
**CITY COUNCIL - SPECIAL CALLED MEETING
TUESDAY, DECEMBER 12, 2017
9:30 A.M.
RED BUD HALL, FORT WORTH BOTANIC GARDEN
3220 BOTANIC GARDEN BLVD., FORT WORTH, TEXAS**

**AUDIT COMMITTEE MEETING
TUESDAY, DECEMBER 12, 2017
2:00 P.M.
CITY COUNCIL CONFERENCE ROOM, CITY HALL, ROOM 290
200 TEXAS STREET, FORT WORTH, TEXAS**

**CITY COUNCIL WORK SESSION
TUESDAY, DECEMBER 12, 2017
3:00 P.M.
CITY COUNCIL CONFERENCE ROOM, CITY HALL, ROOM 290
200 TEXAS STREET, FORT WORTH, TEXAS**

1. Report of the City Manager - **David Cooke, City Manager**
 - a. Changes to the City Council Agenda
 - b. Upcoming and Recent Events
 - c. Organizational Updates and Employee Recognition(s)
 - d. Informal Reports

[IR 10074](#): Fire Fighter Healthcare Update

[IR 10075](#): Efforts to Promote Paperless Billing

[IR 10076](#): Handbills

[IR 10077](#): Purchase of 78 Dodge Chargers for the Police Department
Approved by City Council on December 5, 2017

[IR 10078](#): Monthly Development Activity Report

[IR 10079](#): 2017 Transportation Impact Fee Study Results and Amending Ordinance

[IR 10080](#): West 7th Urban Village Core Pedestrian Safety Improvements

[IR 10081](#): Tax Foreclosed Property: Ordinance Compliance After Sales

[IR 10082](#): Proposed Zoning Ordinance Text Amendments for Certain Uses
2. Current Agenda Items - **City Council Members**
3. Responses to Items Continued from a Previous Week

- a. [M&C G-19157](#) - (COUNCIL DISTRICTS 3 – Brian Byrd, 8 – Kelly Allen Gray and 9- Ann Zadeh) - Conduct Public Hearing, Adopt Resolution to Terminate the Berry/University, Magnolia Village and Trinity Park Neighborhood Empowerment Zones (PUBLIC HEARING)
(Continued from November 7, 2017 by Council Member Zadeh)
- b. [M&C G-19180](#) - (ALL COUNCIL DISTRICTS) Conduct Public Hearing and Approve the Goals Identified in the City' s 2018-2023 Assessment of Fair Housing for Submission to the United States Department of Housing and Urban Development and Authorize the City Manager to Certify that the City will Take Meaningful Actions to Further the Goals (ALL COUNCIL DISTRICTS) (PUBLIC HEARING)
(Continued from December 5, 2017 by Council Member Jordan)
- c. [M&C P-12144](#) - (ALL COUNCIL DISTRICTS) Authorize Purchase of Fifty-Five Chevrolet Tahoes from Caldwell Automotive Partners, LLC, DBA Caldwell Country Chevrolet, in an Amount Up to \$1,839,608.00 Using H-GAC Cooperative Purchasing Agreement VE11-15 for the Police Department Through the Property Management Department (ALL COUNCIL DISTRICTS) **(Continued from December 5, 2017 by Council Member Moon)**
4. Council Proposal 312 – Council-Initiated Rezoning of Lost Creek Estates Neighborhood - **Council Member Brian Byrd and Mayor Pro Tem Dennis Shingleton**
Attachment(s):
[Council Proposal No. 312 - Attached.pdf](#)
5. Update on Tarrant County 911 - **Greg Petrey, Tarrant County 911**
6. Briefing on Tarrant County Homeless Coalition and Continuum of Care - **Tammy McGhee, Tarrant County Homeless Coalition**
7. Briefing on Proposed Smoking Ordinance - **Christa Lopez Reynolds, Law**
8. Briefing on 2018 Bond Program - **Jay Chapa, City Manager's Office**
9. City Council Requests for Future Agenda Items and/or Reports
10. Executive Session (CITY COUNCIL CONFERENCE ROOM, CITY HALL, ROOM 290) - **SEE ATTACHMENT A**
Attachment(s):
[Executive Session Agenda - Attachment A .pdf](#)

CITY COUNCIL CONFERENCE ROOM, CITY HALL, ROOM 290, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail

ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

ATTACHMENT A
EXECUTIVE SESSION
CITY COUNCIL CONFERENCE ROOM
CITY HALL, ROOM 290
Tuesday, December 12, 2017

- A. The City Council will conduct a closed meeting in order to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code:

CITY ATTORNEY

1. Section 551.071, CONSULTATION WITH ATTORNEY

To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]:

- a. Legal issues concerning small cell wireless facilities permit applications; and
- b. Legal issues concerning any item listed on today's City Council meeting agenda.

CITY MANAGER

1. Section 551.072, DELIBERATIONS REGARDING REAL PROPERTY

Deliberate the purchase, sale, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party.

2. Section 551.087, DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Deliberate the commercial or financial information or the offer of a financial or other incentive to a business prospect.

- B. The City Council may reconvene in open session in the City Council Conference Room and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

**CITY COUNCIL AGENDA
FOR THE MEETING AT 7:00 P.M. TUESDAY, DECEMBER 12, 2017
CITY COUNCIL CHAMBER, CITY HALL
200 TEXAS STREET, FORT WORTH, TEXAS**

I. CALL TO ORDER

II. INVOCATION - Bishop Keith L. Ackerman, Bishop of Quincy and Vicar, St. Timothy Anglican Church

III. PLEDGES OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS
(State of Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.")

IV. CONSIDERATION OF MINUTES OF THE JOINT FORT WORTH CITY COUNCIL/FORT WORTH EMPLOYEES' RETIREMENT FUND BOARD MEETING OF NOVEMBER 14, 2017, AND THE CITY COUNCIL WORK SESSION AND THE REGULAR MEETING OF DECEMBER 5, 2017

V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF

VII. CONSENT AGENDA

Items on the Consent Agenda require little or no deliberation by the City Council. Approval of the Consent Agenda authorizes the City Manager, or his designee, to implement each item in accordance with staff recommendations.

A. General - Consent Items

1. [M&C G-19181](#) - Adopt Ordinance Amending Chapter 2.5, Retirement, Article I, Employees' Retirement Fund, of the City Code to Create a Definition of the Buy Back Interest Rate, to Modify the Calculation of the Buy Back Interest Rate for the Purchase of Prior Credited Service, and to Reduce the Payment Period for Purchases of Prior Credited Service (ALL COUNCIL DISTRICTS)
2. [M&C G-19182](#) - Authorize Purchase of Excess Workers' Compensation Insurance Policy for Calendar Years 2018, 2019 and 2020 from Safety National Casualty Corporation Through Roach Howard Smith & Barton, Inc., in the Amount of \$1,248,548.00 (ALL COUNCIL DISTRICTS)
3. [M&C G-19183](#) - Approve Transfer of Infrastructure Funds and Operating Fund Residuals from the Lake Worth Trust Fund to the Water and Sewer Fund and General Fund, Respectively, in Fiscal Year 2017, Approve the Transfer of Infrastructure Funds from the Water and Sewer Fund to the Water Capital Projects Fund in Fiscal Year 2017 and Adopt Appropriation Ordinances for Fiscal Year 2017 (COUNCIL DISTRICT 7)
4. [M&C G-19184](#) - Authorize Execution of Amendment No. 1 to the Office of Emergency Management Fiscal Year 2017 Emergency Management Performance Grant Contract with the Texas Division of Emergency Management in the Amount of \$61,151.00, Authorize Transfer in the Amount Up to \$61,151.00

in Fiscal Year 2018 to Bring the Total Transfer Amount to \$231,151.00, as Required, for the City's Fifty Percent Match from the General Fund to the Grants Fund, Authorize Transfer of Certain Funds and Eligible Grant Costs and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)

5. [M&C G-19185](#) - Authorize Transfer of Funds from Fiscal Year 2015 and 2016 Water and Sewer Equipment Capital Projects to Fiscal Year 2018 Water and Sewer Equipment Capital Projects in the Amount of \$2,997,217.71 to Facilitate Equipment Purchases and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
6. [M&C G-19186](#) - Authorize Transfer of Funds in the PACS Gas Lease Capital Project Legacy Fund in the Amount of \$25,000.00 from the Unspecified Project to the McLeland Tennis Courts Resurfacing Project with No Net Increase to Total Appropriations in the Fund (COUNCIL DISTRICT 9)

B. Purchase of Equipment, Materials, and Services - Consent Items

1. [M&C P-12145](#) - Authorize Execution of Non-Exclusive Purchase Agreements with Pace Analytical Services, LLC, SGS Accutest, Inc., B&A Laboratories, Inc., TestAmerica Laboratories, Inc., A&B Environmental Labs, Inc., Armstrong Forensic Laboratory, Inc., and Ana-Lab Corporation for Laboratory Analytical Services for the Water Department in an Annual Combined Amount Up to \$150,000.00 and Authorize Four Annual Renewal Options (ALL COUNCIL DISTRICTS)
2. [M&C P-12146](#) - Authorize Execution of Agreement with Traffic and Parking Control Co, Inc. d/b/a TAPCO, Using a TXMAS Cooperative Purchasing Agreement to Purchase Signs in an Annual Amount Up to \$500,000.00 and Authorize Two Annual Renewal Options (ALL COUNCIL DISTRICTS)

