

LEGISLATIVE AND INTERGOVERNMENTAL AFFAIRS COMMITTEE MEETING  
TUESDAY, DECEMBER 1, 2015  
1:00 P.M.  
PRE-COUNCIL CHAMBER, CITY HALL  
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

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HOUSING AND NEIGHBORHOOD SERVICES COMMITTEE MEETING  
TUESDAY, DECEMBER 1, 2015  
(IMMEDIATELY FOLLOWING THE LEGISLATIVE AND  
INTERGOVERNMENTAL AFFAIRS COMMITTEE MEETING)  
PRE-COUNCIL CHAMBER, CITY HALL  
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

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FORT WORTH HOUSING FINANCE CORPORATION MEETING  
TUESDAY, DECEMBER 1, 2015  
(IMMEDIATELY FOLLOWING THE HOUSING AND NEIGHBORHOOD  
SERVICES COMMITTEE MEETING)  
PRE-COUNCIL CHAMBER, CITY HALL  
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

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PRE-COUNCIL MEETING  
TUESDAY, DECEMBER 1, 2015  
3:00 P.M.  
PRE-COUNCIL CHAMBER, CITY HALL  
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

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1. Report of the City Manager - **David Cooke, City Manager**
  - a. Changes to the City Council Agenda
  - b. Upcoming and Recent Events
  - c. Organizational Updates and Employee Recognition(s)
  - d. Informal Reports
    - [IR 9822](#): Robocall Procedures Update
    - [IR 9823](#): Vehicles for Hire Age Limits and Annual Fees
2. Current Agenda Items - **City Council Members**
3. Responses to Items Continued from a Previous Week
4. Overview of Significant Zoning Cases - **Dana Burghdoff, Planning and Development**
5. Briefing on Community Partnership for Aquatics Facility - **Richard Zavala, Park and Recreation and Tony Shuman, YMCA**
6. Final Report of the Charter Review Task Force - **Dionne Bagsby, Task Force Chair**
7. Briefing on Parker-Browne Building Restoration and Leg Up Program - **Kelly Allen Gray, Council Member, Robert McCarthy, Cheyenne Construction Company and Lauren Doeren, Leg Up Program**
8. Presentation on Proposed Economic Development Program Agreement with LVG Investments LLC, for the Crystal Springs Mixed-Use Development - **Robert Sturns, Economic Development**

9. City Council Requests for Future Agenda Items and/or Reports
  10. Executive Session (PRE-COUNCIL CHAMBER) - **SEE ATTACHMENT A Attachment(s):**  
[Executive Session Agenda - Attachment A.pdf](#)
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***Fort Worth Pre-Council Chamber, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail [ADA@FortWorthTexas.gov](mailto:ADA@FortWorthTexas.gov) at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.***

**ATTACHMENT A**  
**EXECUTIVE SESSION**  
**(PRE-COUNCIL CHAMBER, CITY HALL)**  
**Tuesday, December 1, 2015**

A. The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:

- a. *Michael L. Malone v. City of Fort Worth*, et al, Cause No. 4:09-CV-634-Y, United States District Court for the Northern District of Texas;
- b. *City of Fort Worth v. Site Concrete, Inc., Jean S. Boney and James M. Boney*, Cause No. 48-270660-14, 48<sup>th</sup> District Court, Tarrant County, Texas; and
- c. Legal issues concerning any item listed on today's City Council meeting agendas;

2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;

3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and

4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

B. The City Council may reconvene in open session in the Pre-Council Chamber and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

**CITY COUNCIL AGENDA  
FOR THE MEETING AT 7:00 P.M. TUESDAY, DECEMBER 01, 2015  
CITY COUNCIL CHAMBER, CITY HALL  
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

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**I. CALL TO ORDER**

**II. INVOCATION** - Rabbi Andrew Bloom, Congregation Ahavath Sholom

**III. PLEDGE OF ALLEGIANCE**

**IV. CONSIDERATION OF MINUTES OF REGULAR MEETING OF NOVEMBER 17, 2015**

**V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA**

**VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF**

**VII. CONSENT AGENDA**

Items on the Consent Agenda require little or no deliberation by the City Council. Approval of the Consent Agenda authorizes the City Manager, or his designee, to implement each item in accordance with staff recommendations.

**A. General - Consent Items**

1. [M&C G-18612](#) - Authorize Submission of a Letter of No Objection to the U.S. Foreign-Trade Zones Board to Allow for Foreign-Trade Zone Activation at the GE Manufacturing Solutions, LLC, Facilities Located at 16201 Three Wide Drive and 16301 Three Wide Drive (COUNCIL DISTRICT 2)
2. [M&C G-18613](#) - Authorize Office of Emergency Management to Apply for the Fiscal Year 2016 Emergency Management Performance Grant, and if Awarded, Authorize Execution of a Related Grant Contract with the Texas Division of Emergency Management in the Estimated Amount of Up to \$170,000.00, Authorize Transfer in the Amount of Up to \$170,000.00, as Required, for the City's Fifty Percent Match from the General Fund to the Grants Fund, Authorize Transfer of Certain Funds and Eligible Grant Costs and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)

**B. Purchase of Equipment, Materials, and Services - Consent Items**

1. [M&C P-11812](#) - Authorize Addition of Praetorian Operating, Inc. d/b/a Campbell Paper Company, JanPak, Inc., and Interboro Packaging Corporation to the Non-Exclusive Purchase Agreements for Janitorial Supplies with the Same Total Amount of \$950,000.00 for the First Year for City Departments (ALL COUNCIL DISTRICTS)
2. [M&C P-11813](#) - Authorize Rejection of All Bids Received for Plastic Water Meter Boxes, Cast Iron and Plastic Lids for the Water Department and Authorize Re-Advertisement (ALL COUNCIL DISTRICTS)
3. [M&C P-11814](#) - Authorize Execution of Contract with Clear Message Communication, LLC d/b/a Ignite It Group in the Amount Up to \$69,150.00 for the Initial Term for Recycling and

Environmental Education Outreach Campaigns for the Code Compliance Department (ALL COUNCIL DISTRICTS)

4. [M&C P-11815](#) - Authorize Non-Exclusive Purchase Agreements with Brenntag Southwest, Inc., Chemtrade Chemicals US LLC, GEO Specialty Chemicals, Inc., and Gulbrandsen Technologies Inc., in a Combined Amount Up to \$1,000,000.00 for the First Year for Liquid Polyaluminum Chloride for the Water Department (ALL COUNCIL DISTRICTS)
5. [M&C P-11816](#) - Authorize Non-Exclusive Agreements with Multiple Vendors for a Combined Annual Amount Up to \$750,000.00, Using Cooperative Contracts for Rental and Lease of Industrial Construction Equipment for All City Departments (ALL COUNCIL DISTRICTS)
6. [M&C P-11817](#) - Authorize Non-Exclusive Purchase Agreements with Air Liquide Industrial U.S. LP, and Praxair, Inc., in a Combined Amount Up to \$650,000.00 for the First Year for Liquid Oxygen for the Water Department (ALL COUNCIL DISTRICTS)

**C. Land - Consent Items**

1. [M&C L-15831](#) - Authorize Direct Sale of One Tax-Foreclosed Property Located at 1408 East Harvey Avenue to Elm Grove Missionary Baptist Church for a Total Sale Price of \$3,597.00, in Accordance with Section 34.05 of the Texas Property Tax Code (COUNCIL DISTRICT 8)
2. [M&C L-15832](#) - Authorize Acquisition of a Fee Simple Interest in 0.245 Acres of Land for Right-of-Way Located at 8330 and 8300 Old Denton Road from SDA Properties, Ltd., in the Amount of \$65,595.00, Pay Estimated Closing Costs in the Amount of \$3,000.00 for a Total Cost of \$68,595.00 for the North Riverside Drive, North Tarrant Parkway to Old Denton Road, Project No. 02272 (2014 BOND PROGRAM) (COUNCIL DISTRICT 2)
3. [M&C L-15833](#) - Authorize Sale of 1310 Evans Avenue to Aidan Stuart Gill in the Amount of \$12,261.01, in Accordance with Section 272.001 of the Texas Local Government Code and Section 34.05 of the Texas Tax Code, Subject to the Consent of All Other Taxing Entities Who Were Parties to the Foreclosure Lawsuits (COUNCIL DISTRICT 8)
4. [M&C L-15834](#) - Authorize Sale of Ten Tax-Foreclosed Properties to Various Purchasers in the Aggregate Amount of \$113,213.53, in Accordance with Section 272.001 of the Texas Local Government Code and Section 34.05 of the Texas Tax Code, Subject to the Consent of All Other Taxing Entities Who Were Parties to the Foreclosure Lawsuits (COUNCIL DISTRICTS 2, 3, 5, 8 and 9)

**D. Planning & Zoning - Consent Items**

1. [M&C PZ-3095](#) - Adopt Proposed Amendment to the Master Thoroughfare Plan (MT-15-003) to Add a Portion of Wagley Robertson

**E. Award of Contract - Consent Items**

1. [M&C C-27539](#) - Authorize Execution of a Communications System Agreement with the City of River Oaks for Participation in the City of Fort Worth's Public Safety Radio System for Interoperable Communications in Mutual Aid or Other Multi-Agency Operations at No Cost to the City of Fort Worth (ALL COUNCIL DISTRICTS)
2. [M&C C-27540](#) - Authorize Execution of a Communications Facility License Agreement with Sprint Spectrum Realty Company, L.P., for the Lease of Space on the City of Fort Worth's Rolling Hills Radio Tower (COUNCIL DISTRICT 8)
3. [M&C C-27541](#) - Authorize Execution of a Communications Tower License Agreement with T-Mobile West LLC, for Antenna Space on the City of Fort Worth's Columbus Trail Radio Tower (COUNCIL DISTRICT 8)
4. [M&C C-27542](#) - Authorize Execution of an Amendment to City Secretary Contract No. 42303, a Service Agreement with TW Telecom Holdings, LLC, Formerly Known as TW Telecom Holdings, Inc., Using a Cooperative Agreement at an Annual Cost Not to Exceed \$559,200.00 for Continued Telecommunications Services for the Information Technology Solutions Department (ALL COUNCIL DISTRICTS)
5. [M&C C-27543](#) - Authorize Execution of the Texas Commission on Environmental Quality Federally Funded Grant Agreement in an Amount Not to Exceed \$308,856.00 for Air Pollution Control Services, Apply Indirect Costs at Approved Percentage Rate and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
6. [M&C C-27544](#) - Authorize Application for and, if Awarded, Acceptance of the Fiscal Year 2015 Homeland Security Grant from the State of Texas, Office of the Governor in the Amount of \$3,082,557.64, Approve Execution of All Applicable Grant Contracts and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)

**VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS**

1. Notice of Claims for Alleged Damages and/or Injuries

**IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.**

**X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF**

1. Upcoming and Recent Events
2. Recognition of Citizens
3. Approval of Ceremonial Travel

**XI. PRESENTATIONS BY THE CITY COUNCIL**

1. Changes in Membership on Boards and Commissions

## XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

### XIII. ZONING HEARING

1. [ZC-15-131](#) - (CD 5) - Texas Tile Roofing, LLC, 801 E. Loop 820; from: "E" Neighborhood Commercial to: "PD/E" Planned Development for all uses in "E" Neighborhood Commercial plus tile roofing business with metal work for flashing and outdoor storage of equipment and materials; site plan included. **(Recommended for Denial without Prejudice by the Zoning Commission)**
2. [ZC-15-139](#) - (CD 9) - Oscar Zamaguey, 2322 Bird Street; from: "A-5" One-Family to: PD1041 "PD/UR" Planned Development for all uses in "UR" Urban Residential; site plan waiver recommended. **(Recommended for Approval by the Zoning Commission)**
3. [ZC-15-142](#) - (CD 9) - Monica and Allen Goode, & Curtis Harris, 2715 & 2717 Merida Avenue; from: "B" Two-Family to: "PD/UR" Planned Development for all uses in "UR" Urban Residential for multifamily; site plan included. **(Recommended for Approval by the Zoning Commission)**
4. [ZC-15-144](#) - (CD 7) - Knox Street Partners No. 7 Ltd., 200 W. Bonds Ranch Road; from: "C" Medium Density Multifamily and "E" Neighborhood Commercial to: "E" Neighborhood Commercial **(Recommended for Approval by the Zoning Commission)**
5. [ZC-15-145](#) - (CD 8) - Beautiful Feet Ministries, 1700 Blocks E. Hattie Street, E. Tucker Street, E. Vickery Boulevard and 540 S. Riverside Drive; from: "A-5" One-Family, "B" Two-Family, "ER" Neighborhood Commercial Restricted, "E" Neighborhood Commercial and "F" General Commercial to: "CF" Community Facilities **(Recommended for Denial by the Zoning Commission)**
6. [ZC-15-146](#) - (CD 7) - Northwest Independent School District, 1350 Eagle Boulevard (11870 Willow Springs Road); from: "A-5" One-Family to: "E" Neighborhood Commercial **(Recommended for Approval by the Zoning Commission)**
7. [ZC-15-151](#) - (CD 7) - Burleson Land Company, 1221-1235 (odds) Dorothy and 3736 Camp Bowie Boulevard; from: "A-5" One-Family and "C" Medium Density Multifamily to: "PD/E" Planned Development for all uses in "E" Neighborhood Commercial for office and bank uses only, with no drive through or exterior ATM uses; site plan included. **(Recommended for Approval by the Zoning Commission)**
8. [ZC-15-152](#) - (CD 9) - ACH Child and Family Services (All Children Home), 1424 Summit Avenue; from: "C" Medium Density Multifamily, "D" High Density Multifamily and "G" Intensive Commercial to: "H" Central Business District **(Recommended for Approval by the Zoning Commission)**

