



**SUMMARY OF MEETINGS AND ACTIVITIES
MONDAY, DECEMBER 9, 2013, THROUGH FRIDAY, DECEMBER 13, 2013**

MONDAY, DECEMBER 9, 2013

<u>MONDAY, DECEMBER 9, 2013</u>	<u>TIME</u>	<u>LOCATION</u>
Pre-Building Standards Commission Meeting	9:30 a.m.	Hazel Harvey Peace Center for Neighborhoods 818 Missouri Avenue, Room 110
Building Standards Commission	10:00 a.m.	Hazel Harvey Peace Center for Neighborhoods 818 Missouri Avenue, Room 105
Historic and Cultural Landmarks Commission Work Session	12:30 p.m.	Pre-Council Chamber
Historic and Cultural Landmarks Commission Public Hearing	2:00 p.m.	Council Chamber

TUESDAY, DECEMBER 10, 2013

Audit Committee	10:00 a.m.	Pre-Council Chamber
Legislative and Intergovernmental Affairs Committee	11:30 a.m.	Pre-Council Chamber
Infrastructure & Transportation Committee	3:00 p.m.	Pre-Council Chamber
Pre-Council Meeting	4:00 p.m.	Pre-Council Chamber
Alliance Airport Authority, Inc.	<i>Immediately Following the Pre-Council Meeting</i>	Pre-Council Chamber
City Council Meeting	7:00 p.m.	Council Chamber

WEDNESDAY, DECEMBER 11, 2013

Zoning Commission Work Session	9:00 a.m.	Pre-Council Chamber
Zoning Commission Public Hearing	10:00 a.m.	Council Chamber
Area Metropolitan Ambulance Authority Board of Directors	10:00 a.m.	MedStar Mobile Healthcare 551 East Berry Street

This summary is compiled from data furnished to the Office of the City Secretary by 12:00 p.m. on December 5, 2013, and may not include all meetings to be conducted during the week of December 9, 2013 through December 13, 2013. It is a summary listing only. See individual agendas which are posted in compliance with the Texas Open Meetings Act for detailed information.



**SUMMARY OF MEETINGS AND ACTIVITIES
MONDAY, DECEMBER 9, 2013, THROUGH FRIDAY, DECEMBER 13, 2013**

<u>WEDNESDAY, DECEMBER 11, 2013</u> <i>(continued)</i>	<u>TIME</u>	<u>LOCATION</u>
Workforce Solutions for Tarrant County	9:00 a.m.	Botanic Garden Conference Center 3220 Botanic Garden Boulevard, Rose Room
TIF 4 (Southside) Board of Directors	10:30 a.m.	Pre-Council Chamber
North Central Texas Council of Governments (NCTCOG) Regional Transportation Council	2:30 p.m.	NCTCOG 616 Six Flags Drive, Arlington
Community Development Council	6:15 p.m.	Pre-Council Chamber
<u>THURSDAY, DECEMBER 12, 2013</u>		
Construction and Fire Prevention Board of Appeals	2:00 p.m.	City Hall, Development Conference Room Lower Level, 1000 Throckmorton Street
Water Department Wholesale Water and Wastewater Advisory Committee	2:30 p.m.	Fort Worth Botanic Gardens 3220 Botanic Garden Boulevard, Oak Hall
<u>FRIDAY, DECEMBER 13, 2013</u>		
No meetings		

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AUDIT COMMITTEE MEETING
TUESDAY, DECEMBER 10, 2013
10:00 A.M.
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

LEGISLATIVE AND INTERGOVERNMENTAL AFFAIRS COMMITTEE MEETING
TUESDAY, DECEMBER 10, 2013
11:30 A.M.
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

INFRASTRUCTURE AND TRANSPORTATION COMMITTEE MEETING
TUESDAY, DECEMBER 10, 2013
3:00 P.M.
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

ALLIANCE AIRPORT AUTHORITY, INC., MEETING
TUESDAY, DECEMBER 10, 2013
(IMMEDIATELY FOLLOWING THE PRE-COUNCIL MEETING)
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

PRE-COUNCIL MEETING
TUESDAY, DECEMBER 10, 2013
4:00 P.M.
(NOTE TIME CHANGE)
PRE-COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS

1. Report of the City Manager - **Tom Higgins, City Manager**
 - a. Changes to the City Council Agenda
 - b. Upcoming and Recent Events
 - c. Organizational Updates and Employee Recognition(s)
 - d. Informal Reports
 - [IR 9608](#): Drugs and Violence at Homeless Shelters
 - [IR 9609](#): Proposed Waiver of Street Rental Fees in the Amount of Approximately \$273,500.00 Associated with the Proposed Expansion of Cook Children's Medical Center
2. Current Agenda Items - **City Council Members**
3. Responses to Items Continued from a Previous Week
 - a. [ZC-13-143](#) - (COUNCIL DISTRICT 3) Lockheed Martin Recreation Association Inc., Etal. 5750 & 5780 Bellaire Drive South and 3400 Bryant Irvin Road; from: "A-5" One-Family, "C" Medium Density Multifamily, "E"

Neighborhood Commercial, "G" Intensive Commercial, and "OM" Office Midrise to: "G" Intensive Commercial and "PD/MU-2" Planned Development for all uses in "MU-2" High Intensity Mixed-Use with a waiver for height and to exclude uses; site plan waiver recommended. **(Recommended for Approval by the Zoning Commission) (Continued from December 3, 2013 by Council Member Zimmerman)**

4. Briefing on AllianceTexas Economic Impact Report - **Mike Berry, AllianceTexas**
5. Briefing on Maintenance Techniques for Existing Speed Cushions - **Douglas Wiersig, Transportation and Public Works**
6. City Council Requests for Future Agenda Items and/or Reports
7. Executive Session (PRE-COUNCIL CHAMBER) - **SEE ATTACHMENT A Attachment(s):**
[Executive Session Agenda - Attachment A.pdf](#)

Fort Worth Pre-Council Chamber, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

ATTACHMENT A
EXECUTIVE SESSION
(PRE-COUNCIL CHAMBER, CITY HALL)
Tuesday, December 10, 2013

The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:
 - a. Legal issues concerning any item listed on today's City Council meeting agendas;
2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;
3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and
4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

**CITY COUNCIL AGENDA
FOR THE MEETING AT 7:00 P.M. TUESDAY, DECEMBER 10, 2013
CITY COUNCIL CHAMBER, CITY HALL
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

- I. CALL TO ORDER**
- II. INVOCATION** - Pastor Harold Bullock, Hope Community Church
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSIDERATION OF MINUTES OF REGULAR MEETING OF DECEMBER 3, 2013**
- V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA**
- VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF**
- VII. CONSENT AGENDA**

Items on the Consent Agenda require little or no deliberation by the City Council. Approval of the Consent Agenda authorizes the City Manager, or his designee, to implement each item in accordance with staff recommendations.

A. General - Consent Items

- 1. [M&C G-18072](#) - Adopt Ordinances Correcting Ordinance No. 19516 to Reflect the Complete List of Additional Permitted Uses in the Previously Approved Zoning Case, Zoning Case No. ZC-10-189 Known as the City of Fort Worth Public Events Will Rogers Area, and Correcting Ordinance No. 19262, in Order to Reflect the Correct "F" General Commercial Zoning District in the Previously Approved Zoning Case No. ZC-10-116, 102 NW 28th Street and 102 NW 29th Street Known as the City of Fort Worth Far Greater Northside Neighborhood, Phase 4 (COUNCIL DISTRICTS 2 and 7)
- 2. [M&C G-18073](#) - Adopt Resolution Readopting the Relocation Incentives Policy for Businesses Displaced by Major Public Infrastructure Projects in the City (ALL COUNCIL DISTRICTS)
- 3. [M&C G-18074](#) - Approve Findings of the Ground Transportation Coordinator Regarding Renewal Application of Cowtown Cycle Party, LLC, to Operate One Group Cycle Within the City of Fort Worth and Adopt Ordinance Granting Such Authority (COUNCIL DISTRICTS 2 and 9)
- 4. [M&C G-18075](#) - Approve Extension of Injury Leave-of-Absence Pay Benefits in the Amount of \$15,632.04 for Police Officer Billy Vyers for the Period of December 10, 2013 Through February 28, 2014 (ALL COUNCIL DISTRICTS)
- 5. [M&C G-18076](#) - Approve Extension of Injury Leave-of-Absence Pay Benefits in the Amount of \$8,640.00 for Police Officer Larry Gulley for the Period of December 10, 2013 Through January 31, 2014 (ALL COUNCIL DISTRICTS)
- 6. [M&C G-18077](#) - Approve Extension of Injury Leave-of-Absence Pay Benefits in the Amount of \$50,590.00 for Police Officer Tim Dean for the Period of December 10, 2013 Through June 26, 2014 (ALL COUNCIL DISTRICTS)

B. Purchase of Equipment, Materials, and Services - Consent Items - None

C. Land - Consent Items

1. [M&C L-15643](#) - Authorize Execution of a Two Year Lease Agreement with Oakwind, Ltd., for Office Space Located at 6833 Green Oaks Road for the Police Department in the Amount of \$9,000.00 Annually, with an Option to Renew for Two Additional One-Year Periods (COUNCIL DISTRICT 3)
2. [M&C L-15644](#) - Authorize Acceptance of Three Dedication Deeds from ALL Investment, LP, and Eagle Income Properties, LP, for a Total of 5.421 Acres of Land in the William Bush Survey, Abstract No. 205 and T.J. Bates Survey, Abstract No. 206 for the Alliance Center North Phase 1 and 2 Water and Sewer Improvement Projects, at No Cost to the City of Fort Worth (COUNCIL DISTRICT 7)

D. Planning & Zoning - Consent Items - None

E. Award of Contract - Consent Items

1. [M&C C-26580](#) - Authorize Business Video and Music Service Agreement with Marcus Cable Associates, L.L.C. d/b/a Charter Communications, for Cable Service Approximately in the Annual Amount of \$91,296.00 (ALL COUNCIL DISTRICTS)
2. [M&C C-26581](#) - Authorize Execution of a Communications System Agreement with the City of North Richland Hills for Participation in the City of Fort Worth's Two-Way Public Safety Radio System, at No Cost to the City of Fort Worth (ALL COUNCIL DISTRICTS)
3. [M&C C-26582](#) - Authorize Execution of a Communications System Agreement with the City of Southlake for Participation in the City of Fort Worth's Two-Way Public Safety Radio System, at No Cost to the City of Fort Worth (ALL COUNCIL DISTRICTS)
4. [M&C C-26583](#) - Authorize Execution of Amendment No. 2 to City Secretary Contract No. 42877 with Accela, Inc., in the Amount of \$100,725.07 for the Automation Permitting System Software, and Implementation, Training, and Maintenance Services for the Planning and Development Department, Thereby Increasing the Total Contract Amount to \$780,180.08 (ALL COUNCIL DISTRICTS)
5. [M&C C-26584](#) - Authorize Execution of Amendment No. 2 to City Secretary Contract No. 40002, an Engineering Services Agreement with CH2M Hill Engineers, Inc., in the Amount of \$99,473.00 to Manage Certain Streetscape Improvement Projects for a Revised Total Contract in the Amount of \$4,537,895.98 (COUNCIL DISTRICTS 8 and 9)
6. [M&C C-26585](#) - Authorize Execution of an Agreement with Gallagher Benefits Services, Inc., for Advisory Services for Issues Related to the City's Benefit Programs for an Annual Amount of \$182,500.00 (ALL COUNCIL DISTRICTS)

7. [M&C C-26586](#) - Authorize Change of Use and Expenditure of Additional HOME Investment Partnerships Program Grant Funds in the Amount of \$265,000.00 for a Total Amount of \$1,329,526.51 to Tarrant County Housing Partnership, Inc., in the Form of a Subordinate Forgivable Loan for the Beaty Street Apartments Located in the 5500 Block of Beaty Street, Authorize Execution of a Contract Amendment, and Authorize Substantial Amendment to the City's 2004-2005, 2008-2009 and 2009-2010 Action Plans and Substitution of Funding Years (COUNCIL DISTRICT 5)
8. [M&C C-26587](#) - Authorize Execution of Change Order No. 1 to City Secretary Contract No. 44102 with Conatser Construction TX, LP, in the Amount of \$220,674.05 for the Construction of Avondale-Haslet Road from the Water Tank Site to Willow Creek Drive, Thereby Increasing the Total Contract Amount to \$2,209,453.50 (COUNCIL DISTRICT 7)
9. [M&C C-26588](#) - Authorize Execution of a Stormwater Facility Maintenance Agreement with Pinion Park Office Park, LLC, and Pinion Park Office Center Condominium Association, Inc., for Property Located at 6364 Pinionpark Way, East of Boat Club Road, at No Expense to the City (COUNCIL DISTRICT 2)
10. [M&C C-26589](#) - Authorize Execution of a Stormwater Facility Maintenance Agreement with Steadman Farms, LLC, on Property Located on Keller Haslet Road East of Park Vista Boulevard Containing 0.799 Acres of Land in Abstract No. 265, Jose Chirino Survey, at No Expense to the City (COUNCIL DISTRICT 7)
11. [M&C C-26590](#) - Authorize Execution of an Amendment to City Secretary Contract No. 42205 with AUI Contractors, LLC, in the Amount of \$256,491.00 for the Riverside Wastewater Treatment Plant Digester Sludge Treatment, Removal and Disposal Project at Gateway Park, Thereby Increasing the Total Contract Amount to \$6,804,863.75 (COUNCIL DISTRICT 4)
12. [M&C C-26591](#) - Authorize Application for and Acceptance of, if Awarded, a Grant from the Texas Department of Agriculture in the Amount Up to \$900,000.00 for the 2014 Summer Food Service Program, Apply Indirect Costs at Approved Percentage Rate and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
13. [M&C C-26592](#) - Authorize Acceptance of Funds and Execution of an Agreement with Tarrant County in the Amount Up to \$30,000.00 for Fiscal Year 2014 for the Operation of Two Community Action Partners Centers, Authorize Execution of a Lease Agreement for One of the Centers and Adopt Appropriation Ordinance (NO COUNCIL DISTRICT)

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. OCS - 1907 - Notice of Claims for Alleged Damages and/or Injuries

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

1. Presentation of Certificates of Recognition to Former Board and Commission

Members

2. Presentation of Certificate of Recognition for Dann'e Dominguez
3. Presentation of Proclamation to Accept the 10-Week Wellness Challenge from Des Moines, Iowa

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

1. Upcoming and Recent Events
2. Recognition of Citizens
3. Approval of Ceremonial Travel

XI. PRESENTATIONS BY THE CITY COUNCIL

1. Changes in Membership on Boards and Commissions

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

XIII. RESOLUTIONS

1. A Resolution Supporting Regional Initiatives in the Planning Livable Military Communities Regional Vision Report
2. A Resolution Approving, for Purposes of Section 147(f) of the Internal Revenue Code, the Education Revenue Bonds (Texas Christian University) Series 2013a Issued by the Red River Education Finance Corporation and the Facilities to be Financed with the Proceeds of the Bonds
3. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's 607 Allotted Votes for Candidate Joe Potthoff to the Board of the Tarrant County Appraisal District
4. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's One Allotted Vote for Candidate Randy Moss to the Board of the Wise County Appraisal District
5. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's Eleven Allotted Votes for Candidate Warner Killough to the Board of the Parker County Appraisal District
6. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's Thirty Three Allotted Votes for Candidate Tim Trylovich to the Board of the Denton Central Appraisal District

XIV. REPORT OF THE CITY MANAGER

A. Benefit Hearing - None

B. General

1. [M&C G-18078](#) - Adopt Ordinance Amending the Service Rate for the Thirty-Two Gallon and Sixty-Four Gallon Carts in Chapter 12.5, Environmental Protection and Compliance, Article VIII, Solid Waste and Recycling, Division 4, Deposits, Rates and Collection, Section 841.1, Residential Collection Fees to be Effective January 1, 2014 (ALL COUNCIL DISTRICTS)
2. [M&C G-18079](#) - Conduct a Public Hearing and Adopt Ordinance Designating Tax Abatement Reinvestment Zone No. 89, City of Fort Worth, Texas, for Approximately Fifty-One Acres of Property Located at Alliance Crossing and I-35W to Facilitate the Development of an e-Commerce Fulfillment Center by Wal-Mart.Com USA, LLC, and AIL Investment LP (COUNCIL DISTRICT 7) (**PUBLIC HEARING**)

