documentation retained of the verification that the prime contractor was not on the list of suspended and debarred companies*

Potential Deficiencies *to date*

(Continued)

Homeland Security Grant Program (Fire)

new finding

- *Significant Deficiency for Reporting: Project clean up/Grants are not closed out in a timely manner*

Clean Water State Revolving Funds (CWSRF)

new finding

- *Significant Deficiency for Reporting: Some reports were not submitted timely*
- *Significant Deficiency for Internal Control: Older Contracts not following suspension and debarment requirement*

Single Audit Comparison FY 2015 vs. FY 2014

❖ Number of Programs Tested

	FY 2014	FY 2015
Federal	9	8
State	5	1
Total # of Programs Tested	14	9

❖ Number of Findings

FY 2014	FY 2015**
6	1

**As of January 26, 2015 – Subject to Change as Audit Progresses

❖ Overall Progress Through December:

	FY 2014	FY 2015
Percentage of Single Audit Completed as of 12/31	60%	85%

Discussion/Questions

Annual Audit Plan Update



Presented by
Patrice Randle, City Auditor
Internal Audit Department
February 9, 2016

Annual Audit Plan Update

FY2016 Audit Plan

- Alcoholic Beverage Permits
- Asset Verification
- Construction
- Hotel Occupancy Taxes (3 of 4)
- **Court Judicial Process**
- Trinity River Vision
- Data Analysis

Annual Audit Plan Update

City Management: Municipal Court Initiatives

1. Strategic Government Resources – *completed in Sept 2015*
 - Survey of Top Texas Cities (11): Organizational Structure within the Municipal Court and Marshals Office

2. Office of Court Administration

3. CFW Performance Office – *July 2016 estimated completion*
 - Business Process Benchmarking (ROI: Before/After System Implementation)

Annual Audit Plan Update

City Management Initiatives

4. Nat'l Center for State Courts — *Sept 2016 estimated completion*

- Overview of the CFW's Municipal Court
 - Processes
 - Collectibles
 - Enforcement Strategy
 - Judicial Performance Measures

Annual Audit Plan Update

Internal Audit: Preliminary Audit Scope

- Resetting of Cases
- Benchmarking
- Allocation of Judiciary Time
- Trial Scheduling

Conclusion: Internal Audit proposes to delay the Court Judicial Process Audit until City management initiatives have been completed

- Some Anticipated Duplication of Audit Coverage
- Impact/Burden on Municipal Court Operations

Annual Audit Plan Update



Questions/Comments/Conclusion

Automated Work Paper Software



Presented by
Terry Holderman, Assistant City Auditor
Internal Audit Department
February 9, 2016

Automated Work Paper Software

(What's Been Done)

- ✓ Designated Funding Into the General Capital Projects Fund
- ✓ Searched for Purchasing Cooperatives
- ✓ Drafted Software Specifications
- ✓ Received Responses to RFP

Automated Work Paper Software

(What's Been Done, continued)

- ✓ **Evaluated Responses**
- ✓ **Vendors Demonstrated Software**
- ✓ **Audit Staff Conducted Reference Checks**

Automated Work Paper Software (Next Steps)

- Vendor Selection
- M & C Approval
- Software Installation
- User Training
- Software Implementation/Go-Live

Automated Work Paper Software



Questions/Comments/Conclusion



Updated February 4, 2016

*City of Fort Worth
City Council Pre-Council Agenda Calendar*

February 9, 2016

*1:00 p.m. Audit Committee
3:00 p.m. Pre-Council Meeting*

- o Briefing on Proposed Policy for Support of Competitive Low-Income Housing Tax Credit Applications [*Aubrey Thagard, Neighborhood Services*]
- o Update on Collaborative Adaptive Sensing of the Atmosphere (CASA WX) [*Chief Rudy Jackson and Juan Ortiz, Fire*]

February 12, 2016 (Friday)

*8:00 a.m. – 5:00 p.m. City Council Planning Retreat
(Moncrief Cancer Institute, UT Southwestern, 400 W. Magnolia)*

February 16, 2016

*2:00 p.m. Infrastructure & Transportation Committee
3:00 p.m. Pre-Council Meeting*

- o Briefing on Alliance Texas Economic Impact Report [*Mike Berry, Hillwood Development Corporation*]

February 18, 2016 (Thursday)

*Fort Worth Crime Control and Prevention District Board of Directors Meeting
(cancelled)*

February 23, 2016

*3:00 p.m. Pre-Council Meeting (cancelled)
3:00 p.m. – 5:00 p.m. MTP and Complete Streets Workshop of the City Council*



Updated February 4, 2016

City of Fort Worth
City Council Pre-Council Agenda Calendar

March 1, 2016 **Monthly Zoning Meeting**

11:00 a.m. Legislative and Intergovernmental Affairs Committee

1:00 p.m. Housing and Neighborhood Services Committee

3:00 p.m. Pre-Council Meeting

Continued Items:

- **M&C G-18624** - (ALL COUNCIL DISTRICTS) - Adopt Resolution Establishing Policy Regarding Use of City Right-of-Way and Other City Property for Certain Infrastructure Related to Wireless Communications Services (**Continued from January 26, 2016 by Staff**)
- o Overview on Significant Zoning Cases [*Dana Burghdoff, Planning and Development*]
- o Briefing on Proposed Policy for Use of City Property to Accommodate Wireless Communications Infrastructure [*Randle Harwood, Planning and Development*]
- o Briefing on Como Community Center Construction [*Richard Zavala, Park & Recreation*]
- o Briefing on Capital Improvement Project Funding Status [*Jay Chapa, City Manager's Office*]

March 8, 2016

2:00 p.m. Infrastructure & Transportation Committee (cancelled)

3:00 p.m. Pre-Council Meeting (cancelled)

March 15, 2016

3:00 p.m. Pre-Council Meeting (cancelled)

March 22, 2016

1:00 p.m. Audit Committee

3:00 p.m. Pre-Council Meeting

- o Final Report of the Animal Shelter Task Force [*Charles Daniels, Task Force Chair*]
- o Presentation of Results Related to the Fiscal Year 2015 External Audit by Deloitte & Touche, LLP [*Aaron Bovos, Financial Services Management and Reem Samra, Deloitte & Touche*]
- o Briefing on Blue Zone Certification of City Facilities [*Brian Dickerson, Human Resources*]



Updated February 4, 2016

*City of Fort Worth
City Council Pre-Council Agenda Calendar*

March 29, 2016

3:00 p.m. Pre-Council Meeting

April 5, 2016

Monthly Zoning Meeting

11:00 a.m. Legislative and Intergovernmental Affairs Committee

1:00 p.m. Housing and Neighborhood Services Committee

3:00 p.m. Pre-Council Meeting

- o Overview of Significant Zoning Cases *[Dana Burghdoff, Planning and Development]*

April 12, 2016

1:00 p.m. Audit Committee

2:00 p.m. Infrastructure & Transportation Committee

3:00 p.m. Pre-Council Meeting

April 19, 2016

3:00 p.m. Pre-Council Meeting

April 26, 2016

3:00 p.m. Pre-Council Meeting (cancelled)



City Council Meeting of February 2, 2016
Staff Action Tracking

Item #5 Municipal Court Remote Location

Due Date: March 22, 2016

Council District: 6

Staff Action: Staff to provide a briefing on how fees and fines have changed since the opening of the Southwest Municipal Court Facility. When the facility was approved, the intent was that additional revenue from the collection of fees and fines would cover the costs.

Responsibility: Dakisha Wesley (Municipal Court) and Valerie Washington (City Manager's Office)

**CITY OF FORT WORTH, TEXAS
REGULAR CITY COUNCIL MEETING
FEBRUARY 2, 2016**

Present:

Mayor Betsy Price
Mayor Pro tem Salvador Espino, District 2
Council Member W.B. "Zim" Zimmerman, District 3
Council Member Cary Moon, District 4
Council Member Gyna Bivens, District 5
Council Member Jungus Jordan, District 6
Council Member Dennis Shingleton, District 7
Council Member Kelly Allen Gray, District 8
Council Member Ann Zadeh, District 9

Staff Present:

David Cooke, City Manager
Sarah Fullenwider, City Attorney
Mary J. Kayser, City Secretary

I. CALL TO ORDER

With a quorum of the City Council Members present, Mayor Price called the regular session of the Fort Worth City Council to order at 7:04 p.m. on Tuesday, February 2, 2016, in the City Council Chamber of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas.

II. INVOCATION - Reverend Bruce Datcher, Ebenezer Missionary Baptist Church

The invocation was provided by Reverend Bruce Datcher, Ebenezer Missionary Baptist Church.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. CONSIDERATION OF MINUTES OF REGULAR MEETING OF JANUARY 26, 2016

Motion: Council Member Bivens made a motion, seconded by Council Member Zimmerman, that the minutes of the Regular meeting of January 26, 2016, be approved. Motion passed 9-0.

V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items to be withdrawn from the Consent Agenda.

VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF

There were no items to be continued or withdrawn by staff.

VII. CONSENT AGENDA

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that the Consent Agenda be approved. Motion passed 9-0.

A. General - Consent Items

1. **M&C G-18656 - Adopt Resolution Nos. 4583-02-2016 and 4584-02-2016 Nominating the American Airlines, Inc., Facilities Located at 4255 and 4333 Amon Carter Boulevard as a Single Enterprise Project and the American Airlines, Inc., Surrounding Facilities Located at 4501 and 4601 N. Highway 360, 4700 American Boulevard and 13800 Airport Freeway as a Single Enterprise Project, Pursuant to Chapter 2303 of the Texas Government Code (COUNCIL DISTRICT 5)**
2. **M&C G-18657 - Adopt Resolution No. 4585-02-2016 Nominating the United Parcel Service, Inc., Distribution Facility Located at 13700 Independence Parkway as an Enterprise Project, Pursuant to the Texas Enterprise Zone Act, Chapter 2303 of the Texas Government Code (COUNCIL DISTRICT 7)**
3. **M&C G-18658 - Approve Findings of the Vehicle for Hire Review Board Regarding the Renewal Application of Cowboy Cab Company, Inc., to Operate Fifty-Five Taxicabs Within the City of Fort Worth and Authorize Issuance of a Vehicle for Hire Operating License (ALL COUNCIL DISTRICTS)**
4. **M&C G-18659 - Approve Findings of the Vehicle for Hire Review Board Regarding the Renewal Application of Walaal Corporation d/b/a Ambassador Cab to Operate Sixty Taxicabs Within the City of Fort Worth and Authorize Issuance of a Vehicle for Hire Operating License (ALL COUNCIL DISTRICTS)**
5. **M&C G-18660 - Adopt Appropriation Ordinance No. 22078-02-2016 Providing Funds for the Architectural Professional Services Agreement with Elements of Architecture, Inc., in the Amount of \$162,899.00 for Design and Construction Administrative Services from the Treasury Asset Forfeiture Operating Fund (COUNCIL DISTRICT 8)**

6. **M&C G-18661 - Authorize Acceptance of the Fire Department's Share of Tarrant County 9-1-1 Public Safety Answering Points' Assistance Reimbursement Program Funds for Fiscal Year 2016 in the Amount of \$126,206.00 and Adopt Appropriation Ordinance No. 22079-02-2016 (ALL COUNCIL DISTRICTS)**
7. **M&C G-18662 - Adopt Water and Wastewater Fiscal Year 2016 - 2020 Five-Year Capital Improvement Plan (ALL COUNCIL DISTRICTS)**

B. Purchase of Equipment, Materials, and Services - Consent Items

1. **M&C P-11831 - Authorize Purchase with Barbizon Light of the Rockies, Inc. d/b/a Barbizon Light of Texas, in the Amount of \$125,870.00 for the Installation of a Theatrical Lighting System for the Botanic Garden and Adopt Appropriation Ordinance No. 22080-02-2016 (COUNCIL DISTRICT 7)**
2. **M&C P-11832 - Authorize Purchase Agreement with Castro Roofing of Texas, LLC, Using a Cooperative Contract in an Amount up to \$450,000.00 to Perform Emergency Repairs and Replace Roofs to City Facilities for the Property Management Department (ALL COUNCIL DISTRICTS)**
3. **M&C P-11833 - Authorize Purchase of Distance Measuring Equipment from Leica Geosystems, Inc., in the Amount of \$169,039.00, Using a Cooperative Contract for the Police Department (ALL COUNCIL DISTRICTS)**

C. Land - Consent Items

1. **M&C L-15862 - Authorize Direct Sale of Tax-Foreclosed Property Located at 406 W. Central Avenue for a Total Sales Price of \$9,640.40 to the Fort Worth Housing Finance Corporation for the Development of Low-Income Housing, in Accordance with Section 34.05 (i) of the Texas Tax Code (COUNCIL DISTRICT 2)**
2. **M&C L-15863 - Authorize Execution of a General Warranty Deed Conveying Approximately 1.193 Acres of Land to CentrePort Storage, LP, and Accept Avigation Easement and Release Instruments from CentrePort Storage, LP (COUNCIL DISTRICT 5)**
3. **M&C L-15864 - Authorize Acquisition of a Fee Simple Interest in 0.468 Acres of Land from B.N. Development Company, Inc., for the Risinger Road from Crowley Road to McCart Avenue Project in the Amount of \$15,000.00 and Pay Estimated Closing Costs in the Amount Up to \$1,500.00 for a Total Cost of \$16,500.00 (2014 BOND PROGRAM) (COUNCIL DISTRICT 6)**

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. Notice of Claims for Alleged Damages and/or Injuries

End of Consent Agenda.

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

1. Presentation of Proclamation for Texas Boys Choir's 70th Anniversary

Council Member Zimmerman presented a proclamation for the Texas Boys Choir's 70th Anniversary to Mr. Bryan Priddy, Artistic Director, Texas Boys Choir.

2. Presentation of Proclamation for Go Red for Women Day

Mayor Price presented a proclamation for Go Red for Women Day to Ms. Jasmin Holmstrup, Director, Tarrant County Go Red for Women and Ms. Allison Weldon, American Heart Association.

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

1. Upcoming and Recent Events

Mayor Price and Council Members Jordan and Shingleton announced upcoming and recent events within the City and various Council districts.

2. Recognition of Citizens

There was no recognition of citizens.

3. Approval of Ceremonial Travel

There was no approval of ceremonial travel.

XI. PRESENTATIONS BY THE CITY COUNCIL

1. Changes in Membership on Boards and Commissions

There were no changes in membership on boards and commissions.