### XIV. REPORT OF THE CITY MANAGER

#### A. Benefit Hearing - None

#### B. General

1. [M&C G-18614](#) - Designate a Portion of Incremental Growth in Revenue from the City's Seven Percent Hotel Occupancy Tax for Eligible Special Projects and Approve Memorandum of Understanding with the Fort Worth Convention and Visitors Bureau to Memorialize Impact on Funding Under Fort Worth City Secretary Contract No. 44949 (ALL COUNCIL

DISTRICTS)

2. [M&C G-18615](#) - Adopt Appropriation Ordinance in the Water and Sewer Capital Project Fund in the Amount of \$4,726,290.00 to Establish Fiscal Year 2016 Funding for Capital Projects (ALL COUNCIL DISTRICTS)

**C. Purchase of Equipment, Materials, and Services**

1. [M&C P-11818](#) - Authorize Agreement with SP Plus Corporation for Parking Management Services at the Fort Worth Convention Center and the Will Rogers Memorial Center for a Management Fee of \$90,000.00 Per Year Plus Reimbursement of Actual Operating Expenses in an Estimated Amount of \$1,400,000.00 Annually (ALL COUNCIL DISTRICTS)

**D. Land**

1. [M&C L-15835](#) - Consider Approval of a Timetable for Proposed Owner-Initiated Annexation and Authorize Staff to Prepare a Service Plan for Approximately 349.24 Acres of Land in Tarrant County Located Generally North of Bonds Ranch Road, South of Peden Road, East of Morris Dido Newark Road and West of Business Highway 287 (FUTURE COUNCIL DISTRICT 7)
2. [M&C L-15836](#) - Consider Approval of a Timetable for Proposed City-Initiated Annexation and Authorize Staff to Initiate Zoning Procedures and to Prepare a Service Plan for Approximately 10.0 Acres of Land in Tarrant County Located Generally North of Bonds Ranch Road, South of Peden Road, East of Morris Dido Newark Road and West of Business Highway 287 (FUTURE COUNCIL DISTRICT 7)
3. [M&C L-15837](#) - Authorize Lease Agreement with the Fort Worth Housing Authority in the Amount of \$1.00 Per Year for Office Space Located at 5004 Avenue G, Cavile Place Apartments for the Police Department (COUNCIL DISTRICT 5)
4. [M&C L-15838](#) - Adopt Resolution Authorizing Condemnation by Eminent Domain for a Fee Simple Interest on 0.0136 Acres of Land Owned by John J.C. O'Shea, III, Kathleen McClanahan a/k/a Kathleen O'Shea, Brian O'Shea, Kelley Duncan and Family Trusts Created by John O'Shea, Jr. Located at 10113 Scharf Road for the Chapel Creek Bridge Project, CPN No. 0901 (COUNCIL DISTRICT 3)
5. [M&C L-15839](#) - Adopt Resolution Authorizing Condemnation by Eminent Domain for a Temporary Construction Easement on 0.109 Acres of Land and a Permanent Drainage Facility Easement on 0.065 Acres of Land Owned by Coy Beauchamp Located at 4700 Keller Haslet Road for the Huntington Estates Improvement Project, CPN No. 2392 and Adopt Appropriation Ordinance (COUNCIL DISTRICT 2)
6. [M&C L-15840](#) - Authorize Acquisition of Fee Simple Interest on Approximately 11,476 Square Feet which is Designated as Tract 2 of Land Located at 2025 Montgomery Street, in the Amount of \$675,000.00, Pay Moving Costs of \$7,500.00,

Pay Estimated Closing Cost Up to \$10,000.00 for a Total Cost of \$692,500.00 (COUNCIL DISTRICT 7)

**E. Planning & Zoning - None**

**F. Award of Contract**

1. [M&C C-27545](#) - Authorize Execution of Contract Amendment No. 18 to City Secretary Contract No. 37974 with eVerge Group, LLC, for an Amount Not to Exceed \$1,580,082.00 to Provide ERP Support Services to Update the City's Enhanced General Ledger Project for PeopleSoft Financial Modules (ALL COUNCIL DISTRICTS)
2. [M&C C-27546](#) - Adopt Supplemental Appropriation Ordinance Increasing Appropriations in the Culture and Tourism Fund in the Amount of \$70,350.00 and Decreasing the Assigned Culture and Tourism Fund Balance by the Same Amount to Increase the Fiscal Year 2016 Funding Allocated for the Fort Worth Herd in City Secretary Contract No. 44949 with the Fort Worth Convention and Visitors Bureau (ALL COUNCIL DISTRICTS)
3. [M&C C-27547](#) - Authorize Execution of a License Agreement with Elan West 7th, L.P., to Construct Various Improvements for First Flight Park and Linwood-Jessie D. Sandoval Park and Authorize Acceptance of Improvements Upon Completion (COUNCIL DISTRICT 9)
4. [M&C C-27548](#) - Authorize the Expenditure in the Amount of \$2,300,000.00 in the Form of a Forgivable Loan to the YMCA of Metropolitan Fort Worth for the Construction of a New Full Service Aquatic Facility, Authorize Execution of a Loan Agreement, Authorize the Execution of a Support Agreement and Adopt Appropriation Ordinance (COUNCIL DISTRICT 8)

**XV. CITIZEN PRESENTATIONS**

**XVI. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B**

**XVII. ADJOURNMENT**

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According to the City Council Rules of Procedures, individual citizen presentations shall be limited to three minutes, and group presentations shall be limited to ten minutes. At the Mayor's discretion, time limits may be reasonably extended.

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**ATTACHMENT B**  
**EXECUTIVE SESSION**  
**(PRE-COUNCIL CHAMBER, CITY HALL)**  
**Tuesday, December 1, 2015**

A. The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:

- a. *Michael L. Malone v. City of Fort Worth*, et al, Cause No. 4:09-CV-634-Y, United States District Court for the Northern District of Texas;
- b. *City of Fort Worth v. Site Concrete, Inc., Jean S. Boney and James M. Boney*, Cause No. 48-270660-14, 48<sup>th</sup> District Court, Tarrant County, Texas; and
- c. Legal issues concerning any item listed on today's City Council meeting agendas;

2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;

3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and

4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

B. The City Council may reconvene in open session in the Pre-Council Chamber and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.



**CITY COUNCIL**  
**Legislative and Intergovernmental Affairs Committee**  
**Agenda**

**Tuesday, December 1, 2015**

**1:00 p.m.**

**Pre-Council Chamber**  
**1000 Throckmorton Street**  
**Fort Worth, Texas**

Councilmember Dennis Shingleton, Chair  
Councilmember Kelly Allen Gray, Vice Chair

Councilmember Gyna Bivens  
Councilmember Zim Zimmerman

Jay Chapa, Assistant City Manager  
TJ Patterson, Manager of Legislative Affairs  
Denis McElroy, Sr. Assistant City Attorney  
Evonia Daniels, Staff Liaison

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**I. CALL TO ORDER**

**II. ACTION**

- A. APPROVAL OF MEETING MINUTES FROM NOVEMBER 10, 2015
- B. CONSIDERATION OF THE APPOINTMENTS OF THE FOLLOWING INDIVIDUALS TO THE FORT WORTH HUMAN RELATIONS COMMISSION: JOHN LUFT TO PLACE 4, MELISSA CANNAS TO PLACE 5 AND EVA BONILLA TO PLACE 7 (MARY KAYSER, CITY SECRETARY)
- C. CONSIDERATION OF THE APPOINTMENT OF MICHELE MCGREGOR TO PLACE 3 ON THE ANIMAL SHELTER ADVISORY COMMITTEE (MARY KAYSER, CITY SECRETARY)

**III. REQUEST FOR FUTURE AGENDA ITEMS**

- A. THE DATE FOR THE NEXT MEETING IS JANUARY 12<sup>TH</sup> AT 11 A.M.

**IV. EXECUTIVE SESSION**

THE LEGISLATIVE AND INTERGOVERNMENTAL AFFAIRS COMMITTEE MAY CONDUCT A CLOSED MEETING TO SEEK THE ADVICE OF ITS ATTORNEYS CONCERNING LEGAL ISSUES REGARDING ANY MATTERS LISTED ON TODAY'S AGENDA, WHICH ARE EXEMPT FROM PUBLIC DISCLOSURE UNDER ARTICLE X, SECTION 9 OF THE TEXAS STATE BAR RULES, AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

**V. ADJOURN**

***Please Note: A quorum of the City Council may be attending this meeting for informational purposes. Members of the City Council who are not on the Committee will not be deliberating or voting on matters before the Committee.***

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**CITY COUNCIL**  
**Legislative and Intergovernmental Affairs Committee**  
**Minutes**  
**Tuesday, November 10, 2015**

COUNCIL MEMBERS IN ATTENDANCE: Councilmember Dennis Shingleton (Chairman), Councilmember Gyna Bivens, Councilmember Kelly Allen Gray and Councilmember Zim Zimmerman

The Legislative and Intergovernmental Affairs Committee was called to order by Chairman Dennis Shingleton at 2:45 p.m.

**ACTION ITEMS**

Chairman Shingleton called for a motion for approval of the October 20, 2015 minutes. The motion was made by Councilmember Gyna Bivens and seconded by Councilmember Zim Zimmerman. The minutes were approved.

Mary Kayser, City Secretary presented for consideration the appointments and reappointments of the following individuals to the Fort Worth Human Relations Commission: Mike Steele to Place 1, Sharon Herrera to Place 3, Damon Blakeley to Place 9 and Carla McKenzie to Place 11.

A motion was made by Councilmember Zim Zimmerman and seconded by Councilmember Gyna Bivens on the appointments and reappointments. The motion passed.

**ADJOURN**

Chairman Shingleton adjourned the committee meeting at 2:47 P.M.



**TO:** Chairman Dennis Shingleton and Members of the Legislative and Intergovernmental Affairs Committee

**FROM:** Mary J. Kayser, City Secretary

**DATE:** December 1, 2015

**SUBJECT:** Appointment to Animal Shelter Advisory Committee

The following new appointment to the Animal Shelter Advisory Committees is provided for your consideration.

Mrs. Michele McGregor to Place 3 (Citizen); term to expire on October 1, 2017

The application, as provided, is attached as a matter of information.

**GYNA M. BIVENS**

City Council District 5 ★ 1000 Throckmorton Street ★ Fort Worth, Texas 76102  
(817) 392-8805 ★ FAX (817) 392-6187



**TO:** Chairman Shingleton and Members of the Legislative and Intergovernmental Affairs Committee

**FROM:** Mary Kayser, City Secretary

**DATE:** December 1, 2015

**SUBJECT: APPOINTMENTS TO THE HUMAN RELATIONS COMMISSION**

The following appointments are provided for your consideration. Terms will expire as follows.

Place - 4	John Luft	District 5	White/Male	Expire October 1, 2016
Place - 5	Melissa Cannas	District 7	White/Female	Expire October 1, 2017
Place - 7	Eva Bonilla	District 9	Hispanic/Female	Expire October 1, 2017

The Human Relations Commission ordinance requires that the membership of the Commission be, as nearly as reasonably possible, representative of the population of the city. Currently on the Commission there are (is):

- Four men and five women currently serving.
- Three African-American Commissioners, four White Commissioners, and two Hispanic Commissioners.
- One Commissioner who self-identifies as a member of the gay, lesbian, bisexual or transgender community and one member who self-identifies as a parent of a transgender child.
- One Commissioner who self-identifies as a member of the protestant faith and one commissioner who self-identifies as an atheist.

Though Commissioners serve at large, rather than as representatives of individual council districts, there currently are no Commissioners who reside in District 4 or 9.

The applications, as provided, are attached as a matter of information.