C. Land - Consent Items

1. [M&C L-16097](#) - Authorize Amendment to Mayor and Council Communication M&C L-16046 to Change Rental Rate for the Lease Agreement with Rolls Royce North America, Incorporated or an Affiliate for a Portion of the Alliance Fort Worth Maintenance Base Located at 2112 Eagle Parkway (COUNCIL DISTRICT 7)
2. [M&C L-16098](#) - Authorize Direct Sale of Tax-Foreclosed Property Located at 5124 Farnsworth Avenue for a Total Cost of \$7,060.73 to Dominic D. Long, in Accordance with Section 34.05 of the Texas Property Tax Code (COUNCIL DISTRICT 3)
3. [M&C L-16099](#) - Authorize Amendment to Interlocal Agreement with Trinity River Authority of Texas for Use of a Portion of Chadwick Farms Park for Temporary Access and Workspace for Installation of a Sanitary Sewer Service Line and Construction of a Secondary Park Entrance to Authorize Additional License Period Not to Exceed Two Hundred Days (COUNCIL DISTRICT 7)

D. Planning & Zoning - Consent Items - None

E. Award of Contract - Consent Items

1. [M&C C-28501](#) - Amend M&C C-27976 Authorizing Execution of Economic Development Program Agreement with Parker-Hannifin Corporation to Extend the Deadline for Completion of a Manufacturing and Office Consolidation Located at 4701 Mercantile Drive (COUNCIL DISTRICT 4)
2. [M&C C-28502](#) - Authorize Acceptance of Funds and Execution of Agreement with Tarrant County in the Amount of \$30,000.00 for Fiscal Year 2018 for the Operation of the Southeast Community Action Partners Center in Arlington and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
3. [M&C C-28503](#) - Authorize Execution of Change Order No. 2 in the Amount of \$76,301.12 and an Additional 20 Days and Change Order No. 3 in the Amount of \$766,988.00 and an Additional 130 Days, to City Secretary Contract No. 47874 with Advanced Paving Acquisition, Ltd., Thereby Increasing the Contract Amount to \$4,712,932.19 and the Number of Days to 480, for Hot Mix Asphaltic Concrete 2014 CIP Year 2 – Contract 4 Street Rehabilitation (COUNCIL DISTRICTS 5, 7, 8 and 9)
4. [M&C C-28504](#) - Authorize Execution of Engineering Agreements with Lee Engineering, LLC, in an Amount Not to Exceed \$158,901.58 and Kimley-Horn and Associates, Inc., in an Amount Not to Exceed \$359,221.00 for the Design of Street Lighting Improvements (2014 BOND PROGRAM) (COUNCIL DISTRICTS 2, 3, 4 and 7)
5. [M&C C-28505](#) - Authorize Execution of Task-Order Based Contract for Professional Services with MSA Professional Services, Inc. d/b/a Ourston, for an Amount Not to Exceed \$300,000.00 for Professional Engineering Services for Capital and Development Projects at Various Locations (ALL COUNCIL DISTRICTS)
6. [M&C C-28506](#) - Authorize Execution of Engineering Agreement with Dunaway Associates, L.P., in the Amount of \$650,000.00 and an Engineering Agreement with Kimley-Horn and Associates, Inc., in the Amount of \$650,000.00.00 Each for the Design of Fiscal Year 2018 Safe Routes to School Improvements (2014 BOND PROGRAM) (COUNCIL DISTRICTS 2, 3, 4, 5 and 9)
7. [M&C C-28507](#) - Authorize Execution of Contract with Insite Amenities LLC., in the Amount Not to Exceed \$191,980.00, Using BuyBoard Cooperative Contract 512-16 to Repair and Replace Portions of the Roof Glazing at the Fort Worth Botanic Garden's Conservatory, Authorize Transfer of Funds in the Amount of \$191,980.00 and Adopt Appropriation Ordinances (COUNCIL DISTRICT 7)
8. [M&C C-28508](#) - Authorize Execution of Change Order No. 7 in the Amount of \$74,937.00 to City Secretary Contract No. 46976 with the Ridgemont Company d/b/a Ridgemont Commercial Construction, Inc., for a Revised Contract Amount of \$26,471,556.00 for the North Service Center (2014 BOND

PROGRAM) (COUNCIL DISTRICT 7)

9. [M&C C-28509](#) - Authorize Continuation of a Memorandum of Understanding and Cost Reimbursement Agreement for Five Years with the United States Federal Bureau of Investigation for Participation in a North Texas Joint Terrorism Task Force, Accept an Amount Up to \$95,000.00 and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
10. [M&C C-28510](#) - Authorize Execution of Administration Building Office Lease Agreement with Rotorcraft Services Group, for Suite 220 at Fort Worth Meacham International Airport (COUNCIL DISTRICT 2)
11. [M&C C-28511](#) - Authorize Amendment to City Secretary Contract No. 41774 to Revise Cost Sharing Percentages Between the Cities of Fort Worth, Haslet and the Trinity River Authority for Construction of Certain Wastewater Collection Mains and the Transportation of Wastewater (COUNCIL DISTRICT 7)
12. [M&C C-28512](#) - Authorize Execution of License Agreement with Rugby Union Growth Begins with Youth to Use a Portion of Harmon Park for Installation of a Storage Unit Near the Rugby/Soccer Field for Equipment Storage (COUNCIL DISTRICT 8)
13. [M&C C-28513](#) - Reallocate and Transfer Excess Funds in the 2004 Park Bond Program from the Completed Athletic Field Lighting Project to an Incomplete Walks and Trails Project, Reallocate Previously Appropriated 2014 Bond Funds Within the Nature Center Levee Rehabilitation Project of the PACS Improvements Fund for a Levee Modification and Pedestrian Bridge Project, and Authorize the Execution of an Interlocal Agreement with the Tarrant Regional Water District in the Amount of \$145,000.00 for the Levee and Bridge Project at the Fort Worth Nature Center and Refuge (COUNCIL DISTRICT 7)
14. [M&C C-28514](#) - Authorize Additional Funding in the Amount of \$55,000.00 for Road and Parking Improvements in Trinity Park, Authorize Transfer and Adopt Appropriation Ordinance (COUNCIL DISTRICT 9)

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. Notice of Claims for Alleged Damages and/or Injuries

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

1. Presentation of Salvation Army Red Kettle Kickoff
2. Presentation of Quarterly Blue Zones Project
3. Presentation of Certificate for Accreditation as an Age-Friendly Community

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

1. Upcoming and Recent Events
2. Recognition of Citizens
3. Approval of Ceremonial Travel

XI. PRESENTATIONS BY THE CITY COUNCIL

1. Changes in Membership on Boards and Commissions
2. Council Proposal No. 312 - Council Initiated Rezoning of Lost Creek Neighborhood

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

XIII. RESOLUTIONS

1. A Resolution Adopting the City of Fort Worth's 2018 Federal Legislative Program
2. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's Allotted Votes for the Board of Directors of the Tarrant Appraisal District
3. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's Allotted Votes for the Board of Directors of the Denton Central Appraisal District
4. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's Allotted Votes for the Board of Directors of the Parker County Appraisal District
5. A Resolution of the City Council of the City of Fort Worth, Texas, Casting the City of Fort Worth's Allotted Votes for the Board of Directors of the Wise County Appraisal District
6. A Resolution Approving a Resolution Adopted by the Commissioners Court of Tarrant County to Acquire by Eminent Domain, if Necessary, a Parcel of Land Located Within the Territorial Jurisdiction of the City of Fort Worth, Consisting of a Total of Approximately 0.049 Acres, for the Construction, Extension, Improvement, or Development of Oak Grove Road South at Oak Grove Lane
7. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Two, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Speedway TIF)
8. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Three, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Downtown TIF)
9. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Four, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Southside TIF)
10. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Six, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Riverfront TIF)
11. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Seven, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (North Tarrant Parkway TIF)
12. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Eight, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Lancaster Corridor TIF)
13. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Nine, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Trinity River Vision TIF)
14. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Ten, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Lone Star TIF)
15. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Twelve, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for

- the Board (East Berry Renaissance TIF)
16. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Thirteen, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Woodhaven TIF)
 17. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Fourteen, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Trinity Lakes TIF)
 18. A Resolution Appointing Certain Members to the Board of Directors of Tax Increment Reinvestment Zone Number Fifteen, City of Fort Worth, Texas; Acknowledging the Appointment of the Other Current Members of the Board and Appointing a Chairperson for the Board (Stockyards/Northside TIF)