- a. Report of City Staff
- b. Citizen Presentations
- c. Council Action

C. Purchase of Equipment, Materials, and Services - None

D. Land - None

E. Planning & Zoning

1. [M&C PZ-3043](#) - Authorize Institution of City-Initiated Annexation of Approximately 36.4 Acres of Land in Denton County, Texas, Located in the 2400 - 2800 Blocks of SH 114 and Adopt Ordinance (COUNCIL DISTRICT 7)

F. Award of Contract

1. [M&C C-26593](#) - Amend Mayor and Council Communication C-26216 Authorizing an Economic Development Program Agreement with Wal-Mart Stores, Inc., for Development of an e-Commerce Fulfillment Center at 5300 Westport Parkway in Order to Reduce the Level of Taxable Business Personal Property Required for Installation at the Site and to Make Wal-Mart.Com USA, LLC, the Party to the Agreement (COUNCIL DISTRICT 7)
2. [M&C C-26594](#) - Authorize Amendment No. 2 to the Consultant Agreement with Western Economic Services LLC, City Secretary Contract No. 44523, to Extend the Term and Add \$4,225.00 for a Total Contract in the Amount of \$54,075.00 to Prepare an Analysis of Impediments to Fair Housing Choice as Required by Federal Regulations (ALL COUNCIL DISTRICTS)
3. [M&C C-26595](#) - Authorize Execution of Agreement with the University of North Texas Health Science Center at Fort Worth to Accept a Grant in the Amount of \$1,000,000.00 from the State of Texas for Operations of the Fort Worth Business Assistance Center as well as Renovations and Upkeep of Buildings on the Guinn Elementary School Campus and Adopt Appropriation Ordinance (COUNCIL DISTRICT 8)
4. [M&C C-26596](#) - Authorize Execution of a One Year Tax Abatement Agreement with Wal-Mart.Com USA, LLC, and AIL Investment LP, and a Fourteen Year Economic Development Program Agreement with Wal-Mart.Com USA, LLC, for the Development of an e-Commerce Fulfillment Center to be Located at Alliance Crossing and I-35W, and Authorize Waiver of Certain Related Development Fees (COUNCIL DISTRICT 7)
5. [M&C C-26597](#) - Authorize Execution of a Utility Adjustment Agreement and Payment to Tri-County Electric Cooperative, Inc., in the Amount of \$1,220,840.83 for the Relocation of Approximately 6,600 Feet of Overhead Wire to Underground Facilities that are Located Along Old Denton Road (COUNCIL DISTRICT 4)

6. [M&C C-26598](#) - Authorize Acceptance of a Grant and Execution of a Contract with the Texas Department of Housing and Community Affairs for the 2014 Comprehensive Energy Assistance Program in the Amount Up to \$8,000,000.00 Through December 31, 2014, Authorize Interfund Loan, Waive Indirect Costs and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
7. [M&C C-26599](#) - Authorize Acceptance of Low-Income Weatherization Assistance Program Funds from the Texas Association of Community Action Agencies in the Amount Up to \$1,100,000.00, Authorize Execution of Related Contracts and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
8. [M&C C-26600](#) - Authorize Acceptance of a Grant from the Texas Department of Housing and Community Affairs for the 2014 Weatherization Assistance Program Up to a Total Amount of \$2,000,000.00, Authorize Related Contracts, Authorize Waiver of Indirect Costs, Authorize Interfund Loan and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)

XV. ZONING HEARING

1. [ZC-13-143](#) - (CD 3) - Lockheed Martin Recreation Association Inc., Etal, 5750 & 5780 Bellaire Drive S., 3400 Bryant Irvin Road; from: "A-5" One-Family, "C" Medium Density Multifamily, "E" Neighborhood Commercial, "OM" Office Midrise to: "G" Intensive Commercial and "PD/MU-2" Planned Development for all uses in "MU-2" High Intensity Mixed-Use with a waiver for minimum height and to exclude uses; site plan waiver recommended. **(Recommended for Approval by the Zoning Commission)(Continued from a Previous Meeting)**
2. [ZC-13-169](#) - (CD 7) - City of Fort Worth Planning & Development, 2400-2800 block SH 114; from: Unzoned to: "I" Light Industrial **(Recommended for Approval by the Zoning Commission)**

XVI. CITIZEN PRESENTATIONS

XVII. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B

XVIII. ADJOURNMENT

According to the City Council Rules of Procedures, individual citizen presentations shall be limited to three minutes, and group presentations shall be limited to ten minutes. At the Mayor's discretion, time limits may be reasonably extended.

Fort Worth Council Chamber, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

ATTACHMENT B
EXECUTIVE SESSION
(PRE-COUNCIL CHAMBER, CITY HALL)
Tuesday, December 10, 2013

The City Council will conduct a closed meeting in order to:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code:
 - a. Legal issues concerning any item listed on today's City Council meeting agendas;
2. Deliberate the purchase, sale, lease or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party;
3. Deliberate concerning economic development negotiations as authorized by Section 551.087 of the Texas Government Code; and
4. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.



**Audit Committee
Agenda**

Tuesday, December 10, 2013

10:00 a.m.

**Pre-Council Chamber
1000 Throckmorton Street
Fort Worth, Texas**

Committee Members

Council Member Jungus Jordan, Chair
Council Member Zim Zimmerman, Vice Chair

Council Member Kelly Allen-Gray
Council Member Dennis Shingleton

City Staff

Patrice Randle, City Auditor
Terry Holderman, Assistant City Auditor
Maleshia Farmer, Sr. Assistant City Attorney
Joanna Ramirez, Administrative Assistant

I. CALL TO ORDER

II. ACTION ITEMS

- A. Approval of July 9, 2013 meeting minutes
- B. Approval of August 13, 2013 meeting minutes
- C. Approval to proceed with an audit of JPMorgan Chase Gas Revenue Accounts

III. BRIEFINGS

- A. Gas Royalty Audit Update
- B. Peer Review Update
- C. Recommended Changes to Section 2-134 of the City Code, Administration, Powers and Duties of the Department of Internal Audit
- D. Recommended Changes to the Audit Committee Charter
- E. Recommended Revisions Related to the Annual Independent Audit Engagement
 - 1. FY2013 Invoice Approval Process
 - 2. Managing Department for FY2014

IV. REQUESTS FOR REVISIONS TO THE FY2013 ANNUAL AUDIT PLAN

- A. Removal of HUD Grant Audits for FY2013 Program Year

V. FUTURE AGENDA ITEMS

- A. FY2014 Annual Audit Plan

- B. Requests for future agenda items
- C. The next meeting is scheduled for January 14, 2014, 10:00 AM

VI. EXECUTIVE SESSION

- A. The Audit Committee will conduct a closed meeting, as necessary, to seek advice of its attorneys regarding the following matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (I) legal issues concerning any current agenda items.

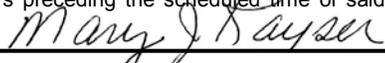
VII. ADJOURN

Please Note: A quorum of the City Council may be attending this meeting for informational purposes. Members of the City Council who are not on the Committee will not be deliberating or voting on matters before the Committee.

ASSISTANCE AT THE PUBLIC MEETING

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I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Fort Worth, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time **Thursday, December 05, 2013 at 12:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


City Secretary for the City of Fort Worth, Texas

**City of Fort Worth
Audit Committee
Minutes of the Meeting Held
July 9, 2013**

Committee Members Present:

Jungus Jordan, Council Member and Committee Chair
Frank Moss, Council Member and Vice Chair
Dennis Shingleton, Council Member and Committee Member
Kelly Allen Gray, Council Member and Committee Member

City Staff Present:

Terry Holderman, Assistant City Auditor
Maleshia Farmer, Sr. Assistant City Attorney

Call to Order

With a quorum of the Audit Committee Members present, Committee Chair Jordan called the regular session of the Audit Committee to order at 10:01 a.m., on Tuesday, July 9, 2013; in the Pre-Council Chamber of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas 76102.

Approval of Minutes

Motion: Committee Member Shingleton made a motion, seconded by Council Member Allen Gray, that the Minutes of the Regular meeting of May 28, 2013, be approved. The motion carried unanimously 3 ayes to 0 nays.

Discussion and approval of revisions to FY 2013 Audit Plan

Motion: Council Member and Committee Member Shingleton made a motion, seconded by Council Member Moss, that the revisions to FY 2013 Audit Plan be approved. The motion carried unanimously 3 ayes to 0 nays.

The Audit Committee approved the following revisions: Approve to eliminate a total of 2,500 hours of projects; reduce the hours of projects by 2,310 hours; other changes of reduction of 1,390 hours and authorize the total of 6,200 hours of revisions and implement this recommendation.

Terry Holderman, Assistant City Auditor

Update on status of open audit projects (FY 2008 – 2013) to date, Office of City Auditor

Mr. Holderman presented an updated list of projects from last meeting. He stated "You all have been inundated with reports lately." "That is good and bad news." "It's bad in the fact that it is giving you a lot of real exciting reading I'm sure, but it's good for us to get these things out and to really start getting the office caught up." He indicated the Office of City Auditor made significant progress in the last five weeks since April and added 25 new 2013 projects which were on the audit plan that he had planned to complete. He stated office staff also issued, cancelled, and closed 184 projects; so there were currently 224 outstanding projects with 130 of those being prior year projects. He indicated he planned to have all the old outstanding things done by the end of this year so we (Office of City Auditor) could go into their peer review and

**City of Fort Worth
Audit Committee
Minutes of the Meeting Held
July 9, 2013**

start the new year with minimal 2013 projects and no prior year (prior to 2013) projects outstanding going into 2014.

Mr. Jordan thanked Mr. Holderman for his hard work on getting it all cleared up.

Mr. Holderman thanked his staff for their great effort and time spent on getting it all done.

Update on status of preparation for Peer Review for Office of City Auditor (scheduled for FY 2013), Office of City Auditor

Mr. Holderman presented the status of the peer review recommendations from the last peer review. He stated "As you know when we first started looking at having another peer review committee come in, we realized from the last peer review we had not implemented any of the recommendations; however, I'm happy to say that by the end of July we should have all their formal recommendations implemented and we've already implemented two from this slide (page 5 of presentation), numbers 3 and 4." "And on the next slide of this presentation, 3 of the remaining 5 will be implemented." "So we've already implemented 5 of the 9, and we will have the other four ready to go by 7-30, and this will all be in the new office manual that we have revised and rewritten." "I think it went from 40 pages to 100 pages or maybe more, but it's all good information." "We made good changes related to planning, training and those types of processes for the office. Does anybody have questions or comments?"

Mr. Jordan commented "and by 7-30 you don't mean 7:30 tonight you mean July 30th."

Mr. Holderman said "no I will give them till the end of July."

Mr. Jordan thanked Mr. Holderman on the update.

Update on status of gas royalty audit, project no. 2013.022, Office of City Auditor

Mr. Jordan asked about the update on the gas royalty audit. He indicated that the main reason here is to see if there is a discrepancy that warrants a deeper review opposed to getting all the answers in this review.

Mr. Holderman provided a quick update on the gas royalty audit. He stated "as mentioned before, we've enlisted the services of a company out of Oklahoma City to help us with this first audit." "Just going through some of these items on the presentation; we've sent the notification letter to Chesapeake." "We're scheduled to start on the 26th." "We've sent them an original document request and then we've already obtained there RADE which is revenue audit data exchange reports from Chesapeake that's the reports that we use to select which production months were going to decide to test and we took those reports match them and did some analytics on them and we are selecting months where there's some significant changes in either production or revenue or just issues that could be problems as far

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whether we were right or whether the production day is right.” “So we are going to select 6 or 8 month and test them when we get to Oklahoma City we will come back and then analyze all the data and the information we received from them and then we might have to go back and do some onsite work evidently that is fairly common to go back for a week, two weeks after the fact with all our questions and comments; with what about this and what about that.” “We’ve held conference calls with Chesapeake, we’ve all seemed to be on the same page as far as what we need to look at and what we plan to do so were gearing up for this.” “We’re hopeful it is going to go smoothly so far we have not had roadblocks or barriers and the next steps we are finalizing the agreement between the City of Fort Worth and this consultant that’s helping us with this we’ve got to obtain confidentiality agreements with Chesapeake and third parties and then we are in the process of doing our formal risk assessment and audit plan to get out there and actually do the audit.”

Mr. Jordan asked “are you working in coordination with our Oil & Gas office and our Legal Staff, I hope.”

Mr. Holderman affirmed he was coordinating with the other city departments.

Request for Revisions to the Audit Plan

Mr. Jordan asked if there were any request to the Audit Plan. He received no response.

Future Agenda Items

Mr. Jordan indicated there were no future agenda items.

Next Scheduled Meeting

Mr. Jordan indicated that the next meeting would be Tuesday, August 13, 2013 at 10:00 a.m.

Executive Session

Mr. Jordan indicated an Executive session was not required.

Adjournment

Mr. Jordan adjourned the meeting at 10:19 am.

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August 13, 2013**

Committee Members Present:

Jungus Jordan, Council Member and Committee Chair
Zim Zimmerman, Council Member and Vice Chair
Dennis Shingleton, Council Member and Committee Member

City Staff Present:

Terry Holderman, Assistant City Auditor
Maleshia Farmer, Sr. Assistant City Attorney

Call to Order

With a quorum of the Audit Committee Members present, Committee Chair Jordan called the regular session of the Audit Committee to order at 10:23 a.m., on Tuesday, August 13, 2013; in the Pre-Council Chamber of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas 76102.

Approval of Minutes

Motion: Minutes of the Regular meeting of July 9, 2013, will be approved next committee meeting. Three members of the previous meeting have to be present, for motion to carry. One new member on board, Councilmember Zim Zimmerman.

**Election of Vice Chair,
Chairman,
Councilmember Jungus
Jordan**

Motion: Committee Member Shingleton made a motion, seconded by Council Member Zimmerman, that Councilmember Zimmerman be Vice Chair. The action item was approved unanimously. The motion carried unanimously 3 ayes to 0 nays.

**Update on status of open
audit projects (FY 2008 –
2013) to date, Office of
City Auditor**

Terry Holderman, Assistant City Auditor

Councilmember Jordan presented Mr. Terry Holderman, Acting Interim City Auditor, to discuss the updates and cover the background for Mr. Zimmerman about the Audit Committee.

Mr. Holderman gave the following general background about the Audit Committee. When the City Auditor retired on April 1st we went back and started looking at what open projects we had. Because we knew we needed a peer review and in order to conduct a peer review we had to have the various audit projects closed, issued or complete in some fashion. So on April 1st we had 383 open projects and we started going through and looking at each one and determining which ones had sufficient information and were current enough and relevant enough to issue. Several of these projects were also administrative projects where-by they might involve training or developing databases for us to use in audits and/or other items we may need to complete audits. On those it was merely going through and deciding which ones had been completed. We officially closed those and then some of the projects we just decided to cancel for various reasons. The majority of those canceled were just due to the information was old and in order to bring

**City of Fort Worth
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it up to date it would take a lot of additional audit work and we had other projects on the audit plan that really needed to be finished that were of higher risk. So we've been going through that process since the 1st of April and as of August the 7th we are now down to 149 projects that are still open with 70 of those being 2013 projects. So we are still on track to have all the old projects completed by the end of this year. And the vast majority - I would say 90 to 95% of the 2013 projects completed by the end of the year so going forward and estimating somewhere around 5% of the 2013 projects being outstanding. We should be able to finish those in the 1st quarter of 2014. Any questions or comments?

Councilmember Shingleton inquired if some of those projects that are still hanging on of the 140, if any of those were real sticky wicket that doesn't look like there is a deal of making headway or at an impasse.

Mr. Holderman replied he didn't think so. He indicated if there was a way for us to issue them and the information is relevant and they have significant City operations, we were going to issue them. He indicated the vast majority were old and stale.

Mr. Shingleton asked if is there was anything we (Audit) need to intercede to make your life a little easier.

Mr. Holderman indicated to the contrary, as we've been able to get real good cooperation from the City staff on getting responses and again he fully expected to have this done by the end of the year.