CITY OF FORT WORTH  
CITY COUNCIL

**HOUSING AND NEIGHBORHOOD SERVICES COMMITTEE**

**AGENDA**

**Tuesday, December 1, 2015**

*Immediately Following the Legislative and Intergovernmental  
Affairs Committee Meeting Scheduled to Begin at 1:00 P.M.*

City Hall, Pre-Council Chamber, Second Floor  
1000 Throckmorton Street, Fort Worth, Texas 76102

Committee Members

Zim Zimmerman, Chair

Kelly Allen Gray, Council Member

Gyna M. Bivens, Council Member

Cary Moon, Council Member

Fernando Costa, Assistant City Manager - Staff Liaison

Vicki S. Ganske, Senior Assistant City Attorney

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1. **Call to Order** – Zim Zimmerman, Chair
2. **Update on Butler Place Redevelopment Project** – Fernando Costa, Assistant City Manager, City Manager's Office
3. **Presentation on the Creation of Highland Hills Neighborhood Empowerment Zone** – Allison Gray, Interim Director, Neighborhood Services Department
4. **Presentation on Neighborhood Data Standardization Project** – Dana Burghdoff, Assistant Director, Planning & Development Department
5. **Presentation on FY2015 Human Relations Commission Annual Report** – Angela Rush, Human Relations Administrator, City Manager's Office

6. **Executive Session** - The Housing and Neighborhood Services Committee will conduct a closed meeting to:

- A. Seek the advice of its attorneys concerning the following items that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by section 551.071 of the Texas Government Code: (i) legal issues related to any current agenda items; and
- B. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party; and
- C. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.

7. **Adjourn** – Zim Zimmerman, Chair

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**Fort Worth, Sala del Consejo esta accesible para silla de ruedas. Se solicita a las personas con discapacidades que planean asistir a esta reunión y que necesitan acomodaciones, ayudas auxiliares o servicios tales como intérpretes, lectores o impresiones con letra grande, que se comuniquen con el Coordinador de la Asociación Americana de Discapacitados (ADA) de la Ciudad llamando al teléfono (817) 392-8552 o por correo electrónico a [ADA@FortWorthTexas.gov](mailto:ADA@FortWorthTexas.gov) por lo menos 48 horas antes de la reunión, de modo que puedan hacerse los arreglos adecuados. Si la Municipalidad no recibe una notificación por lo menos 48 horas antes de la reunión, ésta hará un intento razonable para proporcionar las acomodaciones necesarias.**

**FORT WORTH HOUSING FINANCE CORPORATION**  
**AGENDA**

**Tuesday, December 1, 2015**

*Immediately Following the Housing and Neighborhood Services  
Committee Meeting Scheduled to Begin Immediately Following the Legislative and  
Intergovernmental Affairs Committee Meeting Scheduled to Begin  
at 1:00 P.M.*

City Hall, Pre-Council Chamber, Second Floor  
1000 Throckmorton Street, Fort Worth, Texas 76102

Board of Directors

Salvador Espino, President	Dennis Shingleton, Director	Jungus Jordan, Director
Kelly Allen Gray, Vice President	Ann Zadeh, Director	Betsy Price, Director
Gyna M. Bivens, Secretary	Cary Moon, Director	Zim Zimmerman, Director

Staff Liaison: Fernando Costa, Assistant City Manager  
Vicki S. Ganske, Senior Assistant City Attorney

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1. **Call to Order** – Sal Espino, President
2. **Approval of Minutes from the Meetings Held on October 27, 2015** – Sal Espino, President
3. **Consider and Adopt Resolution to Appoint Fernando Costa as General Manager** – Sal Espino, President
4. **Written Reports**
  - a. Financial Report through October 30, 2015
5. **Executive Session:** The Fort Worth Housing Finance Corporation will conduct a closed meeting to:
  - a. Seek the advice of its attorneys concerning the following items that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (i) legal issues concerning any current agenda item; and
  - b. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and
  - c. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.

6. **Consider and Adopt Resolution Approving the Sale of Five Lots Located at 5514 to 5532 Shiloh Drive in the Como Neighborhood to H.O.P.E. Farm, Inc. for the Development of a Community Facility** – Allison Gray, Interim Director, Neighborhood Services Department
7. **Powers and Duties of Texas Housing Finance Corporations** – Vicki S. Ganske, Senior Assistant City Attorney, Law Department
8. **Requests for Future Agenda Items** –Sal Espino, President
9. **Adjourn** – Sal Espino, President

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**Fort Worth, Sala del Consejo esta accesible para silla de ruedas. Se solicita a las personas con discapacidades que planean asistir a esta reunión y que necesitan acomodaciones, ayudas auxiliares o servicios tales como intérpretes, lectores o impresiones con letra grande, que se comuniquen con el Coordinador de la Asociación Americana de Discapacitados (ADA) de la Ciudad llamando al teléfono (817) 392-8552 o por correo electrónico a [ADA@FortWorthTexas.gov](mailto:ADA@FortWorthTexas.gov) por lo menos 48 horas antes de la reunión, de modo que puedan hacerse los arreglos adecuados. Si la Municipalidad no recibe una notificación por lo menos 48 horas antes de la reunión, ésta hará un intento razonable para proporcionar las acomodaciones necesarias.**

**CITY OF FORT WORTH, TEXAS  
FORT WORTH HOUSING FINANCE CORPORATION  
TUESDAY, OCTOBER 27, 2015**

**Present:**

President Salvador Espino  
Vice President Kelly Allen Gray (Arrived at 2:02 p.m.)  
Director Betsy Price  
Director Cary Moon  
Director W.B. "Zim" Zimmerman  
Director Gyna Bivens (Arrived at 2:28 p.m.)  
Director Jungus Jordan  
Director Dennis Shingleton  
Director Ann Zadeh

**1. Call to Order.**

With a quorum present, President Espino called the meeting to order for the Board of Directors of the Fort Worth Housing Finance Corporation (Corporation) at 2.00 p.m. on Tuesday, October 27, 2015, in the Pre-Council Chamber of the Fort Worth Municipal Building, 1000 Throckmorton Street, Fort Worth, Texas.

**2. Approval of Minutes from the Meetings Held on August 4, 2015 and September 1, 2015.**

Motion was made by Director Jordan and seconded by Director Shingleton to approve the August 4, 2015, and September 1, 2015, minutes of the Corporation as presented. The motion passed 7-0 (Vice President Allen Gray and Director Bivens absent).

**3. Written Reports.**

- a. President Espino referenced the Financial Report through September 30, 2015, and opened the floor for discussion on the report. There was no discussion on this item.
- b. President Espino referenced the Memo on Adjustments to Financials and opened the floor for discussion on the memo. There was no discussion on this item.

**4. Executive Session.**

President Espino convened the executive session at 2:01 p.m., to discuss the following items:

- a. Seek the advice of its attorneys concerning the following items that are exempt from public disclosure under Article X, Section 9, of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (i) legal issues concerning any current agenda item; and
- b. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and

- c. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.

President Espino adjourned the executive session at 2:33 p.m.

President Espino reconvened the regular session of the Fort Worth Housing Finance Corporation at 2:33 p.m., on Tuesday, October 27, 2015.

#### **5. Update on the Airporter Project Located at 904 East Weatherford Street.**

Ms. Avis Chaisson, Administrator, provided a PowerPoint presentation titled, "Update on Development of a Mixed Income Development to be Located on the Former Airporter Site at 904 E. Weatherford Street". She provided an overview of the project and reminded the Board that on March 3, 2015, the Board approved a contract with the "T" to purchase the land and a contract with the City for \$2.2M in CDBG funds for site acquisition. She advised that the Council also approved that contract with the FWHFC at their March 3, 2015, Council meeting.

Ms. Chaisson provided an update of the project by stating that in June 2015, the Fort Worth Housing Authority (FWHA) selected BOKA Powell as the architect for the project and that on September 28, 2015, the "T" Board approved the sale of the land to the FWHFC and outlined the conditions of the sale. She then displayed a site plan of the development which was followed by pictures of the proposed elevations of the structure. She added that the next steps would be that in December 2015, resolutions would be submitted to the FWHFC to approve terms of the partnership with FWHA and all related actions for the partnership to develop, own, operate and manage the development and that in the March/April 2016 timeframe, closing of the land and financing would occur.

This was an informational briefing. No action was taken on this item.

#### **6. Consider and Adopt Resolution Approving Actions Related to the Loan Application by Reserve at Quebec LLC for the Development of the Reserve at Quebec Apartments.**

Ms. Avis Chaisson, Administrator, provided a PowerPoint presentation titled, "Approve Resolution for Actions Related to the Loan Application by Reserve at Quebec LLC for the Reserve at Quebec Apartments". She advised that this was a housekeeping resolution and provided an update and overview of the project.

Ms. Chaisson reminded the Board that on January 6, 2015, the Board authorized formation of a limited partnership (LP) with Miller Valentine Group (MVG) to construct, own and manage the Reserve at Quebec Apartments. She added that on March 3, 2015, the Board approved the change from a partnership to a limited liability company and a \$3.5M of HOME funds with the City for the development and that the City Council approved a contract with the FWHFC for the \$3.5M of HOME funds for the development. She stated that in April 2015, MVG began the application process for FHA 221(d)(4) loan for the development. She further stated that as of September/October 2015, a master agreement had been negotiated with MVG, loan documents

were submitted to a mortgage lender for the loan application, and HUD had requested clarification about details and structure of the project.

Ms. Chaisson concluded her presentation by stating that staff recommended the Board approve the resolution approving and ratifying all actions related to the FHA 221(d)(4) loan application by Reserve at Quebec, LLC for the Reserve at Quebec Apartments.

Motion was made by Director Shingleton and seconded by Director Price to approve Resolution No. FWHFC-2015-14, Approving Actions Related to the Loan Application by Reserve at Quebec LLC for the Development of the Reserve at Quebec Apartments. The motion passed 9-0.

**7. Consider and Adopt Resolution Approving a Contract with United Way of Tarrant County to Create a Funders Council for Directions Home.**

Ms. Allison Gray, Neighborhood Services Department Acting Director, prefaced her presentation by stating the FWHFC had received a request to fund a portion of a study for the feasibility of a Funders Council. She provided a PowerPoint presentation titled, "Contract with United Way of Tarrant County to Study the Feasibility of Creating of Creating a Funders Council for Directions Home", and stated that the Directions Home Plan recommended the creation of a Funders Council whose purpose was to raise and coordinate funds to support the implementation of the Plan and align resources and help to insure funding for successful programs.

Ms. Gray advised that the proposed study was to analyze the feasibility of creating a Funders Council by which local foundations and corporations might coordinate their efforts to end homelessness. She added that funding for the proposed study would be administered by the United Way of Tarrant County and provided by the Fort Worth Housing Finance Corporation, Amon G. Carter Foundation, Sid W. Richardson Foundation, and the Burnett Foundation at \$7,800.00 for each entity. She concluded her presentation by stating that staff recommendation was for the Board to approve a resolution to fund a portion of the feasibility study regarding the creation of the Funders Council as recommended in the Directions Home Plan.

Motion was made by Vice President Allen Gray and seconded by Director Zadeh to approve Resolution No. FWHFC-2015-15, Approving a Contract with United Way of Tarrant County to Create a Funders Council for Directions Home. The motion passed 9-0.

**8. Consider and Adopt Resolution Approving the Sale of Sixteen Lots Located in the Evans and Rosedale Urban Village to Q Hotels LLC for the Development of a Hotel.**

Ms. Allison Gray, Neighborhood Services Department Acting Director, provided a PowerPoint presentation titled, "Proposed Sale of 16 Lots in the Evans and Rosedale Urban Village to Q Hotels, LLC. She displayed a picture and site plan of the proposed hotel provided by Q Hotels and outlined the terms of the sale for the Board. She concluded her presentation by stating that staff recommended authorizing the sale of 16 lots in the Evans Rosedale Urban Village to Q Hotels or an affiliate for the development of a limited-service hotel.

Motion was made by Vice President Allen Gray and seconded by Director Price to approve Resolution No. FWHFC-2015-16, Approving the Sale of Sixteen Lots Located in the Evans and Rosedale Urban Village to Q Hotels LLC for the Development of a Hotel. The motion passed 9-0.

**9. Consider and Adopt Policy Regarding the Sale of the Corporation’s Single Family Lots.**

Ms. Allison Gray, Neighborhood Services Department Acting Director, provided a PowerPoint presentation titled, “Policy for the Sale of Lots in FWHFC Inventory”. She advised that the FWHFC was founded in 1979 and that in April 1996, the Board approved an amendment to the Articles of Incorporation giving the FWHFC the power to develop and promote residential development. She added that in February 1999, the Board authorized implementation of an Infill Housing Program and a Land Bank Program for the purpose of developing quality, accessible, affordable housing in the Central City.

Ms. Gray stated that there were currently 93 lots in the FWHFC inventory and that the Board had approved a sale of 11 of these lots in August and September 2015; one to an individual and ten to Trinity Habitat for Humanity. She then explained policy elements for single-family developments and for other than single-family developments and advised that certain terms were always applicable – FWHFC retained mineral rights when allowed by law; purchase price is based on fair market value; purchaser demonstrated financial capacity; specific project details had to be provided; and quarterly reports were always provided to the Board of Directors. She concluded her presentation by stating that staff recommended adopting the policy for the sale of single family lots in the FWHFC inventory.

Vice President Allen Gray referred to the policy statement pertaining to property construction extensions and stated that there needed to be a limit on the number of extensions. Ms. Gray responded that one 12-month extension was allowed and Vice Present Allen Gray directed that the policy be amended to reflect “...up to one 12-month extension” would be provided.