XIV. REPORT OF THE CITY MANAGER

A. Benefit Hearing - None

B. General

1. [M&C G-19157](#)
 - Conduct Public Hearing, Adopt Resolution to Terminate the Berry/University, Magnolia Village and Trinity Park Neighborhood Empowerment Zones (COUNCIL DISTRICTS 3, 8 and 9) **(Continued from a Previous Meeting) (PUBLIC HEARING)**
 - a. Report of City Staff
 - b. Citizen Presentations
 - c. Council Action
2. [M&C G-19180](#)
 - Conduct Public Hearing and Approve the Goals Identified in the City's 2018-2023 Assessment of Fair Housing for Submission to the United States Department of Housing and Urban Development and Authorize the City Manager to Certify that the City will Take Meaningful Actions to Further the Goals (ALL COUNCIL DISTRICTS) **(Continued from a Previous Meeting) (PUBLIC HEARING)**
 - a. Report of City Staff
 - b. Citizen Presentations
 - c. Council Action
3. [M&C G-19187](#)
 - Approve the City of Fort Worth Five-Year Capital Improvement Plan (ALL COUNCIL DISTRICTS)
4. [M&C G-19188](#)
 - Verify Completion of Rehabilitation Project for Historic and Cultural Landmark Property Located at 1001 Bryan Avenue and Declare Said Property to be Entitled to a Historic Site Tax Exemption (COUNCIL DISTRICT 9)
5. [M&C G-19189](#)
 - Verify Completion of Rehabilitation Projects for Historic and Cultural Landmark Properties Located at 2314 Lipscomb Street, 1409 N. Commerce Street, 1411 N. Commerce Street, 1000 Bessie Street, and 1504 Fairmount Street and Declare Said Properties to be Entitled to a Historic Site Tax Exemption (COUNCIL DISTRICTS 2, 8 and 9)
6. [M&C G-19190](#)
 - Adopt Ordinance Amending the City of Fort Worth Building Administrative Code to Clarify the Authority of the Building Official to Issue a Certificate of Occupancy (ALL COUNCIL

DISTRICTS)

7. [M&C G-19191](#) - Adopt Ordinance Amending Chapter 29.5, "Smoking," of the City Code to Prohibit Smoking in Bars and Bingo Parlors, Prohibit Retail Smoke Shops Within 300 Feet of Schools, Universities and Hospitals, and to Amend and Adopt Certain Definitions and Providing an Effective Date 90 Days from Adoption (ALL COUNCIL DISTRICTS)
8. [M&C G-19192](#) - Accept Receipt of the Fort Worth Economic Development Strategic Plan from TIP Strategies, Inc., and Refer the Strategic Plan to the City Manager and Staff for Further Review and Evaluation to Develop Strategies and Policies for Implementation (ALL COUNCIL DISTRICTS)
9. [M&C G-19193](#) - Approve Waiver of Certain Development Fees Estimated at \$383,000.00 for the Mistletoe Station Apartments Located at 1916 Mistletoe Boulevard and Authorize the Use of Fee Waivers as HOME Match (COUNCIL DISTRICT 9)
10. [M&C G-19194](#) - Adopt Ordinance Amending Chapter 22, Article VI Stopping, Standing and Parking of the Code of the City of Fort Worth, Texas (2015) to Add Sections 22-180 Through 22-186 to Add a Residential Permitted Parking Program to Address Parking Issues in Residential Areas Near Nonresidential Parking Generators (COUNCIL DISTRICTS 2, 3, 7 and 9)
11. [M&C G-19195](#) - Authorize Acceptance of a Monetary Donation in the Amount of \$86,768.00 from North Texas Healthy Communities and Blue Zones Project/Sharecare for the Purchase and Installation of Playground and Fitness Equipment at Bunche Park (COUNCIL DISTRICT 5)
12. [M&C G-19196](#) - Authorize Renaming of Jefferson Davis Park to Parque Unidad/Unity Park (COUNCIL DISTRICT 9)
13. [M&C G-19197](#) - Conduct Public Hearing and Adopt Ordinance Re-Designating the Evans and Rosedale Area as Fort Worth Neighborhood Empowerment Reinvestment Zone No. 4 (COUNCIL DISTRICT 8) **(PUBLIC HEARING)**
 - a. Report of City Staff
 - b. Citizen Presentations
 - c. Council Action
14. [M&C G-19198](#) - Conduct Public Hearing and Adopt Ordinance Re-Designating the Polytechnic/Wesleyan Area as Fort Worth Neighborhood Empowerment Reinvestment Zone No. 6 (COUNCIL DISTRICTS 5 and 8) **(PUBLIC HEARING)**
 - a. Report of City Staff
 - b. Citizen Presentations
 - c. Council Action
15. [M&C G-19199](#) - Conduct Public Hearing on the Application by TX Western Center 2018 Ltd to the Texas Department of Housing and Community Affairs for Non-Competitive Housing Tax Credits for the Development of The Heights at Western Center

Apartment to be Located at 1960 Western Center Boulevard
and Adopt Resolution of No Objection to the Application
(COUNCIL DISTRICT 2) **(PUBLIC HEARING)**

- a. Report of City Staff
- b. Citizen Presentations
- c. Council Action

C. Purchase of Equipment, Materials, and Services

- 1. [M&C P-12144](#) - Authorize Purchase of Fifty-Five Chevrolet Tahoes from Caldwell Automotive Partners, LLC, DBA Caldwell Country Chevrolet, in an Amount Up to \$1,839,608.00 Using H-GAC Cooperative Purchasing Agreement VE11-15 for the Police Department Through the Property Management Department (ALL COUNCIL DISTRICTS) **(Continued from a Previous Meeting)**

D. Land

- 1. [M&C L-16100](#) - Authorize Sale of Thirty-One Tax-Foreclosed Properties to Various Purchasers in the Aggregate Amount of \$371,108.88, in Accordance with Section 272.001 of the Texas Local Government Code and Section 34.05 of the Texas Tax Code (COUNCIL DISTRICTS 2, 3, 5, 8 and 9)
- 2. [M&C L-16101](#) - Conduct Public Hearing and Authorize Use of a Portion of Northwest Community Park for an Electrical Easement and Authorize an Easement to Oncor Electric Delivery Company, LLC, for Electrical Service Lines on a Total of 0.106 Acres at Northwest Community Park (COUNCIL DISTRICT 7) **(PUBLIC HEARING)**
 - a. Report of City Staff
 - b. Citizen Presentations
 - c. Council Action

E. Planning & Zoning - None

F. Award of Contract

- 1. [M&C C-28515](#) - Authorize Acceptance of Low-Income Weatherization Assistance Program Funds in the Amount Up to \$1,200,000.00 from the Texas Association of Community Action Agencies, Inc. Authorize Execution of Related Contracts and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)
- 2. [M&C C-28516](#) - Authorize Execution of Contract with William J. Schultz, Inc. d/b/a Circle C Construction Company, in the Amount of \$5,472,041.50 for 2014 CIP Year 3 Contract No. 7, Combined Street, Water/Sanitary Sewer Main, Storm Water and Box Culvert Improvements and Adopt Appropriation Ordinances (2014 BOND PROGRAM) (COUNCIL DISTRICTS 4 and 5)
- 3. [M&C C-28517](#) - Authorize Execution of Unit Price Contract with Bean Electrical, Inc., in an Amount Not to Exceed \$3,000,000.00 for Task Order

Construction Services for the Installation of Projects Relating to Traffic Signals and Street Light Improvements (2014 BOND PROGRAM) (ALL COUNCIL DISTRICTS)

4. [M&C C-28518](#) - Authorize Execution of Construction Manager at Risk Construction Contract with Thomas S. Byrne d/b/a Byrne Construction Services, with a Construction Services Fee of 3.57 Percent of the Construction and General Conditions Costs Within a Construction Contract Budget Amount of \$7,801,234.00 Inclusive of a 7.5 Percent Owner's Allowance for Additional Construction Services for the New Park and Recreation Department Consolidated Service Center Located at Greenbrier Park, 5199 James Avenue (COUNCIL DISTRICT 9)
5. [M&C C-28519](#) - Authorize Execution of Construction Contract with 2L Construction, LLC, in the Amount of \$2,277,943.30 for the Construction of the East Fort Worth Trail Extension Project and Provide for Additional Project Cost and Contingencies in the Amount of \$227,794.33 for a Total Construction Phase Cost of \$2,505,737.63 (COUNCIL DISTRICTS 4 and 5)

XV. CITIZEN PRESENTATIONS

XVI. EXECUTIVE SESSION (CITY COUNCIL CONFERENCE ROOM, CITY HALL, ROOM 290) - SEE ATTACHMENT B

XVII. ADJOURNMENT

According to the City Council Rules of Procedures, individual citizen presentations shall be limited to three minutes, and group presentations shall be limited to ten minutes. At the Mayor's discretion, time limits may be reasonably extended.

Fort Worth Council Chamber, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

ATTACHMENT B
EXECUTIVE SESSION
CITY COUNCIL CONFERENCE ROOM
CITY HALL, ROOM 290
Tuesday, December 12, 2017

- A. The City Council will conduct a closed meeting in order to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code:

CITY ATTORNEY

1. Section 551.071, CONSULTATION WITH ATTORNEY

To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]:

- a. Legal issues concerning small cell wireless facilities permit applications; and
- b. Legal issues concerning any item listed on today's City Council meeting agenda.