Update on status of preparation for Peer Review for Office of City Auditor (scheduled for FY 2013), Office of City Auditor

Mr. Holderman went on to present an update on the preparation for the peer review. He again stated that on the 1st of April we got to looking at the recommendations from the past Peer Review and most of them had not been worked on or implemented. As a result, we made that kind of a priority in the office. We formed a team of auditors to go through and assess what we needed to do per the first 5 items on the slide (pg. 3 of presentation). We have implemented all of them but two and like to point out that for number 1, we are in the process of meeting to do this annual assessment. We've already done a preliminary assessment where we've assigned one of our Senior Auditors to do a thorough review of all projects before they go out. This is an addition to review of the work paper's that we do just to assure that not only we've met all the criteria to issue the report and make sure its adequately supported, but that the information is correct and it also meets all the audit required standards. So that from here going forward, we will know that any report issued for any project we do is fully within all audit standards. Then the other item, 2B on the presentation slide, pg. 3, we used to have a problem where sometimes we wouldn't get timely responses for our audit finding; but we are really not having that problem now. We work with them or we contact the various managers by email or by phone or in person and we are getting real good responses. We've

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added in the audit manual that it is an audit standard that we are required to get a response to any audit finding and give them the opportunity to respond and present their side. But for the most part, we've got concurrence with our findings. They've been really responsive in deciding to correct things; and of course we will do follow-up work in the upcoming year to make sure things get implemented. So by the end of the year or by then end of August we should have all of these items implemented. We have already implemented the other 5 items on page 4 of the presentation. So we are very close to getting this peer review. We have taken and assigned an audit team of people to go through a checklist from the association that does the peer review provides for us to go over and makes sure our t's are crossed our l's are dotted. We are also going to make a trip over to Dallas. They just had their peer review and they had no recommendations or findings. We are going to meet with the lady that was in charge of getting their peer review ready and get our documents ready so she can give us pointers and information on how they managed to get all the data ready and how they presented it in order to increase our chances on getting a pretty good review. I know we want to get this done by the end of 2013 but I think by taking the extra time and putting the extra effort into it, we may end up moving that to the early spring of 2014 to increase our chances of getting a good peer review.

A couple of recommendations, Mr. Jordan added, I think the timing is excellent to do that with the change in leadership with the interview process taken place so the new Auditor whoever that is will have a laundry list or a status. I think anytime a new leader or manager comes in, having an audit that gives you a game plan certainly is a good approach. The other recommendation I think Ms. Johnson is our new performance officer. I would recommend you visit with her and let her know what the peer review is as she is looking at this kind of thing so it would fit in her realm. So visit with her, she might have some suggestions.

Mr. Holderman stated we will be glad to have her come in and give us some pointers and give us some information we could use. I am sure it will be beneficial and I'd be glad to do that.

Mr. Zimmerman inquired about recommendation #1 peer review presentation, who are the members of that committee?

Mr. Holderman stated that two of the Senior Auditors, the Audit Manager and the IT Auditor.

Mr. Zimmerman probed if there is anyone outside of the department?

Mr. Holderman detailed not currently. We could certainly ask our new performance person come sit in on it and help us develop this. He felt that would be real good.

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Mr. Zimmerman stated I just think it is always good to have somebody outside of the department have eyes on it. As intended playing with your own bath water.

Mr. Holderman agreed with the idea.

Mr. Jordan stated to check with the City Manager or Ms. Alanis and Ms. Johnson. He felt that it was a great suggestion.

**Update on status of gas
royalty audit, project no.
2013.022, Office of City
Auditor**

Mr. Jordan asked about the update on the gas royalty audit.

Mr. Holderman provided a quick update on the gas royalty audit. He stated not much had changed, all of these items on this slide (presentation, pg. 6) we had completed as of the last Audit Committee meeting. The next steps are that we are in the process of getting the confidentiality agreements signed. We have our Legal department looking over these. Seems to be some discussion needed on how these need to be done and we are still scheduled to start August 26th. We hope to start on the 26th and we will be sure and let the committee and council and everyone know should there be any roadblocks that pop up between now and then.

Mr. Jordan stated that this has been going on, we have been looking at this for a few months now and I would recommend that you work with Ms. Farmer, Ms. Petr, and City Manager staff to put together an update status report for the full council. Not sure if necessarily that is an open session or executive session but if you rely on Ms. Farmer advice, I think we need to update the full council.

Mr. Zimmerman stated that I am going to assume this has to do with making sure were getting market price for the gas.

Mr. Holderman responded we are looking at a full compliance with the contract. There are several issues that we will be looking, the correct market price and making sure post production costs are not deducted along with other items from the contract.

Mr. Zimmerman asked is this audit was strictly for Chesapeake or is it XTO?

Mr. Holderman replied this is Chesapeake, related to the Spinks wells and we will be conducting future ones with other gas companies and related to other wells. We will look at the bigger wells that had some of the largest production as we are trying to maximize the return on the work we do.

Mr. Jordan stated to Mr. Zimmerman, I would assume you have availed

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yourself of any of the information that is available from the Chesapeake dealings with the DFW.

Mr. Holderman stated yes.

Update on Office of City Auditor Staffing to date

Mr. Jordan indicated the next item is an update on City Auditor's staffing and obviously we are going into a Budget session.

Mr. Holderman stated he was hoping to announce that we had filled the one vacant Senior Auditor position. We made the offer, they accepted it and then about four days later they declined, so we've put it back out and we are going try and fill that as soon as possible. For the new Audit Manager, as soon as the new City Auditor comes on board we will work real hard to fill that.

Mr. Jordan inquired your total staff currently is roughly 36 or what's your current staff?

Mr. Holderman said we have 15 AP's and we are in line on getting another person at 75 % time. The paperwork is in the process but we have 3 unfilled positions right now with one of them being the City Auditor, so we have two that we would really like to fill as soon as we can.

Mr. Jordan stated I don't know where I came up with 36, ok very good.

Discussion of project number 2012.047 – Follow up Review of Hotel/Motel Occupancy Taxes (Prior Project 2009.038)

Mr. Holderman presented one of the many Hotel/Motel audits we do where we basically are trying to ensure that they've paid the Hotel/Motel tax on time and that the right amount has been remitted. And if they claimed any tax exemptions that they have the required paperwork to support the exemptions. This is one we did back in 2009 in which there was some significant dollars owed to the city of about \$38,000. We did the follow up to make sure where we were in collections and I am happy to report as of the date of our follow up we had collected 77% of the amount owed and the remaining amount was referred to our collection agency attorney's. So are there any questions or comments.

Mr. Jordan commented, good job that is why we do audits to make sure we are getting the proper accountability and getting the revenue that tax payers are due.

Update on Employee Fraud and Abuse Hotline Complaint Referred to Office of City Auditor

Mr. Holderman briefly discussed the three allegations that were referred to audit through the hotline. Basically one involved a consultant contract in which there where allegations that the wrong fund account center was being charged to this. We looked into it and determined although the accounts being charged were not in the original M&C, there was documentation prepared to formerly go through the process to make these changes and they were allowed.

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Mr. Jordan asked so it was accurately accounted for?

Mr. Holderman stated yes..

**Request for Revisions to
the Audit Plan**

Mr. Jordan asked if there were any requests for changes to the Audit Plan. He received no response. He suggested to Mr. Holderman to make sure Mr. Zimmerman gets a copy of the Audit Plan and schedule for his review. He may have inputs for us in the future, next meeting.

Future Agenda Items

Mr. Jordan indicated there were no future agenda items.

Executive Session

Mr. Jordan indicated an Executive session was not required.

Next Scheduled Meeting

Mr. Jordan indicated that the next meeting would be Tuesday, September 10, 2013 at 10:00 a.m. We've been scheduling these meetings the same day as Council meetings, is that appropriate? No objections from members.

Adjournment

Mr. Jordan thanked Mr. Holderman and stated we appreciate you and your staff. He adjourned the meeting at 10:42 am.

Internal Audit Update



Presented by
Patrice Randle, City Auditor
City Auditor's Office
December 10, 2013

Gas Revenue Accounts

- JPMorgan Chase: 2004 – Dec 2012
- Wells Fargo: Since December 2012
 - The City Manager's Office has requested an audit of the Chase gas lease revenue accounts

Gas Royalty Audit

- ✓ Chesapeake Gas Audit Completed
 - ✓ Audit Results Communicated
 - ✓ Lawsuit Filed
-
- No written audit report will be released

Peer Review

- Government Auditing Standards require Peer Reviews every three (3) years
- Last Peer Review Period: July 1, 2004 through December 2007

Peer Review (cont'd)

Departmental Emphasis

- implementing changes to improve current processes
- providing necessary training
- providing the reciprocal review

Internal Audit Charter

Recommended Revision

Allow performance audits to be conducted the same as financial-related and compliance audits

Currently, performance audits shall be conducted upon the direction of the city council. Financial-related and compliance audits shall be conducted.

Internal Audit Charter

Compliance Audits

Compliance audit objectives relate to an assessment of **compliance with criteria established by provisions of laws, regulations, contracts, or grant agreements, or other requirements** that could affect the acquisition, protection, use, and disposition of the entity's resources and the quantity, quality, timeliness, and cost of services the entity produces and delivers.

(Government Auditing Standards - Section 2.11.c)

Internal Audit Charter

Financial Audits

Provide an independent assessment of whether an entity's reported financial information (e.g., financial condition, results, and use of resources) is presented fairly in accordance with recognized criteria

(Government Auditing Standards - Section 2.07)

Internal Audit Charter

Performance Audits

Provide objective analysis to assist management and those charged with governance and oversight in using the information to **improve program performance and operations, reduce costs, facilitate decision making by parties with responsibility to oversee or initiate corrective action, and contribute to public accountability**

(Government Auditing Standards - Section 2.10)

Audit Committee Charter

Recommended Revisions

- Add language from Council Resolution 4156-12-2012 regarding:
 - Committee Membership
 - Committee Reports

Audit Committee Charter

Recommended Revisions (cont'd)

- Add language to address:
 - Frequency of Meetings
 - Quorum Requirements

- Add task to consider rotation of external auditor

Audit Committee Charter

Recommended Revisions (cont'd)

- Provide clarification regarding the responsibility for reviews of compliance monitoring with the code of conduct
 - City Attorney
 - City Auditor
 - Ethics Review Committee

Annual Independent Audit Engagement

Recommended Revisions

1. Require that Finance authorize payment for invoices related to the FY2013 audit
2. Require that the FY2014 audit be managed by the Finance Department
3. Beginning with the next budget adoption, allocate external audit costs to the Finance Department's budget

FY2013 Audit Plan

Remove 12 HUD Grant Audits for FY2013 Program Year

- Eleven (11) grants, awarded in FY2013, that have not been started
- One (1) grant, awarded in FY2013, that is in the audit planning stage

FY2013 Audit Plan

Rationale

- The Housing and Economic Development Department (HEDD) provides funding to conduct grant audits. Since these audits relate to the FY2013 program year, HEDD funding is no longer available.
- Low Risk - Audits of these subrecipients were either conducted in the FY2012 program year or will be audited in FY2014.

City Auditor's Office Internal Audit Update

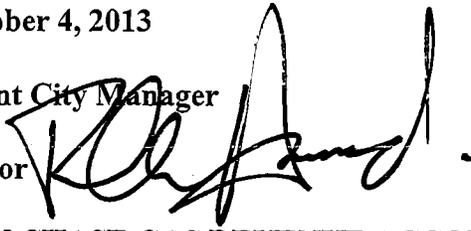


Questions/Comments/Conclusion

INTEROFFICE CORRESPONDENCE

PLANNING AND DEVELOPMENT

October 4, 2013

TO: Fernando Costa, Assistant City Manager
FROM: Randle Harwood, Director 
RE: AUDIT OF JPMORGAN CHASE GAS REVENUE ACCOUNTS

JPMorgan Chase has been the bank of record since 2004 for the City of Fort Worth oil and gas revenues. In December 2012, Wells Fargo became the City's bank of record and began processing oil and gas revenues on the City's behalf in June 2013. In order to effect a smooth transition of banking services, JPMorgan Chase agreed to keep the existing oil and gas revenue accounts open until all gas companies successfully transitioned to submitting checks to Wells Fargo. The completion banking transition by gas companies from JPMorgan Chase to Wells Fargo is imminent.

Prior to closing the gas revenue accounts at JPMorgan Chase, Planning and Development would like to request that the City Auditor perform an audit of the gas lease revenue accounts. Due to the fact that the transition of banking services from JPMorgan Chase to Wells Fargo is nearly complete, we believe that it is urgent to begin an audit and dedicate audit staff to this project without delay. It is our understanding that this type of audit is considered a standard procedure when closing bank accounts to assure that the City's interests have been protected.

Concur: 
Fernando Costa, Assistant City Manager

Date: 10/8/13

CC: Rick Trice, Assistant Director
Jean Petr, Gas Lease Program Manager
Terry Holderman, Acting City Auditor

Proposed Changes to the City Code
Chapter 2, Article IV, Division 3, Department of Internal Audit

Sec. 2-134(b)(3). - Administration, powers and duties of the department of internal audit.

(3) The department shall conduct performance audits of all city activities. ~~upon direction of the city council, The department shall conduct and such other~~ special audits, investigations, and projects at the request of the city council or the city manager:

- a. *Performance audits.* ~~As directed to do so by the city council, t~~The department shall conduct performance audits of all city activities, designed to determine:
 1. whether the audited entity is managing or utilizing its resources, including public funds, personnel, property, equipment and space in an economical and efficient manner;
 2. the causes of inefficiencies or uneconomical practices, such as problems or inadequacies in organizational structures, management information systems, internal or administrative procedures, purchasing policies and/or in allocation of personnel, resources and equipment;
 3. whether the desired results are being achieved.
- b. *Special audits.* The department shall conduct special audits, investigations, and projects when requested to do so by the city council or the city manager, with the scope of same to be determined by the request.



Attachment 1

**City of Fort Worth
Audit Committee Charter**

The Audit Committee (the “Committee”) shall provide advice to the City Council with respect to oversight for financial reporting, internal controls and auditing activities. The Committee shall not have direct authority over any such matters, but may vote to recommend that the City Council take certain actions, or recommend that the City Council direct the City Manager to take certain actions. The City Council may refer appropriate matters for review by the Committee, but the Committee’s oversight of such matters shall be purely advisory in nature. In accordance with the City Charter’s establishment of a Manager/Council form of government, Committee members shall make all requests and direct all inquiries to the City Manager, or other designated City official assigned as staff liaison for the Committee and shall not give orders or directions to any other administrative staff subordinates.

Committee Membership—

The Audit Committee shall be a standing committee consisting of four City Council members. The Committee membership and Committee Chair shall be appointed by the Mayor.

Three members of the Audit Committee shall constitute a quorum.

Committee Reports—

All matters discussed by the Committee shall either (a) be referred to the appropriate committee by the Mayor after presentation to the City Council at a pre-council or council meeting, if a more in-depth review and discussion by a smaller group would be beneficial, or (b) be placed on a committee agenda prior to taking the matter to full Council.

It shall be the responsibility of the Committee to provide thorough review of the matters brought before it and to provide feedback to the City Manager, or the full City Council, through either a consensus or a formal committee recommendation.

Committee Meetings—

The Audit Committee shall meet monthly. While there may be instances where the Audit Committee Chair deems a monthly meeting unnecessary, the Audit Committee shall meet no less frequent than quarterly. [FM1]

All Committee meetings shall be open meetings posted in accordance with the Texas Open Meetings Act requirements.