Motion was made by Director Price and seconded by Director Moon to Adopt the Policy Regarding the Sale of the Corporation’s Single Family Lots, with the policy being amended to reflect the allowance of up to one 12-month extension for construction. The motion passed 9-0.

**10. Consider and Adopt Resolutions for the Sale of Single Family Houses for the Terrell Heights and Lee Avenue Infill Projects.**

Ms. Allison Gray, Neighborhood Services Department Acting Director, provided a PowerPoint presentation titled, “Sale of Single Family Houses for the Terrell Heights and Lee Avenue Infill Projects”. She stated that this was a housekeeping resolution and summarized information on the 13 lots that were purchased; 9 lots in Terrell Heights in 2012 and 4 lots on Lee Avenue in 2014. She added that staff recommended the Board adopt a resolution confirming that the FWHFC General Manager, or his designee, had the authority to sell these specific properties.

Motion was made by Vice President Allen Gray and seconded by Director Bivens to approve Resolution No. FWHFC-2015-17, Adopt Resolutions for the Sale of Single Family Houses for the Terrell Heights and Lee Avenue Infill Projects. The motion passed 9-0.

**11. Powers and Duties of Texas Housing Finance Corporations.**

President Espino advised that this item would be deferred to a future FWHFC meeting.

**12. Requests for Future Agenda Items.**

President Espino opened the floor on requests for future items.

**13. Adjourn.**

With no further discussion, President Espino adjourned the meeting of the Fort Worth Housing Finance Corporation Board at 2:50 p.m. on Tuesday, October 27, 2015.

These minutes approved by the Fort Worth Housing Finance Corporation Board of Directors on the \_\_\_ day of \_\_\_\_\_, 2015.

APPROVED:

\_\_\_\_\_  
Salvador Espino,  
President

\_\_\_\_\_  
Gyna M. Bivens  
Secretary

ATTEST:

\_\_\_\_\_  
Mary J. Kayser  
City Secretary

**FORT WORTH HOUSING FINANCE CORPORATION**  
**BALANCE SHEET AS ON OCTOBER 31, 2015**  
**(UNAUDITED)**

**ASSETS**

Cash, Cash Equivalents and Investments

Cash & Investments - City	\$ 160,077	
Cash at Bank- JP Morgan Chase - Infill	4,868,363	
Unrealized Gain/Loss	-	5,028,440

Restricted Assets

Restricted cash, cash equivalents & investments	5,286,908	5,286,908
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Other Assets

Loans receivable	16,810	
Accounts Receivable - Other	-	
Grant Receivable - City (HOME Grant)	178,263 (6)	
Interest Receivable	13,405	
Investments in Villas of East Wood LLC	615,000 (7)	
Properties leased back to Partnerships for MF Projects	6,581,000 (1)	
Construction In Progress - Lee Street	93,633 (2)	
Properties held for sale or construction by FWHFC (at cost or FMV)	2,123,665 (2)	9,621,776

**Total Assets**

**\$ 19,937,124**

**LIABILITIES & FUND BALANCE**

Liabilities

Accounts payable	\$ 20	
Escrow for loans	2,213	
Voucher payable	1,390	
Retainage payable	38,754	
Payable to CFW - Carter Metro assigned liability	2,962 (3)	
Payable to CFW - Mitchell Blvd. assigned properties	21,047 (3)	
Payable to CFW - Appropriation from Rental Rehab Rev.(for VOE)	615,000 (7)	681,386

**Total Liabilities**

**\$ 681,386**

Fund Balances

Restricted for corpus	5,286,908	
Represented by Earmarked for Columbia	1,300,000	
Represented by reserve account - operating deficits VOE	300,000 (4)	
Terrell Heights - Architectural Fees	15,444	
Lee Avenue SF construction	381,673	
Represented by land & properties	2,217,298	
Represented by land & properties leased back	6,581,000	
Legal services (Decatur Angle)	70,000	
Legal services (Enclave at Alliance)	75,000	
Unrestricted	3,028,415 (5)	

**Total Fund Balance**

**19,255,737**

**Total Liabilities & Fund Balance**

**\$ 19,937,124**

Notes:

- (1) Properties leased back to Partnerships (Race, Terrell, Angle & Enclave) to construct multi-family projects
- (2) Cost of properties includes certain properties received as gift for which fair market value as on date of gift was included as cost. It also includes properties assigned to HFC. Two homes are under construction on Lee Street.
- (3) Properties assigned to HFC in note (1) were acquired with grant funds, and the proceeds less taxes and constr. exp. incurred by HFC to be returned to CFW as program income.
- (4) FWHFC Board has approved a reserve fund of \$300,000.00 to VOE.
- (5) Grants/endowments/gifts and other appropriations received and used to acquire properties or for operating expenditure forms part of the unrestricted equity balance along with surplus / loss from operations and interest income from investments.
- (6) Grant receivable represents the balance of expenses to be reimbursed by the City from the HOME grant for the Terrell Project.
- (7) Villas of Eastwood needed gap financing in the amount of \$615,000.00 and the City approved a loan to FWHFC (M&C C-19047) FWHFC received the funds from the City and advanced to Villas of Eastwood.

Other Notes:

- A. Properties held for sale does not include the land and improvements of the grant funded Projects because the City considers the purchase of land and improvements as eligible expenditures under their grant programs and because of the doubtful recovery of the costs. FWHFC accounts these as expenses and not as assets in its statements financial position.
- B. The Eastwood Public Facility Corporation, a single asset entity created by Fort Worth Housing Authority, purchased the Villas of Eastwood Facility on August 9th, 2013, and owner advance is adjusted in fund balance reconciliation.

**FORT WORTH HOUSING FINANCE CORPORATION**  
**REVENUES AND EXPENDITURES FOR PERIOD (1 MONTH) ENDING OCTOBER 31, 2015**  
**(UNAUDITED)**

**Revenues**

Interest earned on investments	\$	134
Developer Contribution		-
Revenue Land/Home sales		-
Program Income Prin. Loan		-
Gas lease bonus		-
Gas lease royalties		109
Grant Revenue		33,808
Repayment of loan		-
Misc. revenue		100

**Total Revenues** \$ 34,151

**Expenditures**

Postage	\$	20
Misc. & other operations		-
Gas Well consultant fees		-
Engineering Services		-
Conference and seminars		-
Office Supplies		-
Bank charges		-
Inside printing		-
Public Notice		-
Liability insurance		2,287
Electricity		-
Dues and membership		-
Construction exp. -Terrell Homes		37,564
Contractual services		100
Other professional services		-
Grant to Habitat for Humanity		-
Transfer to City - Salary expenses		-

**Total Expenditures** \$ 39,971

Excess of Revenues over (under) Expenditures (5,820)

**Other Financing Sources (Uses)**

Transfers in HFC	-
Transfers in infill	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>

Excess of Revenues over (under) Expenditures and Other Financing sources (5,820)

Prior year adjustments by FMS	-
Fund Balances (Deficit), beginning of the period	19,261,556
Fund Balances (Deficit), at the end of the period	19,255,737

**Reconciliation of fund balance to Balance sheet**

ADD: Loans receivable from Villas Of Eastwood	615,000
HUD Grant Revenue Receivable - Terrell Homes	-
Less: Liability to CFW - Assigned properties	-
Liability to CFW RRPI- (VOE)	(615,000)
<b>Fund balance per balance sheet</b>	<b>\$ 19,255,737</b>

# FORT WORTH HOUSING FINANCE CORPORATION

## Details of Loan Receivables & Escrow Accounts for period ending October 31, 2015

### Loan Receivables

<u>Name</u>	<u>Date of Note</u>	<u>Amount</u>	<u>Status</u>
Willie Roberson	08/21/98	16,810	Active
Eastland		-	
Wind River		-	
<b>Total</b>		<u>\$ 16,810</u>	

### Deferred revenue

Willie Roberson	16,810
	<u>16,810</u>

### Escrows

Willie Roberson	08/21/98	2,213	Active
<b>Total</b>		<u>\$ 2,213</u>	

### Details of Classification of Fund Balance

#### Represented by loans

Loans receivable from Villas of East Wood LLC	615,000
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Details of Payable to CFW (Assigned properties liability from Carter Metro)  
(Properties were acquired with grant funds)

Assigned from Cartermetro	
1118 E. Tucker	1,500.00
1139 Cannon St	1,500.00
2912 Walker St	-
4521 Trueland - sold	-
4525 Trueland	-
802 E. Magnolia	1,500.00
Cash assigned to HFC	-
<b>Total</b>	<u>4,500.00</u>
Less Taxes paid when assigned	<u>1,537.85</u>
<b>Total liability</b>	<b>2,962.15</b>
Assigned from TCDC (Formerly Mitchell Blvd. Dev. Corp.)	
2511 Mitchell Blvd	39,220.00
3220 Thrall St	0.00
<b>Total</b>	<u>39,220.00</u>
Less Taxes paid when assigned	<u>18,172.76</u>
<b>Total liability</b>	<b>21,047.24</b>
<b>G. Total Liability</b>	<b>24,009.39</b>

**FORT WORTH HOUSING FINANCE CORPORATION**  
**DETAILS OF PROPERTIES HELD FOR SALE AS ON OCTOBER 31, 2015**

<u>SQ#</u>	<u>Address</u>	<u>Status</u>	<u>Date of Acquisition</u>	<u>Value Paid</u>	<u>Tax Paid</u>	<u>Fees paid</u>	<u>Other Exp Capitalized</u>	<u>Constr. Exp Capitalized</u>	<u>Donated Value</u>	<u>Total Value</u>
<b>NORTHSIDE (District 2)</b>										
1	2607 Clinton	L	01/07/03	3,215.00		100.00				3,315.00
2	1402 Lee Avenue	L	#####	21,023.45	2,899.56	800.75		39,793.92		64,517.68
3	1404 Lee Avenue	L	#####	24,957.03	3,309.03	823.75		23,675.25		52,765.06
4	1419 & 1421 Lee Avenue	L	#####	59,448.45	10,681.22	1,131.75		29,783.54		101,044.96
<b>District 4</b>										
<b>SOUTHEAST (District 5)</b>										
5	5250 Wonder Dr. & 5240 Wooten (Granbury Hills)	L	05/01/10	181,669.00						181,669.00
6	5220 Anderson St.	L	04/13/04	1,296.00		100.00				1,396.00
7	5300 Anderson St.	L	01/07/03	1,762.00		100.00				1,862.00
8	E. Berry St	L	10/10/00	28,265.70						28,265.70
9	E. Berry St	L	10/10/00	7,023.60						7,023.60
10	4700 E. Berry St	L	05/19/00	6,600.00						6,600.00
11	4700 E Berry St	L	05/19/00	479.21						479.21
12	1604 Birdell	L	09/01/05	1,201.48	205.33			2,500.00		3,906.81
13	2803 Mount Horum Way	L	01/07/03	1,116.00		100.00				1,216.00
14	2805 Mount Horum way	L	01/07/03	1,537.00		100.00				1,637.00
15	5151 Charlene St.	L	05/19/00	582.15	35.06			2,000.00		2,617.21
16	5175 Charlene St.	L	02/28/03	1,176.00		100.00				1,276.00
17	5328 Cotley	L	07/05/02	2,717.77	73.53					2,791.30
18	5400 Cotley	L	01/12/04	5,232.04	10.87					5,242.91
19	5401 Cotley	L	12/20/06	4,650.48						4,650.48
20	5402 Cotley	L	01/12/04	5,232.04	10.87					5,242.91
21	2808 Dillard	L	04/13/04	544.32		100.00				644.32
22	3012 Dillard	L	04/13/04	1,587.00		100.00				1,687.00
23	3101 Esatcrest Ct.	L	06/15/01	2,859.02	96.96					2,955.98
24	3109 Eastcrest Ct.	L	06/15/01	2,859.02	96.96					2,955.98
25	3133 Eastcrest Ct.	L	06/15/01	2,859.02	96.96					2,955.98
26	3137 Eastcrest Ct.	L	06/15/01	2,859.02	96.96					2,955.98
27	2600 Marlin	L	04/13/04	606.00		100.00				706.00
28	2709 Marlin	L	04/13/04	1,081.00		100.00				1,181.00
29	5101 Pinson	L	01/07/03	1,660.00		100.00				1,760.00
30	5300 Pinson	L	01/06/04	4,600.00						4,600.00
31	4913 Ramey	L	07/05/02	1,582.91	43.59			2,500.00		4,126.50
32	3412 Stalcup	L	06/04/99	852.00		100.00				952.00
33	2732 Stalcup	L	06/04/99	3,202.00		100.00				3,302.00
34	5217 Turner	L	08/06/99	3,588.25	70.60					3,658.85
35	5401 Turner	L	04/13/04	3,113.00		100.00				3,213.00
36	Wills Point Ct.	L	07/05/02	1,651.37	39.76			2,000.00		3,691.13
37	2514 Wills Point Ct.	L	04/13/04	508.00		100.00				608.00
38	2929 Burger	L	12/20/06	4,650.50						4,650.50
39	2933 Burger	L	12/20/06	4,650.50						4,650.50
40	2510 Sheraton	L	03/04/08	6,100.00	552.71	1.00				6,653.71
41	2512 Sheraton	L	03/04/08	5,000.00	552.71	1.00				5,553.71
42	2514 Sheraton	L	03/04/08	5,600.00	552.71	1.00				6,153.71
43	2516 Sheraton	L	03/04/08	5,000.00	552.71	1.00				5,553.71
44	2518 Sheraton	L	03/04/08	3,300.00	552.71	1.00				3,853.71
45	3104 Sirron	L	01/01/01	-						0.00
46	1708 Talton	L	03/04/08	6,100.00	337.48	1.00				6,438.48
47	1704 Colvin	L	03/04/08	3,000.00	95.44	1.00				3,096.44
48	5600 Bong	L	05/10/08	3,000.00	48.95	573.05				3,622.00