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

There were no presentations and/or communications from boards, commissions and/or City Council committees.

XIII. RESOLUTION

1. **A Resolution Expressing Intent to Hear Appeals of the Historic and Cultural Landmarks Commission and Urban Design Commission Decisions for the Proposed Stockyards Historic District, Design District and Form-Based Code District**

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Bivens, that Resolution No. 4586-02-2016 be adopted. Motion passed 9-0.

XIV. ORDINANCE

1. **An Ordinance Ordering a Special Election by the Qualified Voters of the City of Fort Worth, Texas, on May 7, 2016, for the Purpose of Submitting to the Qualified Voters of Said City, for Adoption or Rejection, Eleven (11) Proposed Amendments to the Existing Charter of the City of Fort Worth; Providing Early Voting Dates and Times; Providing a Statement of Fiscal Impact; Providing a Notice of Publication; Providing Compliance with Open Meetings Act; Providing a Severability Clause and Providing an Effective Date**

Mr. Pablo Calderon, 4813 Kemble Street, appeared before Council undecided relative to the ordinance.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Allen Gray, that Ordinance No. 22081-02-2016 be adopted.

Motion: Council Member Moon made a substitute motion, seconded by Council Member Jordan, that each proposition be voted on individually. Motion failed 2-7, with Mayor Price, Mayor Pro tem Espino and Council Members Zimmerman, Bivens, Shingleton, Allen Gray and Zadeh casting the dissenting votes.

Mayor Price called for a vote on the original motion.

Original motion passed 8-1, with Council Member Moon casting the dissenting vote.

XV. ZONING HEARING

The Notice of Special Hearing set today as the date for the hearing in connection with recommended changes and amendments to Zoning Ordinance No. 13896 and that notice of the hearing had been given by publication in the *Fort Worth Star-Telegram*, the official newspaper of the City of Fort Worth, on January 17, 2016.

Mayor Price opened the public hearing.

- 1. ZC-15-148 - (CD 8) - FW Mason Heights LP, 3801 W. G. Daniels, 2801 Moresby; from: "PD916" Planned Development for "C" Medium Density Multifamily, with development standards; site plan required to: Amend PD916 to Planned Development for "C" Medium Density Multifamily and "D" High Density Multifamily and amend Development Standards; site plan required. (Recommended for Approval by the Zoning Commission)**

Mr. Michael Clark, 3619 Wooded Creek Circle, Arlington, Texas, completed a speaker card in support of Zoning Docket ZC-15-148 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Allen Gray made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-15-148 be remanded back to the Zoning Commission. Motion passed 9-0.

- 2. ZC-15-156 - (CD 5) - Phoenix at Cavile LLC, 1712 & 1720 Vincennes Street; from: "A-5" One-Family to: "UR" Urban Residential (Recommended for Approval by the Zoning Commission)**

Mr. Gregory Hill, Jr., 1409 South Lamar Street, Suite 711, Dallas, Texas, appeared before Council in support of Zoning Docket ZC-15-156.

Motion: Council Member Bivens made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-15-156 be approved. Motion passed 9-0.

- 3. ZC-15-168 - (CD 2) - Alanah G. B. LLC, 3201 North Freeway and 2542 NE 30th Street; from: "E" Neighborhood Commercial and PD61 Planned Development/Specific Use for all uses in "F" General Commercial including a truck stop with fuel accessory uses; site plan waived to: "I" Light Industrial (Recommended for Approval by the Zoning Commission)**

Mr. David Reaves, representing Grant Engineering, Inc., 3244 Hemphill Street, appeared before Council in support of Zoning Docket ZC-15-168.

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-15-168 be approved. Motion passed 9-0.

4. **ZC-15-169 - (CD 7) - The Destiny Church, 10100 Blue Mound Road; from: "AG" Agricultural to: "A-5" One-Family (Recommended for Approval by the Zoning Commission)**

The following individuals completed speaker cards in support of Zoning Docket ZC-15-169 and were recognized by Mayor Price but did not wish to address Council:

Mr. Zachary Motley, 6751 North Freeway

Mr. Ben Raef, 5751 Kroger Drive, Suite 185, Keller, Texas

Motion: Council Member Shingleton made a motion, seconded by Mayor Pro tem Espino, that Zoning Docket ZC-15-169 be approved. Motion passed 9-0.

5. **ZC-15-171 - (CD 5) - South Loop 820 LP/Sandra McGlothlin, 5300 South Loop 820 & 5236 David Strickland; from: "I" Light Industrial and PD131 "Planned Development/Specific Use" to allow for the manufacturing of externally threaded fasteners (no motor over 25 horsepower) and uses permitted in "I"; waiver of site plan approved to: "PD/I" Planned Development for all uses in "I" Light Industrial plus outdoor petroleum storage; site plan included (Recommended for Approval by the Zoning Commission)**

Mr. Ed Looney, 4911 East 7th Street, Austin, Texas, completed a speaker card in support of Zoning Docket ZC-15-171 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Bivens made a motion, seconded by Mayor Pro tem Espino, that Zoning Docket ZC-15-171 be approved. Motion passed 9-0.

6. **ZC-15-172 - (CD 7) - Fort Growth Partners LP, 4900 White Settlement Road, 123-125 Merritt Street; from: "B" Two-Family, "E" Neighborhood Commercial, "I" Light Industrial to: "MU-1" Low Intensity Mixed-Use (Recommended for Approval by the Zoning Commission)**

Mr. Phillip Poole, 2918 Wingate, Suite 100, completed a speaker card in support of Zoning Docket ZC-15-172 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-15-172 be approved. Motion passed 9-0.

7. **ZC-16-001 - (CD 3) - Vickery Boulevard Properties, 5220 W. Vickery Boulevard; from: sales, liquor or package stores; veterinary clinic with outdoor kennels, gasoline sales including truck stop with related accessory sales, vehicle junkyards, chicken battery or brooder, coal, coke or wood yard; recycling collection facility, electroplating, outside sales, manufacturing and storage must be enclosed by a 6' screening fence for any products or materials stored more than 30 days; any use which emits an obnoxious odor, noise or sound which can be heard or smelled outside of any building on the property (normal and customary odors, sounds and noise from restaurants, including outdoor music which cannot be heard beyond the property, and paging systems shall not be deemed to be obnoxious odor and/or noise); any mobile home park, public housing or apartment, trailer court, labor camp, or stockyard (except that this provision shall not be prohibit the temporary use of construction trailers during periods of construction, reconstruction or maintenance); any mortuary or funeral home, any theater, skating rink, pool hall, dance hall, bowling alley or similar commercial recreational activity; any abortion clinic or similar facility, probation or parole office, blood bank; utility transmission or distribution line; water supply, treatment or storage facility; amusement, indoor/outdoor, club, commercial or business, massage therapy; swimming pool, commercial, hotel, motel, inn, rv park; gunsmithing repairs or sales, tattoo parlor; mobile home or manufactured housing sales; furniture sales with outside storage or display (new or used), monument or marble works finishing and carving only; pawns hop, taxidermist shop, batch plant, concrete or asphalt (temporary); itinerant vendor, edible items and non-edible items; wastewater (sewage) treatment facility, animal shelter, correctional facility; site plan waived. to: Amend PD374 for all uses in "I" Light Industrial plus mini-warehouses; site plan included. (Recommended for Approval by the Zoning Commission)**

Mr. Justin Light, 500 West 7th Street, Suite 600, appeared before Council in support of Zoning Docket ZC-16-001.

Mr. Jerry Courter, 3901 West Freeway, Suite 101, completed a speaker card in support of Zoning Docket ZC-16-001 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-16-001 be approved to add the mini storage to the existing PD but keep the other exclusions. Motion passed 9-0.

8. **ZC-16-002 - (CD 9) - K/NECI LTD, 4508 Valentine Street; from: "B" Two-Family to: PD695 "PD/SU" Planned Development/Specific Use, for all uses in 'FR' General Commercial Restricted, with a zero foot setback for buildings and parking along Hulen & Valentine Streets, excluding the following uses: Probation or Parole Office; Blood bank; Nursing home with full medical services; Baseball facility; Bowling alley; Hotel, motel or inn; Leather good shops; Locksmith; Mini warehouses; Newspaper distribution center; Saddle or harness repair or sales; Auto parts supply, retail; Auto repair, paint and body shop; Car Wash, full or self-service; Service station; Vehicles sales or rental; to add additional property for parking lot; site plan waiver recommended. (Recommended for Approval by the Zoning Commission)**

Mr. Glen Hahn, 930 West First Street, Suite 201, completed a speaker card in support of Zoning Docket ZC-16-002 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Zadeh made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-16-002 be approved. Motion passed 9-0.

City Secretary Kayser stated that Zoning Dockets ZC-16-005 through ZC-16-016 were historic designation properties and would be considered under one motion.

9. **ZC-16-005 - (CD 9) - Bray Collin-Shields, 3240 Waits; from: "A-5/TCU" One-Family/TCU Overlay to: "A-5/TCU/HC" One-Family/TCU Overlay/Historic & Cultural (Recommended for Approval by the Zoning Commission)**
10. **ZC-16-006 - (CD 9) - Magnolia May LLC, 1300 May Street/411 W. Magnolia; from: "NS-T5" Near Southside Transect 5 Urban Center Zone to: "NS-T5/HSE" Near Southside Transect 5 Urban Center Zone/Highly Significant Endangered (Recommended for Approval by the Zoning Commission)**
11. **ZC-16-007 - (CD 2) - Stockyards Lodge Trust, 2408 N. Main Street; from: PD1017 "PD/MU-2/DD" Planned Development for all uses in MU-2 High Intensity Mixed-use including certain uses, site plan required/Demolition Delay to: PD1017 "PD/MU-2/HSE" Planned Development for all uses in MU-2 High Intensity Mixed-use including certain uses, site plan required/Highly Significant Endangered (Recommended for Approval by the Zoning Commission)**
12. **ZC-16-008 - (CD 2) - Stockyards Properties Inc., 115 W. Exchange Avenue; from: "MU-2/DD" High Intensity Mixed-Use/Demolition Delay to: "MU-2/HSE" High Intensity Mixed-Use/Highly Significant Endangered (Recommended for Approval by the Zoning Commission)**

- 13. ZC-16-009 - (CD 2) - Murrin Brothers 1885 LTD, 101 W. Exchange Avenue; from: "MU-2/DD" High Intensity Mixed-Use/Demolition Delay to: "MU-2/HSE" High Intensity Mixed-Use/ Highly Significant Endangered (Recommended for Approval by the Zoning Commission)**
- 14. ZC-16-010 - (CD 9) - SUP 916 Bryan LLC, 916 Bryan Avenue; from: "NS-T5I" Near Southside Transect 5 Industrial/Institutional to: "NS-T5I/HSE" Near Southside Transect 5 Industrial/Institutional/Highly Significant Endangered (Recommended for Approval by the Zoning Commission)**
- 15. ZC-16-011 - (CD 9) - Matt Speight, 2800, 2808, and 2812 Hemphill Street; from: "MU-1" Low Intensity Mixed-Use to: "MU-1/HC" Low Intensity Mixed-Use/Historic and Cultural (Recommended for Approval by the Zoning Commission)**
- 16. ZC-16-014 - (CD 8) - Baker Funeral Home Inc., 301 E. Rosedale Street; from: "NS-T5" Near Southside Transect 5 Urban Center Zone to: "NS-T5/HC" Near Southside Transect 5 Urban Center Zone/Historic and Cultural (Recommended for Approval by the Zoning Commission)**
- 17. ZC-16-015 - (CD 9) - 112 S. Main LLC, 1001 Bryan Avenue; from: "NS-T5" Near Southside Transect 5 Urban Center Zone to: "NS-T5/HSE" Near Southside Transect 5 Urban Center Zone/Highly Significant Endangered (Recommended for Approval by the Zoning Commission)**
- 18. ZC-16-016 - (CD 7) - Quentin and Laurie McGown, 9608 Heron Drive; from "A-21" One-Family to: "A-21/HC" One-Family/Historic and Cultural (Recommended for Approval by the Zoning Commission)**

Mr. Quentin McGown and Ms. Laurie McGown, 1615 Sunset Terrace, completed a comment card in support of Zoning Docket ZC-16-016.

Motion: Council Member Allen Gray made a motion, seconded by Council Member Zadeh, that Zoning Dockets ZC-16-005 through ZC-16-016 be approved. Motion passed 9-0.

19. **ZC-16-017 - (CD-ALL) - City of Fort Worth Text Amendment: Amend Near Southside NS District: An ordinance amending the Zoning Ordinance of the City of Fort Worth, being Ordinance No. 21653, as amended, codified as Appendix 'A' of the Code of The City of Fort Worth (1986), to amend Chapter 4 'District Regulations' to amend Sections of the Near Southside Development Standards and Guidelines as provided by Section 4.1305.D., 'Other Development Standards' of Section 4.1305, 'Near Southside ('NS') District of Article 13, 'Form-Based Districts' of Chapter 4, 'District Regulations' to: Amend the regulations for parking lot locations, sign standards, and architectural design standards; Clarify the application of building entry, parking garage and roadside design standards; Provide additional regulations for skybridges; Correct references for Supplemental Use Standards; and Amending Section 4.1302 'Form Based Code District Use Table', to revise the Supplemental Standards for certain uses in the NS zoning districts (Recommended for Approval by the Zoning Commission)**

Motion: Council Member Zadeh made a motion, seconded by Mayor Pro tem Espino, that Zoning Docket ZC-16-017 be approved and Ordinance No. 22082-02-2016 be adopted. Motion passed 9-0.

20. **ZC-15-166 - (CD-ALL) - City of Fort Worth Planning & Development Text Amendment: Create Stockyards Design Overlay District: An Ordinance amending the Zoning Ordinance of the City of Fort Worth, being Ordinance No. 21653, as amended, codified as Appendix "A" of the Code of the City of Fort Worth (1986), by Amending Article 4 Overlay Districts, of Chapter 4, "District Regulations" to: Add a new section, Section 4.407 "Stockyards ("SYD") Overlay District"; Providing for design standards and guidelines for new construction and certain renovations in the Stockyards Design Overlay District; Requiring a Certificate of Appropriateness for new construction and certain renovations in the Stockyards Design Overlay District; Providing for administrative approval of Certificate of Appropriateness under certain circumstances; and Providing an Appeal Process (Recommended for Approval as Amended to accept the recommendations of the UDC, and to clarify measuring distance from historic buildings, sidewalk brick paving, and public western art)**

The following individuals appeared in appeared regarding Zoning Docket ZC-15-166:

Mr. Bill Thornton, 3412 Clear Fork Trail
Mr. Bob Riley, 4117 Walnut Creek Court
Mr. Kerby Smith, 331 Sanchez Court, Aledo, Texas
Mr. Billy Minick, 131 East Exchange Avenue
Ms. Karen Mitchell, 7823 Nine Mile Bridge Road
Mr. Philip Murrin, 10201 Camp Bowie West

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Mr. Paul Hunter and Ms. Melissa Wade Hunter, 3923 Lafayette, completed comment cards in support of Zoning Docket ZC-15-166.