CITY MANAGER

1. Section 551.072, DELIBERATIONS REGARDING REAL PROPERTY

Deliberate the purchase, sale, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party.

2. Section 551.087, DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Deliberate the commercial or financial information or the offer of a financial or other incentive to a business prospect.

- B. The City Council may reconvene in open session in the City Council Conference Room and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.



**CITY COUNCIL
SPECIAL CALLED MEETING**

Tuesday, December 12, 2017

9:30 AM

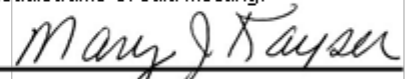
**Fort Worth Botanic Gardens, Redbud Hall
3220 Botanic Garden Blvd., Fort Worth, TX 76107**

I. Call to Order – Mayor Price

- II. Presentation and Discussion of Fort Worth Economic Development Strategic Plan Final Draft** – Presented by Robert Sturns and Brenda Hicks-Sorensen, City of Fort Worth Economic Development Department; Jon Roberts and John Karras, TIP Strategies, Inc.; Mike Berry, Hillwood; Brandom Genglebach, Fort Worth Chamber of Commerce; Johnny Campbell, Sundance Square; Paul Paine, Near Southside Inc.; Darlene Boudreaux and/or Hayden Blackburn, Tech Fort Worth; Jessica Christopherson, Fort Worth Film Commission/Convention and Visitors Bureau; Andy Taft, Downtown Fort Worth Inc.; Stacy Marshall, Southeast Fort Worth Inc.; Dee Jennings, Fort Worth Metropolitan Black Chamber; and John Hernandez, Fort Worth Hispanic Chamber

III. Adjourn

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official website and official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time **Tuesday, December 05, 2017 at 5:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



City Secretary for the City of Fort Worth, Texas

Accommodations of persons with disabilities: The Redbud Hall of the Fort Worth Botanic Gardens is wheelchair-accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817)392-8552 or e-mail ADA@fortworthtexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will nevertheless make a reasonable attempt to provide the necessary accommodations.



AUDIT COMMITTEE

**Tuesday, December 12, 2017
2:00 pm
City Council Conference Room, City Hall, Room 290
200 Texas Street
Fort Worth, Texas 76102**

Committee Members

Council Member Cary Moon, Chair
Council Member Dennis Shingleton, Vice-Chair

Council Member Jungus Jordan
Council Member Brian Byrd

City Staff

Patrice Randle, City Auditor
Terry Holderman, Assistant City Auditor
Denis McElroy, Sr. Assistant City Attorney
Joanna Ramirez, Sr. Administrative Assistant

I. CALL TO ORDER

II. ACTION ITEMS

- A. Approval of October 24, 2017 meeting minutes

III. BRIEFINGS

- A. Interim Results of Property Tax Exemptions Audit – Patrice Randle, City Auditor and John Riggs, Audit Manager
- B. Review of the Audit Committee Charter– Patrice Randle, City Auditor
- C. Update on Five-Year Audit History – Patrice Randle, City Auditor
- D. Update on FY2018 Annual Audit Plan– Patrice Randle, City Auditor

IV. EXECUTIVE SESSION

- A. The Audit Committee will conduct a closed meeting, as necessary, to seek advice of its attorneys regarding the following matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, as authorized by Section 551.071 of the Texas Government Code: (1) Legal issues concerning any current agenda items.

V. FUTURE AGENDA ITEMS

- A. Requests for future agenda items
- B. The next meeting is scheduled for January 23, 2017, 1:00 PM

VI. ADJOURN

Please Note: Additional members of the Fort Worth City Council may be attending the meeting for information-gathering purposes. Any members of the Council who are not on the Committee will not be deliberating or voting on any Committee agenda items.

City Hall and the City Council Conference Room are wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

**CITY OF FORT WORTH, TEXAS
AUDIT COMMITTEE MEETING MINUTES
OCTOBER 24, 2017**

Committee Members Present:

Council Member Cary Moon, Chair
Council Member Dennis Shingleton, Vice-Chair
Council Member Jungus Jordan
Council Member Brian Byrd

City Staff Present:

Patrice Randle, City Auditor
Terry Holderman, Assistant City Auditor
Leann Guzman, Sr. Assistant City Attorney
Joanna Ramirez, Sr. Administrative Assistant

I. CALL TO ORDER

With a quorum of the Audit Committee Members present, Councilmember Moon called the regular session of the Audit Committee to order at 1:10 p.m. on Tuesday, October 24, 2017, in the City Council Conference Room, City Hall, Room 290, 200 Texas Street, Fort Worth, Texas 76102.

II. ACTION ITEMS

A. Approval of August 15, 2017 meeting minutes

Motion: Councilmember Shingleton made a motion, seconded by Councilmember Jordan that the minutes of the Regular meeting of August 15, 2017, be approved. The motion carried unanimously 4 ayes to 0 nays.

III. BRIEFINGS

A. FY2017 Audit Plan Summary – Patrice Randle, City Auditor

Ms. Patrice Randle presented a summary of the FY2017 Annual Audit Plan to the Audit Committee.

- Seven (7) audit reports were released during FY2017, with recommendations that enhanced revenue, resulted in some cost recoveries, and improved operational processes.
- Two (2) audits have been completed and exit conference held, however, audit reports not yet released. Ms. Randle noted that the subrogation recoveries audit resulted in revenue enhancements, and the ERPII audit resulted in operational practice improvements.
- Two (2) audits have been completed, but the exit conferences have not been held. For both of these audits, the preliminary findings relate to operational efficiencies.
- Four (4) audits are currently in progress. However, PID #6 is substantially complete. The preliminary results from this audit will enhance revenue and improve operational processes.
- One (1) audit in the audit plan was not started. This audit relates to construction.
- One (1) audit was canceled as previously mentioned in the June 13, 2017 meeting. During preliminary work, it was noted that the granting agencies had conducted audits for FY2017.

The risk of this audit was decreased. We, therefore, made a recommendation to cancel the audit.

In addition to the audits, Internal Audit conducts on-going data analysis of:

- p-card transactions;
- telephone billings, which resulted in inconsistent month-to-month billings and as a result it is part of the 2018 Annual Audit Plan;
- vendor analysis of :
 - top 25 vendors;
 - vendor-to-employee comparisons; and,
 - vendor legitimacy.
- wire transfers; and,
- unannounced cash counts.

Additionally, Internal Audit continues to follow-up on audit recommendations. Once the implementation date approaches, a follow-up is conducted to verify that the recommendation has been implemented. Internal Audit plans to provide a summarized report to the Mayor and Council with a list of audit recommendations that have been implemented and not implemented through FY2017.

Councilmember Shingleton asked about McLeland Tennis Center recommendations. He asked if Park and Recreation (PRD) have implemented them. Ms. Randle said PRD had fully implemented most of the audit recommendations and for those audit recommendations not implemented, they have made a lot of progress. Councilmember Byrd asked what Subrogation Recoveries was. Ms. Randle explained that if we have city property that has been damaged, the Risk Management Division sometimes goes against those people who have damaged the property. In return, we receive monies from insurance companies and people. Councilmember Jordan commented that he was going to request in City Council an update of ERP II implementation and would like to know if there were any major findings during the ERP II implementation audit. Ms. Randle said that the audit dealt more with capital assets, in which, Internal Audit recommended improved communication within the departments, proper tracking, as well as reporting of the capital assets. Councilmember Jordan said he will ask in Council for a full update of ERP II and requested to keep track of ERP II.

Councilmember Moon asked how many departments have had an audit in the last five years and how many of those individual functions have had an audit. Councilmember Moon in addition request to see a plan that would show departments that have not yet been audited in the last five years. Ms. Randle said that when she became the City Auditor, she implemented a plan that every department would be audited at least once every five years. Ms. Randle said that she has only been here four years and there are departments that have not been audited within the past five years. Ms. Randle continued to say that the 2018 Annual Audit Plan has audits that have not been conducted over 10 to 15 years from what was presented in August's meeting.

Councilmember Byrd asked how is accounts receivable handled, as well as auditing in the different departments. Ms. Randle said accounts receivables are handled by Aaron Bovos, the Chief Financial Officer and that auditing accounts receivable has not been audited per se.

B. Update on Accounts Receivable and Point-of-Sale System Implementation – Aaron Bovos, Chief Financial Officer

Mr. Aaron Bovos presented to the Audit Committee, an update on the implementation of the accounts receivable (AR) system (inovah). Mr. Bovos said this will get rid of the legacy application and will tie back to ERP Finance. In addition, Mr. Bovos stated that Finance is concurrently working on implementing a new purchasing system. Mr. Bovos mentioned that (other than water, which includes stormwater, environmental and sanitation fees), every department across the City has previously been performing their own AR functions. Mr. Bovos mentioned subrogation as an example. When a claim occurred and a collection was needed, collections were handled by the Risk Management Division of Human Resources. Risk Management would then perform their own activities as well as their own billing functions, collections activities, in addition to their own payment receiving process. The goal is to centralize AR and have additional transparency. The system went live August 1, 2017. It has 12 receivable activities that are all primarily Finance. Six are in the process of going live. Those six range from tourism, PID, levy to other collections.