LEGEND  
L - Land  
UC - Under construction  
UCH - With House  
VH - Vacant Structure  
LL - Land & Lake  
APH - Assigned Property HOUSE  
APL - Assigned Property LAND

<u>SQ#</u>	<u>Address</u>	<u>Status</u>	<u>Date of Acquisition</u>	<u>Value Paid</u>	<u>Tax Paid</u>	<u>Fees paid</u>	<u>Other Exp Capitalized</u>	<u>Constn.Exp Capitalized</u>	<u>Donated Value</u>	<u>Total Value</u>
<b>District 6</b>										
<b>COMO (District 7)</b>										
49	5424 Carver	L	04/28/04	2,678.52	34.62					2,713.14
50	5420 Chariot	L	04/13/04	1,745.00		100.00				1,845.00
51	5620 Chariot	L	04/21/99	1,268.00						1,268.00
52	5621 Como Dr.	L	12/16/98	1,000.00						1,000.00
53	5500 Farnsworth	L	04/28/04	2,678.52	34.62					2,713.14
54	5826 Farnsworth	L	04/28/04	2,678.52	28.05					2,706.57
55	5908 Fletcher	L	04/28/04	2,678.52	28.05					2,706.57
56	5425 Geddes	L	04/28/04	2,678.52	28.05					2,706.57
57	5336 Goodman	L	04/28/04	2,678.52	28.05					2,706.57
58	5438 Goodman	L	04/28/04	2,678.52	28.05					2,706.57
59	5515 Goodman	L	04/28/04	2,678.52	91.41					2,769.93
60	5407 Kilpatrick	L	04/28/04	2,678.52	34.62					2,713.14
61	5514 Shiloh	L	01/07/03	1,244.00		100.00				1,344.00
62	5520 Shiloh	L	01/07/03	1,244.00		100.00				1,344.00
63	5528 Shiloh	L	02/28/03	1,244.00		100.00				1,344.00
64	5532 Shiloh	L	01/07/03	1,318.00		100.00				1,418.00
65	5716 Wellesley	L	04/28/04	2,678.52						2,678.52
66	5720 Wellesley	L	04/28/04	2,678.52						2,678.52
<b>MITCHEL BLVD (District 8)</b>										
67	2705 Berryhill Dr.	L	04/14/04	1,031.00		100.00				1,131.00
68	1325 New York Ave	L	06/03/08	3,600.00		7.00				3,607.00
<b>NEAR SOUTHEAST (District 8)</b>										
69	1346 E. Jefferson	L	06/02/97	600.00		100.00				700.00
70	953 E. Powell	L	05/05/01	2,694.40						2,694.40
71	2651 Belzise Ter	L	11/12/07	4,250.00	47.27	352.50				4,649.77
72	1401 Illinois Ave	L	11/12/07	4,250.00	47.27	352.50				4,649.77
<b>TWU (District 8)</b>										
73	2710 Ave. C	L	03/12/99	4,760.32	24.33					4,784.65
<b>OTHER(District 8)</b>										
74	1321 Driess	L	04/10/07		394.95			1,500.00		1,894.95
75	2709 Ash Crescent St	L	06/05/07	3,900.00		3.50				3,903.50
76	2712 Ash Crescent (exchange w/3321&3323 NW 33rd St)	L	04/02/07				1,000.00			1,000.00
77	2713 Ash Crescent St	L	06/05/07	2,600.00		3.50				2,603.50
78	2670 Ash Crescent St	L	07/03/07	3,200.00		3.50				3,203.50
79	2771 Belzise	L	07/03/07	2,700.00		3.50				2,703.50
80	2750 Ash Crecent St.	L	08/24/07	4,000.00	48.95	561.00				4,609.94
81	2650 Ash Crecent St.	L	08/07/07	3,000.00		7.00				3,007.00
82	2770 Ash Crecent St.	L	09/29/07	4,100.00						4,100.00
83	2721 Belzise	L	09/29/07	3,100.00						3,100.00
84	929 E. Maddox Ave.	L	09/29/07	1,900.00						1,900.00
85	919 E. Maddox Ave.	L	03/03/08	3,500.00	(6.40)	81.65				3,575.25
86	1018 E. Myrtle	L	03/03/08	3,500.00	(6.40)	81.65				3,575.25
87	1421 Stewart	L	03/03/08	3,500.00	(6.39)	81.65				3,575.26
88	921 E. Humbolt	L	09/30/08	3,000.00						3,000.00
89	804 Kentucky	L	09/30/08	2,700.00						2,700.00
90	1301 E. Cannon	L	09/30/08	3,100.00						3,100.00
91	1405 & 1407 E Cannon St	L	11/17/11	20,000.00	17.49	369.00				20,386.49
92	1115 E. Humbolt	L	09/30/08	5,000.00						5,000.00
93	Evans Rosedale property (From the City)	L	Not conveyed	1,445,271.26						1,445,271.26
<b>Assigned property (Cartermetro)</b>										
						<u>TAD Appraised</u>				
94	1118 E. Tucker	APL	09/18/08			501.95	1,500.00			2,001.95
95	1139 E. Cannon St	APL	09/18/08			533.95	1,500.00			2,033.95
96	802 E. Magnolia	APL	09/18/08			501.95	1,500.00			2,001.95
<b>Assigned property (TCDC) Formerly Mitchel Dev. Corp.</b>										
97	2511 Mitchell Blvd	APL	05/28/09			18,172.76	39,220.00			57,392.76
<b>MF Projects</b>										
98	2901 Race Street	LB	#####	1,110,000.00						1,110,000.00
99	Terrell Homes - 52 lots	LB	12/07/11	560,000.00						560,000.00
100	4250 Old Decatur Road - Angle	LB	01/01/14	2,040,000.00						2,040,000.00
101	Enclave at Westport - 6 lots	LB	08/01/14	2,871,000.00						2,871,000.00
<b>Total</b>				<b>8,600,381.03</b>	<b>21,909.27</b>	<b>27,154.86</b>	<b>44,720.00</b>	<b>93,252.71</b>	<b>10,500.00</b>	<b>8,797,917.86</b>

\*LEGEND  
L -Land 93  
UC-Under construction 0  
UCH -With House 0  
VH -Vacant Structure 0  
LB -Leased back 60  
APL-Assigned Property LAND 4

**FORT WORTH HOUSING FINANCE CORPORATION**

Details of property transactions as on October 31, 2015

<u>Status</u>	<u>Date</u> <u>Sold/</u> <u>Purchased</u>	<u>Value</u> <u>Paid</u>	<u>Tax</u> <u>Paid</u>	<u>Fees</u> <u>paid</u>	<u>Other</u> <u>Exp Capitalized</u>	<u>Constn. Exp</u> <u>Capitalized</u>	<u>Donated</u> <u>Value</u>	<u>Total</u> <u>Value</u>
Opening Balance (October 1st, 2015)		8,600,711.98	21,025.32	28,038.81	44,389.05	74,566.31	10,500.00	8,779,231.46
Add:								
Additions								
HFC Terrell Homes								
1402 Lee						19,066.40		19,066.40
1404 Lee						-		-
1419 & 1421 Lee						-		-
Race Street								-
Terrell Homes								-
Decatur Angle								-
Enclave at Westport								-
								-
<b>Total Additions</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,066.40</b>	<b>0.00</b>	<b>19,066.40</b>
Less:								
Property Sold								
		-	0					0.00
								0.00
								0.00
								0.00
								0.00
<b>Total cost of Properties sold</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Add: Assigned property								
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance</b>		<b>8,600,711.98</b>	<b>21,025.32</b>	<b>28,038.81</b>	<b>44,389.05</b>	<b>93,632.71</b>	<b>10,500.00</b>	<b>8,798,297.86</b>



Updated November 24, 2015

*City of Fort Worth*  
*City Council Pre-Council Agenda Calendar*

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**November 26, 2015** *(Thursday)*

*City Hall Closed – Thanksgiving Holiday*

**November 27, 2015** *(Friday)*

*City Hall Closed – Thanksgiving Holiday*

**December 1, 2015** **Monthly Zoning Meeting**

*1:00 p.m. Legislative and Intergovernmental Affairs Committee*  
*Housing and Neighborhood Services Committee (Immediately Following LIGA)*  
*Fort Worth Housing Finance Corporation (Immediately Following HNS)*  
*3:00 p.m. Pre-Council Meeting*

- o Overview of Significant Zoning Cases [*Dana Burghdoff, Planning and Development*]
- o Briefing on Community Partnership for Aquatics Facility [*Richard Zavala, Park and Recreation and Tony Shuman, YMCA*]
- o Final Report of the Charter Review Task Force [*Dionne Bagsby, Task Force Chair*]
- o Briefing on Parker-Browne Building Restoration and Leg Up Program [*Kelly Allen Gray, Council Member District 8, Robert McCarthy, Cheyenne Construction Company and Lauren Doeren, Leg Up Program*]
- o Presentation on Proposed Economic Development Program Agreement with LVG Investments LLC for the Crystal Springs Mixed-Use Development [*Robert Sturns, Economic Development*]

**December 8, 2015**

*1:00 p.m. Audit Committee*  
*2:00 p.m. Infrastructure & Transportation Committee*  
*3:00 p.m. Pre-Council Meeting*

- o Briefing on Open Streets Events [*Randle Harwood, Planning and Development*]



Updated November 24, 2015

***City of Fort Worth  
City Council Pre-Council Agenda Calendar***

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**December 15, 2015**

***3:00 p.m. Pre-Council Meeting***

- o Briefing on Proposed Study of Transportation Service Charges [*Randle Harwood, Planning and Development*]
- o Briefing on Public Safety Disaster Response Planning [*Rudy Jackson, Fire, Joel Fitzgerald, Police and Juan Ortiz, Emergency Management*]

**December 22, 2015**

***Pre-Council Meeting (cancelled)***

**December 25, 2015 (Friday)**

***City Hall Closed – Christmas Holiday***

**December 29, 2015**

***Pre-Council Meeting (cancelled)***

**January 1, 2016 (Friday)**

***City Hall Closed – New Year's Day Holiday***

**January 5, 2016**

***Pre-Council Meeting (cancelled)***



Updated November 24, 2015

**City of Fort Worth**  
**City Council Pre-Council Agenda Calendar**

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**January 12, 2016    Monthly Zoning Meeting**

**1:00 p.m. Audit Committee**  
**2:00 p.m. Infrastructure & Transportation Committee**  
**3:00 p.m. Pre-Council Meeting**

- o Overview of Significant Zoning Cases [*Dana Burghdoff, Planning and Development*]
- o Briefing on Local Housing Programs:
  - Neighborhood Services Department [*Aubrey Thagard, Director*]
  - Fort Worth Housing Authority [*Naomi Byrne, President*]
  - Tarrant County Housing Partnership [*Donna VanNess, President*]
  - Trinity Habitat for Humanity [*Gage Yager, Executive Director*]
- o Briefing on Financial Impact of GASB 67 and GASB 68 [*Aaron Bovos, Financial Management Services*]
- o Briefing on Data Standardization and Neighborhood Improvement Initiative [*Dana Burghdoff, Planning and Development Department*]

**January 18, 2016    *(Monday)***

***City Hall Closed – MLK Jr.’s Holiday***

**January 19, 2016**

***Pre-Council Meeting (cancelled)***

**January 26, 2016**

***3:00 p.m. Pre-Council Meeting***

- o Briefing on Quarterly Management Report [*Aaron Bovos, Financial Management Services*]



Updated November 24, 2015

*City of Fort Worth*  
*City Council Pre-Council Agenda Calendar*

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**February 2, 2016**      **Monthly Zoning Meeting**

*11:00 a.m. Legislative and Intergovernmental Affairs Committee*

*1:00 p.m. Housing and Neighborhood Services Committee*

*3:00 p.m. Pre-Council Meeting*

- o Overview of Significant Zoning Cases [*Dana Burghdoff, Planning and Development*]
- o *Briefing on Fort Worth Library Users and Usage Customer Behavior and Statistics* [*Shelia Scullock and Deborah Duke, Library*]

**February 9, 2016**

*1:00 p.m. Audit Committee*

*2:00 p.m. Infrastructure & Transportation Committee*

*3:00 p.m. Pre-Council Meeting*

**February 12, 2016** (Friday)

*City Council Planning Retreat*

**February 16, 2016**

*3:00 p.m. Pre-Council Meeting*

**February 18, 2016** (Thursday)

*5:30 p.m. Fort Worth Crime Control and Prevention District  
Board of Directors Meeting*

**February 23, 2016**

*3:00 p.m. Pre-Council Meeting (cancelled)*



**CITY OF FORT WORTH, TEXAS  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 17, 2015**

---

**Present:**

Mayor Betsy Price  
Mayor Pro tem Salvador Espino, District 2  
Council Member W.B. "Zim" Zimmerman, District 3  
Council Member Cary Moon, District 4  
Council Member Gyna Bivens, District 5  
Council Member Jungus Jordan, District 6  
Council Member Dennis Shingleton, District 7  
Council Member Kelly Allen Gray, District 8  
Council Member Ann Zadeh, District 9

**Staff Present:**

David Cooke, City Manager  
Sarah Fullenwider, City Attorney  
Mary J. Kayser, City Secretary

**I. CALL TO ORDER**

With a quorum of the City Council Members present, Mayor Price called the regular session of the Fort Worth City Council to order at 7:02 p.m. on Tuesday, November 17, 2015, in the City Council Chamber of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas.