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-15-166 be approved with the staff revised ordinance to provide that the City Council will hear appeals from the Urban Design Commission and to approve the Stockyards Development Standards and Guidelines as recommended by the Historic Stockyards Taskforce and Ordinance No. 22083-02-2016 be adopted. Motion passed 9-0.

- 21. ZC-16-021 - (CD 2) - City of Fort Worth Planning & Development Map Amendment: Add Stockyards Design Overlay District, Generally bounded by NE 28th Street, Clinton Avenue, 23rd Street, and UPRR on the east; from: "UR" Urban Residential, "E" Neighborhood Commercial, "F" General Commercial, "MU-1" Low Intensity Mixed-Use, "MU-2" High Intensity Mixed-Use, "J" Medium Industrial, "K" Heavy Industrial, "PD933" and "PD1017" Planned Development to: Add Stockyards Design Overlay District (SYD) (Recommended for Approval by the Zoning Commission)**

Mr. Bob Riley, 4117 Walnut Creek Court, completed a speaker card in support of Zoning Docket ZC-16-021 and was recognized by Mayor Price but did not wish to address Council.

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-16-021 be approved. Motion passed 9-0.

- 22. ZC-16-018 - (CD 6) - Mayfield-Kiser LLC, 150 Old Highway 1187/12301 South Freeway; from "E" Neighborhood Commercial to: "MU-1" Low Intensity Mixed-Use (Recommended for Approval by the Zoning Commission)**

The following individuals completed speaker cards in support of Zoning Docket ZC-16-018 and were recognized by Mayor Price but did not wish to address Council:

Mr. Kenneth Bounds, 15210 Vizcaya Drive, Dallas, Texas
Mr. Robert Blaney, 15210 Vizcaya Drive, Dallas, Texas
Mr. Jim Schell, 500 West 7th Street, Suite 600

Motion: Council Member Jordan made a motion, seconded by Mayor Pro tem Espino, that Zoning Docket ZC-16-018 be approved. Motion passed 9-0.

There being no one else present desiring to be heard in connection with the recommended changes and amendments pertaining Zoning Ordinance No. 13896 for the above-listed cases, Council Member Jordan made a motion, seconded by Mayor Pro tem Espino, that the hearing be closed and Ordinance No. 22084-02-2016 be adopted. Motion passed 9-0.

XVI. REPORT OF THE CITY MANAGER

D. Land

- 1. M&C L-15865 - Adopt Resolution Authorizing Condemnation by Eminent Domain to Acquire a Fee Simple Interest in 0.301 Acres of Land for Right-of-Way and 0.285 Acres for a Temporary Construction Easement from Property Owned by Southwest Metal Treating Corporation, L.L.C. a/k/a Southwest Metal Treating Corporation Located at 2200 West Risinger Road for the Risinger Road from Crowley Road to McCart Avenue Project (2014 BOND PROGRAM) (COUNCIL DISTRICT 8)**

Motion: Council Member Allen Gray made a motion, seconded by Council Member Zimmerman, that Mayor and Council Communication L-15865 be approved and that the Fort Worth City Council adopt Resolution No. 4587-02-2016 authorizing use of the power of eminent domain to acquire a fee simple interest in 0.301 acres of land for right-of-way and 0.285 acres for a temporary construction easement from property owned by Southwest Metal Treating Corporation, L.L.C. a/k/a Southwest Meatal Treating Corporation, needed for the improvements to Risinger Road from Crowley Road to McCart Avenue. The fee simple interest and temporary construction easement to be acquired are described by metes and bounds and depicted by survey exhibits attached to this Mayor and Council Communication (M&C). The tract of land is located in Abstract No. 407, Tract 4c, E. B. Dishman Survey, Tarrant County, Texas, also known as 2200 West Risinger Road. The land rights will be used for the Risinger Road from Crowley Road to McCart Avenue Project, a public use. Motion passed 9-0.

2. **M&C L-15866 - Adopt Resolution Authorizing Condemnation by Eminent Domain to Acquire a Fee Simple Interest in 3.62 Acres of Land for Right-of-Way from Property Owned by DBE Realty Investments, LTD, Located in Abstract No. 1268, Tract 1B & 1A1A, James Riley Survey, Tarrant County, Fort Worth, Texas for the Blue Mound Road from Willow Springs Road to U.S. Highway 81/287 Project (2014 BOND PROGRAM) (COUNCIL DISTRICT 7)**

Motion: Council Member Shingleton made a motion, seconded by Mayor Pro tem Espino, that Mayor and Council Communication L-15866 be approved and that the Fort Worth City Council adopt Resolution No. 4588-02-2016 authorizing use of the power of eminent domain to acquire a fee simple interest in 3.62 acres of land for right-of-way from property owned by DBE Realty Investments, needed for the Blue Mound Road from Willow Springs Road to U.S. Highway 81/287 Project. The fee simple interest to be acquired is described by metes and bounds and depicted by survey exhibits attached to this Mayor and Council Communication (M&C). The tract of land is located in Abstract No. 1268, Tract 1B & 1A1A, James Riley Survey, Fort Worth, Tarrant County, Texas. The land rights will be used for the Blue Mound Road from Willow Springs Road to U.S. Highway 81/287 Project, a public use. Motion passed 9-0.

XVII. CITIZEN PRESENTATIONS

Ms. Jerry Horton, 2608 Carter Avenue, completed a Citizen Presentation card relative to neighborhood alley crime and cleanliness and was recognized by Mayor Price but was not present in the Council Chamber.

XVIII. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B

XIX. ADJOURNMENT

There being no further business, Mayor Price adjourned the Regular meeting at 8:31 p.m.

No Documents for this Section

To the Mayor and Members of the City Council**February 9, 2016**

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**SUBJECT: WEST 7TH STREET BRIDGE LIGHTING**

This Informal Report provides a summary on the condition of street and arch lighting on the West 7th Street Bridge and actions to improve the reliability of operations.

The West 7th Street Bridge over the Trinity River on the west side of downtown was constructed in partnership with the Texas Department of Transportation (TxDOT) and opened to traffic in January 2014. The project was recently closed by TxDOT and final numbers show that the project was delivered under budget resulting in significant savings. The City will be reimbursed approximately \$1.8 million by TxDOT for its portion of the savings.

The bridge structure has two primary lighting systems providing street lighting for the travel lanes from median mounted light poles and fixtures and lighting fixtures in the structural beam members to illuminate the arches and pedestrian paths on the outside of the bridge.

Since the opening of the bridge, staff has been engaged with four primary elements that have impacted the reliability of the lighting systems. They include the following items:

1. Arch Lighting – the power for these lights is provided via conduit that runs through the concrete median on the edge of the roadway on each side of the bridge. The arch lights are linked to a junction box that resides in a “U” shaped open area also intended to control water runoff. Under normal moisture conditions this junction box remains dry but with heavy rainfall – like has occurred several times this year – the “U” shaped area fills with water, allowing water into the junction box, which in turn channels water through the conduits to the arch lighting, pedestrian lighting and under bridge lighting. The water then shorts out some or all of the system. The tight working conditions in this area make the solutions to repair costly. Two options have been identified to correct the situation: 1) remove the junction box and conduit from the water channel (run a new conduit system on the top of the concrete median with top mounted junction boxes) and 2) replace the current arch lighting fixtures and cable with marine grade components and utilize energy saving LED fixtures. Option one works, but would impact the aesthetics of the bridge by exposing the junction boxes and conduit system. The second option, while more costly will upgrade the lights to LED fixtures that will have the ability to change colors to allow for them to be programmed to highlight seasonal events. The estimated cost for option two is \$150,000.
2. Street Lights in Median – The street light poles are mounted on top of the median barrier in the middle of the bridge and power to each of the poles comes off the main power line via a junction box at the end of the bridge. As outlined above, issues with water entering the conduit cause these median lights to short out as well. While the wiring for the median lighting is sound, staff recommends that the service box also be refitted with marine grade wiring to correct the issue. Cost for this improvement is approximately \$50,000.

To the Mayor and Members of the City Council**February 9, 2016**

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**SUBJECT: WEST 7TH STREET BRIDGE LIGHTING**

3. Power Source for Bridge Lighting – one of the sources of power for the lighting system is provided from the northwest portion of the bridge. The ongoing Left Bank development resulted in the power tie-in being relocated further west and away from the bridge lights. This additional distance created enough drop in voltage (due to the length) that when the lights came on, the variation in the normal voltage level at the source trips the breaker in the system. This situation has since been corrected.
4. Pedestrian Lighting Along Bridge Sidewalks – this lighting is located on the outer side of the arch structure, next to the sidewalk area and was initially provided by glass covered fixtures that were often vandalized and then open to water damage and electrical failure. This condition has been corrected with replacement fixtures that are not as easily damaged.

Staff is compiling final cost estimates for improvements and will utilize existing on-call maintenance contracts for installation. Funding for these improvements will be provided from recent savings on the total project that were returned to the City from TxDOT. It is anticipated that these improvements will be accomplished over the next several months.

Please contact Alonzo Linan, TPW Assistant Director at 817-392-7861 with any questions regarding this work effort.

David Cooke
City Manager

To the Mayor and Members of the City Council**February 9, 2016**

Page 1 of 1

**SUBJECT: COMPUTER LABS AT NEIGHBORHOOD AND RECREATION CENTERS**

This Informal Report is being provided to respond to questions raised by city councilmembers during the FY2016 budget process regarding the Budget Reduction Package to eliminate computer labs at all neighborhood and recreation centers.

The Park and Recreation (PARD) and Neighborhood Services (NSD) Departments provide computer labs as a service to citizens, primarily youth. The labs are available typically any time the centers are open except when structured programs are using the labs such as during Summer Day Camp and After School Programs. Frequency and purpose of usage by participants varies from location to location. Currently, usage data is obtained manually by staff and the purpose for usage is anecdotal. Each lab contains at least six computers with internet access and one printer. Internet access is provided outside of the City's network system, sometimes through T-1 lines, cable service or DSL.

Information Technology Services (ITS) Department, NSD and PARD staff completed a review of the center computer labs' infrastructure. Based on City Council input last fall that we continue this service, staff recommends that we invest in the equipment necessary to do so. The network upgrade project will improve speed; however, many of the computers have exceeded their useful life. The most cost-effective option is to replace the current 120 desktops with virtual desktops (VDI), similar to the library public access computers, in FY2017. Based on the age of the current equipment, following the installation of 120 units, 79 of the existing units would be disposed and 41 would be redeployed across the workforce.

Full VDI migration would promote the fastest technology adoption, and still cost less than the lowest cost option for a full hardware refresh on a standard schedule. Projected cost for this option is \$226,000.00 and would require refresh on a 7-year cycle. A decision package to authorize funding will be submitted for consideration during the FY2017 budget process.

Staff is also researching the computer reservation system that is used by the Library Department. The system tracks usage that would be evaluated for deployment and assignment of computer units. The Library provides approximately 400 public computers. Library users "reserve" computers for two hours using their library card through the EnvisionWare PC Reservation system. In addition to hardware costs mentioned above, there would be charges to purchase additional seats in the EnvisionWare program.

If additional information or clarification is needed, please contact Richard Zavala, Park and Recreation Department Director at 817-392-5704, Kevin Gunn, ITS Department Director at 817-392-2015, or Aubrey Thagard, Neighborhood Services Department Director at 817-392-8187.

David Cooke
City Manager

To the Mayor and Members of the City Council**February 9, 2016**

Page 1 of 2

**SUBJECT: ROUNDABOUT CONSTRUCTION ON EAST ROSEDALE**

This Informal Report provides a summary on the construction of roundabouts on East Rosedale and the signage and pavement markings that are provided at these locations and other roundabout locations throughout the City.

The East Rosedale arterial improvement project is a two mile reconstruction project located in East Fort Worth beginning at the intersection of US 287 Northbound Frontage Road and ending at Miller Avenue. The project includes arterial roadway improvements and construction of two roundabouts at the intersections of Mitchell Boulevard and Ayers Avenue. Construction began in April 2013 and is scheduled to be substantially completed by February 12, 2016.

The roundabouts constructed as part of the Rosedale corridor improvements, are similar in nature to other two-lane roundabouts that have been constructed throughout the City. The Rosedale locations are not completely finished in regards to advanced informational signs indicating that the intersection ahead is a roundabout. Advanced overhead lane assignment signs have been installed indicating the travel paths through the roundabouts along with street name signs. The remaining advanced informational signs indicating that a roundabout is being approached, as has been installed at recently constructed roundabouts throughout the City, should be installed by February 12, 2016.

Pavement markings have been completed at the two Rosedale roundabouts and in the case of these two locations, additional contrast markings – black outline markings are in place for all markings to create a better contrast for the white pavement markings and the grey color of the concrete travel lanes.

In addition to this signage, additional modifications are scheduled to occur regarding the pavement area within the inter-circle of the roundabout. At other roundabout locations throughout the City, this inter-circle pavement area has a greater color differential than the travel lane pavement area – providing better guidance to the driver and maintaining their path in the circular travel lanes. This inter-circle pavement area is the travel path for the rear wheels of large trucks and is called the “truck apron” area. The initial design for the Rosedale roundabouts provided a darker shade of “grey” for this pavement area which has proven not to be dark enough to produce the desired contrast with the travel lanes. A darker wearing surface, similar in color to the bricks used throughout the project will be installed on the existing pavement in this inter-circle to produce the desired contrast and keep vehicles from deviating from the intended travel lanes as they travel through the roundabout. The darker wearing surface will be completed by application of concrete staining after the average temperature reaches 60 degrees to allow proper curing. In addition, yellow raised reflective pavement markers will be placed along the edge of the curb line for the inter-circle area.