Committee Duties

Unless otherwise indicated below or specifically requested by the City Council, the Committee shall perform or undertake the following tasks as the Committee determines, in its sole discretion, to be necessary:

1. Annually review and make recommendations with respect to the appointment of the independent auditors and the related audit fees. Review and evaluate the performance of the independent auditors and make related recommendations to the City Council.
2. Review the policies and procedures with respect to the City's elected officials and appointed officers, including the use of expense accounts, public monies, and public property, including, for example, the use of City vehicles. Consider the results of any review of these areas by the City Auditor or the independent auditors.
3. Make recommendations as to the necessity of employment of audit firms other than the principal independent auditors for services that the City or the independent auditor determines would not be appropriate for the independent auditor to perform.
4. Inquire of the City Manager's Office, the City Auditor, and the independent auditors about significant risks or exposures facing the City; assess the steps management has taken or proposes to take to minimize such risks and periodically review compliance with such steps.
5. Annually review with the independent auditor, the Finance director of the City, the City Manager's Office, and the City Auditor the audit scope and plan of the City Auditor and the independent auditors. Address the coordination of audit efforts to assure the completeness of coverage, reduction of redundant efforts, and the effective use of audit resources.
6. Review with management and the City Auditor: <ul style="list-style-type: none">• Significant findings on internal audits during the year and management's responses thereto• Any difficulties the internal audit team encountered in the course of their audits, including any restrictions on the scope of their work or access to required information• Any changes required in the scope of their internal audits• The internal audit department budget and staffing• The internal audit department charter • The internal audit department's compliance with applicable standards (for example, <i>Government Auditing Standards</i> , or the Institute of Internal Auditors' (IIA's) Standards for the Professional Practice of Internal Auditing)
7. Review with the independent auditors and the City Auditor: <ul style="list-style-type: none">• The adequacy of the City's internal controls, including but not limited to, computerized information system controls and security, cash handling, credit card transactions and electronic funds transfers• Any related significant findings and recommendations of the independent auditors and internal auditors together with management's responses thereto (See the tools "Internal Control: A Tool for the Audit Committee" and "Fraud and the Responsibilities of the Government Audit Committee" in this toolkit.)
8. Review with the City Manager's Office and the independent auditor the effect of any regulatory and accounting initiatives, such as related organizations financing structures, derivatives, or securities lending.

<p>9. Review with the independent auditor that performs the financial statement audit:</p> <ul style="list-style-type: none"> • All critical accounting policies and practices used by the City • All alternative treatments of financial information within generally accepted accounting principles that have been discussed with the City’s management, the ramifications of each alternative, and the treatment preferred by the City.
<p>10. Annually review the City’s Financial Management Policy Statements for revisions and annual adoption by the City Council.</p>
<p>11. Review with the City Manager’s Office and the independent auditors:</p> <ul style="list-style-type: none"> • The City’s annual financial statements, related footnotes, and management’s discussion and analysis • The independent auditors’ audit of the financial statements and their report thereon • The independent auditors’ judgments about the quality, not just the acceptability, of the City’s accounting principles as applied in its financial reporting • The independent auditors’ single audit of the federal awards administered by the City and their reports thereon • Any significant changes required in the independent auditors’ audit plan • Any serious difficulties or disputes with management encountered during the audit • Matters required to be discussed by Statement on Auditing Standards (SAS) No. 61, <i>Communication With Audit Committees</i> (AICPA, <i>Professional Standards</i>, vol. 1, AU sec. 380), as amended; U.S. Government Accountability Office’s <i>Government Auditing Standards</i>; and the U.S. Office of Management and Budget’s Circular A-133 related to the conduct of the audits • All significant written communications between the independent auditors and management, such as any management letter or schedule of unadjusted differences
<p>12. Review with the City Attorney and the City Auditor legal and regulatory matters that, in the opinion of the City Manager’s Office, may have a material impact on the financial statements and compliance with federal, state, and local laws and regulations.</p>
<p>13. Periodically review the City’s code of conduct to ensure that it is adequate and up to date. Review with the City Auditor and the City Attorney the results of their review of compliance monitoring with the code of conduct. [FM2]</p>
<p>14. Review the procedures for the receipt, retention, and treatment of complaints received by the City regarding accounting, internal accounting controls, auditing matters, or suspected fraud that may be submitted by any party internal or external to the organization. Review any complaints that might have been received, current status, and resolution if one has been reached.</p>
<p>15. Review procedures for the confidential, anonymous submission by the City’s employees of concerns regarding questionable accounting or auditing matters, or suspected fraud. Review any submissions that have been received, the current status, and the resolution if one has been reached.</p>
<p>16. Review the Committee’s own effectiveness as necessary, and make recommendations to the City Council regarding desired changes to this Charter.</p>

17. The Audit Committee should ensure continued auditor independence by considering requiring a regular rotation of the registered public accounting firm/external auditor. [FM3]

**YEAR-END FINANCIAL AUDIT
LOCAL AGENCY COMPARISON**

	Arlington	Austin	DFW Airport	Dallas	Garland	Plano	San Antonio
Engaging Department (signature)	Financial & Management Resources	Financial Services	Finance/Audit Committee	City Manager's Office	Finance	Finance	Finance
Departmental Budget	Financial & Management Resources	Financial Services	Audit Services	City Controller	Finance	Finance	Finance
Invoice Approval	Financial & Management Resources	Financial Services	Audit Services	City Controller	Finance	Finance	Finance
Functioning Audit Committee	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Year-End Financial Audit Presented to Audit Committee	Yes	Yes	Yes	Yes	Yes	Yes	Yes



CITY COUNCIL
Legislative and Intergovernmental Affairs Committee
Agenda

Tuesday, December 10, 2013
11:30 a.m.
Pre-Council Chambers
1000 Throckmorton Street
Fort Worth, Texas

Councilmember Danny Scarth, Chair
Councilmember Dennis Shingleton, Vice Chair

Mayor Pro Tem Zim Zimmerman
Councilmember Gyna Bivens

Charles Daniels, Assistant City Manager
Shirley Little, Manager, Government Relations
TJ Patterson, Manager, Legislative Affairs
Maleshia Farmer, Sr. Assistant City Attorney
Evonia Daniels, Staff Liaison

I. CALL TO ORDER

II. ACTION

A. APPROVAL OF MEETING MINUTES FROM OCTOBER 15, 2013

B. CONSIDERATION OF THE APPOINTMENT OF MS. SALLIE PACKARD TO PLACE 6 (PRACTICING ARTIST) AND THE REAPPOINTMENTS OF MS. ROBYNE KELLY TO PLACE 1 (COMMUNITY REPRESENTATIVE), MS. DANA M. COMPTON TO PLACE 3 (COMMUNITY REPRESENTATIVE), MR. ARTHUR WEINMAN TO PLACE 5 (ARTS PROFESSIONAL), AND MS. BETHANY DODSON TO PLACE 7 (COMMUNITY REPRESENTATIVE) TO THE FORT WORTH ART COMMISSION - (MARY KAYSER, CITY SECRETARY)

III. BRIEFINGS

A. FEDERAL LEGISLATIVE UPDATE AND STATUS OF CONTINUING RESOLUTION (KASEY PIPES, CORLEY PIPES CONSULTING, LLC)

IV. REQUEST FOR FUTURE AGENDA ITEMS

A. THE NEXT MEETING IS SCHEDULED FOR JANUARY 7, 2014, AT 11:00 A.M. IN THE PRE-COUNCIL CHAMBERS.

V. EXECUTIVE SESSION

THE LEGISLATIVE AND INTERGOVERNMENTAL AFFAIRS COMMITTEE MAY CONDUCT A CLOSED MEETING TO SEEK THE ADVICE OF ITS ATTORNEYS CONCERNING LEGAL ISSUES REGARDING ANY MATTERS LISTED ON TODAY'S AGENDA, WHICH ARE EXEMPT FROM PUBLIC DISCLOSURE UNDER ARTICLE X, SECTION 9 OF THE TEXAS STATE BAR RULES, AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

VI. ADJOURN

Please Note: A quorum of the City Council may be attending this meeting for informational purposes. Members of the City Council who are not on the Committee will not be deliberating or voting on matters before the Committee.

Fort Worth Pre-Council Chamber, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

CITY COUNCIL
Legislative and Intergovernmental Affairs Committee
Minutes
Tuesday, October 15, 2013

COUNCIL MEMBERS IN ATTENDANCE: Councilmember Danny Scarth (Chairman), Mayor Pro Tem Zim Zimmerman, and Councilmember Dennis Shingleton.
Councilmember Gyna Bivens was absent

The Legislative and Intergovernmental Affairs Committee was called to order by Chairman Danny Scarth at 11:00 a.m.

ACTION ITEMS

Chairman Scarth called for a motion for approval of the August 6, 2013 minutes. The motion was made by Councilmember Dennis Shingleton and seconded by Mayor Pro Tem Zim Zimmerman. The minutes were approved.

Mary Kayser, City Secretary presented for consideration of appointment and reappointments the following individuals to the Mayor's Committee on Persons with Disabilities: Heather Griffin, Fort Worth citizen (Place 1), Platt Allen, The Fort Worth Lighthouse for the Blind (Place 2), and Brock Kinsley, Fort Worth citizen (Place 3) and the reappointments of Donna Dempsey, Easter Seals of North Texas (Place 6), Daniel Gadbury, MHMR of Tarrant County (Place 8), Richard Garnett, ARC of Greater Tarrant County (Place 9), Todd Icard, DARS, Division of Blind Services (Place 10), Gregory Scott, The Fort Worth T (Place 13), Madeline Spearing, Fort Worth citizen (Place 14), and Mike Wyss, Fort Worth citizen (Place 15). The motion was made by Mayor Pro Tem Zim Zimmerman and seconded by Councilmember Dennis Shingleton to approve the appointments and reappointments. The motion passed.

Angela Rush, Human Relations Administrator presented to the committee for consideration the reappointment of Damon Blakely (Place 9) to the Fort Worth Human Relations Commission. A motion was made by Mayor Pro Tem Zim Zimmerman and seconded by Councilmember Dennis Shingleton to approve the reappointment. The motion passed.

BRIEFING

Next, Kasey Pipes with Corley Pipes Consulting updated the committee on Federal Legislative Issues. Continuing efforts to support the City's Legislative agenda include coordinating all cities that house vendors that are part of Fort Worth-related defense projects; finalized a list of 163 cities that have vendors involved in Lockheed or Bell defense projects; Mayor is approving letter that will be sent to elected officials in all 163 cities and a campaign will begin to use all these cities to urge Congress to restore some of the defense cuts that come with sequestration;

Other efforts include strategy call with Congressman Granger's office on TRVA; continue to check in with the Department of Transportation as well as the House Appropriations Transportation Subcommittee and the House Transportation Committee on TEXRAIL, Spinks and I-35 issues; continue to check with our Congressional delegation to ensure that Fort Worth priorities are protected during sequestration; in the lead up to October 1 fiscal deadline, worked

to identify Fort Worth programs that might be potentially impacted by shutdown; continue to closely monitor the talks on the government shutdown and the debt ceiling.

Kasey Pipes also updated the committee on their efforts to support the City's Administrative agenda. They continue to work with the EPA on the City's asbestos issue presented by Councilmember Scarth. They are continuing to work with Senator Cornyn and Senator Cruz on preserving the bond status.

The Legislative and Intergovernmental Affairs Committee meeting recessed at 11:20 a.m., because Mayor Pro Tem Zimmerman and Councilmember Dennis Shingleton had to leave the meeting to present a Proclamation.

The committee meeting resumed at 11:28 a.m.

TJ Patterson, Legislative Affairs Manager updated the committee on the Texas Department of Transportation State Highway Maintenance Turnback Program. A plan is being devised by state officials to abandon maintenance on 1,897 miles of state highways in urban areas as a cost-cutting measure. This plan would shift hundreds of millions of dollars in cost to cities, according to the Texas Municipal League (TML). Mayor Price issued a letter to fellow Mayors asking for their support in person or by providing written testimony at The Transportation Commission meeting on August 29th. Mayor Price and ten other Texas Mayors testified at the meeting. The Transportation Commission decided to make the program voluntary and not mandatory. They are considering offering a one-time incentive of \$22,000 per lane mile for each mile the cities take back.

Shirley Little, Government Relations Manager informed the committee about the seminar on Ecivis, she presented at the Texas Municipal League Conference in Austin, TX along with Dorothy Wing, Consultant. The seminar was attended by 100 people and the City of Midland showed interest in the system. The City of Fort Worth has set the benchmark for the system.

FUTURE AGENDA ITEMS

There being no further business, the Committee adjourned at 11:45 a.m.



TO: The Honorable Mayor and City Council Members

FROM: Mary J. Kayser, City Secretary

DATE: December 17, 2013

SUBJECT: Appointments to the Art Commission

Per action taken by the Legislative and Intergovernmental Affairs Committee at their December 10, 2013, meeting Chairman Scarth is bringing forward the following appointment and reappointments for your consideration:

Appointment:

- Ms. Sally Packard to Place 6 (Practicing Artist position), with a term expiring September 30, 2014

Reappointments:

- Ms. Robyne Kelly to Place 1 (Community Representative position), with a term expiring September 30, 2015
- Ms. Dana M. Compton to Place 3 (Community Representative position), with a term expiring September 30, 2015
- Mr. Arthur Weinman to Place 5 (Arts Professional – Design position), with a term expiring September 30, 2015
- Ms. Bethany Dodson to Place 7 (Community Representative position), with a term expiring September 30, 2015

The applications and resumes, as applicable, were provided to you by separate communication. If you have any questions, please contact me at (817) 392-6161.

City Secretary's Office

City of Fort Worth ★ 1000 Throckmorton Street ★ Fort Worth, Texas 76102

(817) 392-6150 ★ FAX (817) 392-6196



INFRASTRUCTURE AND TRANSPORTATION COMMITTEE

Tuesday, December 10, 2013
3:00 PM

City Hall - Pre-Council Chamber
1000 Throckmorton Street
Fort Worth, Texas 76102

Council Member Sal Espino, Chair
Council Member Jungus Jordan

Council Member Joel Burns, Vice Chair
Council Member Zim Zimmerman

Fernando Costa, Staff Liaison
Leann Guzman, Staff Attorney
Jackie McCarthy, Coordinator

-
- I. **Call to Order** – Councilmember Sal Espino, Chair

 - II. **Approval of November 12, 2013 Minutes**

 - III. **Update on On-Street Parking Operations – Designation of City Holidays**
Douglas Wiersig, Director, Transportation and Public Works

 - IV. **Briefing on Federal Legislation Affecting Flood Insurance Premiums**
Greg Simmons, Assistant Director, Transportation and Public Works/ Storm Water

 - V. **Request for Future Agenda Items**

 - VI. **Next Meeting** – January 14, 2014

 - VII. **Adjournment**

Please Note: It is anticipated that additional members of the Fort Worth City Council may be attending the meeting for information-gathering purposes. Any members of the Council who are not on the Committee will not be deliberating or voting on any Committee agenda items.

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**CITY OF FORT WORTH
INFRASTRUCTURE AND TRANSPORTATION COMMITTEE
Meeting Minutes of November 12, 2013**

Committee Members Present:

Sal Espino, Councilmember and Committee Chair
Joel Burns, Councilmember and Committee Vice-Chair
Jungus Jordan, Councilmember
Zim Zimmerman, Councilmember

Committee Members Absent:

None

City Staff Present:

Fernando Costa, Assistant City Manager
Leann Guzman, Senior Assistant City Attorney
Andy Anderson, Assistant Director, Transportation and Public Works Department
Randle Harwood, Director, Planning and Development Department
Doug Wiersig, Director, Transportation and Public Works Department

Agenda Item I: Call to Order:

Committee Chair Sal Espino called the meeting to order at 2:04 pm.

Agenda Item II: Approval of Minutes:

The first order of business was approval of the minutes from the September 10, 2013 meeting. Councilmember Burns made a motion for approval which was seconded by Councilmember Jordan and the minutes were approved.

Agenda Item III: Update on Water Reclamation Biosolids and Energy Programs

Buster Fichera, Assistant Director, Water / Village Creek Reclamation Facility

Mr. Fichera's presentation was focused on the status of the Johnson Controls (JCI) Energy Savings Performance Contract approved by Council in 2008. Mr. Fichera listed six of the facility improvement measures geared toward reducing energy costs and providing cost savings, many of which had already been identified in the 2010 facilities assessment. He discussed the aeration diffuser upgrade, the waste heat recovery system and the co-digestion and digester mixing system which increased gas production and reduced biosolids. The antiquated SCADA system was replaced which improved monitoring, automation and reliability. Aeration anoxic zones were installed as well as a power factor correction facility for energy conservation.

Mr. Fichera presented a chart showing the effectiveness of the JC ESPC project measures that have been implemented. He discussed the Energy Incentive Program from ONCOR which included operational goals that the City was able to meet and even improve on. The City expects to receive a bonus of \$1,000,000 for meeting those goals. He discussed some issues that developed regarding odor complaints and the steps being taken to address these complaints.