**II. INVOCATION - Pastor Eddie Brown, Sr., Greater Strangers Rest Baptist Church**

The invocation was provided by Pastor Eddie Brown, Sr., Greater Strangers Rest Baptist Church.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**IV. CONSIDERATION OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 10, 2015**

Motion: Council Member Bivens made a motion, seconded by Mayor Pro tem Espino, that the minutes of the Regular meeting of November 10, 2015, be approved. Motion passed 9-0.

**V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA**

City Manager Cooke requested that Mayor and Council Communications P-11811, L-15827 and L-15828 be withdrawn from the Consent Agenda for individual consideration.

**VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF**

There were no items to be continued or withdrawn by staff.

**VII. CONSENT AGENDA**

Motion: Council Member Shingleton made a motion, seconded by Mayor Pro tem Espino, that the Consent Agenda be approved as amended. Motion passed 9-0.

**A. General - Consent Items**

1. **M&C G-18606 - Adopt Resolution Nos. 4535-11-2015 and 4536-11-2015 Nominating the American Airlines, Inc., Facilities at 4255 and 4333 Amon Carter Boulevard as a Single Enterprise Project and Nominating the American Airlines, Inc., Surrounding Facilities at 4501 and 4601 N. Highway 360, 4700 American Boulevard and 13800 Airport Freeway, as a Double Jumbo Enterprise Project, Pursuant to Chapter 2303 of the Texas Government Code (COUNCIL DISTRICT 5)**
2. **M&C G-18607 - Authorize Submission of a Letter of No Objection to the U.S. Foreign-Trade Zones Board to Allow for Foreign-Trade Zone Activation at the Exel Facility Located at the Northwest Corner of Interstate 35 and Northeast Loop 820 (COUNCIL DISTRICT 2)**
3. **M&C G-18608 - Authorize Submission of a Letter of No Objection to the U.S. Foreign-Trade Zones Board to Allow for Foreign-Trade Zone Activation at the TTI, Inc., Facilities Located at the Northwest Corner of Beach Street and Meacham Boulevard (COUNCIL DISTRICT 4)**

**B. Purchase of Equipment, Materials, and Services - Consent Items**

1. **M&C P-11807 - Authorize Rejection of All Proposals Received for Management Services to Include Facility Management, Lease Management and Marketing of the Meacham Administration Building for the Aviation Department (COUNCIL DISTRICT 2)**
2. **M&C P-11808 - Authorize Purchase Agreement with Twincrest Inc. d/b/a Twincrest Technologies, in the Amount Up to \$681,000.00 for the First Year Through a Houston-Galveston Area Council Cooperative Contract for Traffic Signal Radar Detector Equipment for the Transportation and Public Works Department (ALL COUNCIL DISTRICTS)**

3. **M&C P-11809 - Authorize Agreement with SHI Government Solutions, Inc., with a First Year Cost Up to \$170,500.00, Using a Cooperative Contract for the Purchase of AirWatch Enterprise Mobility Management Software Licenses, Maintenance and Related Services for the Information Technology Solutions Department (ALL COUNCIL DISTRICTS)**
4. **M&C P-11810 - Authorize Purchase of Three Fire Trucks from Chastang Enterprises, Inc. d/b/a Chastang Ford, in the Amount of \$489,943.00, Using a Buyboard Cooperative Contract for the Fire Department (ALL COUNCIL DISTRICTS)**

**C. Land - Consent Items**

3. **M&C L-15829 - Authorize Direct Sale of a Tax-Foreclosed Property Described as Lot 11, Block 2, Greenwood Subdivision No. 1, Located at 1316 Driess Street to Trinity Habitat for Humanity for a Total Sales Price of \$7,983.00, in Accordance with Section 34.05 of the Texas Property Tax Code (COUNCIL DISTRICT 8)**
4. **M&C L-15830 - Authorize Direct Sale of a Tax-Foreclosed Property Described as Lot 15R3, Ridglea Park Addition, Located at 4912 Ridglea Lane to Kane Urban for a Total Sales Price of \$7,601.00 in Accordance with Section 34.05 of the Texas Property Tax Code (COUNCIL DISTRICT 3)**

**E. Award of Contract - Consent Items**

1. **M&C C-27529 - Authorize Acceptance of a Grant from the Federal Emergency Management Agency in the Amount of \$528,800.00 for the Cooperating Technical Partners Program to Manage Floodplain Boundaries and Authorize Transfer of \$15,000.00 from the Stormwater Utility Fund to the Grant Fund as the Cash Match Plus \$326,300.00 in In-Kind Services for a Total Amount of \$870,100.00 and Adopt Appropriation Ordinance No. 21970-11-2015 (ALL COUNCIL DISTRICTS)**
2. **M&C C-27530 - Authorize Execution of Amendment No. 3 to City Secretary Contract No. 44614 with Tarrant County in the Amount of \$150,000.00 for a Total Contract Amount of \$350,000.00 for Forensic Laboratory Services to Increase the Contract Authority (ALL COUNCIL DISTRICTS)**
3. **M&C C-27531 - Authorize Execution of a Consent to Partial Assignment of a Ground Lease Agreement by Ken Francis and Troy Welch to 300 Series Aviation, LLC, for Lease Site 34S at Fort Worth Meacham International Airport (COUNCIL DISTRICT 2)**

- 4. M&C C-27532 - Authorize Execution of a Consent to Assignment and a Consent to Deed of Trust to Facilitate the Assignment of Two Ground Lease Agreements for Lease Sites 16S-18S and 27S-31S at Fort Worth Meacham International Airport by Don E. Hansen to Tactical Aviation Services, LLC (COUNCIL DISTRICT 2)**
- 5. M&C C-27533 - Adopt Water and Wastewater Capital Improvements Plan Citizen Advisory Committee Semi-Annual Progress Report on the Collection and Expenditure of Water and Wastewater Impact Fees (ALL COUNCIL DISTRICTS)**

**VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS**

- 1. Notice of Claims for Alleged Damages and/or Injuries**

End of Consent Agenda.

**B. Purchase of Equipment, Materials, and Services – Removed from Consent Agenda**

- 5. M&C P-11811 - Authorize Rejection of All Bids Received for Outdoor Billboard Advertising (ALL COUNCIL DISTRICTS)**

Ms. Teresa Moore, 3616 Watonga Street, appeared before Council in opposition to Mayor and Council Communication P-11811.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Zadeh, that Mayor and Council Communication P-11811 be approved. Motion passed 9-0.

**C. Land - Consent Items Removed from Consent Agenda**

- 1. M&C L-15827 - Authorize Acquisition of Fee Simple Interest of Property Described as Lots 5 & 6, Block 5, Lakeland Addition, Located at 8601 Shelby Lane, Fort Worth, Texas, from Ricky Glenn Byers and Rhonda Allene Byers for the Lakeland Properties Project in an Amount Up to \$185,000.00 Including Approximately \$10,000.00 in Closing Costs, Provide for Project Management Costs in the Amount of \$5,000.00 for a Total Cost of \$200,000.00, Dedicate Property as Parkland for the Fort Worth Nature Center and Refuge and Adopt Appropriation Ordinance (COUNCIL DISTRICT 7)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Mayor and Council Communication L-15827 be approved and Appropriation Ordinance No. 21971-11-2015 be adopted. Motion passed 9-0.

2. **M&C L-15828 - Authorize Direct Sale of a City Fee-Owned Property Described as Block 7, Scenic Village Addition, Abstract No. 958, Located at the Intersection of Bird Street and Blue Bonnet Drive to FW Bluff Land, L.P., for a Total Sales Price of \$7,000.00, in Accordance with Section 272.001(b)(1) of the Texas Local Government Code (COUNCIL DISTRICT 9)**

Ms. Amy Bernoski, 6824 Bernadine Drive, Watauga, Texas, appeared before Council undecided relative to Mayor and Council Communication L-15828.

Motion: Council Member Zadeh made a motion, seconded by Council Member Bivens, that Mayor and Council Communication L-15828 be approved. Motion passed 9-0.

#### **IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.**

##### **1. Presentation of Red Kettle Kick-Off**

Major Jon Rich, representing the Salvation Army, presented information regarding the kick off of their annual Red Kettle Campaign in Fort Worth.

Mayor Price put on the red Salvation Army apron and rang the bell which officially started the season of giving in Fort Worth.

##### **2. Presentation of Proclamation for Pulmonary Hypertension Awareness Month**

Council Member Zadeh presented a proclamation for Pulmonary Hypertension Awareness Month to Ms. Diane Dauwalder, Fort Worth Support Group Leader for Pulmonary Hypertension Association.

#### **X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF**

##### **1. Upcoming and Recent Events**

Mayor Price and Council Members Zimmerman, Bivens, Jordan, Shingleton and Zadeh announced upcoming and recent events within the City and various Council districts.

Mayor Price honored the victims of the terrorist attacks in France with a moment of silence.

##### **2. Recognition of Citizens**

There was no recognition of citizens.

**3. Approval of Ceremonial Travel**

There was no approval of ceremonial travel.

**XI. PRESENTATIONS BY THE CITY COUNCIL**

**1. Changes in Membership on Boards and Commissions**

Motion: On behalf of the Legislative and Intergovernmental Affairs Committee, Council Member Shingleton made a motion, seconded by Council Member Zimmerman that the following reappointments be approved, effective November 17, 2015, and with terms expiring October 1, 2017:

- Mr. Mike Steele, Place 1
- Ms. Sharon Herrera, Place 3
- Mr. Dannon Blakeley, Place 5
- Ms. Carla McKenzie, Place 11

Motion passed 9-0.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Allen Gray, that Mr. Mitchell J. Moses be appointed to Place 3 on the Historic and Cultural Landmarks Commission, effective November 17, 2015, and with a term expiring October 1, 2017. Motion passed 9-0.

**XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES**

There were no presentations and/or communications from boards, commissions, and/or City Council committees.

**XIII. RESOLUTIONS**

**1. A Resolution Adopting the City of Fort Worth's 2016 Federal Legislative Program**

Motion: Council Member Jordan made a motion, seconded by Council Member Shingleton, that Resolution No. 4537-11-2015 be adopted. Motion passed 9-0.

**2. A Resolution Appointing an Animal Shelter Task Force**

Motion: Council Member Allen Gray made a motion, seconded by Council Member Zimmerman, that Resolution No. 4538-11-2015 be adopted. Motion passed 9-0.

**XIV. REPORT OF THE CITY MANAGER**

**B. General**

- 1. M&C G-18609 - Adopt Resolution Nominating the Stockyards Historic District for Historic and Cultural Landmark Designation, Establishing Interim Controls and Providing that the Historic and Cultural Landmarks Commission Have Purview Over Buildings Partially Within the Historic District, Authorize the City Manager to Issue a Request for Qualifications for the Creation of a Form-Based Code District and the Standards and Guidelines for the Historic District and Waive Newspaper Notice Fees for PD/MU-2 Site Plan Cases in the Stockyards (COUNCIL DISTRICT 2)**

The following individuals appeared before Council in support of Mayor and Council Communication G-18609:

Ms. Jerre Tracy, 2734 Colonial Parkway (provided handout)  
Mr. Robert Adams, 2216 Huntington Lane  
Mr. John Roberts, 3629 Ryan Avenue  
Ms. Kate Schwartz, 1310 Odd Street (provided handout)  
Ms. Libby Willis, 2300 Primrose Avenue  
Mr. Doug Harman, 2222 Winton Terrace East  
Ms. Gayle Hill, 108 Crestwood Drive  
Ms. Marty Craddock, 4904 Dexter Avenue

The following individuals appeared before Council in opposition to Mayor and Council Communication G-18609:

Mr. Mike Costanza, 2517 Rodeo Plaza  
Ms. Melissa Wade Hunter, 3923 Lafayette Avenue (provided handout)  
Mr. John Bills, 6777 Camp Bowie Boulevard  
Mr. Keith Kidwill, P.O. Box 4491

**CITY OF FORT WORTH, TEXAS  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 17, 2015  
Page 8 of 14**

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The following individuals appeared before Council undecided relative to Mayor and Council Communication G-18609:

Mr. Paul Hunter, 3923 Lafayette Avenue  
Ms. Marty Humphrey, 131 East Exchange Avenue, Suite 110  
Mr. Kerby Smith, 331 Sanchez Court

The following individuals completed comment cards in support of Mayor and Council Communication G-18609:

Ms. Diana Bloxom, 3409 West Fuller Avenue  
Mr. Philip Murrin, 100 West Exchange Avenue  
Mr. Steve Murrin, 500 North East 23<sup>rd</sup>

Mr. H.E. Humphrey, 131 East Exchange Avenue, Suite 113, completed a comment card in opposition to Mayor and Council Communication G-18609.