To the Mayor and Members of the City Council

February 9, 2016

Page 2 of 2

SUBJECT: ROUNDABOUT CONSTRUCTION ON EAST ROSEDALE

The Rosedale roundabouts, like other roundabouts recently constructed throughout the City, are designed and constructed with appropriate signs, markings and pavement features to safely guide motorists. Please contact Todd Blomstrom, TPW Assistant Director at 817-392-2252 with any questions regarding this project or the design of roundabouts.

David Cooke
City Manager

To the Mayor and Members of the City Council**February 9, 2016**

Page 1 of 1

**SUBJECT: PROPOSED COUNCIL-INITIATED ZONING CHANGES FOR PROPERTIES LOCATED EAST OF THE NORTH FREEWAY (I-35W) AND NORTH OF THE EAST FREEWAY (I-30) IN COUNCIL DISTRICT 4**

The February 16 City Council agenda will contain an M&C to initiate the zoning process for three groups of properties in the Far North and Eastside sectors of Fort Worth. The purpose of the proposed zoning changes from multifamily districts to single family districts is to rezone vacant property in order to be consistent with the Comprehensive Plan and with the zoning in the vicinity. For your reference, the attached PowerPoint presentation shows the future land use in the 2015 Comprehensive Plan, the current zoning, and the proposed zoning.

Council Member Moon mailed letters to the affected property owners in November 2015. A representative for JDI Investors, LP has noted their opposition to the proposed rezoning at 8901 N. Beach Street. This owner had previously noted in 2010 a rezoning application would be submitted to propose an alternative zoning district when the site was in Council District 2. However, owner-initiated rezoning application has not been received since. The other individual property owners have not expressed concern to the Council Member to date. The properties on Boca Raton Boulevard were acquired by the City of Fort Worth in 2007 for repeated code violations in multifamily buildings. The multifamily buildings were subsequently demolished, but the land was not rezoned at that time. Public hearings for the rezoning of this property would be held by the Zoning Commission on March 9, 2016, and by the City Council on April 5, 2016. Staff will submit future Informal Reports for additional phases of zoning changes requested by Council Member Moon.

If you have any questions, please contact Dana Burghdoff, Assistant Planning and Development Director, at 817-392-8018.

David Cooke
City Manager

attachment: PowerPoint presentation

**PROPOSED COUNCIL-INITIATED
ZONING CHANGES FOR
PROPERTIES LOCATED EAST OF I-35W
AND NORTH OF I-30 IN COUNCIL DISTRICT 4**



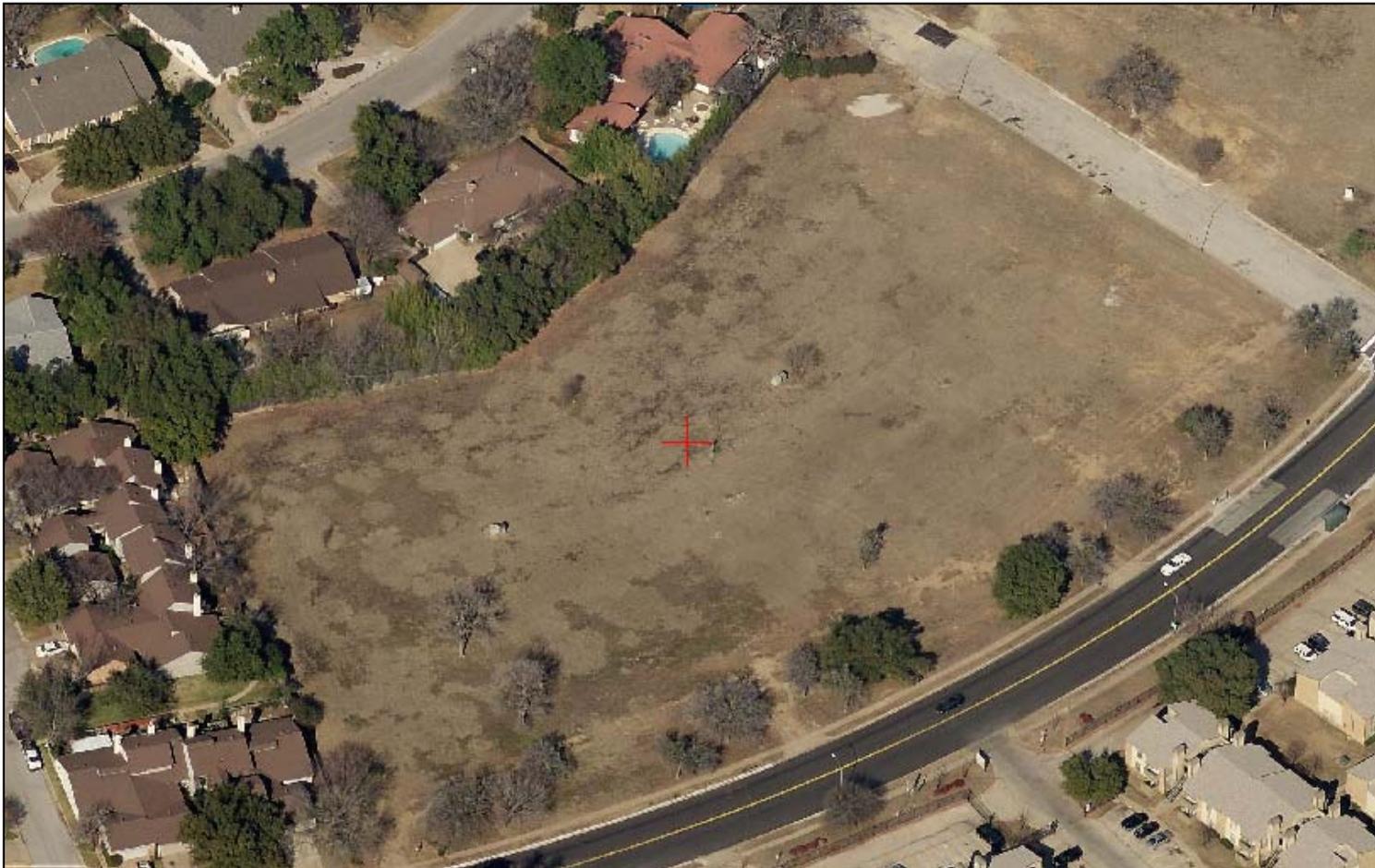
Prepared for the
City Council

By the
Planning and Development Department

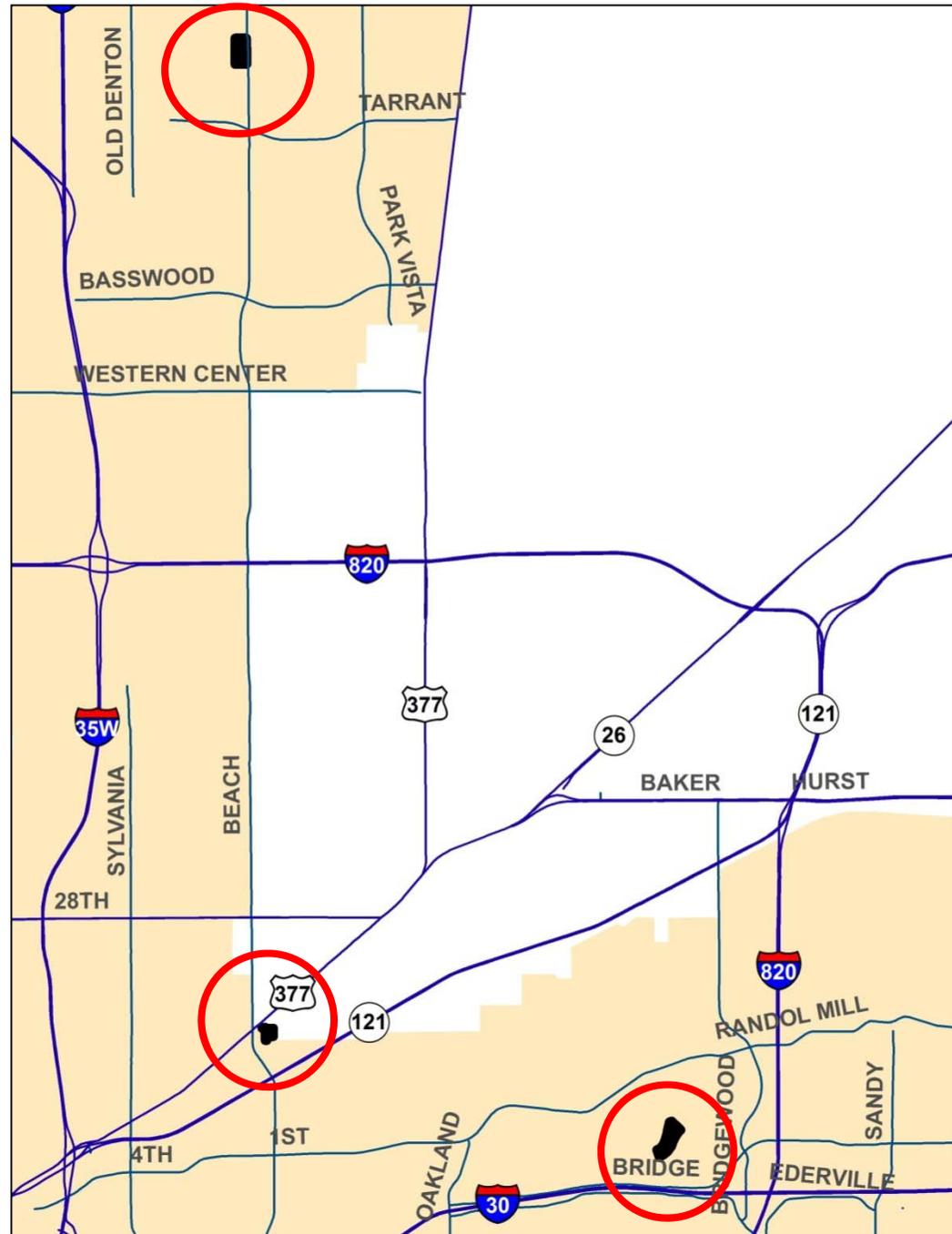
February 9, 2016

PURPOSE

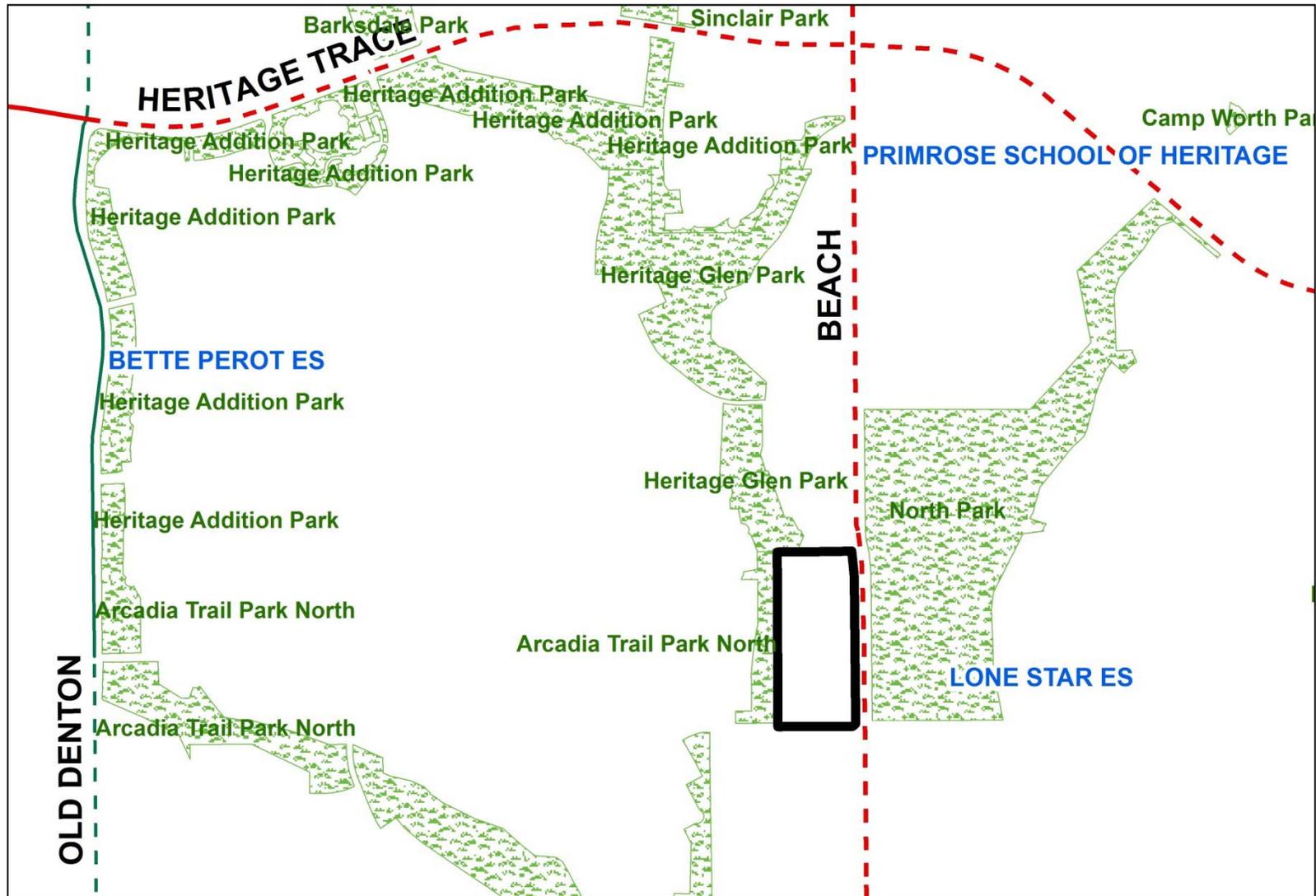
Provide a **briefing** on the proposed Council-initiated rezoning of 33.0 acres of vacant land from multifamily districts to single family districts.



Where are the areas proposed for rezoning at this time?