Mr. Bovos mentioned there is still a piece in progress and that is a payment application called iCart which will enable a web payment. iCart is anticipated to roll-out in early December. Mr. Bovos explained that when a customer receives a bill from Finance Department, that customer will be able to go to the website and pay any of the charges due. This is one of the enhancements that is still left to come, though Finance is identifying the high-risk areas so they can be moved to the application.

Mr. Bovos went on to mention that the next activity is to begin an inventory of where payments are being processed, booked and/or where the receivables are occurring. Mr. Bovos said there are four areas (Information Technology Solutions, Risk Management, Property Management and Transportation and Public Works) that Finance will be working into implement AR for the next four months. Mr. Bovos mentioned that the primary objective is to have less hands on the payment processing and improve the internal process. Mr. Bovos mentioned that the goal is other than your water bill, you would receive one bill from the City listing the activity that is due. In which, there would be a master customer account set-up where you would be able to make a payment using the lockbox or iCart. Mr. Bovos mentioned that he met with the vendor in regards to enabling a mobile payment application, and mentioned it would be good to integrate it into the water billing system.

Councilmember Moon asked why there was a dissemination of money to the different departments. Mr. Bovos said that all transactions would be centralized within the Finance Department. Transactions would be posted to customers' accounts and payments sent to the bank. Mr. Bovos clarified that departments are not actually touching the payments or receipts. The only piece of information that they see is when their customers have paid. Councilmember Moon said the more we can centralized the receipt of those payments, the better. Mr. Bovos said that is the goal of Finance Department.

C. Update on the Capital Assets/Capital Projects External Audit Finding – Aaron Bovos, Chief Financial Officer

Mr. Aaron Bovos presented to the Audit Committee, an update of the capital assets and projects implementation plan. Mr. Bovos mentioned that this audit finding of capital projects in progress has been an external audit finding for the past ten (10) years. At the last meeting, three major components of the challenges, from a historical perspective, were discussed. Mr. Bovos mentioned

that in the August meeting, 2,000 projects (that were over a three-year period) that still needed to be reconciled. Mr. Bovos said that in a meeting with the external auditors, it was discussed that the finding was more material. However, the most effective way to accomplish this in a short period of time, was some data analysis. Over 500 of the 2,000 projects equated to almost 96% of the value. Mr. Bovos said that the focus was changed to spend the time on the 504 projects that equated to the majority of the dollar amount that needed to be reconciled, versus the total projects of 1,945. Mr. Bovos said that as of October 20th, \$144 million was reconciled, three times more than the amount of the week before. However, there is over \$29 million that has not yet been reconciled. The reality is that this goal will be completed sometime in mid-November. Mr. Bovos said Finance is currently working with the external auditors regarding other priorities. However, when the auditors are ready to do capital assets, Finance believes that the 504 projects will be completed. Mr. Bovos said depending on where Finance is on the reconciliation, of the finding it will either be eliminated for 2017 or it will be reported for 2017 due the remainder of the 1,500 projects that are not reconciled. Mr. Bovos also mentioned that there were 57 projects that were in the negative. However, those projects have been reviewed and corrected.

Councilmember Moon asked what entry caused the 57 projects to have a negative expense. Mr. Bovos said that there were some challenges to reconcile and understand how the projects were setup, as it was done incorrectly. Recording a debit entry in the balance sheet for construction in progress was causing a negative. Councilmember Moon thanked Mr. Bovos for making progress with the capital projects external finding. Mr. Bovos added a comment that there is a new asset management called VUEWorks that was approved by Mayor and Council to purchase for Parks and Recreation, Property Management and Transportation and Public Works. Mr. Bovos said these departments are going to a true asset management system that will link back to the capital projects.

IV. EXECUTIVE SESSION

None

V. FUTURE AGENDA ITEMS

A. Requests for future agenda items

Councilmember Moon and Jordan requested that Ms. Randle, present a review of old audits to help determine the future audit needs. In addition, Councilmember Moon requested to review a model and/or history of what departments have been audited in the last five (5) years and what functions within those departments have been audited. Councilmember Moon commended Ms. Randle on the findings and monetary findings that have been identified.

B. The next meeting is scheduled for December 12, 2017, 1:00 PM

VI. ADJOURN

There being no further business, Councilmember Moon adjourned the meeting at 1:47 pm.



Property Tax Exemptions Interim Audit Results

Presented by Patrice Randle, City Auditor / John Riggs, Audit Manager
December 12, 2017

Property Tax Exemptions - Interim Audit Results

BACKGROUND

- **Audit Requested By:** City Manager's Office - July 2017
- **Administering Department:** Planning and Development
- **Management's Concern:** Historic Site Tax Exemptions may not be calculated accurately



Property Tax Exemptions - Interim Audit Results

AUDIT METHODOLOGY

- Interviewed personnel
 - City's Planning and Development Department
 - City Attorney's Office
 - Tarrant County Tax Assessor/Collector's Office
 - Tarrant Appraisal District



Property Tax Exemptions - Interim Audit Results

AUDIT METHODOLOGY (cont'd)

- Reviewed CFW ordinances and Texas property tax laws
- Performed recalculations of property tax amounts due
- Reviewed local obituaries, water accounts, and other sources
- For comparative purposes:
 - contacted other Texas cities and Texas county appraisal districts
 - reviewed websites & ordinances of other Texas cities



Property Tax Exemptions - Interim Audit Results

AUDIT SCOPE

- 2016 Tax Year /2017 Budget Rate
- Prior Years for Calculation Verifications



Property Tax Exemptions – Interim Audit Results

Exemptions Offered by CFW	Potential Monetary Impact
General Homestead	\$19,727
Over 65 Years of Age	\$25,102
Neighborhood Empowerment Zone (NEZ) Abatements	\$34,323
Historic Site	\$76,853
Total	\$156,005

Property Tax Exemptions - Interim Audit Results

GENERAL HOMESTEAD EXEMPTIONS

- Promotes home ownership
- Exempts 20% of assessed value of owner-occupied property
- Limits increase in assessed value to 10% per year
- City's homestead exemption is comparable to that of other cities
- Property owner application to TAD required one time



Property Tax Exemptions - Interim Audit Results

GENERAL HOMESTEAD EXEMPTIONS

- 137,907 total accounts / Approx. \$39.4M exempted annually
- Queried the full population of 137,907
- Identified potential duplicates (62) / potential non-resident (59)
- Forwarded to TAD for follow-up
- **Potential Monetary Impact: \$19,727**



Property Tax Exemptions - Interim Audit Results

OVER 65 EXEMPTIONS

- Promotes assistance to homeowners on fixed incomes
- Provides additional \$40,000 exemption the first year
- Freezes tax at the first-year level for subsequent years
- Property owner application to TAD required one time



Property Tax Exemptions - Interim Audit Results

OVER 65 EXEMPTIONS

- 35,680 total accounts / Approx. \$11.0M tax exempted annually
- Selected statistical sample of 85 exemptions to verify age eligibility
- Identified one potential ineligible account
- Referred to TAD for review
- Response from TAD resolved the issue



Property Tax Exemptions - Interim Audit Results

OVER 65 EXEMPTIONS (continued)

- Reviewed an additional 236 properties maintained in name of an estate to verify proper eligibility termination
- Matched 74 to the name of a person deceased more than one year
- Referred to TAD for review
- **Potential Monetary Impact: \$25,102**



Property Tax Exemptions - Interim Audit Results

NEZ ABATEMENTS

- Promotes development in low income neighborhoods
- Provides exemption for 100% of increase in improvement value for five years
- Property owner must apply to TAD every year



Property Tax Exemptions - Interim Audit Results

NEZ ABATEMENTS

- 95 total accounts / Approximately \$219,600 tax exempted annually
- Selected statistical sample of 52 to verify eligibility
- Identified 10 property accounts allowed a six versus the five-year abatement maximum
- Abatement for one property was delayed due to property re-platting
- **Potential Monetary Impact: \$34,323**



Property Tax Exemptions - Interim Audit Results

HISTORIC SITE TAX EXEMPTION

- Promotes rehabilitation in neighborhoods with historic properties
- Historic & Cultural Landmark
 - Exempts increase in value of property over the base year value
 - Intent is to keep at the same value for ten years
- Historic Significant Endangered
 - Exempts 100% of improvement and increase in the value of the land over the base year value for up to 15 years
- Property owner must apply every year



Property Tax Exemptions - Interim Audit Results

HISTORIC SITE TAX EXEMPTION

- 381 total accounts / Approx. \$853,000 tax exempted annually
- Recalculated population of historic properties with exemption
- Renewed automatically without required annual application (22)
- Multiple exemption calculation errors
- Six properties' "base year" value communicated to TAD did not match M&C
- Differing expiration dates sent to TAD for the same property