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Bivens, that Mayor and Council Communication G-18609 be approved and Resolution No. 4539-11-2015 be adopted.

Motion: Council Member Zadeh made a substitute motion, that Mayor and Council Communication G-18609 be approved expanding the boundaries to include the boundaries presented by Historic Fort Worth. Motion failed for lack of a second.

Mayor Price called for the vote on the original motion. Motion passed 9-0.

**2. M&C G-18610 - Adopt Ordinance Appropriating \$500,000.00 in the Capital Projects Reserve Fund for Fiscal Year 2016 Community Facilities Agreement Projects and Delegating Authority to the City's Chief Financial Officer to Effect Transfers Up to the Budgeted Total, Designate Use of \$1,000,000.00 in Previously Appropriated Funds in the Water Capital Fund and \$1,000,000.00 in Previously Appropriated Funds in the Sewer Capital Fund for Fiscal Year 2016 Community Facilities Agreement and Adopt Ordinance Delegating Authority to the City's Chief Financial Officer to Effect Transfers Up to the Budgeted and Designated Total in Each Fund (ALL COUNCIL DISTRICTS)**

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Zimmerman, that Mayor and Council Communication G-18610 be approved and Appropriation Ordinance No. 21972-11-2015 and Ordinance No. 21973-11-2015 be adopted. Motion passed 9-0.

3. **M&C G-18611 - Conduct a Public Hearing, Adopt Resolution Supporting the Application of Lennox Industries, Inc., for a Municipal Setting Designation for the Property Described as Lots 1 and 2, Block 1, Lennox Industries Addition, Fort Worth, Tarrant County, Texas, Located at 4900 Airport Freeway, Fort Worth, Texas, to the Texas Commission on Environmental Quality and Adopt Ordinance Prohibiting the Potable Use of Designated Groundwater from Beneath the Site (COUNCIL DISTRICT 4) (PUBLIC HEARING)**

Mayor Price opened the public hearing.

**a. Report of City Staff**

Mr. Clarence Reed, Code Compliance Department, appeared before Council and provided a staff report.

**b. Citizen Presentations**

The following individuals completed speaker cards in support of Mayor and Council Communication G-18611 and were recognized by Mayor Price but did not wish to address Council:

Mr. Mike Grover, 3900 Dallas Parkway, Suite 175, Dallas, Texas

Mr. Mark Yohman, 2140 Lake Park Boulevard, Richardson, Texas

Ms. Allison Exall, 3838 Oak Lawn Avenue, Suite 1750, Dallas, Texas 75219

**c. Council Action**

Motion: Council Member Moon made a motion, seconded by Mayor Pro tem Espino, that the public hearing be closed, Mayor and Council Communication G-18611 be approved, and Resolution No. 4540-11-2015 and Ordinance No. 21974-11-2015 be adopted. Motion passed 9-0.

**F. Award of Contract**

1. **M&C C-27520 - Authorize Agreement with Zayo Group, LLC, for the Leasing of Dark Fiber Optic Strands and Related Services for the City of Fort Worth Network, Using a Cooperative Contract for an Amount Up to \$15,641,064.00 for a Period Up to Thirteen Years with a First Year Cost Up to \$367,842.00 (ALL COUNCIL DISTRICTS) (Continued from a Previous Meeting)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that Mayor and Council Communication C-27520 be approved. Motion passed 9-0.

2. **M&C C-27534 - Authorize Execution of a Five-Year Tax Abatement Agreement with Noah Quijas to Redevelop an Existing Commercial Building for Retail or Office Use on Property Described as the West 60 Feet of Lot 12 and All of Lot 13, Block 89, M.G. Ellis Addition, Fort Worth, Tarrant County, Texas, Located at 3125 N. Main Street in the Northside Neighborhood Empowerment Zone (COUNCIL DISTRICT 2)**

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Bivens, that Mayor and Council Communication C-27534 be approved. Motion passed 9-0.

3. **M&C C-27535 - Authorize Execution of a Five-Year Tax Abatement Agreement with Jose Olmos and Maria Guadalupe Olmos for the Rehabilitation of a Single-Family House on Property Described as Lot 7, Block 5, J.S. Smith Addition, Fort Worth, Tarrant County, Texas, Located at 600 E. Fogg Street in the Hemphill/Berry Neighborhood Empowerment Zone (COUNCIL DISTRICT 9)**

Motion: Council Member Zadeh made a motion, seconded by Mayor Pro tem Espino, that Mayor and Council Communication C-27535 be approved. Motion passed 9-0.

4. **M&C C-27536 - Authorize a Change in Scope for the Meacham Administration Building Renovation Project to Include a Customs Facility, Enhancements to Tenant Spaces and Additional Temporary Trailer Facility Costs, Authorize Use of Unappropriated Revenue Derived from Mineral Leases on Airport Property in an Amount Up to \$2,300,000.00 to Fund Costs Associated with this Project at Fort Worth Meacham International Airport for a Revised Total Project Amount of \$21,435,898.50, Authorize Execution of Change Order No. 2 to City Secretary Contract No. 46343 with Imperial Construction, Inc., to Increase the Owner's General Contingency Allowance in an Amount Up to \$1,800,000.00 and Adopt Appropriation Ordinance (COUNCIL DISTRICT 2)**

Motion: Mayor Pro tem Espino made a motion, seconded by Council Member Zimmerman that Mayor and Council Communication C-27536 be approved with appreciation and Appropriation Ordinance No. 21975-11-2015 be adopted. Motion passed 9-0.

5. **M&C C-27537 - Authorize Execution of Contract with William J. Schultz Inc. d/b/a Circle C Construction Company, in the Amount of \$2,000,000.00 for Water Main Extensions, Replacements and Relocations Contract 2015A, Provide for Project Cost and Contingencies for a Project Total in the Amount of \$2,360,000.00 and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Zadeh, that Mayor and Council Communication C-27537 be approved and Appropriation Ordinance No. 21976-11-2015 be adopted. Motion passed 9-0.

6. **M&C C-27538 - Authorize Execution of a Contract with Felix Construction Company in the Amount of \$1,584,685.00 for the Walsh Ranch Pump Station Project Located at 8000 E. Interstate 20 and Provide for Project Costs and Contingencies for a Project Total in the Amount of \$1,747,685.00 and Adopt Reimbursement Resolution (ALL COUNCIL DISTRICTS)**

Motion: Council Member Zimmerman made a motion, seconded by Council Member Moon, that Mayor and Council Communication C-27538 be approved and Reimbursement Resolution No. 4541-11-2015 be adopted. Motion passed 9-0.

(Council Member Allen Gray left her place at the dais.)

#### **XV. ZONING HEARING**

The City Council at its meeting of November 10, 2015, continued Zoning Docket ZC-15-129:

1. **ZC-15-129 - (CD 7) - James Harris Properties, Village Homes, 205 & 213 Nursery Lane; from: "B" Two-Family to: "PD/AR" Planned Development for all uses in "AR" One-Family Restricted with a waiver to the block pattern; site plan included. (Recommended for Approval by the Zoning Commission) (Continued from a Previous Meeting)**

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-15-129 be approved. Motion passed 8-0, Council Member Allen Gray absent.

The City Council at its meeting of November 10, 2015, continued Site Plan SP-15-011:

2. **SP-15-011 - (CD 6) - Rick Scotto, 7200 McCart Avenue; from: PD565 Planned Development/Specific Use for all uses in "E" Neighborhood Commercial plus car wash and excluding pawn shops and tattoo parlors; site plan required to: Amend PD565 site plan to rebuild car wash into a semi-automatic car wash (Recommended for Approval by the Zoning Commission)(Continued from a Previous Meeting)**

Motion: Council Member Jordan made a motion, seconded by Council Member Bivens, that Site Plan SP-15-011 be approved including installation of security lighting and security cameras, especially in the rear of the building. Motion passed 8-0, Council Member Allen Gray absent.

**CITY OF FORT WORTH, TEXAS  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 17, 2015  
Page 12 of 14**

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The Notice of Special Hearing set today as the date for the hearing in connection with recommended changes and amendments to Zoning Ordinance No. 13896 and that notice of the hearing had been given by publication in the *Fort Worth Star-Telegram*, the official newspaper of the City of Fort Worth, on October 28, 2015.

Mayor Price opened the public hearing.

(Council Member Allen Gray resumed her place at the dais.)

- 3. ZC-15-140 - (CD 4) - Mercantile Partners, LP, 3451 Northern Cross Boulevard; from: "J" Medium Industrial to: "PD/D" Planned Development for all uses in "D" High Density Multifamily with a maximum height of 36 ft. and provide a minimum of 630 parking spaces; site plan included. (Recommended for Denial by the Zoning Commission)**

The following individuals appeared before Council in support of Zoning Docket ZC-15-140:

Mr. Joe Paniagua, 8125 Mount Shasta Circle

Mr. Daniel Markson, 200 Concord Plaza, Suite 900, San Antonio, Texas (provided handout)

The following individuals appeared before Council in opposition to Zoning Docket ZC-15-140:

Mr. Robert West, 301 Commerce Street, Suite 3500 (provided handout)

Mr. Jim Chadwell, 1200 Old Decatur Road

Mr. James Schiele, 1200 Old Decatur Road (provided handout)

Mr. Clete Welch, 7123 Navajo Trail, Weatherford, Texas

Mr. Steve Townsend, 6713 Telephone Road (provided handout)

Mr. Tom Galbreath, 550 Bailey Avenue, Suite 400, completed a comment card in support of Zoning Docket ZC-15-140.

Mr. Franklin Littleton, 570 Polaris Parkway, Columbus, Ohio, completed a comment card in opposition to Zoning Docket ZC-15-140.

Motion: Council Member Moon made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-15-140 be approved with the understanding that the applicant will provide after school program services by community housing resources or other City approved programs. Motion passed 7-2 (Shingleton, Zadeh).

- 4. ZC-15-143 - (CD 9) - Jose Miguel Vidales, 2814 Merrimac Street; from: "B" Two-Family to: "UR" Urban Residential (Recommended for Approval by the Zoning Commission)**

Ms. Mary Nell Poole, 2918 Wingate Street, completed a speaker card in support of Zoning Docket ZC-15-143 and was recognized by Mayor Price but did not wish to address Council.

Motion: Council Member Zadeh made a motion, seconded by Council Member Zimmerman, that Zoning Docket ZC-15-143 be approved. Motion passed 9-0.

5. **ZC-15-149 - (CD 3) - Land Rover LTD, 2900 Broadmoor Road; from: "D/AO" High Density Multifamily/Airport Overlay and "PD57/AO" Planned Development for all uses in "ER" Neighborhood Commercial Restricted through "H" Central Business District/Airport Overlay, save and except: apartments, baths, Turkish and similar massage and health treatments, liquor or package store, amusement enterprises, including bars, beer gardens, cocktail lounges, drive-ins, lounges, night clubs, taverns, tea rooms, billiards or pool halls, bowling alleys, dance halls, shooting galleries, skating rinks and similar commercial recreational activities, if conducted wholly within a completely enclosed building; one dwelling unit when part of a business, off-premise signs subject to "S" overlay zoning classification, carpet and rug cleaning, cleaning, dyeing, pressing works, laundry and washateria, coffee roasting, contractors or storage warehouse (no outdoor storage or preparation permitted), electroplating, furniture repair, galvanizing small utensils, etc., ice plants or storage houses (no outdoor storage permitted); manufacture of artificial flowers, ornaments, awnings, tents, and bags, blacking, cleaning or polishing preparations, brooms or brushes, buttons and novelties, canvas products, clothing, suits, coats or dresses for wholesale trade, food products, syrups, fruit juices, extracts, drugs or medicine, except products classified under districts "J" and "K" Heavy Industrial, furniture gas or electric fixtures, ice cream, mattresses or their renovation, peanut and pecan products, potato chips, radio and television sets, signs, including electric, provided power not in excess of fifty (50) horsepower is employed in the operation of any one machine (no outdoor storage or preparation permitted); printing, lithographing, bookbinding, newspapers and publishing, storage in bulk of , or warehouse for, commodities and materials enumerated in districts "ER" Restricted Commercial through "I" Light Industrial, provided that they comply with Fire Ordinance #2470 (no outdoor storage or preparation permitted), wholesale produce market or wholesale houses, electric power substation, any similar uses not included in district "J" Light Industrial and "K" Heavy Industrial which are not noxious or offensive because of odors, smoke, dust, noise, fumes or vibrations (no outdoor storage or preparation permitted), accessory buildings and uses customarily incidental to the above; height and area regulations with development standards, with no vehicular access to El Retiro Drive; site plan required within the Airport Overlay to: "PD/C/AO" Planned Development for all uses in "C" Medium Density Multifamily with a maximum height of 36 ft. and provide a minimum of 617 parking spaces; site plan included; within Airport Overlay (Recommended for Approval as Amended by the Zoning Commission for a minimum of 617 parking spaces and no waiver required for the height)**

The following individuals completed speaker cards in support of Zoning Docket ZC-15-149 and were recognized by Mayor Price but did not wish to address Council:

Mr. Joe Paniagua, 8125 Mount Shasta Circle

Mr. Tom Galbreath, 550 Bailey Avenue, Suite 400

Mr. Daniel Markson, 200 Concord Plaza, Suite 900, San Antonio, Texas

Mr. James Gibson, 3013 Gunnison Trail, completed a comment card in support of Zoning Docket ZC-15-149.