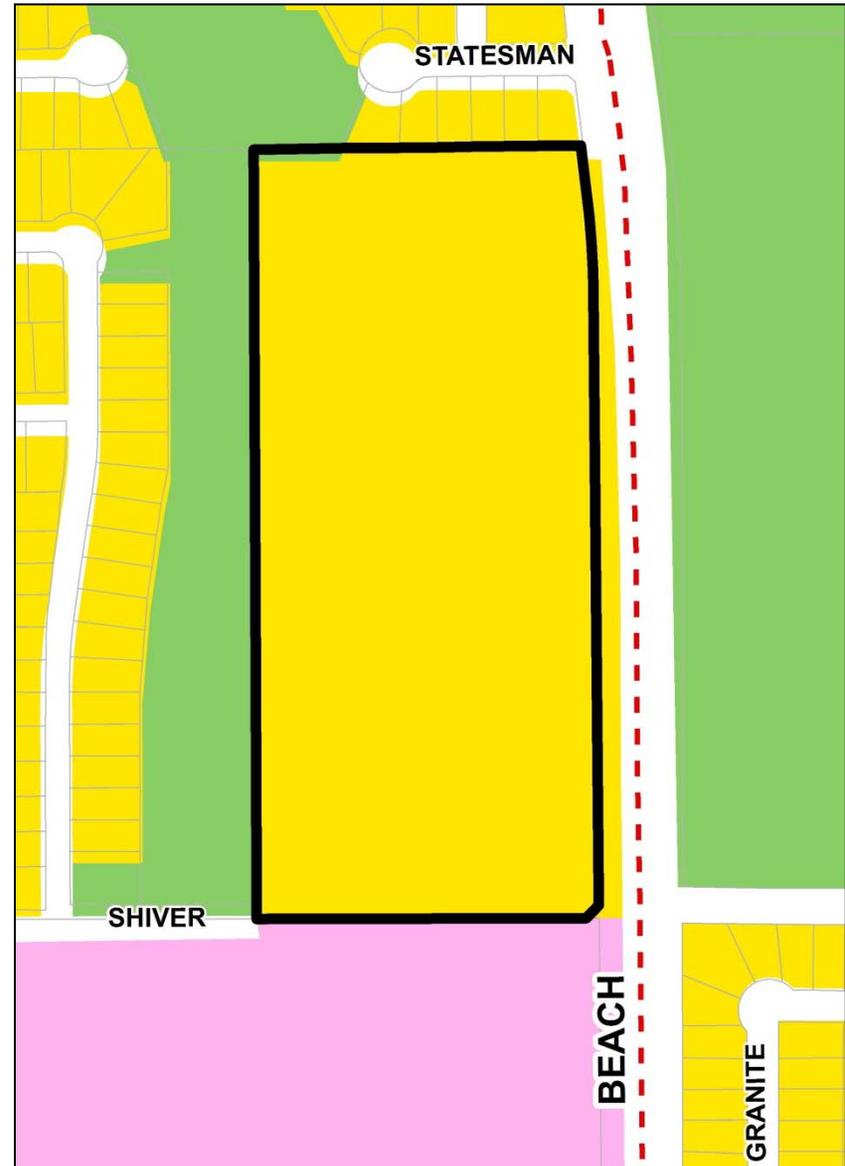
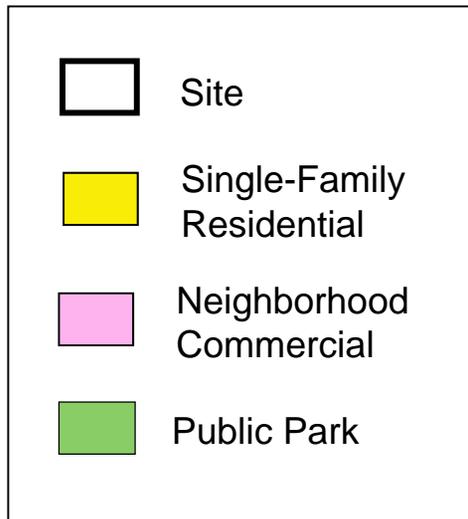
Where is the first proposed rezoning area?



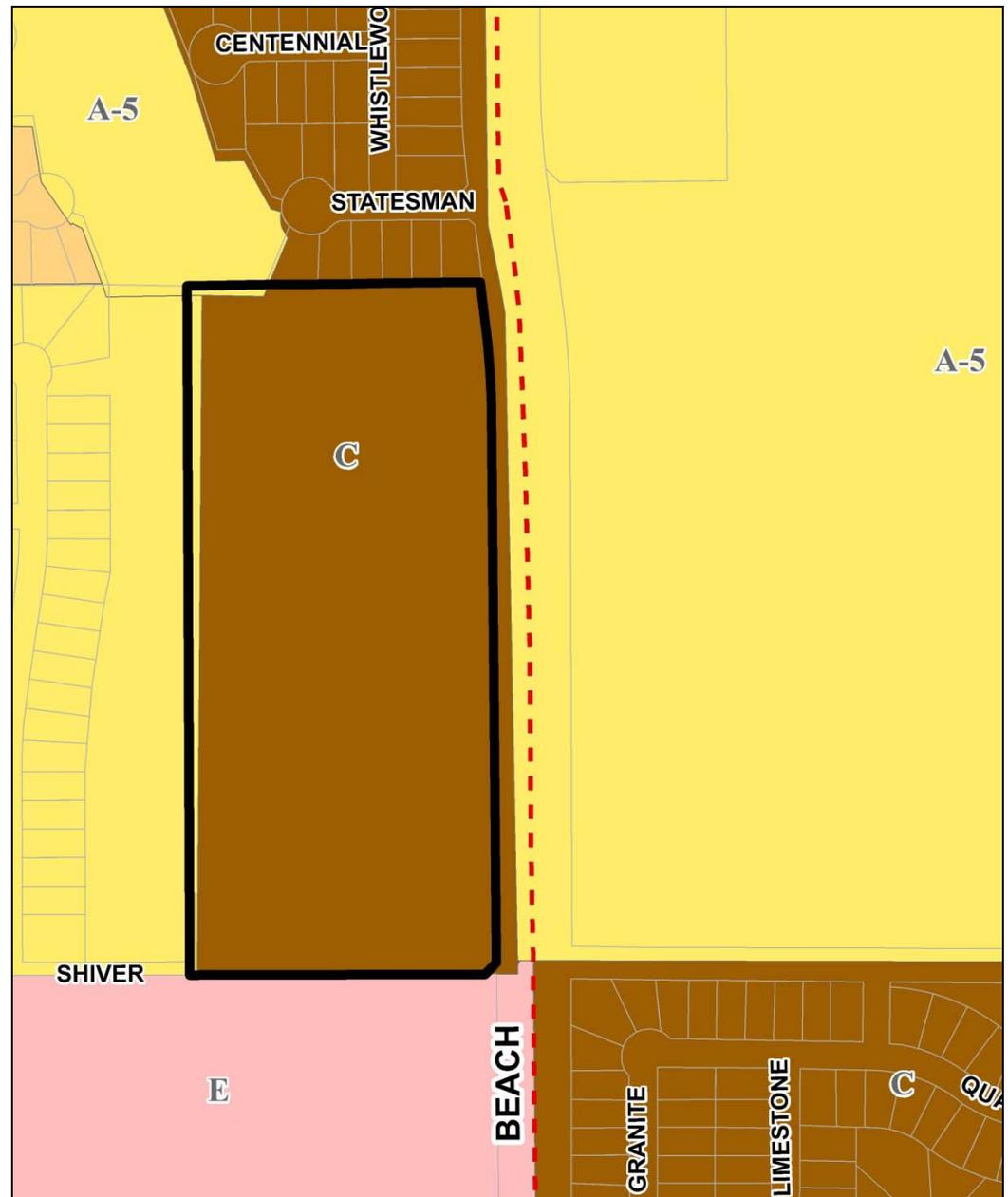
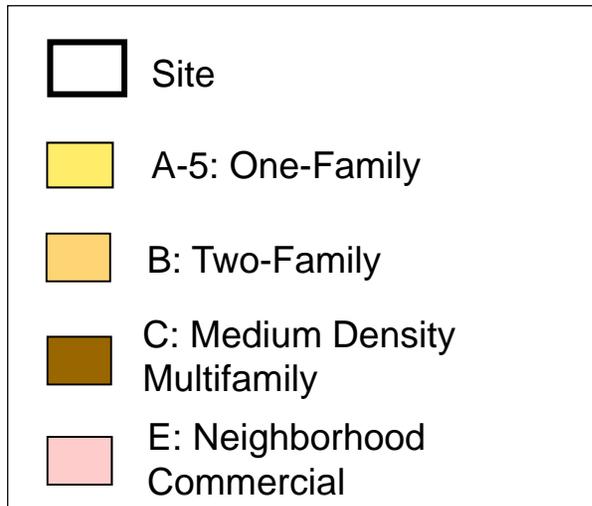
3

Note: The proposed rezoning area consists of a total of 1 property.

What future land use is designated in the 2015 Comprehensive Plan?

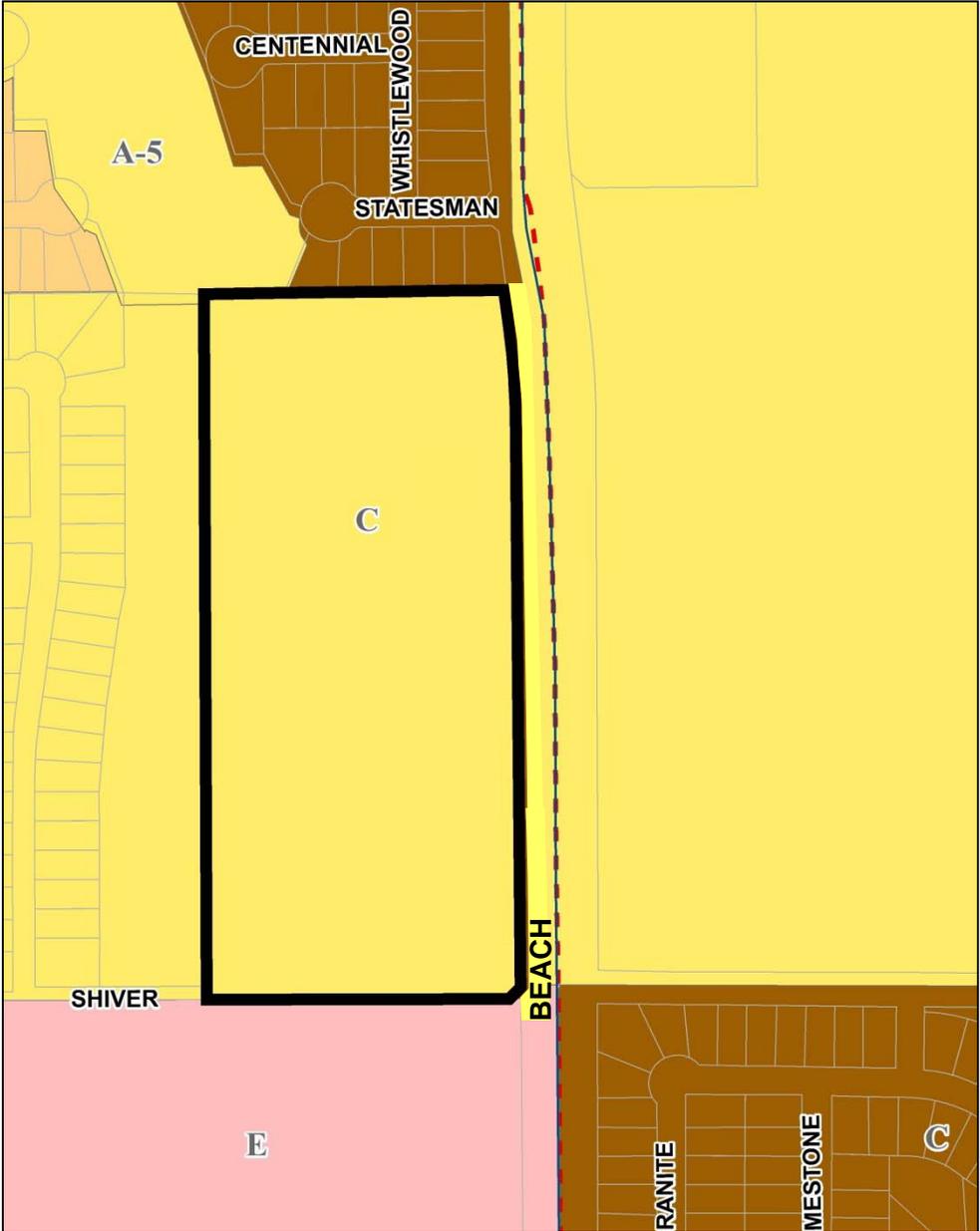


What is the current zoning?

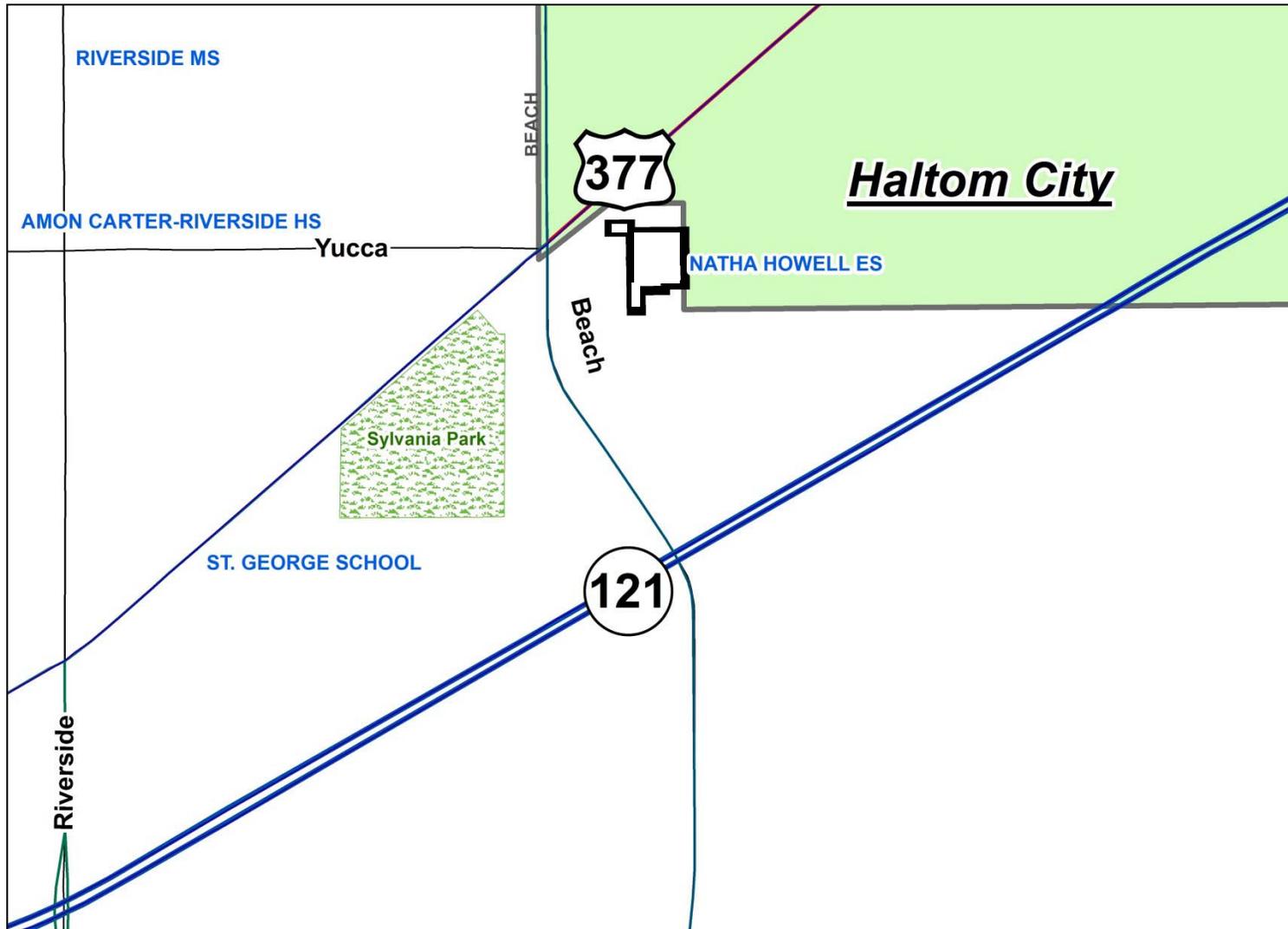


What is the proposed zoning?