Comments:

There were no questions for Mr. Fichera

Agenda Item IV: Update on Improvements top Drainage Process

Greg Simmons, Assistant Director, Transportation and Public Works Department / Storm Water

Mr. Simmons outlined additional staff positions that have been filled or are now being advertised to improve Storm Water's new development review process. Some review steps have been eliminated and the level of detail required for preliminary submissions has been reduced. A flowchart was developed depicting the basic process and a digital submission process was developed. Technical criteria in the design manual have been simplified and training and education classes have begun. Mr. Simmons presented statistics regarding the current reduction in review time with an expectation of meeting review timeline goals by January 2014.

Storm Water is actively recruiting for two new positions so that city staff will be managing the baseline level review and only using consultants when we have a level of project review that we can't handle with internal staff. The goal is to reach this level in spring or early summer.

Comments:

There were no questions for Mr. Simmons.

Agenda Item V: Briefing on Delivery Techniques to Implement the Proposed 2014 Bond Program

Douglas Wiersig, P.E., Director, Transportation and Public Works

Mr. Wiersig presented an overview of recent capital delivery projects and arterials. The average construction project was \$1.426M, relatively small contracts, most won by three construction firms that are using 22 design firms. The design impacts have produced higher program management effort and costs, less efficiency, higher design costs and greater opportunity for errors. Mr. Wiersig explained how less competition means fewer vendors and creeping prices. Having small contracts means higher pricing and cost to bid with little margin for error on the part of contractors.

Mr. Wiersig discussed delivery techniques planned for future projects which include larger project size, greater utility coordination and lower management costs for both vendors and the City. He presented delivery techniques for the 2014 bond program such as larger project sizes which may lead to more bidders and competitive pricing and authority to obtain right-of-way acquisition of property and easements not requiring M&Cs. The success of the 2014 bond program delivery is a function of two large factors – 1) the availability of funds, i.e., how fast we can sell the bonds and service them and 2) supply chain management.

Mr. Wiersig presented a list of potential arterial projects for the 2014 bond program with some projects highlighted as possible early start projects, some projects adjacent to other development and some that could possibly be combined for efficiency and cost savings. Transportation and Public Works expects continued delivery improvement throughout the supply chain.

Comments:

There were no questions or comments on this presentation other than Councilmember Espino commenting that the progress made from 2011 until now has been good and we need to keep it up.

Agenda Item VI: Update on Maintenance Techniques for Existing Speed Cushions

Douglas Wiersig, P.E., Director, Transportation and Public Works

Mr. Wiersig stated the speed “humps” program started in 1999 and was discontinued in the 2010-2011 budget. The City has 907 speed humps, 301 speed cushions, 16 raised crosswalks and 1 speed table throughout all districts with no maintenance program in place. Instead repairs/maintenance is response driven. The cost to maintain the entire system of 1,200 devices, including signage, is between \$1.9 million and \$2.4 million. Options for maintenance improvement are to increase maintenance funding (difficult with current budget restraints); reallocate existing maintenance funds; washing markings (short-lived improvements and high labor costs); modify pavement marking techniques to reduce costs (not have as many signs to warn of humps/cushions); removal of all humps/cushions (with a cost of approximately \$750,000 to remove them all); and a gradual phase-out of devices during street rehabilitation or as requested by communities.

Comments

Councilmember Espino commented that some communities like the speed humps/cushions and some do not. He requested a more detailed report from traffic engineering about the best method of calming traffic on neighborhood streets and stated that he believed that this policy decision should come from council rather than the ITC committee.

Councilmember Burns supported the proposal to gradually eliminate speed humps/cushions as the opportunities present themselves and asked that TPW take a close look at some of the newer cushions installed as they seem to be higher than the norm causing complaints from his constituents. He requested a more detailed report on the engineering of these devices when Mr. Wiersig returns to council as requested by Councilmember Espino.

Councilmember Zimmerman expressed concern that the City should “get out of the business” of building speed humps/cushions and perhaps offer neighborhoods that want them the opportunity to have them maintained if they wish to allocate some of the street maintenance funds allotted to them. He wondered just how much damage is being done to vehicles which go over the speed humps at the required 20 mph only to hit the bottom of their cars due to different heights being built. He feels strongly that there are better ways of calming traffic in neighborhoods.

Councilmember Espino reiterated that the committee supports the recommendations from Mr. Wiersig but the second most popular request from his constituents in District 2 is for speed humps. An in-depth report on the future of speed humps/cushions and traffic calming should be presented to council and the citizens of Fort Worth.

Request for Future Agenda Items:

There were no requests for future agenda items.

Date of Next Meeting:

December 10, 2013

Adjournment:

With no further presentations or discussions, Chairman Espino adjourned the regular meeting of the Infrastructure and Transportation Committee at 3:00 p.m., Tuesday, November 12, 2013.

These minutes approved by the Infrastructure and Transportation Committee on the ____ day of _____ 2013.

APPROVED:

Sal Espino, Chairman

Minutes Prepared by and Attested:

Jackie McCarthy, Administrative Assistant

ALLIANCE AIRPORT AUTHORITY, INC.

Agenda

Tuesday, December 10, 2013

***Immediately Following the Pre-Council Meeting of the
City Council of the City of Fort Worth
Scheduled to Begin at 4:00 PM***

Pre-Council Chamber, Second Floor, City Hall
1000 Throckmorton Street, Fort Worth, Texas 76102

Board of Directors

Jungus Jordan, President
Salvador Espino, Vice President
Joel Burns, Director

Kelly Allen Gray, Director
Gyna M. Bivens, Director
Betsy Price, Director

Dennis Shingleton, Director
Danny Scarth, Director
Zim Zimmerman, Director

-
- I. Call to Order
 - II. Approve Minutes of November 19, 2013 Meeting
 - III. Executive Session – The Board of Directors of Alliance Airport Authority, Inc. will conduct a closed meeting to:
 - A. Seek the advice of its attorneys concerning *In re AMR Corporation*, et al., United States Bankruptcy Court for the Southern District of New York, Case Number 11-15463, which is exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by section 551.071 of the Texas Government Code;
 - B. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and
 - C. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.
 - IV. Adjourn

Fort Worth City Hall and the Pre-Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

**CITY OF FORT WORTH, TEXAS
CITY COUNCIL
ALLIANCEAIRPORT AUTHORITY, INC.
NOVEMBER 19, 2013**

Present:

President Jungus Jordan
Director W.B. "Zim" Zimmerman
Director Danny Scarth
Director Gyna Bivens
Director Dennis Shingleton
Director Joel Burns
Director Betsy Price
Director Kelly Allen Gray

Absent:

Vice President Salvador Espino

City Staff:

Fernando Costa, Assistant City Manager
Sarah Fullenwider, City Attorney
Peter Vaky, Deputy City Attorney
Mary J. Kayser, City Secretary
Tom Higgins, City Manager
Sarah Fullenwider, City Attorney
Susan Alanis, Assistant City Manager
Gerald Pruitt, Deputy City Attorney

I. Call to Order

With a quorum of the directors present, President Jordan called the meeting to order for the Board of Directors of the AllianceAirport Authority, Inc., at 9:15 a.m. on Tuesday, November 19, 2013, in the Pre-Council Chamber of the Fort Worth Municipal Building, 1000 Throckmorton Street, Fort Worth, Texas, with Vice President Espino absent.

II. Approve Minutes of August 13, 2013 Meeting

President Jordan opened the floor for a motion on the approval of the minutes.

Motion was made by Director Zimmerman and seconded by Director Scarth to approve the minutes of the August 13, 2013, AllianceAirport Authority, Inc., meeting. Motion carried unanimously 8 ayes 0 nays. Vice President Espino absent.

III. Executive Session

In accordance with Chapter 551 of the Texas Government Code, President Jordan and the Directors of the AllianceAirport Authority, Inc., convened into Executive Session at 9:16 a.m. on Tuesday, November 19, 2013, in the Pre-Council Chamber of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas 76102, in order to:

- A. Seek the advice of its attorneys concerning *In re AMR Corporation*, et al., United States Bankruptcy Court for the Southern District of New York, Case Number 11-15463, which is exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by section 551.071 of the Texas Government Code;
- B. Discuss the purchase, sale, lease or value of real property, as authorized by Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the Corporation in negotiations with a third party; and
- C. Discuss or deliberate negotiations relating to any economic development negotiations, as authorized by Section 551.087 of the Texas Government Code.

President Jordan adjourned the Executive Session at 9:39 a.m., on Tuesday, November 19, 2013.

President Jordan reconvened the regular session of the AllianceAirport Authority, Inc., at 9:40 a.m., on Tuesday, November 19, 2013.

IV. American Airlines, Inc. Maintenance Facility Leasehold at Alliance Airport:

Deputy City Attorney Peter Vaky provided a synopsis of the following resolutions:

- A. Adopt Resolution Authorizing Execution of Amendment to Lease Agreement dated March 1, 1990 by and between AllianceAirport Authority, Inc. and American Airlines, Inc. or an Assignee
- B. Adopt Resolution Ratifying and Authorizing Execution of Agreements for Sale of Equipment Leased to American Airlines under Master Equipment Lease Agreement Dated April 1, 1991 by and between AllianceAirport Authority, Inc. and American Airlines, Inc.
- C. Adopt Resolution Authorizing Execution of First Amendment to Declaration of Covenants and Restrictions Related to Leased Premises under Lease Agreement dated March 1, 1990 by and between AllianceAirport Authority, Inc. and American Airlines, Inc. or an Assignee

- D. Adopt Resolution Authorizing Execution of any Other Documents Necessary to Protect the Interests of AllianceAirport Authority, Inc. or the City of Fort Worth in the Proceeding Styled *In re AMR Corporation*, et al., United States Bankruptcy Court for the Southern District of New York, Case Number 11-15463

- E. Adopt Resolution Increasing the Amount to be Paid to Peter C. Lewis and the Law Firm of Scheef & Stone, L.L.P. as Outside Legal Counsel to Represent AllianceAirport Authority, Inc. in Matters Related to *In re AMR Corporation*, et al., United States Bankruptcy Court for the Southern District of New York, Case Number 11-15463

Motion was made by Director Shingleton and seconded by Director Price to approve Resolution Nos. AAA-2013-04, AAA-2013-05, AAA-2013-06, AAA-2013-07 and AAA-2013-08. Motion carried unanimously 8 ayes 0 nays. Vice President Espino absent.

V. Adjourn

With no further business before the Corporation Board, President Jordan adjourned the meeting of the AllianceAirport Authority, Inc., at 9:44 a.m. on Tuesday, November 19, 2013.

These minutes approved by the AllianceAirport Authority, Inc., on the ___ day of _____, 2013.

APPROVED:

Jungus Jordan, President

Minutes Prepared by and Attest:

Mary J. Kayser, TRMC/MMC
Secretary to the Corporation Board



**CITY COUNCIL CAPITAL PLANNING WORKSHOP
WEDNESDAY, DECEMBER 11, 2013
2:00 P.M.
PRE-COUNCIL CHAMBER, CITY HALL,
1000 THROCKMORTON STREET, FORT WORTH, TEXAS**

- | | | |
|----|--|--|
| 1) | Call to Order | Betsy Price, Honorable Mayor |
| 2) | Opening Comments | Tom Higgins, City Manager |
| 3) | 2014 Bond Program Update | |
| | A. Public Input Phase Report | Joe Komisarz, Sr. Assistant to
the City Manager |
| | B. Proposal to Expedite Delivery of Capital
Projects | Douglas Wiersig, Director, TPW |
| | C. Public Awareness Phase Communications Plan | Michelle Gutt, Communications
Officer |
| 4) | Closing Remarks | Betsy Price, Honorable Mayor |
| 5) | Executive Session – The City Council may conduct a closed meeting as authorized by
Section 551.071 of the Texas Government Code to seek the advice of its attorneys on legal
issues regarding any matter listed on this City Council Capital Planning Workshop Agenda. | |
| 6) | Adjourn | |

ASSISTANCE AT THE PUBLIC MEETING

The Fort Worth City Hall and the Council Chambers are wheelchair accessible. Access to the building and special parking are available at the south end of City Hall off of Texas Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hard of hearing, readers, or large print, are requested to contact 817-392-6143, or call TDD 817-392-8856 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



Updated December 5, 2013

City of Fort Worth
City Council Pre-Council Agenda Calendar

December 10, 2013

10:00 a.m. Audit Committee

11:30 a.m. Legislative and Intergovernmental Affairs Committee (time change)

3:00 p.m. Infrastructure & Transportation Committee (time change)

Alliance Airport Authority, Inc. (Immediately following Pre-Council Meeting)

4:00 p.m. Pre-Council Meeting (time change)

Continued Items:

- **ZC-13-143 - (CD 3) - Lockheed Martin Recreation Association Inc., Etal. 5750 & 5780 Bellaire Drive South and 3400 Bryant Irvin Road; from: "A-5" One-Family, "C" Medium Density Multifamily, "E" Neighborhood Commercial, "G" Intensive Commercial, and "OM" Office Midrise to: "G" Intensive Commercial and "PD/MU-2" Planned Development for all uses in "MU-2" High Intensity Mixed-Use with a waiver for height and to exclude uses; site plan waiver recommended. (Recommended for Approval by the Zoning Commission) (Continued from December 3, 2013 by Council Member Zimmerman)**
- o Briefing on AllianceTexas Economic Impact Report [*Mike Berry, AllianceTexas*]
- o Briefing on Maintenance Techniques for Existing Speed Cushions [*Douglas Wiersig, Transportation and Public Works*]

December 11, 2013 (Wednesday)

2:00 p.m. – 5:00 p.m. Capital Improvement Projects Workshop (Pre-Council)

December 17, 2013

8:30 a.m. Pre-Council Meeting

Continued Items:

- **ZC-13-158 - (CD 2) - Rita & Blas Rodriguez, 2421 Pearl Avenue; from: "A-5" One-Family to: "PD/A-5" Planned Development for all uses in "A-5" One-Family plus inside storage of roofing materials only; site plan included. (Recommended for Denial by the Zoning Commission) (Continued from December 3, 2013 by Council Member Zimmerman on behalf of Council Member Espino)**
- **ZC-13-160 - (CD 2) - Mario Santiesteban/MSCTLS Properties, LLC, 2723 Pearl Avenue; from: "A-5" One-Family to: "E" Neighborhood Commercial (Recommended for Approval by the Zoning Commission) (Continued from December 3, 2013 by Council Member Zimmerman on behalf of Council Member Espino)**



Updated December 5, 2013

City of Fort Worth
City Council Pre-Council Agenda Calendar

December 17, 2013 (continued)

Continued Items:

- **ZC-13-161 - (CD 2) - Anthony Williams & Jehad Mesh Mesh, 3024 Refugio; from: "A-5" One-Family to: "PD/ER" Planned Development for all uses in "ER" Neighborhood Commercial Restricted plus restaurant with front yard parking; site plan waiver recommended. (Recommended for Approval as Amended to PD/ER plus restaurant and front yard parking) (Continued from December 3, 2013 by Council Member Zimmerman on behalf of Council Member Espino)**
- **ZC-13-166 - (CD 2) - NW 28th Street Properties, 1500 NW 28th Street, 2808-2812 Prairie Street; from: "A-5" One-Family to: "PD/E" Planned Development for all uses in "E" Neighborhood Commercial plus outside storage of two dumpsters and one trailer; site plan waiver recommended. (Recommended for Approval by the Zoning Commission) (Continued from December 3, 2013 by Council Member Zimmerman on behalf of Council Member Espino)**
- o Fort Worth Employees' Retirement Fund Audit Report as required by Texas Local Government Code Section 802.1012(f) and (g) [*Doug Anderson of Gallagher Benefit Services, Inc.*]
- o Presentation on Fuel Management System Request For Proposals (RFP) Process [*Wayne Corum, Equipment Services*]
- o Briefing on the City's Response Protocols Related to Natural Gas Incidents [*Rick Trice, Planning and Development Department and Landon Stallings, Fire Department*]

December 24, 2013

8:30 a.m. Pre-Council Meeting (cancelled)

December 25, 2013 (Wednesday)

City Hall Closed – Christmas Holiday

December 31, 2013

8:30 a.m. Pre-Council Meeting (cancelled)



Updated December 5, 2013

City of Fort Worth
City Council Pre-Council Agenda Calendar

January 1, 2014 (Wednesday)