Mr. Mike Branum, NAS Fort Worth JRB HQ, 1510 Chennault Avenue, completed a comment card in opposition to Zoning Docket ZC-15-149.

Motion: Council Member Zimmerman made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-15-149 be approved. Motion passed 9-0.

There being no one else present desiring to be heard in connection with the recommended changes and amendments pertaining Zoning Ordinance No. 13896 for the above-listed cases, Council Member Zimmerman made a motion, seconded by Council Member Bivens, that the hearing be closed and Ordinance No. 21977-11-2015 be adopted. Motion passed 9-0.

**XVI. CITIZEN PRESENTATIONS**

Mr. Bob Willoughby, 6731 Bridge Street, appeared before Council relative to posting of zoning signs and permit process.

**XVII. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B**

**XVIII. ADJOURNMENT**

There being no further business, Mayor Price adjourned the Regular meeting at 9:17 p.m.



**TO:** The Honorable Mayor and City Council Members

**FROM:** Jungus Jordan, District 6 *JJ*

**DATE:** December 1, 2015

**SUBJECT:** Board and Commission Appointment

Below is the appointment for District 6 on the Library Advisory Board:

- Katherine Moloney to Place 6 with a term expiring October 1, 2016.

The application was sent to each Council Member by separate electronic communication for review and the original copy will be maintained in the City Secretary's Office.

**JUNGUS JORDAN**

City Council District 6 ★ 1000 Throckmorton Street ★ Fort Worth, Texas 76102  
(817) 392-8806 ★ FAX (817) 392-6187

**To the Mayor and Members of the City Council****December 1, 2015**

Page 1 of 2

**SUBJECT: ROBOCALL PROCEDURES UPDATE**

The City's Community Engagement Office has historically provided a robocall service for Mayor and City Council. This service allowed Mayor and Council Members to record messages to contact residents in our database. The database contained all City of Fort Worth water customers. The service was used to notify residents about upcoming events and also provide information that was of interest to the community. This service was provided using current staff and an existing computer program. There was no additional cost for the service.

In the past, the City has used the robocall service to notify residents of the 2014 Bond election, rolling town halls, walking town halls and various public meetings.

For the past year, the system has continued to experience many technical problems. The company that designed the program is no longer in business and there is no technical support for the service. The service is also very cumbersome when it is operational and can take an entire week to call the numbers in our database. As a result, we have discontinued the availability of our in-house system. Replacement of the in-house system is estimated to cost approximately \$65,000 and would continue to require technical support with the same limitations of line volume.

As a result, early this year, staff began looking for alternatives to replace the current system. Based on recommendations from other municipalities and staff, we have tested two different services to replace our previous system.

Both of these systems allow Mayor and Council to call into a number to record their phone call message. The company then schedules the phone call to go out to a designated list. We currently use the City of Fort Worth water customer list. We also have the option of purchasing a list of all registered voters (\$ .03 per name/number). In order for us to use the water list, the companies had to sign a non-disclosure agreement and provided adequate security for the information. In addition, the City can remove customers from the list if they notify they City at the number provided in the robocall.

The calls go through quickly (usually in one hour) and a report is provided after the call to identify the number of calls answered. Depending on the vendor used, the cost for the service is between \$.01 and \$.03 per connect for a 30 second message. There is no charge for non-connected calls. There is an additional charge if the call goes over the 30 second limit. A cost estimate is provided before each call is scheduled and made.

The Community Engagement Office can assist with coordinating the phone calls with the vendors. They can also assist with identifying neighborhoods to be included in each call. Following is an estimated cost for a call covering certain geographic areas. This does not include a list purchase which would add three cents for each completed call.

**To the Mayor and Members of the City Council**

**December 1, 2015**

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**SUBJECT: ROBOCALL PROCEDURES UPDATE**

**Estimated Costs:**

- |   |   |
|---|---|
| • Neighborhood of 200 households        | \$2 - 5.00 plus an admin charge of \$30 |
| • Council District of 50,000 households | \$500 - 1,250.00                        |
| • City-wide (400,000 households)        | \$4,000 - 10,000.00                     |

Because of the expense of this service and the desire to not inundate residents with calls, staff is evaluating the effectiveness of the outreach and the range of Council Member interest in using the tool. As a result, between now and March, we will deploy the service on a limited basis and will poll meeting attendees to determine how they learned of an event. **To identify the best opportunities, we ask that each of you provide feedback regarding your interest in this service and potential events occurring between now and March that you propose to be included in the evaluation. This will allow us to determine your interest as well as identify funding for a select list in order to complete the review and evaluate the per participant cost.** We will continue to use other ways to notify the public including: social media, traditional media, emails, postcards and flyers.

Based on the results of this review, staff will make a funding recommendation for the FY2017 budget process to limit, continue, or expand the service.

If you have any questions or concerns, please contact Michelle Gutt, Director of Communication and Public Engagement, at 817-392-6248.

**David Cooke**  
**City Manager**

**To the Mayor and Members of the City Council****December 1, 2015**

Page 1 of 1

**SUBJECT: VEHICLE FOR HIRE AGE LIMITS AND ANNUAL FEES**

The purpose of this informal report is to provide an update on the Ground Transportation for Hire Ordinance revisions. The revisions are prompted by the need to streamline the Ordinance for existing operators and to update the Ordinance to regulate Transportation Network Companies. City staff sought input from stakeholders at meetings held on following dates: February 12, 2015; March 12, 2015; September 25, 2015; October 16, 2015; and October 22, 2015. City staff expects to present the Ordinance revisions to the City Council by the end of the first quarter of calendar year 2016.

Current Ordinance regulations do not allow vehicles to be more than five (5) years old as calculated from the first day of January of the model year. Current Ordinance regulations also require annual operating license fees and vehicle fees be paid in full on January 1, 2016. As part of the Ordinance revisions, City staff will be recommending that vehicle age limits be repealed. In addition, City staff will be recommending a new fee schedule that will continue to support the program.

Stakeholders are currently preparing to purchase new vehicles to comply with the vehicle age limits on January 1, 2016. Stakeholders are also preparing to pay the annual operating license fees and vehicle fees on January 1, 2016. Because the revisions to the Ordinance will not be presented to the City Council before January 1, 2016, City staff is recommending that the City Council adopt interim measures to prevent undue financial burdens on existing stakeholders.

City staff recommends that the City Council adopt an ordinance before January 1, 2016 to repeal the vehicle age limit requirements in their entirety. Required safety inspections will continue. Additionally, City staff recommends that the City Council authorize the annual operating license fees and vehicle fees that are due on January 1, 2016 to be paid on a pro-rated basis until a new fee schedule is adopted. These interim measures will allow current stakeholders to continue to operate without violating the City Ordinance until the full Ordinance revisions are acted on in early 2016.

Staff will place an M&C for Council action to amend the existing Ordinance as outlined above on the December 8, 2015 Council agenda.

**David Cook**  
**City Manager**

**No Documents for this Section**

**No Documents for this Section**

**No Documents for this Section**

# CITY COUNCIL MEETING

Tuesday, December 01, 2015

## RISK MANAGEMENT REPORTING PERIOD 11/10/2015 - 11/23/2015

Claims listed on this report have been received in the Risk Management Division claims office. The decision whether or not to accept liability is predicated on applicable provisions of the Texas Tort Claims Act. If any claimant contacts you, please refer them to Mark Barta ext. 7790 or Sophia Canady ext. 7784. Thank you.

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Walter Joseph Thibodeaux	11/10/2015	5/16/2015	8300 Calmont Street	Law Enforcement	Injured while in Custody	Police	No	Yes
Landing Homeowners Assn	11/10/2015	9/15/2015	Landway & Boat Club Road	General Liability	Yard or Landscape Damage	Water	Yes	No
Arsh Enterprise Inc	11/10/2015	11/10/2015	8th Avenue	General Liability	Water Line Damage	Water	Yes	No
Brooke Haley Adams	11/10/2015	11/5/2015	I20 at Hemphill	Auto	Collision - Driving	Code	Yes	No
Cruz & Matha Hernandez	11/11/2015	10/23/2015	Hulen Street	General Liability	Manhole cover open or damaged	Water	No	No
Meghan Samonte	11/11/2015	10/23/2015	500 East Weatherford Street	Auto	Collision – Moving Impact	Water	Yes	No
Johnny Ljuso	11/12/2015	11/4/2015	5201 N. Beach Street	Law Enforcement	Property Damage	Police	Yes	No

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
FWISD Nash Elementary	11/12/2015	8/27/2015	401 Samuel's Avenue	General Liability	Sewer Backup	Water	Yes	No
Ardys Adams	11/12/2015	11/1/2015	1761 Eastchase Pkwy	General Liability	Pot Hole	TPW	Yes	No
Michelle Nyland	11/16/2015	9/21/2015	West Caylor Road	General Liability	Construction Damage	TPW	Yes	No
Kent Rabas	11/16/2015	10/22/2015	Auto Pound, Brennan Avenue	General Liability	Water Damage	Police	No	No
Gregory Kipp Baker	11/17/2015	7/11/2015	2806 6th Avenue	General Liability	Sprinkler Line/System Damage	Water	Yes	No
Nia Cervantes	11/17/2015	11/7/2015	Golden triangle/N. Beach	General Liability	Pot Hole	TPW	Yes	No
Reva Maroney	11/17/2015	11/7/2015	Auto Pound	General Liability	Vehicled Damaged	Police	No	Yes
Danny Easterly	11/17/2015	11/16/2015	2901 5th Avenue	General Liability	Damaged Utility Line	TPW	Yes	No
Linda Johnson	11/17/2015	10/23/2015	Fort Worth Convention Center	General Liability	Slip/Trip/Fall	Public Events	No	Yes

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Dorothy Washington	11/17/2015	10/22/2015	MLK Freeway	Auto	Collision - Driving	Police	Yes	No
Diana Sandoval	11/17/2015	11/7/2015	Northside Drive & Jacksboro Highway	General Liability	Pot Hole	TPW	No	No
ATMOS-Wimberly	11/18/2015	8/27/2015	401 Wimberly Street	General Liability	Damaged Utility Line	Water	Yes	No
ATMOS-Hardeman	11/18/2015	9/25/2015	3501 Hardeman Street	General Liability	Damaged Utility Line	Water	Yes	No
ATMOS-Meadowbrook Dr.	11/18/2015	10/9/2015	3108 Meadowbrook Drive	General Liability	Damaged Utility Line	Water	Yes	No
ATMOS-Beaty	11/18/2015	10/5/2015	6817 Beaty Street	General Liability	Damaged Utility Line	Water	Yes	No
Karen Thompson & Jonathan Smith	11/19/2015	11/17/2015	I-35 By Exit 42	General Liability	Contact – Foreign Object	TPW	No	No
Thomas Hernandez	11/23/2015	10/3/2015	Blue Mound Road. & Western Center	Auto	Collision - Driving	Fire	Yes	No
Mark & Caitlin Davis	11/23/2015	11/17/2015	4824 Grant Park Avenue	General Liability	Cut/trim/damage trees	Park & Recreation	No	No

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Braum's Inc	11/23/2015	11/10/2015	Lancaster Avenue	Auto	Collision - Driving	TPW	Yes	No
Eugene Cambre	11/23/2015	4/30/2015	4213 Normandy Road	General Liability	Plumbing Damage	TPW	Yes	No
Santana Saldivar	11/23/2015	9/21/2015	2500 Brennan Avenue	Auto	Collision - Driving	Police	No	Yes

**No Documents for this Section**

**No Documents for this Section**

Zoning Docket items are linked on the Council Meeting Agenda.

**No Documents for this Section**