	Site
	A-5: One-Family
	B: Two-Family
	C: Medium Density Multifamily
	E: Neighborhood Commercial



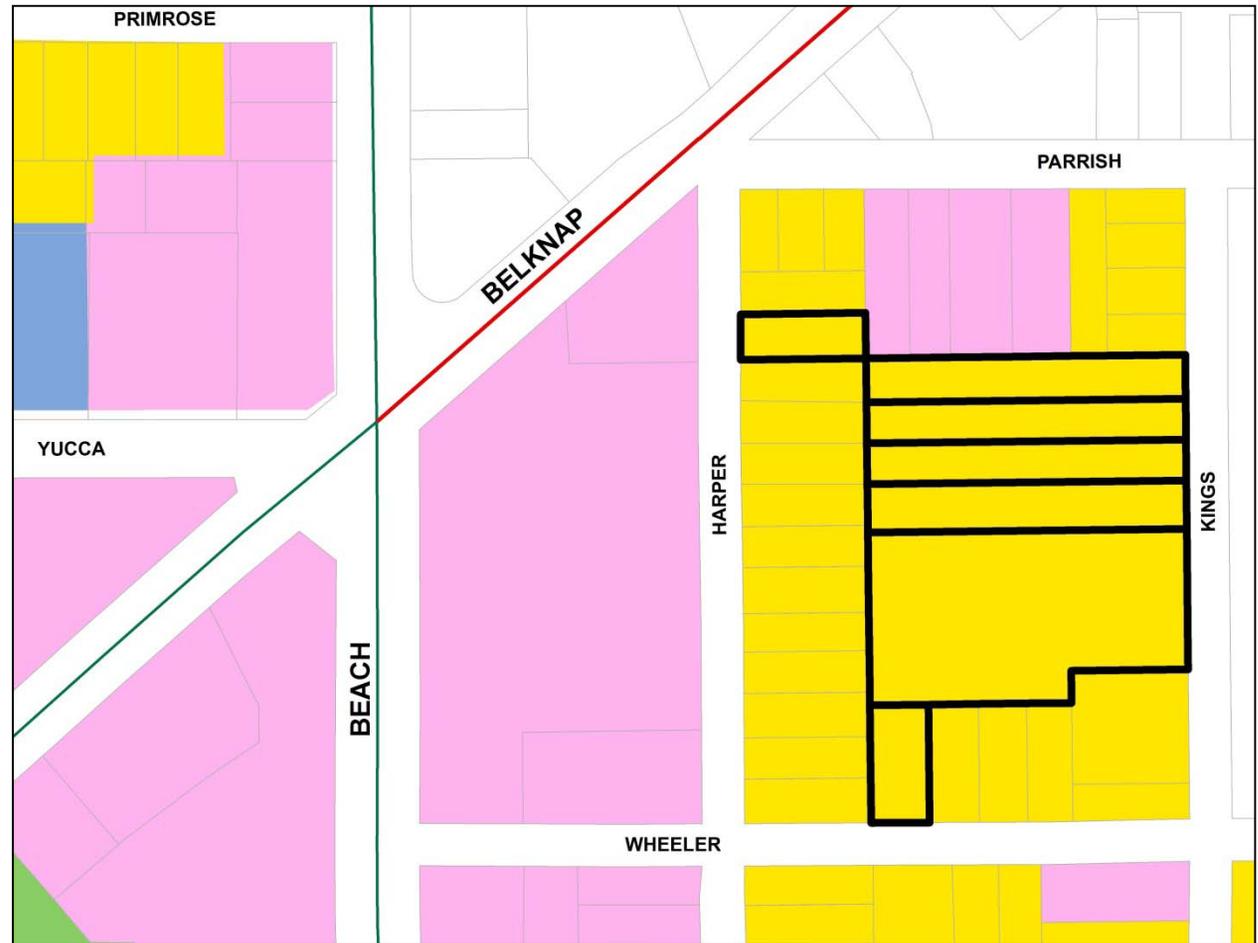
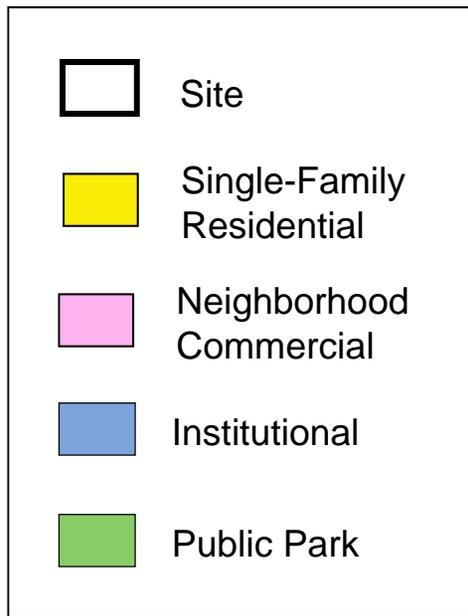
Where is the second proposed rezoning area?



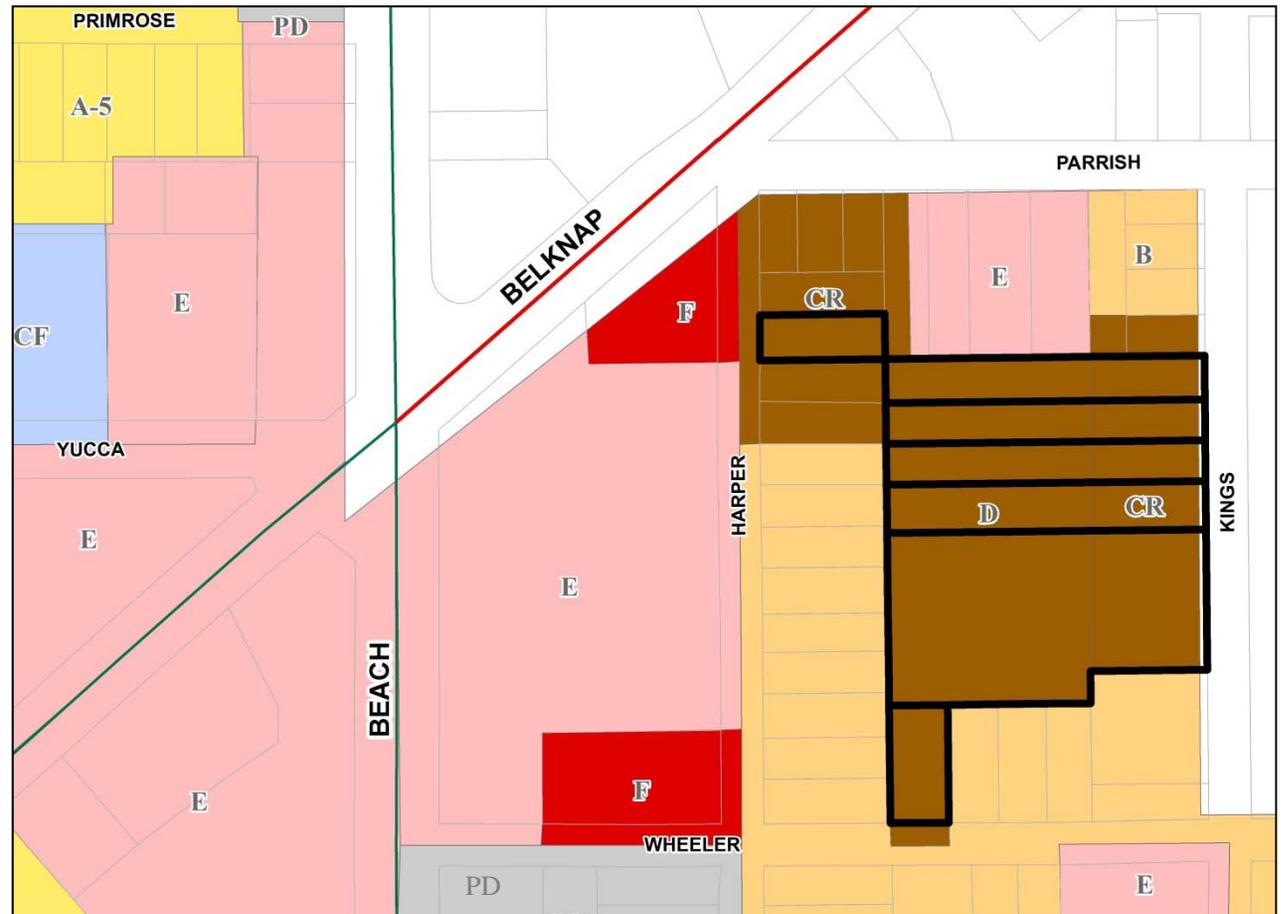
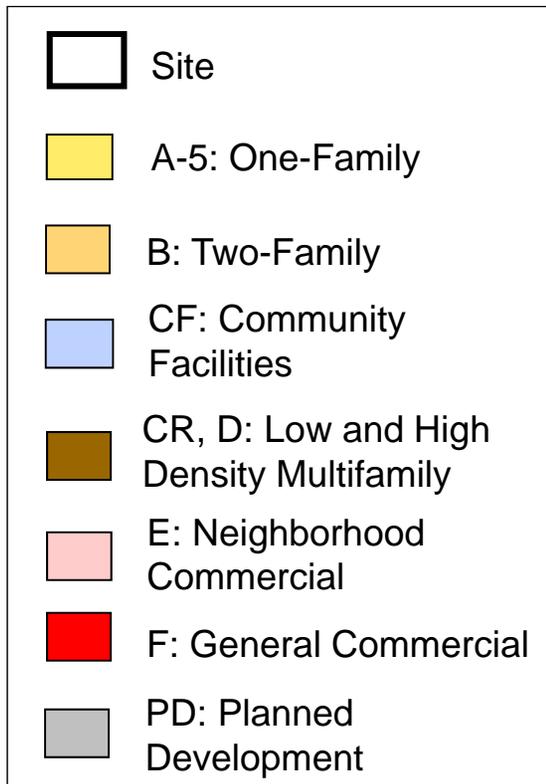
8

Note: The proposed rezoning area consists of a total of **7** properties.

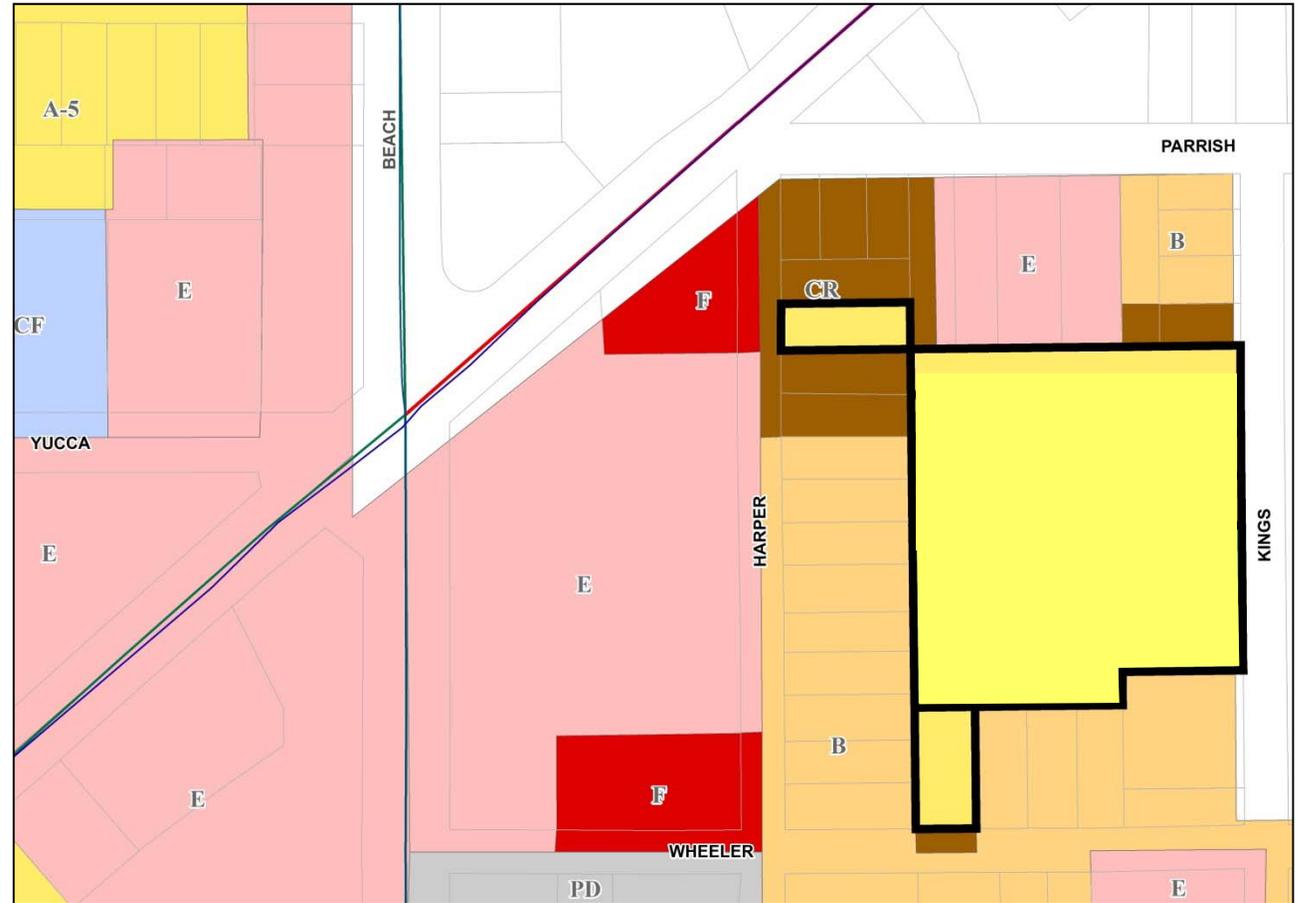
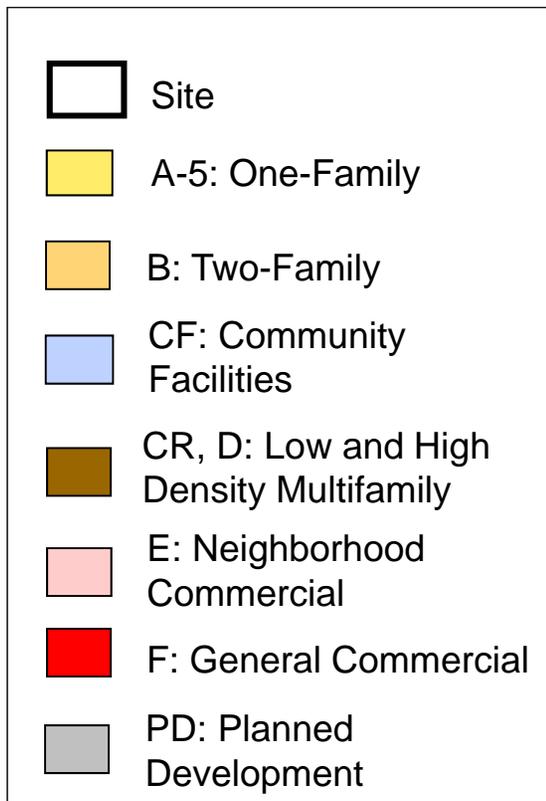
What future land use is designated in the 2015 Comprehensive Plan?