City Hall Closed – New Year’s Day

January 7, 2013 **Monthly Zoning Meeting**

11:00 a.m. Legislative and Intergovernmental Affairs Committee

1:00 p.m. Housing and Economic Development Committee

3:00 p.m. Pre-Council Meeting

- o Overview of Significant Zoning Cases [*Dana Burghdoff, Planning and Development*]
- o Briefing on 2014 Federal Legislative Agenda [*T.J. Patterson, Governmental Relations and Scott Corley and Kasey Pipes, Corley Pipes*]

January 14, 2013

10:00 a.m. Audit Committee

2:00 p.m. Infrastructure & Transportation Committee

3:00 p.m. Pre-Council Meeting

Continued Items:

- **M&C G-18068** - Approve Findings of City of Fort Worth Municipal Judge Benita F. Harper Regarding the Application of Maredi Corporation d/b/a United Cab Service to Operate Eighty Taxicabs Within the City of Fort Worth and Adopt Ordinance Granting Authority (ALL COUNCIL DISTRICTS) (Continued from December 3, 2013 by Council Member Allen Gray)
 - **ZC-13-131** - (CD 2) Texas American Properties, 6900-7000 block of Boat Club Road; from: Unzoned and "PD-670" Planned Development for a facility to create manufactured homes to: "A-5" One-Family, "C" Medium Density Multifamily and "E" Neighborhood Commercial (Recommended for Denial without Prejudice by the Zoning Commission) (Continued from November 19, 2013 by Council Member Shingleton)
- o Briefing on the Application by United Cab Service [*Legal Department*]



Updated December 5, 2013

*City of Fort Worth
City Council Pre-Council Agenda Calendar*

January 20, 2013 *(Monday)*

City Hall Closed – Martin Luther King, Jr. Holiday

January 21, 2013

8:30 a.m. Pre-Council Meeting (cancelled)

January 28, 2013

*1:00 p.m. Joint Meeting of the City Council and the Historic and Cultural
Landmarks Commission*

8:30 a.m. Pre-Council Meeting

**CITY OF FORT WORTH, TEXAS
REGULAR CITY COUNCIL MEETING
DECEMBER 3, 2013**

Present:

Mayor Betsy Price
Mayor Pro tem W.B. "Zim" Zimmerman, District 3
Council Member Gyna M. Bivens, District 5
Council Member Jungus Jordan, District 6
Council Member Dennis Shingleton, District 7
Council Member Kelly Allen Gray, District 8

Absent:

Council Member Salvador Espino, District 2
Council Member Daniel Scarth, District 4
Council Member Joel Burns, District 9

Staff Present:

Tom Higgins, City Manager
Sarah Fullenwider, City Attorney
Mary Kayser, City Secretary

I. CALL TO ORDER

With a quorum of the City Council Members present, Mayor Price called the regular session of the Fort Worth City Council to order at 7:09 p.m. on Tuesday, December 3, 2013, in the City Council Chamber of the Fort Worth City Hall, 1000 Throckmorton Street, Fort Worth, Texas 76102, with Council Members Espino, Scarth and Burns absent.

II. INVOCATION - Pastor Marcus Brecheen, Gateway Church North

The invocation was provided by Pastor Marcus Brecheen, Gateway Church North.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. CONSIDERATION OF MINUTES OF REGULAR MEETING OF NOVEMBER 19, 2013

Motion: Council Member Bivens made a motion, seconded by Mayor Pro tem Zimmerman, that the minutes of the Regular meeting of November 19, 2013, be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items to be withdrawn from the Consent Agenda.

VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF

There were no items to be continued or withdrawn by staff.

VII. CONSENT AGENDA

Motion: Council Member Shingleton made a motion, seconded by Council Member Allen Gray, that the Consent Agenda be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

A. General - Consent Items

1. M&C G-18065 - Authorize Closing a Section of Elizabethtown Cemetery Road from Hugg Drill Site to Litsey Road for a Period of Five Years (COUNCIL DISTRICT 7)

The City Council approved the following recommendation: Authorize closing a section of Elizabethtown Cemetery Road from Hugg Drill site to Litsey Road for a period of five years.

2. M&C G-18066 - Approve Findings of the Ground Transportation Coordinator Regarding Application of Theo Limousine Company to Operate Two Limousines Within the City of Fort Worth and Adopt Ordinance Granting Such Authority (ALL COUNCIL DISTRICTS)

The City Council approved the following recommendation: Consider and adopt the following findings of the Ground Transportation Coordinator: The public necessity and convenience require the operation of two limousines upon the City streets, alleys and thoroughfares; Theo Limousine Company is qualified and financially able to conduct a limousine service within the City; Theo Limousine Company has complied with the requirements of Chapter 34 of the City Code; Theo Limousine Company presented facts in support of compelling demand and necessity for two limousines; the general welfare of the citizens of the City will best be served by the addition of two limousines upon City streets, alleys and thoroughfares; and adopt Ordinance No. 21044-12-2013 granting the privilege of operating authority to Theo Limousine Company for the use of the streets, alleys, and public thoroughfares of the City in the conduct of its limousine business, which shall consist of the operation of two limousines for a one-year period beginning on the effective date; providing for written acceptance by Theo Limousine Company subject to and conditioned on Theo Limousine Company complying with all requirements of Chapter 34, Article VI of the Code of the City of Fort Worth (1986), as amended.

B. Purchase of Equipment, Materials, and Services - Consent Items

1. M&C P-11607 - Authorize Execution of a Lease Agreement with Documentation North Texas for Copiers and Multi-Functional Devices in the Amount Up to \$400,000.00 Annually for a Term of Five Years (ALL COUNCIL DISTRICTS)

The City Council approved the following recommendation: Authorize the execution of a Lease Agreement with Documentation North Texas for copiers and multi-functional devices for all City departments in the amount up to \$400,000.00 annually for a term of five years.

2. M&C P-11608 - Authorize Purchase of a Thermal Imaging Camera System from L3 Communications, Inc., Using a Cooperative Contract for the Police Department in the Amount of \$282,630.00 (ALL COUNCIL DISTRICTS)

The City Council approved the following recommendation: Authorize the purchase of a Thermal Imaging Camera System from L3 Communications, Inc., using General Services Administration Cooperative Contract No. GS-35F-0306V for the Police Department in the amount of \$282,630.00.

3. M&C P-11609 - Authorize Purchase Agreement with AeroComputers, Inc., Using a Cooperative Contract for Computer Equipment and Software for the Police Department in the Amount Up to \$60,114.00 (ALL COUNCIL DISTRICTS)

The City Council approved the following recommendation: Authorize a Purchase Agreement with AeroComputers, Inc., for computer equipment and software using the General Services Administration Cooperative Contract GSA-07F-6087R for the Police Department in the amount up to \$60,114.00.

4. M&C P-11610 - Authorize Purchase of Two 2013 Kawasaki Mules and Two 2014 Club Cars from Metro Golf Cars Using a Cooperative Contract for the Fire Department in the Amount of \$72,919.40 (ALL COUNCIL DISTRICTS)

The City Council approved the following recommendation: Authorize the purchase of two 2013 Kawasaki Mules and two 2014 Club Cars from Metro Golf Cars using a Texas Multiple Award Schedule Cooperative Contract No. 9-78040 for the Fire Department in the amount of \$72,919.40.

5. **M&C P-11611 - Authorize Sole Source Purchase Agreement with the Newman Regency Group for Parts and Preventive Maintenance for the Water Department in the Amount of \$100,000.00 for the First Year (COUNCIL DISTRICT 5)**

The City Council approved the following recommendation: Authorize a Sole Source Purchase Agreement with the Newman Regency Group Inc., for parts and preventive maintenance for the Water Department in the amount of \$100,000.00 for the first year.

C. **Land - Consent Items**

1. **M&C L-15641 - Authorize Sale of a Tax-Foreclosed Property Located at 1315 East Jefferson Avenue to NextLots 4 L.L.C., in the Amount of \$850.00, in Accordance with Section 272.001 of the Texas Local Government Code and Section 34.05 of the Texas Property Tax Code (COUNCIL DISTRICT 8)**

The City Council approved the following recommendation: Authorize the sale of a tax-foreclosed property located at 1315 East Jefferson Avenue to NextLots 4, L.L.C., in the amount of \$850.00, in accordance with Section 272.001 of the Texas Local Government Code and Section 34.05 of the Texas Tax Property Code; and authorize the execution and recording of the appropriate instruments conveying the property to complete the sale.

2. **M&C L-15642 - Authorize Execution of a Stormwater Facility Maintenance Agreement with HCA Management Services L.P., on Property Located on North Tarrant Parkway East of Interstate 35W, North Freeway, Containing 0.080 Acres of Land in Abstract No. 999, William McCowen Survey at No Expense to the City (COUNCIL DISTRICT 4)**

The City Council approved the following recommendation: Authorize the execution of a Stormwater Facility Maintenance Agreement with HCA Management Services, L.P., on property located on North Tarrant Parkway east of Interstate 35W, North Freeway, containing 0.080 acres of land in Abstract No. 999, William McCowen Survey, at no expense to the City.

E. **Award of Contract - Consent Items**

1. **M&C C-26573 - Authorize Execution of a Communications Systems Agreement with the City of Euless for Participation in the City of Fort Worth's Two-Way Public Safety Radio System, at No Cost to the City of Fort Worth (ALL COUNCIL DISTRICTS)**

The City Council approved the following recommendation: Authorize the execution of a Communications Systems Agreement with the City of Euless for participation in the City of Fort Worth's Two-Way Public Safety Radio System. The City of Euless will reimburse its share of operations and maintenance to ensure no cost to the City of Fort Worth for annual reimbursement estimated to be approximately in the amount of \$7,100.00. In addition, the City of Euless will reimburse the City of Fort Worth for its share of any Software Upgrade Agreement.

2. **M&C C-26574 - Authorize Payment for the City of Fort Worth's Fiscal Year 2014 Membership Dues to the North Central Texas Council of Governments in an Amount Not to Exceed \$76,756.00 (ALL COUNCIL DISTRICTS)**

The City Council approved the following recommendation: Authorize payment for the City's Fiscal Year 2014 membership to the North Central Texas Council of Governments in an amount not to exceed \$75,756.00.

3. **M&C C-26575 - Authorize Execution of an Agreement with the Police Executive Research Forum in the Amount of \$80,000.00 to Serve as a Consulting Expert in the Lawsuit Entitled *Davis, et al. v. Romer, et al* (ALL COUNCIL DISTRICTS)**

The City Council approved the following recommendation: Authorize the execution of an agreement with the Police Executive Research Forum in the amount of \$80,000.00 to serve as a consulting expert in the lawsuit entitled *Davis, et al. v. Romer, et al.*

4. **M&C C-26576 - Authorize Execution of a License Agreement at Northside Community Center and Southside Community Center for Use by the Fort Worth Independent School District Adult Education Center (COUNCIL DISTRICTS 2 and 8)**

The City Council approved the following recommendation: Authorize the execution of a License Agreement with the Fort Worth Independent School District for the use of certain designated space at the Northside Community Center located at 1100 Northwest 18th Street, Fort Worth, Texas 76106, and the Southside Community Center located at 959 East Rosedale, Fort Worth, Texas 76104, for the operation of the Fort Worth Independent School District Adult Education Center.

5. **M&C C-26577 - Authorize Execution of an Engineering Agreement with Dunaway Associates, L.P., in the Amount of \$158,345.00 for the Design and Engineering of Park Improvements in Harmon Field Park (COUNCIL DISTRICT 8)**

The City Council approved the following recommendation: Authorize the execution of an Engineering Agreement with Dunaway Associates, L.P., in the amount of \$158,345.00 for the design and engineering of park improvements in Harmon Field Park.

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. **OCS - 1906 - Notice of Claims for Alleged Damages and/or Injuries**

End of Consent Agenda.

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

1. Certificate of Recognition to Alexis Belton

Council Member Allen Gray presented a Certificate of Recognition to Ms. Alexis Belton, Captain of the Texas Wesleyan University Ladies Golf Team, who finished the 2013 PGA Minority Collegiate Golf Championship with a total score of 223.

City Secretary Kayser advised that Mayor and Council Communications G-18069 and G-18070 were donations and would be moved up on the agenda.

3. M&C G-18069 - Authorize Acceptance of a Donation of a Composting Toilet Unit Valued in the Amount of \$25,000.00 for Use at the Fort Worth Nature Center & Refuge from the Friends of the Nature Center & Refuge, Inc., via a Grant from the Meta Alice Keith Bratten Foundation (COUNCIL DISTRICT 7)

It was recommended that the City Council authorize the acceptance of a donation of a composting toilet unit valued in the amount of \$25,000.00 for use at the Fort Worth Nature Center and Refuge from the Friends of the Fort Worth Nature Center and Refuge, Inc., via a grant from the Meta Alice Keith Bratten Foundation.

Council Member Shingleton presented Certificates of Recognition to Mr. Rick Shepherd, Friends of the Nature Center, and Ms. Adelaide Leavens, Meta Alice Keith Bratten Foundation, for the donation.

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Mayor and Council Communication G-18069 be approved with appreciation. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

4. M&C G-18070 - Authorize Acceptance of a Grant from Mayfest, Inc., in the Amount of \$55,000.00 for Park Improvements at Trinity Park and Adopt Appropriation Ordinance (COUNCIL DISTRICT 9)

It was recommended that the City Council authorize the acceptance of a grant from Mayfest, Inc., in the amount of \$55,000.00; and adopt an appropriation ordinance increasing estimated receipts and appropriations in the Specially Funded Capital Projects Fund in the amount of \$55,000.00, subject to receipt of grant funds from Mayfest, Inc., for park improvements at Trinity Park.

Mayor Price expressed appreciation to Ms. Elizabeth Basham, Executive Director, Mayfest, Inc., but Ms. Basham was not present in the Council Chamber.

Motion: Mayor Pro tem Zimmerman made a motion, seconded by Council Member Allen Gray, that Mayor and Council Communication G-18070 be approved and Appropriation Ordinance No. 21045-12-2013 be adopted. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

1. Upcoming and Recent Events

Mayor Price, Mayor Pro tem Zimmerman and Council Members Bivens and Allen Gray announced upcoming and recent events within the City and various Council districts.

2. Recognition of Citizens

There was no recognition of citizens.

3. Approval of Ceremonial Travel

There was no approval of ceremonial travel.

XI. PRESENTATIONS BY THE CITY COUNCIL

1. Changes in Membership on Boards and Commissions

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Mr. Chase Dustin be appointed to Place 7 on the Parks and Community Services Advisory Board effective December 3, 2013, and with a term expiring October 1, 2015. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

1. Report by the Park Board Chair on Annual Accomplishments, the Municipal Golf System and the 2014 Bond Program

Mr. Richard Zavala, Director, Parks and Community Services Department, introduced Ms. Sheila Hills, Chair, Parks and Community Services Advisory Board. She presented the Council with the Board's mission and gave a brief summary of activities over the past year.

2. Recommendations by the City Plan Commission Chair to the City Council Regarding the Proposed May 2014 Bond Program

Ms. Dana Burghdoff, Deputy Director, Planning and Development Department, introduced Mr. Charles Rand, Chair, City Plan Commission. He presented the Council with the Commission's mission and gave a brief summary of activities over the past year.

The following individuals appeared in support of the May 2014 Bond Program:

Mr. Kevin Long, 2513 Daisy Lane
Mr. Bob Benda, 951 West 7th Street
Mr. David Pettit, 306 West 7th Street, Suite 1025
Mr. Brian Randolph, 2650 Meacham Boulevard

XIII. ZONING HEARING

The City Council, at its meeting of October 15, 2013, continued for Zoning Docket ZC-13-092.

1. ZC-13-092 - (CD 9) - Willing Smith, 3501 Hulen Street, 4529-4545 Houghton Avenue; from: "B" Two-Family and "E" Neighborhood Commercial to: "PD/E" Planned Development for all uses in "E" Neighborhood Commercial plus semi automatic car wash; site plan included. (Recommended for Denial by the Zoning Commission) (Continued from a Previous Meeting)

Motion: On behalf of Council Member Burns, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-13-092 be denied without prejudice. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

The Notice of Special Hearing set today as the date for the hearing in connection with recommended changes and amendments to Zoning Ordinance No. 13896 and that notice of the hearing had been given by publication in the *Fort Worth Star-Telegram*, the official newspaper of the City of Fort Worth, on November 18, 2013.

Mayor Price opened the public hearing.