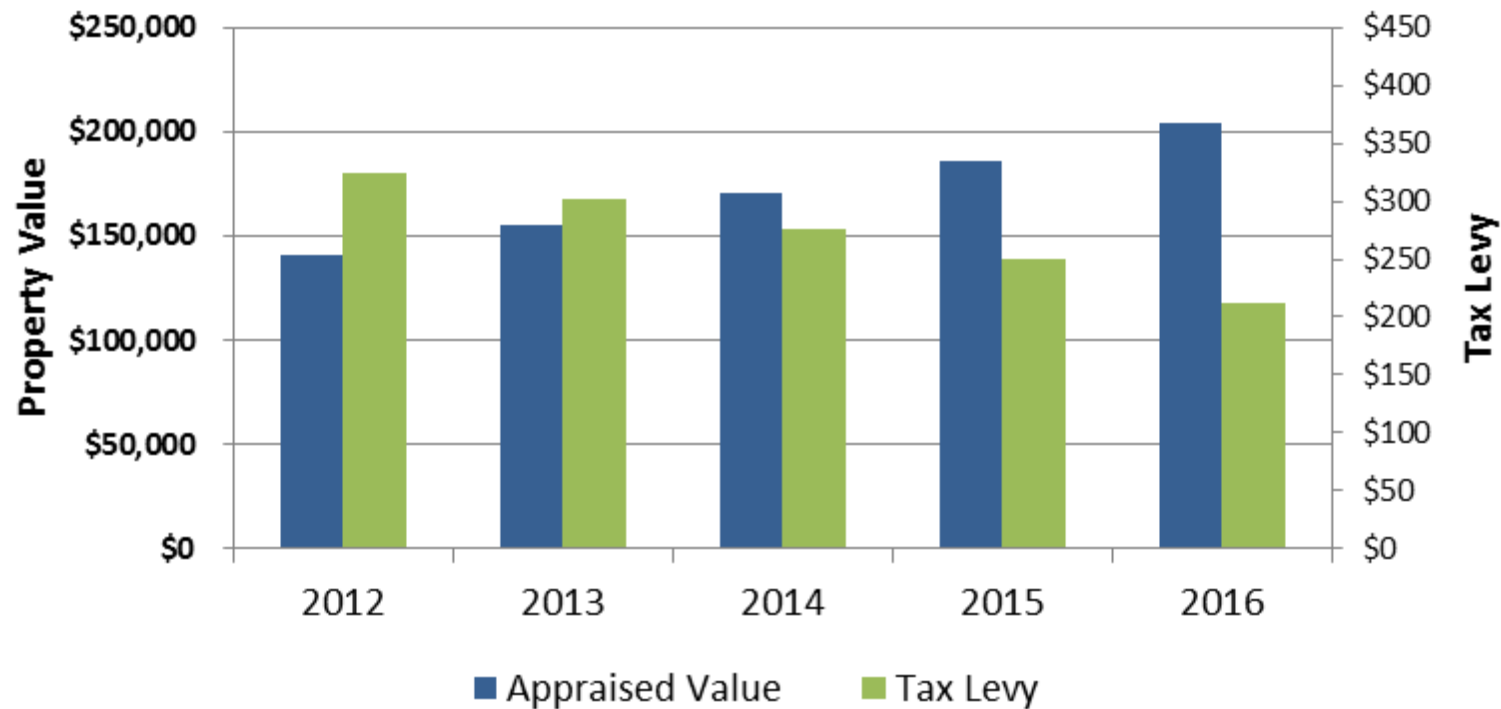
Property Tax Exemptions - Interim Audit Results

HISTORIC SITE TAX EXEMPTION (continued)

- One property received exemption with only Historic & Cultural Landmarks Commission (and without Council) approval
- Exemptions (3) continued beyond expiration dates
- One property refund calculated using six instead of five years
- As property value increase, tax decreases for properties with homesteaded
- **Potential Net Monetary Impact: \$76,853** (\$73,102 attributed to one property - 714 Main Street)



Appraised Value vs. Tax Levy



Homestead with
Historic exemption
calculation:

Appraised Value ↑
Tax Levy ↓

Property Tax Exemptions - Interim Audit Results

ADDITIONAL OBSERVATIONS

- Identified three properties with 2017 TAD appraised values, but with no tax levy per Tarrant County's website – [notified TAD/Tarrant County](#)
 - Immaterial. However, failure to include in tax levy may indicate problems with other properties
- Recent news articles confirm unbilled accounts

Property Tax Exemptions - Interim Audit Results

RECOMMENDATIONS

- Management follow up with TAD on potential errors identified by audit - Planning & Development with Performance/Budget Office (on-going)
- Enhance monitoring (i.e. mathematical accuracy, term expiration) - Planning & Development with Performance/Budget Office (ongoing)
- Document procedures & flowchart processes – Performance/Budget Office will assist Planning & Development (February 2018)

Property Tax Exemptions - Interim Audit Results

RECOMMENDATIONS (continued)

- Revise form used to communicate historic site exemptions to TAD - Planning & Development (February 2018)
- Utilize a checklist to help verify the accuracy and completeness of information sent to TAD - Planning & Development (February 2018)



Property Tax Exemptions - Interim Audit Results

RECOMMENDATIONS (continued)

- Train City staff to clarify calculation method to be used - Planning & Development and Performance/Budget Office (February 2018)
- Work with TAD staff to train for calculation method - Planning & Development and Performance/Budget Office (March 2018)



Property Tax Exemptions - Interim Audit Results

RECOMMENDATIONS (continued)

- Clarify ambiguities within the current ordinance - City Attorney's Office, Planning & Development, Performance/Budget Office
 - December 11, 2017 - Historic & Cultural Landmarks Commission
 - January 2018 – Zoning Commission
 - February 2018 – City Council



Property Tax Exemptions Interim Audit Results

Questions/Comments



Review of Audit Committee Charter

Presented by Patrice Randle, City Auditor

December 12, 2017

Review of Audit Committee Charter

- Audit Committee established on December 11, 2012, by City Resolution
- Audit Committee Charter approved to govern the duties and responsibilities of the Audit Committee
- The establishment of an Audit Committee or its equivalent, and a governing Charter is a best practice

Review of Audit Committee Charter

1. **Review Annually and Recommend:** Appointment of External Auditors & Related Audit Fees
 - **Will be scheduled on an annual basis upon completion of the annual external audit**
 - **Set for April 10, 2018 agenda**

2. **Review:** Policies & Procedures related to Elected CFW Officials and Appointed Officers
 - **Recommend deleting, since not considered fiscal or financial-related.**

Review of Audit Committee Charter

3. **Recommend:** Employment of Other Audit Firms

- **Discuss on an as-needed basis**

4. **Inquire:** Of the City Manager, City Auditor and External Auditors regarding significant risks or exposures facing the CFW

- **Consider when external audit results are communicated to the Audit Committee**
- **Set for March 20, 2018 agenda**

Review of Audit Committee Charter

5. **Review:** Audit Scope and plan of City Auditor and External Auditor
- **City Auditor's Annual Audit Plan is presented at least 30 days prior to fiscal year start**
 - **External Audit scope to be presented during the meeting in which the Annual Audit Plan is presented**
 - **Set for March 20, 2018 agenda**

Review of Audit Committee Charter

6. **Review:** Significant findings, audit scope changes, budget and staffing, Charter and compliance with applicable standards
 - **Audit results, budget and staffing are routinely communicated during Audit Committee meetings**
 - **Review of Charter could be placed on agenda, at least annually**
 - **Compliance with Government Auditing Standards is communicated upon completion of Peer Review**

Review of Audit Committee Charter

7. **Review:** Adequacy of internal controls and significant audit findings with the external auditor and the City Auditor
 - **This requirement to be included as a part of the annual external audit presentation.**
 - **Set for March 20, 2018 agenda**

8. **Review:** Effect of regulatory and accounting initiatives with the City Manager and the external auditor
 - **This requirement to be included as a part of the annual external audit presentation.**
 - **Set for March 20, 2018 agenda**

Review of Audit Committee Charter

9. **Review:** City's critical accounting policies and practices and alternative treatments of financial information

- **This requirement to be included as a part of the annual external audit presentation.**
- **Set for March 20, 2018 agenda**

10. **Review Annually:** Financial Management Policy Statements

- **Recommended to be annual process going forward**
- **Set for August 14, 2018 agenda**

Review of Audit Committee Charter

11. Review: Comprehensive Financial Report, Single Audit with the City Manager

- **This requirement to be included as a part of the annual external audit presentation.**
- **Set for March 20, 2018 agenda**

12. Review: Legal and Regulatory Matters with the City Attorney and City Auditor

- **Currently discussed on an as-needed basis**

Review of Audit Committee Charter

13. Review Periodically: CFW's Code of Conduct / Review Results of Compliance Monitoring with the City Auditor and the City Attorney

- **Requirement presented to Audit Committee on December 12, 2013**
 - **The City Attorney's Office concluded that this function resides with the Ethics Review Committee.**
 - **The Audit Committee agreed with the City Attorney's Office**
- **Recommend Deleting or Modify to Reference the Ethics Commission**