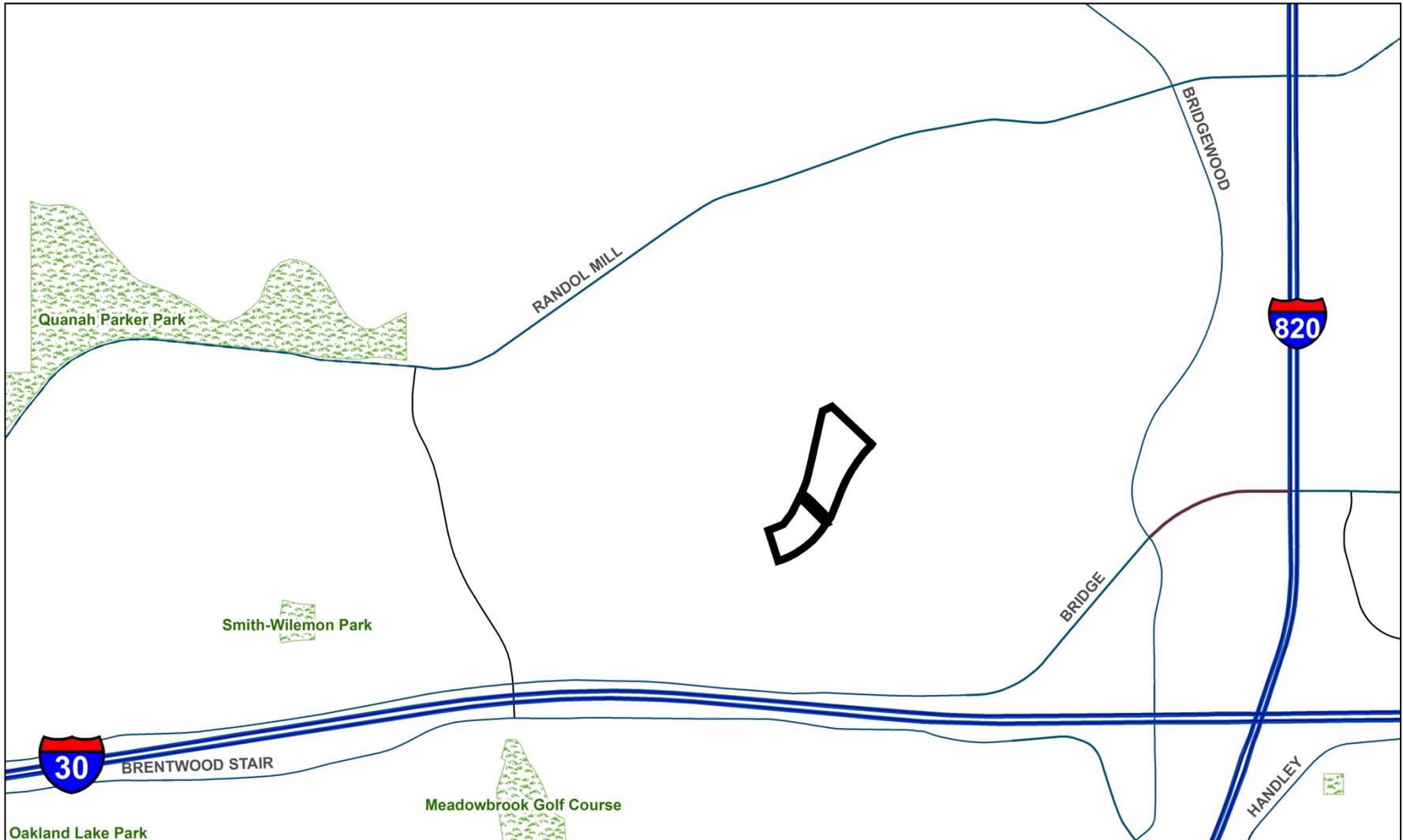
What is the current zoning?



What is the proposed zoning?

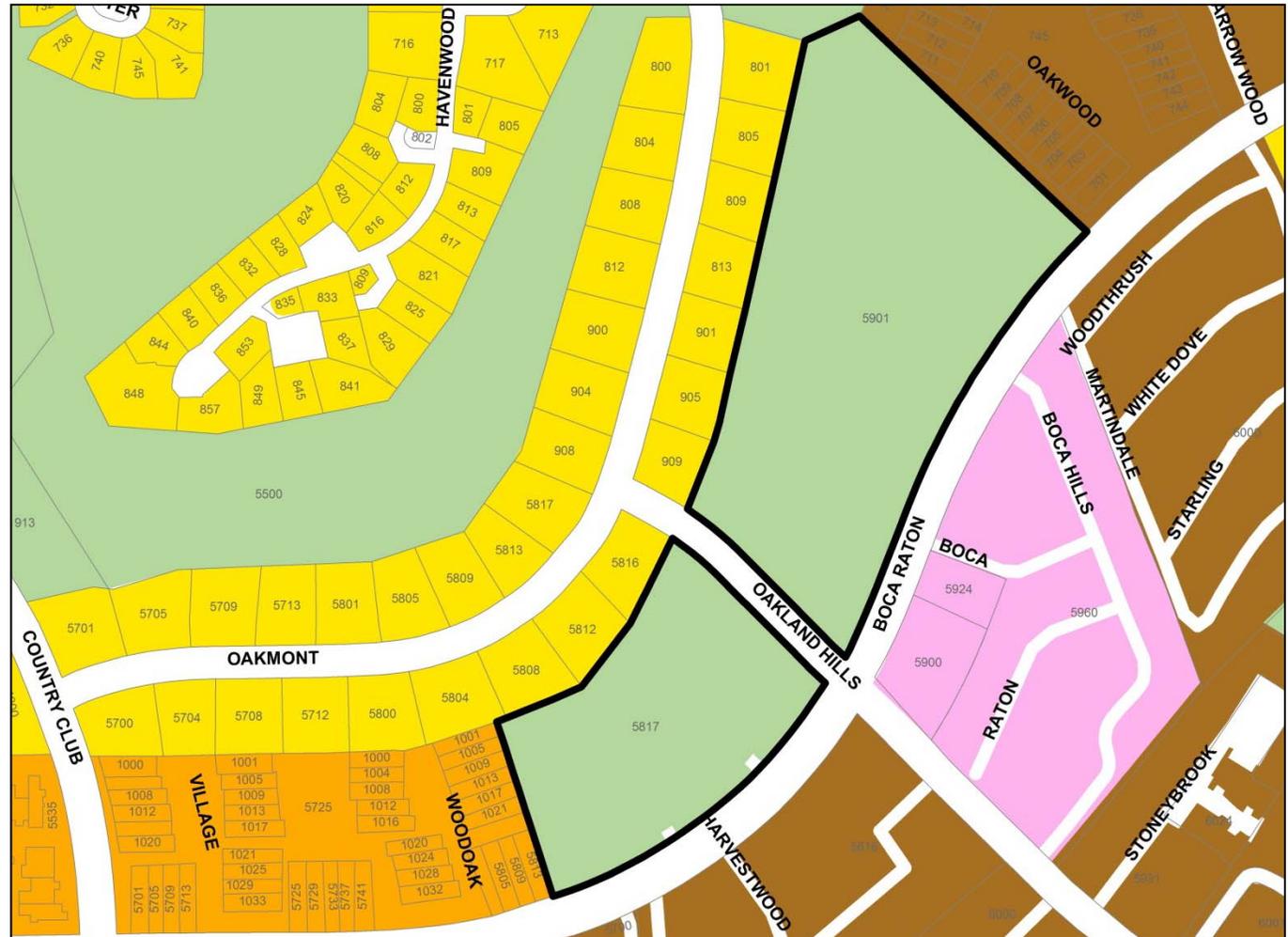
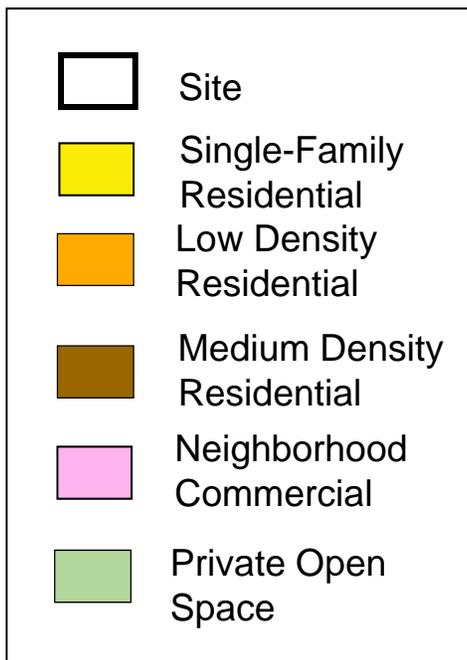


Where is the third proposed rezoning area?

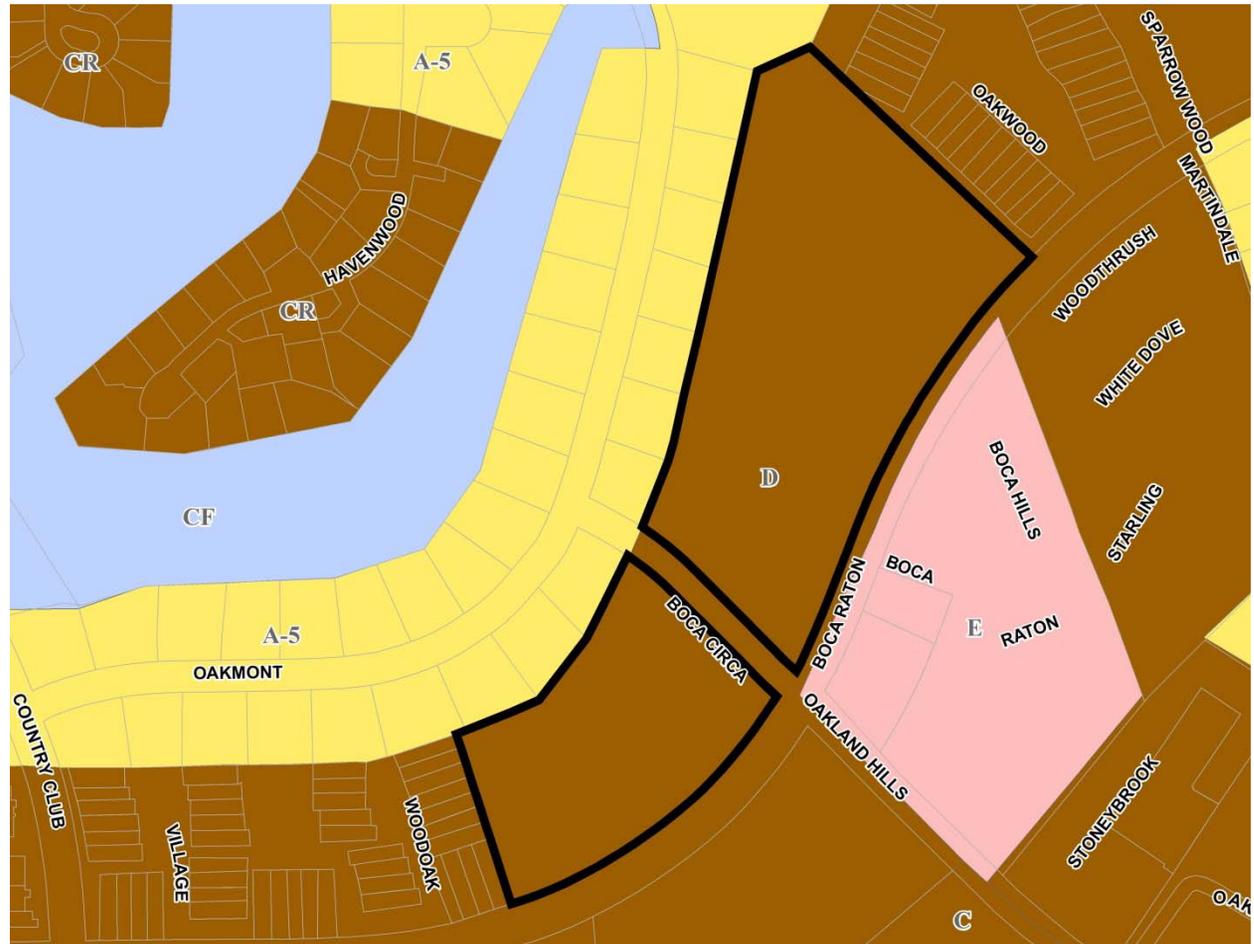
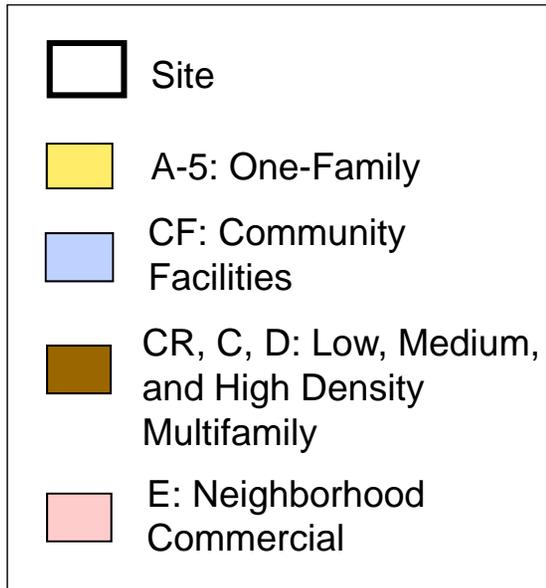


Note: The proposed rezoning area consists of a total of **2** properties.