2. ZC-13-127 - (CD 3) - Texas Christian University, 3589 Bellaire Drive North; from: "C" Medium Density Multifamily and "CF" Community Facilities to: "CF" Community Facilities (Recommended for Approval by the Zoning Commission)

Mr. Barry Hudson, representing Dunaway Associates, 550 Bailey Avenue, Suite 400, completed a speaker card in support of ZC-13-127 but did not wish to address Council.

Motion: Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-13-127 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

3. ZC-13-142 - (CD 4) - Blue Maple Group LLC, 8463 Old Denton Road; from: "A-5" One-Family to: "PD/SU" Planned Development/Specific Use for electronic data storage center; site plan required. (Recommended for Approval by the Zoning Commission)

Mr. Jim Schell, 500 West 7th Street, 6th Floor, completed a speaker card in support of Zoning Docket ZC-13-142 but did not wish to address Council.

Motion: On behalf of Council Member Scarth, Council Member Jordan made a motion, seconded by Mayor Pro tem Zimmerman, that Zoning Docket ZC-13-142 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

The City Council, at its meeting of October 29, 2013, continued Zoning Docket ZC-13-143.

4. ZC-13-143 - (CD 3) - Lockheed Martin Recreation Association Inc., Etal. 5750 & 5780 Bellaire Drive South and 3400 Bryant Irvin Road; from: "A-5" One-Family, "C" Medium Density Multifamily, "E" Neighborhood Commercial, "G" Intensive Commercial, and "OM" Office Midrise to: "G" Intensive Commercial and "PD/MU-2" Planned Development for all uses in "MU-2" High Intensity Mixed-Use with a waiver for minimum height and to exclude uses; site plan waiver recommended. (Recommended for Approval by the Zoning Commission) (Continued from a Previous Meeting)

Mr. J.D. Smith, 3300 Bryant Irvin Road, completed a speaker card in support of Zoning Docket ZC-13-143 but did not wish to address Council.

Mr. Jim Nolte, 6317 Locke Avenue, completed a comment card in opposition of Zoning Docket ZC-13-143.

Motion: Mayor Pro tem Zimmerman made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-13-143 be continued to the December 10, 2013, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

5. ZC-13-157 - (CD 7) - Ray & Linda Snider, 9508 Park Drive; from: "AG" Agricultural to: "A-2.5" One-Family (Recommended for Approval by the Zoning Commission)

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-13-157 be continued to the March 4, 2014, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

6. ZC-13-158 - (CD 2) - Rita & Blas Rodriguez, 2421 Pearl Avenue; from: "A-5" One-Family to: "PD/A-5" Planned Development for all uses in "A-5" One-Family plus inside storage of roofing materials only; site plan included. (Recommended for Denial by the Zoning Commission)

Motion: On behalf of Council Member Espino, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-13-158 be continued to the December 17, 2013, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

7. ZC-13-160 - (CD 2) - Mario Santiesteban/MSCTLS Properties, LLC, 2723 Pearl Avenue; from: "A-5" One-Family to: "E" Neighborhood Commercial (Recommended for Approval by the Zoning Commission)

Mr. Yadira Garcia, 4153 Longmeadow Way, completed a speaker card in support of Zoning Docket ZC-13-160 but did not wish to address Council.

Motion: On behalf of Council Member Espino, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-13-160 be continued to the December 17, 2013, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

8. ZC-13-161 - (CD 2) - Anthony Williams & Jehad Mesh Mesh, 3024 Refugio; from: "A-5" One-Family to: "PD/ER" Planned Development for all uses in "ER" Neighborhood Commercial Restricted plus restaurant with front yard parking; site plan waiver recommended. (Recommended for Approval as Amended to PD/ER plus restaurant and front yard parking)

Motion: On behalf of Council Member Espino, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-13-161 be continued to the December 17, 2013, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

9. ZC-13-163 - (CD 9) - Purple Properties, LLC., 3128 Sandage Avenue; from: "E" Neighborhood Commercial to: "A-5" One-Family (Recommended for Approval by the Zoning Commission)

Mr. Robert Reardon, 200 Bailey Avenue, Suite 309, appeared before Council in support of Zoning Docket ZC-13-163.

Motion: On behalf of Council Member Burns, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-13-163 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

10. ZC-13-164 - (CD 8) - D. R. Horton Texas Ltd., 1200 Block of Sycamore School Road; from: "R1" Zero Lot Line/Cluster and "E" Neighborhood Commercial to: "R1" Zero Lot Line/Cluster (Recommended for Approval by the Zoning Commission)

Mr. David Hopkins, 1509 Northwest 28th Street, completed a speaker card in support of Zoning Docket ZC-13-164 but did not wish to address Council.

Motion: Council Member Allen Gray made a motion, seconded by Mayor Pro tem Zimmerman, that Zoning Docket ZC-13-164 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

11. ZC-13-166 - (CD 2) - NW 28th Street Properties, 1500 NW 28th Street, 2808-2812 Prairie Street; from: "A-5" One-Family to: "PD/E" Planned Development for all uses in "E" Neighborhood Commercial plus outside storage of two dumpsters and one trailer; site plan waiver recommended. (Recommended for Approval by the Zoning Commission)

Mr. Jim Schell, 500 West 7th Street, 6th Floor, completed a speaker card in support of Zoning Docket ZC-13-167 but did not wish to address Council.

Motion: On behalf of Council Member Espino, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-13-166 be continued to the December 17, 2013, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

12. ZC-13-167 - (CD 7) - Willow Ridge Residential Partners Ltd., 11470 & 11480 Willow Springs Road; from: "E" Neighborhood Commercial to: "PD-564" Planned Development for "A-5" One-Family uses with minimum 6,000 sq. ft. lots; site plan waiver recommended. (Recommended for Approval by the Zoning Commission)

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-13-167 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

13. ZC-13-168 - (CD 7) - RC Bluffs II, LP, 5200 White Settlement Road; from: "E" Neighborhood Commercial and "I" Light Industrial to: "MU-1" Low Intensity Mixed-Use (Recommended for Approval by the Zoning Commission)

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-13-168 be continued to the February 4, 2014, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

14. ZC-13-170 - (CD 7) - Sandra Emerson, 11323 Golden Triangle Circle; from: "MH" Manufactured Housing to: "A-5" One-Family (Recommended for Approval by the Zoning Commission)

Motion: Council Member Shingleton made a motion, seconded by Council Member Jordan, that Zoning Docket ZC-13-170 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

15. ZC-13-171 - (CD-ALL) - City of Fort Worth Planning & Development Department, Text Amendment: Airport Overlay and Runway Protection Zones: Meacham Airport: An Ordinance amending the Zoning Ordinance of the City of Fort Worth, being Ordinance No. 13896, as amended, codified as Appendix "A" of the Code of the City of Fort Worth (1986), to amend: Section 4.405 "Airport/Airfield Overlay" ("AO") District of Article 4 "Overlay Districts", of Chapter 4, "District Regulations" to add a new section, Section 4.405E, "Meacham International Airport"; providing regulations for Airport/Airfield Overlay Zones ("AO") and Runway Protection Zone ("AO-RPZ") Restrictions for incompatible uses within Runway Protection Zones for Meacham International Airport; (Recommended for Approval by the Zoning Commission)

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-13-171 be approved and Ordinance No. 21046-12-2013 be adopted. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

16. ZC-13-172 - (CD 2) - City of Fort Worth Planning & Development, Meacham Municipal Airport bounded by Meacham Road, Long Avenue, Limestone Terrace & BNSF Railroad; from: "AG" Agricultural, "A-5" One-Family, "E" Neighborhood Commercial, "FR" General Commercial Restricted, "I" Light Industrial, "J" Medium Industrial, "K" Heavy Industrial, "PD-848" and "PD-848/HC" Planned Development for "I" Light Industrial uses plus airport related uses with exclusions with historic overlay to: Add an Airport Overlay ("AO") and Runway Protection Zones ("RPZ")(Recommended for Approval by the Zoning Commission)

Motion: On behalf of Council Member Espino, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Zoning Docket ZC-13-172 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

There being no one else present desiring to be heard in connection with the recommended changes and amendments pertaining to Zoning Ordinance No. 13896 for the above listed cases, Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that the hearing be closed and that Ordinance No. 21047-12-2013 be adopted. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

XIV. REPORT OF THE CITY MANAGER

B. General

1. M&C G-18067 - Adopt Financial Management Policy Statements for Fiscal Year 2014 (ALL COUNCIL DISTRICTS)

It was recommended that the City Council adopt the Financial Management Policy Statements for Fiscal Year 2014.

Motion: Council Member Jordan made a motion, seconded by Council Member Shingleton, that Mayor and Council Communication G-18067 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

2. M&C G-18068 - Approve Findings of City of Fort Worth Municipal Judge Benita F. Harper Regarding the Application of Maredi Corporation d/b/a United Cab Service to Operate Eighty Taxicabs Within the City of Fort Worth and Adopt Ordinance Granting Authority (ALL COUNCIL DISTRICTS)

It was recommended that the City Council consider and adopt the following recommendations of City of Fort Worth Municipal Judge Benita F. Harper: that Maredi Corporation d/b/a United Cab Service has provided to the Ground Transportation Coordinator a satisfactory application for operating authority under Fort Worth Code of Ordinances Section 34-203; that Maredi Corporation d/b/a United Cab Service has demonstrated the probable permanency and quality of service, the experience in rendering such services in neighboring areas, and the past record and experience in claims handling (there were no judgments) to claimants relating to operations; that Maredi Corporation d/b/a United Cab Service has demonstrated the financial ability to provide the service described in the application, and respond to claims arising thereunder by reason of business operations, injury to persons or damage to property resulting from operation of a vehicle for hire service; the character and condition of Maredi Corporation's d/b/a United Cab Service vehicles satisfy all requirements of the City of Fort Worth for taxicabs; that Maredi Corporation d/b/a United Cab Service and its officers, directors and persons with an economic interest have the necessary character and past operating record to operate as requested under the application; that all taxicabs in Maredi Corporation's d/b/a United Cab Service [fleet] are dedicated to servicing Fort Worth or neighboring areas; the information presented during the hearing demonstrates that the public necessity and convenience as defined in the Fort Worth Code of Ordinance will be served by the granting of the application; that the general welfare of the citizens of the City of Fort Worth will best be served by authorizing Maredi Corporation d/b/a United Cab Service to operate 80 taxicabs upon City streets, alleys and thoroughfares; and adopt an ordinance granting the privilege of operating authority to Maredi Corporation d/b/a United Cab Service for the use of the streets, alleys, and public thoroughfares of the City in the conduct of its limousine business, which shall consist of the operation of 80 limousines for a one-year period beginning on the effective date; providing for written acceptance by Maredi Corporation d/b/a United Cab Service subject to and conditioned on Maredi Corporation d/b/a United Cab Service complying with all requirements of Chapter 34, Article VI of the Code of the City of Fort Worth (1986), as amended.

Motion: Council Member Allen Gray made a motion, seconded by Council Member Bivens, that Mayor and Council Communication G-18068 be continued to the January 14, 2014, Council meeting. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

5. M&C G-18071 - Conduct a Public Hearing on PLAN 2023, a Ten Year Strategic Action Plan for Downtown Fort Worth, Adopt Resolution Adopting PLAN 2023 and Amending the City's Comprehensive Plan to Incorporate the Recommendations of PLAN 2023 by Reference (COUNCIL DISTRICTS 8 and 9) (PUBLIC HEARING)

It was recommended that the City Council conduct a public hearing on PLAN 2023, a Ten-Year Strategic Action Plan for Downtown Fort Worth to allow the public the opportunity to give additional testimony and present written evidence regarding PLAN 2023; and adopt a resolution adopting PLAN 2023, a Ten-Year Strategic Action Plan for Downtown Fort Worth and amending the Comprehensive Plan to incorporate the recommendations of PLAN 2023 by reference.

Mayor Price opened the public hearing.

a. **Report of City Staff**

Ms. Dana Burghdoff, Deputy Director, Planning and Development Department, introduced Mr. Alan Howeth, Plan 2023 Committee Chair. He provided Council with a staff report.

b. **Citizen Presentations**

There were no citizen presentations.

c. **Council Action**

Motion: Council Member Bivens made a motion, seconded by Council Member Shingleton, that the public hearing be closed, Mayor and Council Communication G-18071 be approved and Resolution No. 4265-12-2013 be adopted. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

C. **Purchase of Equipment, Materials, and Services**

1. **M&C P-11612 - Authorize Purchase Agreement with the Fort Worth Star-Telegram for the Publication of Official City Notices in the Amount Up to \$70,730.00 (ALL COUNCIL DISTRICTS)**

It was recommended that the City Council authorize a Purchase Agreement with the Fort Worth Star-Telegram for the publication of official City notices in an amount up to \$70,730.00 for one year; and recognize the Fort Worth Star-Telegram as the City of Fort Worth's official newspaper.

Motion: Council Member Shingleton made a motion, seconded by Council Member Bivens, that Mayor and Council Communication P-11612 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

F. Award of Contract

1. M&C C-26578 - Authorize Renewal of Five Interlocal Agreements with Tarrant County for the Construction Costs to Realign Harley Avenue Between University Drive and Montgomery Street in a Revised Amount of \$3,213,653.50, for the Construction of Summer Creek Drive in the Amount of \$500,000.00, for Reconstruction of East Rosedale Street from US 287, West of Miller Avenue in the Amount of \$7,994,000.00, for the Reconstruction of East Rosedale Street Near the Texas Wesleyan Campus in the Amount of \$375,000.00, and for Improvements to Ten Traffic Signals Along State Highway 183 in the Amount of \$108,000.00 (COUNCIL DISTRICTS 4, 6, 7, 8, and 9)

It was recommended that the City Council authorize the renewal of Interlocal Agreement with Tarrant County, Texas, for the construction project to realign Harley Avenue between University Drive and Montgomery Street, City Secretary Contract No. 41877 in a revised amount of \$3,213,653.50; authorize the renewal of the Interlocal Agreement with Tarrant County, Texas, for the construction of Summer Creek Drive, City Secretary Contract No. 43321 in the amount of \$500,000.00; authorize the renewal of the Interlocal Agreement with Tarrant County, Texas, for the reconstruction of East Rosedale Street from US 287 to west of Miller Avenue, City Secretary Contract No. 44514 in the amount of \$7,994,000.00; authorize the renewal of the Interlocal Agreement with Tarrant County, Texas, for the reconstruction of East Rosedale Street near the Texas Wesleyan Campus, City Secretary Contract No. 44513 in the amount of \$375,000.00; and authorize the renewal of the Interlocal Agreement with Tarrant County, Texas, for the improvements to ten traffic signals along State Highway 183, City Secretary Contract No. 44498 in the amount of \$108,000.00

Motion: Council Member Shingleton made a motion, seconded by Council Member Allen Gray, that Mayor and Council Communication C-26578 be approved. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

2. M&C C-26579 - Authorize Acceptance of a Grant and Execution of a Contract with the Texas Department of Housing and Community Affairs for the Community Services Block Grant Program that is Administered by the Parks and Community Services Department in the Amount of \$1,800,000.00 Through December 31, 2014, Authorize Interfund Loan, Waive Indirect Costs and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)

It was recommended that the City Council authorize the acceptance of a grant and the execution of a contract with the Texas Department of Housing and Community Affairs in the amount of \$1,800,000.00 for the 2014 Community Services Block Grant program; authorize a non-interest bearing interfund loan from the fund balance of the General Fund to the Grants Fund in the amount of \$300,000.00 for interim financing of this grant project pending contract execution; and adopt an appropriation ordinance increasing estimated receipts and appropriations in the Grants Fund in the amount up to \$1,800,000.00, subject to receipt of the grant, for the same purpose as reflected above.

Motion: Mayor Pro tem Zimmerman made a motion, seconded by Council Member Shingleton, that Mayor and Council Communication C-26579 be approved and Appropriation Ordinance No. 21048-12-2013 be adopted. The motion carried unanimously 6 ayes to 0 nays with Council Members Espino, Scarth and Burns absent.

XV. CITIZEN PRESENTATIONS

Ms. Dianna Wilson, 5816 Village Course Circle #326, appeared before Council relative to street lights on Mansfield Highway.

Ms. Jerry Horton, 2608 Carter Avenue, completed a citizen presentation card relative to cleanup in the Lancaster area and was recognized by Mayor Price but was not present in the Council Chamber.