Review of Audit Committee Charter

14. Review: Procedures for the Receipt, Retention and Treatment of Complaints Received by the City regarding accounting, internal controls, auditing matters, or suspected fraud

- **Ethics Hotline administered by the Human Resources Department**
- **Substantiated complaints investigated by Internal Audit would be presented as an Executive Session agenda item**

15. Review: Procedures for the confidential, anonymous submission by City employees regarding questionable accounting or auditing matters

- **Same as above**

Review of Audit Committee Charter

16. Review: Audit Committee's Effectiveness

- **This requirement could be included as an annual agenda item.**

17. December 12, 2013 recommendation to Audit Committee

- **Include information regarding:**
 - **Membership**
 - **Committee Reports**
 - **Frequency of Meetings**
 - **Quorum Requirements**



Review of Audit Committee Charter

• Review CAFR Presentation • Discuss Internal Controls • Review Accounting Initiatives, Financial Structures, etc. • Review Proposed Annual External Audit Plan	• Discuss External Auditor Performance • Review Staff’s Recommendation to Continue or Cancel Audit Contract	• Review Proposed Annual Audit Plan • Review External Audit Scope • Adopt FMPS w/Necessary Revisions	• Evaluate Audit Committee Effectiveness
Feb/Mar	Apr	Aug	Oct

Questions/Comments/Conclusion

Review of Audit Committee Charter



Five-Year Audit History

Presented by Patrice Randle, City Auditor
December 12, 2017

Community and Strategic Services

Department	Audit	2013	2014	2015	2016	2017
Human Resources	Health Insurance Fund	-	-	✓	-	-
	Tuition Reimbursement	-	-	-	-	✓
IT Solutions	Software License Compliance	-	-	✓	-	-
Park & Recreation	Golf Operations	-	-	-	-	✓
	Mclelland Tennis Center	-	-	-	-	✓
Public Events	Concession Revenue	-	-	✓	-	-
Communication and Public Engagement	None	-	-	-	-	-

* Based upon audit release dates.

Infrastructure and Economic Development

Department	Audit	2013	2014	2015	2016	2017
Economic Development	Property Tax Abatement Review	-	✓	✓	✓	✓
	NEZ Reviews	-	-	✓	-	-
Property Management	Gas Revenue Bank Account	-	✓	-	-	-
	Gas Royalty Revenue	-	-	-	✓	✓
Transportation & Public Works	Construction	✓	✓	✓	✓	✓
Water	Construction	✓	✓	✓	✓	-
	Water Cash Handling	-	-	✓	-	-

* Based upon audit release dates.

Neighborhoods

Department	Audit	2013	2014	2015	2016	2017
Aviation	Hangar Leases	-	-	-	-	✓
Neighborhood Services	HUD Grants	✓	✓	✓	✓	-
	Directions Home	-	-	✓	-	-
	After School and Summer Food Program	-	-	-	✓	-
Code Compliance	None	-	-	-	-	-
Library	None	-	-	-	-	-
Planning & Development	None	-	-	-	-	-

* Based upon audit release dates.

Public Safety

Department	Audit	2013	2014	2015	2016	2017
Municipal Court	Municipal Court Cash Collections & Non-Cash Ticket Dispositions	-	-	✓	-	-
Police	Asset Forfeitures	-	-	✓	-	-
	Towing Fee Study	-	-	✓	-	-
	Auto Pound Operations	-	-	-	-	✓
Fire	None	-	-	-	-	-

* Based upon audit release dates.



Department	Audit	2013	2014	2015	2016	2017
City Manager's Office - Finance	Hotel Occupancy Tax Revenue	✓	-	✓	✓	✓
	Public Improvement Districts	✓	-	-	-	-
	Property Tax Revenue	-	-	✓	-	-
	Alcoholic Beverage Permits	-	-	-	✓	-
	Procurement Process	-	-	-	-	✓
City Secretary's Office	None	-	-	-	-	-
City Attorney's Office	None	-	-	-	-	-

* Based upon audit release dates.

Citywide and Software

Department	Audit	2013	2014	2015	2016	2017
Citywide	Petty Cash & Change Fund	-	✓	-	-	-
	Payroll Processing	-	-	-	✓	-
	Procurement Card	-	-	-	✓	-
	City Revenue Collection Process	-	-	-	-	✓
	Delinquent Account Collections	-	-	-	-	✓
	Designated Fee Usage	-	-	-	-	✓
	IT Asset Verification	-	-	-	-	✓
Software	ERP II Post-System Implementation	-	-	-	-	✓
	Planning and Development software	-	-	-	-	✓

* Based upon audit release dates.

Five-Year Audit History

- 21 auditable departments
- 7 departments have not been audited in the past 5 years
- Each department has multiple auditable functions



Example: Fire

Auditable Function	Year(s) Audited
Collective Bargaining/Labor Agreements	
Community Events	
Dispatch/911	
Emergency Response Time/Preparedness	
Fire Adminstration	
Fire Prevention & Safety Education	
Grants	
Inspections (Hazardous Materials, Building, etc.)	
Investigations	
Operations	
Permits	
Public Safety Deployment	
Training	

Example: Finance

Auditable Function	Year(s) Audited
Accounts Payable	
Accounts Receivable Billing	
Alcoholic Beverage Permits	2016
Capital Assets	
Debt Administration	
Finance Administration	
Financial Reporting/Accounting	Annual External Audits
Grants	
Hotel Occupancy Taxes	2013, 2015, 2016, 2017
Payroll	2016
Public Improvement Districts (PID)	2013
Procurement	2017
Property Taxes	2015
Sales Tax	
Treasury/Cash Management	



Example: Police

Auditable Function	Year(s) Audited
Alarm Permits	
Asset Forfeitures	2015
Auto Pound	2017
Crime Control and Prevention District (CCPD)	
Collective Bargaining	
Community Programs	
Covert Ops	
Crimestoppers	
Dispatch/911	
Grants	
Helicopter Maintenance	
Internal Affairs	
Inventory	
Jail Holding	



Example: Police (Continued)

Auditable Function	Year(s) Audited
Neighborhood Policing	
Patrol	
Property Room	
Records	
SWAT Operations	
Ticket Accountability	
Towing Operations	2015

Next Steps

- Present proposed FY2018 Audit Plan amendment @ the next Audit Committee Meeting
 - Add one limited scope audit, each, for the Fire, Library, Planning & Development, and Public Engagement and Communication Departments
 - Will result in each “operating” department being audited at least once in the past five years

Five-Year Audit History

Questions/Comments





FY2018 Annual Audit Plan Update

Presented by Patrice Randle, City Auditor
December 12, 2017

FY2018 Annual Audit Plan Update

Hotel Occupancy Tax Revenue Audit

- FY2018 is the final year of our 5-year plan to audit Fort Worth hotels
- Five (5) hotels are planned for audit during FY2018
- No plans to include Short-Term Rentals within the hotel audit

FY2018 Annual Audit Plan Update

Audit Challenges re: Short-Term Rentals

- Short-Term Rentals are illegal within areas zoned as single-family residential within the City of Fort Worth
- Short-term rental property addresses are only obtained after attempting to book a tentative date for each property
- Internal Audit's ability to access records of Short-Term Rentals that are operating illegally within the City

FY2018 Annual Audit Plan Update

Other Challenges

- Required one-by-one searches to identify properties included in more than one website
- Verifying home-sharing versus vacation rentals
- In infancy stage (i.e., management is in the process of determining the return on investment as it relates to enforcement)

FY2018 Annual Audit Plan Update

AirBnB.com – 306 available units in Fort Worth as of 9/22/2017

VRBO.com – 230 available units in Fort Worth as of 9/27/2017

Homeaway – 104 Fort Worth homes as of 11/6/2017

Flipkey – 22 Fort Worth homes as of 11/6/2017

NOTE: These numbers were obtained from internet sites and were not verified.

FY2018 Annual Audit Plan Update

City	License Required?	Publicized Audit?	Audit Results
Austin	Yes (Aug 2012)	Yes (Dec 2014)	\$109 underpayment (5 properties audited)
Dallas	No	No	N/A
Fort Worth	No	No	N/A
Houston	No	No	N/A
San Antonio	No	No	N/A (February 2017 Council request to research subject)

FY2018 Annual Audit Plan Update

Upcoming Local Major Events with Potential Monetary Impact

- NCAA Basketball Tournament: March 15 – 17, 2018
- NFL Draft: April 26 – 28, 2018

FY2018 Annual Audit Plan Update

...Santa Monica, San Francisco and other big cities that have attempted to legalize and control short-term rentals. So far, however, those cities have found it's easy to adopt regulations on short-term rentals; it's far more difficult to actually enforce them.

Source: LA Times Editorial Board June 22, 2016

FY2018 Annual Audit Plan Update

Questions/Comments/Conclusion





Updated December 8, 2017

City of Fort Worth
City Council Work Session Agenda Calendar

December 12, 2017

9:30 a.m. City Council Special Called Meeting
(Red Bud Hall, Fort Worth Botanic Garden, 3220 Botanic Garden Blvd.)