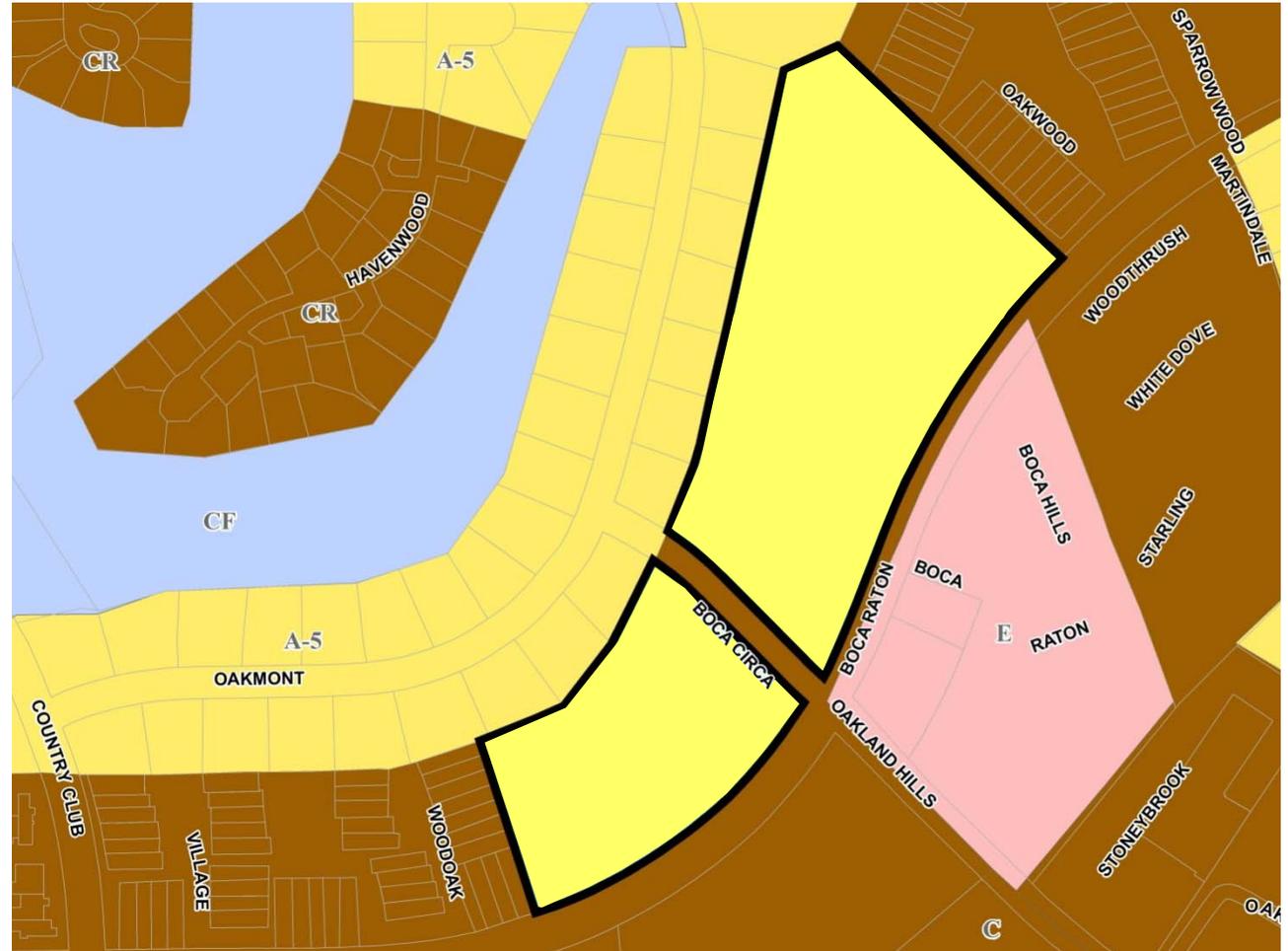
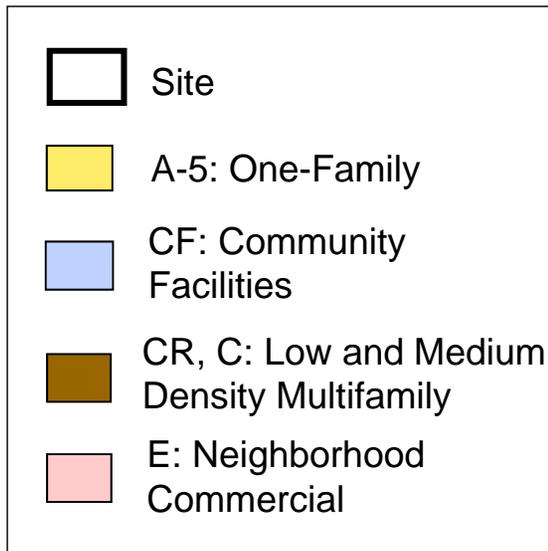
What future land use is designated in the 2015 Comprehensive Plan?



What is the current zoning?



What is the proposed zoning?



What is the proposed schedule?

Date

Action

Nov. 2015

Letters mailed to property owners. Opposition noted from JDI ownership on N. Beach. No other opposition noted.

Feb. 2, 2016

City Council receives **Informal Report** on proposed zoning changes.

Feb. 9

City Council approves **M&C** authorizing initiation of zoning changes.

Mar. 9

Zoning Commission conducts **public hearing** and makes recommendation on proposed zoning changes.

Apr. 5

City Council conducts **public hearing** and makes decision on zoning changes.

To the Mayor and Members of the City Council

February 9, 2016

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SUBJECT: MANAGEMENT DIVERSITY REVIEW

Diversity is a core value for the City of Fort Worth. As a core value the City recognizes that a diverse workforce provides many perspectives, views and ideas that add strength to the City’s ability to strategize, communicate and deliver services. The City and surrounding community, like the United States as a whole, continues to evolve as an increasingly multicultural society. Having employees who come from different demographics only furthers the City’s understanding of its customer base and enhances its execution of services.

Human Resources regularly collects and analyzes workforce data that is shared on the City’s website, annually. In August, 2015, Human Resources provided a special informal report to Council indicating the racial/ethnic make-up for each employee group in 2005 and 2015 compared to 2010 census data. The information below is updated to reflect 2006 and 2016 data compared to the 2010 census. Three population benchmarks are displayed – the City of Fort Worth, Tarrant County and the Tri-County area which includes Tarrant, Parker and Johnson Counties.

2006 & 2016

EE GROUP	CAUCASIAN		HISPANIC		AFRICAN-AMERICAN		OTHER		CFW RESIDENT	
	2006	2016	2006	2016	2006	2016	2006	2016	2006	2016
CFW Population 2010	41.7%		34.1%		18.9%		5.3%			
Tarrant County 2010	51.8%		26.7%		14.9%		6.6%			
Tri-County 2010	55.5%		25.2%		13.2%		6.1%			
All Employees	60.1%	55.9%	19.0%	23.0%	18.9%	17.6%	1.9%	3.5%	53.6%	49.5%
General	52.3%	45.5%	22.4%	28.1%	23.0%	22.3%	2.3%	4.1%	63.0%	57.8%
Sworn Police	71.7%	68.4%	14.3%	17.8%	12.2%	10.8%	1.8%	3.0%	40.7%	41.4%
Sworn Fire	76.5%	78.7%	11.6%	10.4%	11.3%	9.3%	0.6%	1.6%	32.4%	28.6%
General Exempt	64.2%	58.1%	12.4%	16.0%	19.5%	19.7%	3.9%	6.2%	54.0%	51.2%
General Nonexempt	46.9%	39.9%	26.9%	33.5%	24.6%	23.4%	1.6%	3.2%	67.0%	60.7%
Managerial	76.5%	73.7%	5.9%	9.8%	14.1%	13.4%	3.5%	3.1%	47.1%	39.7%
Assistant Directors	69.4%	75.4%	6.1%	6.6%	20.4%	16.4%	4.1%	1.6%	46.9%	44.3%
Directors and Above	60.5%	61.5%	15.8%	15.4%	23.7%	23.1%	0.0%	0.0%	86.8%	73.1%
Total Management	72.8%	73.0%	7.4%	9.6%	16.7%	14.9%	3.1%	2.5%	52.9%	43.8%
Professional	62.8%	55.1%	13.4%	17.1%	19.8%	20.7%	4.1%	7.1%	52.8%	51.6%

To the Mayor and Members of the City Council**February 9, 2016**

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**SUBJECT: MANAGEMENT DIVERSITY REVIEW**Highlights

Much like last year, the data demonstrates that

- Over the last ten years, the overall workforce (All Employees) has become more racially diverse with Hispanics achieving the most notable gains.
- “General” employees (excluding Sworn Police and Fire personnel) most closely represent the demographics of the City of Fort Worth.
- Management positions are composed of three categories – Directors/Chiefs and above; Assistant Directors, which includes Assistant and Deputy Chiefs; and Managers that includes Police Captains, Fire Battalion Chiefs and civilian staff that typically supervise a division of a department.
- Professional positions include all exempt employees not designated as management above. Continued progress of minority representation exists in all groups with Hispanic employees increasing the most.
- Civil Service positions remain a potential focus to improve the diversity of the workforce.

Recruitment – General and Sworn

While the City seeks to hire the best person for each and every position, there is a focus on promoting racial diversity. Human Resources monitors all interview questions and screening criteria before hiring supervisors review applications and panel interviews participants are screened to ensure diversity. Human Resource also participates in job fairs and organizations that help promote the City as a diverse employer. Human Resources also works directly with departments where diversity is a challenge, building strategies for improvement.

Director and Assistant Director positions are typically handled by outside consultants that have national reach. Advertising strategies and candidate pools are critiqued to ensure diversity is addressed.

Human Resources, Police and Fire management and related associations are engaged in improving workforce diversity for Civil Service personnel. Job fairs and special promotions along



To the Mayor and Members of the City Council

February 9, 2016

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SUBJECT: MANAGEMENT DIVERSITY REVIEW

with structural changes such as using and expanding assessment centers in addition to written tests and entry-level testing in targeted communities to encourage minority candidates has become a reality in the Police Department with the first such test scheduled for April.

**David Cooke
City Manager**

No Documents for this Section

No Documents for this Section

No Documents for this Section

CITY COUNCIL MEETING

Tuesday, February 09, 2016

RISK MANAGEMENT REPORTING PERIOD 1/26/2016 - 2/1/2016

Claims listed on this report have been received in the Risk Management Division claims office. The decision whether or not to accept liability is predicated on applicable provisions of the Texas Tort Claims Act. If any claimant contacts you, please refer them to Mark Barta ext. 7790 or Sophia Canady ext. 7784. Thank you.

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Jamille George	1/26/2016	12/1/2015	Cooks Lane	General Liability	Pot Hole	TPW	Yes	No
Ronnie Sherbert	1/26/2016	1/17/2016	Spur 341	Auto	Collision - Driving	Fire	Yes	No
Thurston Wells	1/26/2016	1/22/2016	1205 Kings Hwy.	General Liability	Sewer Backup	Water	Yes	No
Robin Anderson	1/26/2016	1/26/2016	8601 South Freeway	Auto	Collision - Driving	Police	Yes	No
Darren Tillis	1/26/2016	12/12/2015	2709 Carton	General Liability	Street Condition	TPW	Yes	No
Carlos Alvarez-Garcia	1/27/2016	1/20/2016	Heritage Trace Pkwy	Auto	Collision - Driving	Police	No	Yes
Sarah Berestecky	1/27/2016	11/5/2015	Mccart Avenue	General Liability	Collision - Driving	Police	Yes	No

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Ferry Khorrami	1/27/2016	9/27/2015	7860 Skylake Drive	General Liability	Sewer Backup	Water	No	Yes
Ana Hernandez	1/27/2016	1/20/2016	Heritage Trace Pkwy	Auto	Collision - Driving	Police	No	Yes
Cecelia Jobe	1/27/2016	11/23/2015	4821 Old Mansfield Road	Auto	Collision - Driving	Fire	Yes	No
Stephen and Phyllis Sink	1/28/2016	10/20/2015	2605 Wilkinson Avenue	General Liability	Damage to building	Park & Recreation	Yes	No
Jesus Plata	1/29/2016	1/15/2016	2500 Meacham Blvd.	Auto	Collision - Driving	Police	No	No
Jimmy & Kristine Young	2/1/2016	11/30/2015	8129 Chamizal Drive	General Liability	Water Leak	Water	No	No
Fort Worth City-Credit Union	2/1/2016	1/29/2016	2309 Montgomery	Auto	Collision - Driving	TPW	No	No
Andrea Reed	2/1/2016	1/13/2016	924 E. Ramsey Avenue	Law Enforcement	Damage During Search or Seizure	Police	Yes	No
Eileen Carney	2/1/2016	10/23/2015	East Lancaster Avenue	Law Enforcement	False Arrest/Imprisonment	Police	No	Yes

No Documents for this Section

No Documents for this Section

No Documents for this Section

No Documents for this Section