XVI. EXECUTIVE SESSION (PRE-COUNCIL CHAMBER) - SEE ATTACHMENT B

XVII. ADJOURNMENT

There being no further business, Mayor Price adjourned the Regular meeting at 8:28 p.m.

No Documents for this Section

To the Mayor and Members of the City Council**December 10, 2013**

Page 1 of 2

**SUBJECT: DRUGS AND VIOLENCE AT HOMELESS SHELTERS**

This report is a response to the October 25, 2013, request from Mayor and City Council concerning the control of illegal narcotic activity and violence at homeless shelters. The area in question consists of patrol beats A440, A445, A450, and A455, with an approximate western boundary of East Lancaster Avenue at Interstate 35 and extends east to Riverside Drive. This area is known as the East Lancaster Corridor.

The Fort Worth Police Department Narcotic Section works to effectively enforce all narcotic and dangerous drug laws and ordinances. In addition, the Section is responsible for vice-related offenses, to include gambling, prostitution, and the illegal sale of alcohol and tobacco products to minors. Narcotic Section officers primarily seek to identify, target, arrest, and present for prosecution those individuals who are involved in the distribution and/or use of controlled substances or dangerous drugs, and those individuals who are involved in the purchase, sale, or trade of stolen property in exchange for or in consideration of obtaining controlled substances or dangerous drugs.

The Narcotic Section is also responsible for the intake and investigation of citizen and informant information relating to criminal activity within the City of Fort Worth. This information helps with the identification of problem areas where drug trafficking may occur and the detection of problem areas with populations prone to drug abuse. The homeless shelters along the East Lancaster Corridor are indicative of locations prone to prostitution and illegal drug abuse. However, this area has not been identified as a hotspot for drug trafficking. Through surveillance and investigation, officers have found the majority of drug users among the homeless do not obtain their drugs along the East Lancaster Corridor. Countless times, homeless people that frequent the shelters have been arrested during narcotic search warrants for possession, but not distribution. In addition, undercover officers and crime analysts have gathered intelligence information related to the East Lancaster Corridor and have found year-to-date data that indicates the area is a target rich environment for lower level misdemeanor possession offenses, but not offenses related to illegal narcotics sales.

Narcotic Section officers have partnered with federal agencies, to include the DEA, ATF, and Homeland Security, in an attempt to disrupt drug trafficking by individuals and organizations that contribute to the sale of illegal drugs and controlled substances throughout the City of Fort Worth. The Narcotic Section also works in conjunction with other police divisions, such as the patrol and intelligence divisions, to address violent crime. Most recently, combined police efforts included saturation of the homeless shelter area by an entire Narcotics Section team, increased patrols by assigned area patrol officers and NPOs, and the installation of electronic surveillance through

To the Mayor and Members of the City Council**December 10, 2013**

Page 2 of 2

**SUBJECT: DRUGS AND VIOLENCE AT HOMELESS SHELTERS**

street cameras. The Narcotic Section also coordinates and cooperates with other City of Fort Worth departments to address quality of life issues. In particular, Code Compliance assists with addressing dilapidated structures used by narcotics dealers. In the case of the East Lancaster Corridor and the homeless shelters, continued police monitoring is the most appropriate response to control violence and drug crime.

Tom Higgins
City Manager

To the Mayor and Members of the City Council**December 10, 2013**

Page 1 of 1

**SUBJECT: PROPOSED WAIVER OF STREET RENTAL FEES IN THE AMOUNT OF APPROXIMATELY \$273,500.00 ASSOCIATED WITH THE PROPOSED EXPANSION OF COOK CHILDREN'S MEDICAL CENTER**

Cook Children's Medical Center is planning a \$340 million expansion. The project includes a new South Tower, a new Permanent Urgent Care Unit and a Utility Plant. The new South Tower will be a total of eight floors, with two underground floors and six stories above ground. The South Tower will house a new Heart Center, and an expanded laboratory. A new Utility Plant will be constructed to support the South Tower and future growth. It is anticipated that 150-200 new full time positions will be created as part of the expansion. Additionally, the proposed expansion will greatly benefit the city by providing additional medical care and have a large positive economic impact to the city.

Based on the proposed construction schedule, Cook Children's Medical Center initially estimated that it would need the streets around the project site closed for a period of 48 months. However, at the City's request, Cook Children's engineering firm worked with the staff to identify opportunities in the proposed construction plans that would allow the impact created by street closures to be minimized. Ultimately, the City was able to secure a commitment that the streets should need to be closed for only 26 months, thereby reducing the project's impact on traffic in the area by almost two years. In return for Cook Children's initiative to work with the City to minimize traffic congestion around the project, staff agreed to recommend that the City Council authorize the waiver of all street rental fees for this 26-month period. Staff believes that this fee waiver is appropriate because it directly leverages the public purpose of reducing traffic congestion and the resulting inconvenience to the traveling public that would otherwise be caused by this project.

The calculated value of the 26-month fee waiver is \$273,500.00. Staff will work closely with the Hospital during the permitting process to ensure that safe pedestrian zones and appropriate traffic control devices are in place during the construction. Additionally, the City has sufficient controls in place through its permitting process to ensure that the public purposes outlined above are carried out.

Cook Children's Medical Center is located in Council District 9.

**Tom Higgins
City Manager**

No Documents for this Section

A Resolution

NO. _____

SUPPORTING REGIONAL INITIATIVES IN THE PLANNING LIVABLE MILITARY COMMUNITIES REGIONAL VISION REPORT

WHEREAS the Naval Air Station Fort Worth Joint Reserve Base (NAS Fort Worth JRB) is recognized as one of the strongest economic engines in the North Central Texas region and avoiding incompatible land uses in the surrounding communities is vital to its long-term existence; and

WHEREAS the communities surrounding NAS Fort Worth JRB have coordinated to support development that is compatible with military operations by participating in the Joint Land Use Study and serving on the Regional Coordination Committee, staffed by the North Central Texas Council of Governments; and

WHEREAS the cities of Benbrook, Fort Worth, Lake Worth, River Oaks, Sansom Park, Westworth Village and White Settlement, and Tarrant County have participated in a multidisciplinary planning effort called Planning Livable Military Communities that addresses economic development, housing, land use, transportation, and intergovernmental coordination opportunities; and

WHEREAS the Planning Livable Military Communities Regional Vision Report outlines recommendations for the communities to accommodate future growth, enhance quality of life, build strong economies, and support continued operations at NAS Fort Worth JRB while promoting the health, safety and welfare in the communities; and

WHEREAS the Planning Livable Military Communities Regional Vision Report includes recommended actions that support the key regional initiatives intended to be implemented in coordination with other communities and stakeholders as appropriate, including:

1. **Economic Development:** Encourage positive economic development and strengthen the overall identity of the region to spark investment, enhance the physical image of the communities, and attract new businesses and residents.
2. **Housing Choice:** Provide a range of housing options to attract and retain young families, aging residents, and employees from NAS Fort Worth JRB and Lockheed Martin.
3. **Land Use:** Ensure the safety and quality of life of residents and protect the mission of NAS Fort Worth JRB through the adoption of compatible land use strategies in the noise and safety zones of the base.



4. **Transportation Options:** Enhance regional mobility by initiating improvements to the area's network of roads, paths, trails, and sidewalks in order to encourage connectivity and offer viable alternative transportation modes.
5. **Intergovernmental Coordination:** Pursue opportunities for coordination and cooperation among communities to overcome common challenges and achieve mutual goals.

NOW, THEREFORE, BE IT RESOLVED BY THE FORT WORTH CITY COUNCIL:

That the City Council endorses and supports the Planning Livable Military Communities Regional Vision Report and the associated regional initiatives related to economic development, housing, land use, transportation, and intergovernmental coordination.

ADOPTED this the 10th day of December 2013.

By: _____
Mary J. Kayser
City Secretary



A Resolution

NO. _____

RESOLUTION APPROVING, FOR PURPOSES OF SECTION 147(f) OF THE INTERNAL REVENUE CODE, THE EDUCATION REVENUE BONDS (TEXAS CHRISTIAN UNIVERSITY) SERIES 2013A ISSUED BY THE RED RIVER EDUCATION FINANCE CORPORATION AND THE FACILITIES TO BE FINANCED WITH THE PROCEEDS OF THE BONDS

WHEREAS, the Red River Education Finance Corporation (the “Issuer”) is empowered pursuant to Chapter 53A, Texas Education Code, to enter into contractual obligations in order to assist educational institutions in financing or refinancing the acquisition, purchase, or lease, or the construction, renovation or other improvement of, education facilities or housing facilities and facilities incidental, subordinate or related thereto or appropriate in connection therewith, and the purchase of land in connection with such purposes; and

WHEREAS, Texas Christian University (the “Borrower”) is seeking to finance improvements to the campus of the Borrower, which is located at 2800 S. University Blvd., Fort Worth, Texas; and

WHEREAS, the Borrower has requested that the Issuer issue bonds to finance the renovation of and improvements to Daniel-Meyer Coliseum, including, but not limited to, new locker rooms for the women’s and men’s basketball programs, event level seating, wider concourses, new concession stands and restrooms, space for a TCU Hall of Fame, and the construction and equipping of offices for use by athletic department officials (collectively, the “Project”) in an aggregate principal amount not to exceed \$50,000,000 (the “Series 2013A Bonds”); and

WHEREAS, pursuant to the provisions of section 147(f) of Internal Revenue Code of 1986, as amended (the “Code”), the City Council of the City of Fort Worth, after a public hearing following reasonable notice (the “TEFRA Hearing”), must approve issuance of bonds by the Issuer to enable the bonds to qualify as tax-exempt obligations under the Code;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1. That the City Council, solely for the purposes of section 147(f) of the Code, as the elected legislative body having jurisdiction over the area in which the facilities proposed to be financed are located, hereby approves the proposed issuance of the Series 2013A Bonds by the Issuer to finance the Campus Project for the benefit of the Borrower, in an amount not to exceed \$50,000,000.



SECTION 2. That the foregoing approval is given in accordance with the provisions of section 147(f) of the Code and for no other purposes and is not to be construed as an undertaking by the City of Fort Worth. The Series 2013A Bonds shall not constitute a liability, indebtedness, or an obligation of the City of Fort Worth, nor shall any of the assets of the City of Fort Worth be pledged to the payment of the Series 2013A Bonds.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Fort Worth, and it is accordingly so resolved.

PASSED AND APPROVED, this December 10, 2013.

Betsy Price, Mayor

APPROVED AS TO FORM AND LEGALITY:

By: _____
Sarah J. Fullenwider, City Attorney

ATTEST:

By: _____
Mary Kayser, City Secretary



A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S 607 ALLOTTED VOTES FOR CANDIDATE JOE POTTHOFF TO THE BOARD OF THE TARRANT COUNTY APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, the Texas Property Tax Code provides for the election of directors to the Tarrant County Appraisal District Board of Directors; and

WHEREAS, it is necessary to elect candidates as directors of the Tarrant County Appraisal District Board for a two-year term commencing on January 1, 2014; and

WHEREAS, the City of Fort Worth is allotted 607 votes to cast for election of candidates as directors of the Tarrant County Appraisal District Board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's 607 allotted votes be and are hereby cast for candidate Joe Potthoff for director of the Tarrant County Appraisal District.

Adopted this _____ day of _____ 2013.

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S ONE ALLOTTED VOTE FOR CANDIDATE RANDY MOSS TO THE BOARD OF THE WISE COUNTY APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, the Texas Property Tax Code provides for the election of directors to the Wise County Appraisal District Board of Directors; and

WHEREAS, it is necessary to elect candidates as directors of the Wise County Appraisal District Board for a two-year term commencing on January 1, 2014; and

WHEREAS, the City of Fort Worth is allotted 1 vote to cast for election of candidates as directors of the Wise County Appraisal District Board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's 1 allotted vote be and is hereby cast for candidate Randy Moss for director of the Wise County Appraisal District.

Adopted this _____ day of _____ 2013.

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S ELEVEN ALLOTTED VOTES FOR CANDIDATE WARNER KILLOUGH TO THE BOARD OF THE PARKER COUNTY APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, the Texas Property Tax Code provides for the election of directors to the Parker County Appraisal District Board of Directors; and

WHEREAS, it is necessary to elect candidates as directors of the Parker County Appraisal District Board for a two-year term commencing on January 1, 2014; and

WHEREAS, the City of Fort Worth is allotted 11 votes to cast for election of candidates as directors of the Parker County Appraisal District Board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's 11 allotted votes be and are hereby cast for candidate Warner Killough for director of the Parker County Appraisal District.

Adopted this _____ day of _____ 2013.

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S THIRTY THREE ALLOTTED VOTES FOR CANDIDATE TIM TRYLOVICH TO THE BOARD OF THE DENTON CENTRAL APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, the Texas Property Tax Code provides for the election of directors to the Denton Central Appraisal District Board of Directors; and

WHEREAS, it is necessary to elect candidates as directors of the Denton Central Appraisal District Board for a two-year term commencing on January 1, 2014; and

WHEREAS, the City of Fort Worth is allotted 33 votes to cast for election of candidates as directors of the Denton Central Appraisal District Board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's 33 allotted votes be and are hereby cast for candidate Tim Trylovich for director of the Denton Central Appraisal District.

Adopted this _____ day of _____ 2013.

ATTEST:

By: _____

Mary Kayser, City Secretary



No Documents for this Section

City of Fort Worth, Texas
Mayor and Council Communication

DATE: Tuesday, December 10, 2013

LOG NAME:

REFERENCE NO.: **OCS-1907

SUBJECT:

Notices of Claims for Alleged Damages and/or Injuries

RECOMMENDATION:

It is recommended that the City Council refer the notices of claims for alleged damaged and/or injuries to the Finance Department/Risk Management for evaluation and investigation.

DISCUSSION:

The procedure for filing of claims of alleged damages and/or injuries is prescribed in Chapter XXVII, Section 25 of the Charter of the City of Fort Worth, Texas.

The attached list is a summary of the notices of claims against the City of Fort Worth received in the City Secretary's Office as of 5:00 p.m., Wednesday, December 4, 2013.

Attachment

Submitted for City Secretary's Office by:

Mary J. Kayser (6152)

Originating Department Head:

Mary J. Kayser (6152)

Additional Information Contact:

Jay Chapa (2379)

Nancy McKenzie (7744)

CITY COUNCIL MEETING

Tuesday, December 10, 2013

RISK MANAGEMENT CLAIMS REPORT

Claims listed on this report have been received in the Risk Management Division claims office and either have been or will be thoroughly investigated. The decision whether or not to accept liability is predicated on applicable provisions of the Texas Tort Claims Act. If any claimant contacts you, please refer them to Joey Page ext 7761. Thank you.

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Michael Morgan - Praxis	12/4/2013	10/29/2013	3663 Bonalee	Property Damage	Trell fell on vehicle	Forestry	Yes	No
Catherine Alois	10/27/2013	11/1/2013	6909 Lomo Alto Drive	Property Damage	City worker damaged sprinkler system	Water	No	No
Irma L. Rosales	12/4/2013	10/26/2013	N. 35W & Western Center	Auto Damage	Struck by City vehicle	TPW	No	No
Horacio Padilla	11/22/2013	9/24/2013	4755 Cole Street	Property Damage	City vehicle struck mailbox	Forestry	No	No
Shelby Hooper	12/3/2013	11/19/2013	Old Denton Road	Property Damage	Vehicle damaged, during FWPD pursuit.	Police	Yes	No
Alfredo Tafoya	12/3/2013	11/22/2013	28th Street	Auto Damage	Struck by City vehicle	TPW	No	No
Donicio Tijerina	11/26/2013	11/14/2013	Ray White Road & Shiver Road	Property Damage	Vehicle damaged by road construction	TPW	No	No

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Joe Orona	11/27/2013	11/27/2013	University Drive	Property Damage	Vehicle damaged from low hanging branch	Forestry	Yes	No
Prince Hall Lodge	11/21/2013	10/29/2013	3433 Martin King Freeway	Reimbursement	Plumbing charge	Water	Yes	No
Juan Escamilla	11/26/2013	9/17/2013	3608 N. Houston Street	Property Damage	Property damaged from water line break	Water	No	No

No Documents for this Section

No Documents for this Section

Zoning Docket items are linked on the Council Meeting Agenda.

No Documents for this Section