2:00 p.m. Audit Committee
Infrastructure & Transportation Committee (cancelled)

3:00 p.m. City Council Work Session

Continued Items:

- **M&C G-19157** - (COUNCIL DISTRICTS 3 – Brian Byrd, 8 – Kelly Allen Gray and 9- Ann Zadeh) - Conduct Public Hearing, Adopt Resolution to Terminate the Berry/University, Magnolia Village and Trinity Park Neighborhood Empowerment Zones (PUBLIC HEARING) **(Continued from November 7, 2017 by Council Member Zadeh)**
 - **M&C G-19180** - (ALL COUNCIL DISTRICTS) Conduct Public Hearing and Approve the Goals Identified in the City's 2018-2023 Assessment of Fair Housing for Submission to the United States Department of Housing and Urban Development and Authorize the City Manager to Certify that the City will Take Meaningful Actions to Further the Goals (ALL COUNCIL DISTRICTS) (PUBLIC HEARING) **(Continued from December 5, 2017 by Council Member Jordan)**
 - **M&C P-12144** - (ALL COUNCIL DISTRICTS) Authorize Purchase of Fifty-Five Chevrolet Tahoes from Caldwell Automotive Partners, LLC, DBA Caldwell Country Chevrolet, in an Amount Up to \$1,839,608.00 Using H-GAC Cooperative Purchasing Agreement VE11-15 for the Police Department Through the Property Management Department (ALL COUNCIL DISTRICTS) **(Continued from December 5, 2017 by Council Member Moon)**
-
- o Council Proposal 312 – Council-Initiated Rezoning of Lost Creek Estates [**Council Member Brian Byrd and Mayor Pro-Tem Shingleton**]
 - o Update on Tarrant County 911 [**Greg Petrey, Tarrant County 911**]
 - o Briefing on Tarrant County Homeless Coalition and Continuum of Care [**Tammy McGhee, Tarrant County Homeless Coalition**]
 - o Briefing on Proposed Smoking Ordinance [**Christa Lopez Reynolds, Law**]
 - o Briefing on 2018 Bond Program [**Jay Chapa, City Manager's Office**]

December 19, 2017

3:00 p.m. City Council Work Session (cancelled)



Updated December 8, 2017

City of Fort Worth
City Council Work Session Agenda Calendar

December 25, 2017 **(Monday)**

City Hall Closed – Christmas Holiday

December 26, 2017

3:00 p.m. City Council Work Session (cancelled)

January 1, 2018 **(Monday)**

City Hall Closed – New Year's Day Holiday

January 2, 2018

1:00 p.m. Legislative and Intergovernmental Affairs Committee (cancelled)

2:00 p.m. Housing and Neighborhood Services Committee (cancelled)

3:00 p.m. City Council Work Session (cancelled)

January 9, 2018

Monthly Zoning Meeting

2:00 p.m. Infrastructure & Transportation Committee

2:30 p.m. Fort Worth Local Development Corporation

3:00 p.m. City Council Work Session

Continued Items:

- **ZC-17-182** - (COUNCIL DISTRICTS 8 – Kelly Allen Gray) ADMA Holdings, LLC, 2016 and 2020 E. Lancaster Avenue; From: "FR" General Commercial Restricted and "J" Medium Industrial To: PD/FR Planned Development for all uses in "FR" General Commercial Restricted plus tow yard; site plan included (Recommended for Approval by the Zoning Commission) **(Continued from December 5, 2017 by Council Member Allen Gray)**
 - o Overview of Significant Zoning Cases ***[Dana Burghdoff, Planning and Development]***
 - o Update on Convoy of Hope Fort Worth ***[Steve Pulis, Convoy of Hope]***
 - o Briefing on the Results of the Transportation Impact Fee Study ***[Randle Harwood, Planning and Development and Jeff Whitacre, Kimley-Horn and Associates]***
 - o Briefing on City of Fort Worth Education Initiatives ***[Gleniece Robinson, City Manager's Office]***



Updated December 8, 2017

City of Fort Worth City Council Work Session Agenda Calendar

January 9, 2018 (continued)

- o Briefing on Financial Systems *[Kevin Gunn, IT Solutions and Aaron Bovos, Financial Management Services]*
- o Update on Municipal Court *[Theresa Ewing, Municipal Court Services]*
- o Update on Juvenile Crime and Community Support and Programs *[Valerie Washington, City Manager's Office]*

January 15, 2018 (Monday)

City Hall Closed – MLK, Jr. 's Holiday

January 16, 2018

3:00 p.m. City Council Work Session (cancelled)

January 23, 2018

1:00 p.m. Audit Committee

2:00 p.m. Fort Worth Local Development Corporation

Central City Local Government Corporation

(Immediately following the Fort Worth Local Development Corporation)

AllianceAirport Authority

(Immediately following the Central City Local Government Corporation)

Lone Star Local Government Corporation

(Immediately following the AllianceAirport Authority, Inc.)

3:00 p.m. City Council Work Session

- o Briefing on Off-Street Parking Regulations *[Dana Burghdoff, Planning and Development]*
- o Presentation on a Proposed Economic Development Agreement with NT Windows for the Redevelopment of a Manufacturing Facility Located at 2900 Seminary Drive *[Carol Griffith, Economic Development]*
- o Presentation on a Proposed Tax Abatement Agreement with Raider Express for the Development of a New Corporate Headquarters and Training Facility to be Located at 126208 Highway 287 *[Brenda Hicks-Sorensen, Economic Development]*
- o Briefing on Railroad Quiet Zones *[Douglas Wiersig, Transportation and Public Works]*



Updated December 8, 2017

City of Fort Worth City Council Work Session Agenda Calendar

January 30, 2018

3:00 p.m. City Council Work Session

February 6, 2018 **Monthly Zoning Meeting**

1:00 p.m. Legislative and Intergovernmental Affairs Committee

2:00 p.m. Housing and Neighborhood Services Committee

3:00 p.m. City Council Work Session

- o Overview of Significant Zoning Cases [\[Dana Burghdoff, Planning and Development\]](#)
- o Presentation on Office of Business Diversity Goals and Initiatives [\[Robert Sturns, Economic Development\]](#)

February 9, 2018 **(Friday)**

City Council Planning Retreat (TBD)

February 13, 2018

1:00 p.m. Audit Committee (cancelled)

2:00 p.m. Infrastructure & Transportation Committee

3:00 p.m. City Council Work Session

February 20, 2018

2:00 p.m. Fort Worth Local Development Corporation

Central City Local Government Corporation

(Immediately following the Fort Worth Local Development Corporation)

AllianceAirport Authority

(Immediately following the Central City Local Government Corporation)

Lone Star Local Government Corporation

(Immediately following the AllianceAirport Authority, Inc.)

3:00 p.m. City Council Work Session

February 27, 2018

3:00 p.m. City Council Work Session (cancelled)

***City Council Meeting of December 5, 2017
Staff Action Tracking***

Item #1	Off-Street Parking Regulations		
Due Date:	January 23, 2018	Council District:	6
Staff Action:	Staff to provide Council a briefing on off-street parking regulations.		
Responsibility:	Randle Harwood (Planning and Development)		

**CITY OF FORT WORTH, TEXAS
JOINT CITY COUNCIL – FORT WORTH EMPLOYEES’ RETIREMENT FUND
BOARD MEETING
NOVEMBER 14, 2017**

Present:

Mayor Pro tem Dennis Shingleton, District 7
Council Member Carlos Flores, District 2
Council Member Brian Byrd, District 3
Council Member Cary Moon, District 4
Council Member Gyna Bivens, District 5
Council Member Jungus Jordan, District 6
Council Member Kelly Allen Gray, District 8
Council Member Ann Zadeh, District 9

Absent:

Mayor Betsy Price

Fort Worth Employees’ Retirement Fund Board Members Present:

Todd Cox, Chair, Place 2
Rick Van Houten, Vice Chair, Place 1
Loraine Coleman, Place 3
Steve Streiffert, Place 4
Tom Lewis, Place 5
Kevin Foster, Place 6
Marsha Anderson, Place 7
Jesus Payan, Place 8
Jarod Cox, Place 9
Jason Brown, Place 10
Bill Crawford, Jr., Place 11
Scott Wade, Place 12
Aaron Bovos, Place 13

Staff Present:

David Cooke, City Manager
Sarah Fullenwider, City Attorney
Ronald P. Gonzales, Assistant City Secretary
Joelle Mevi, Fund Executive Director

I. Call to Order – Mayor Pro tem Shingleton and Chairman Todd Cox

With a quorum present, Mayor Pro tem Shingleton and Chair Todd Cox called the Joint Meeting of the Fort Worth City Council and the Fort Worth Employees’ Retirement Fund (ERF) Board to order at 1:00 p.m., on Tuesday, November 14, 2017, in the City Council Conference Room 290, 200 Texas Street, Fort Worth, Texas.

II. Welcome and Introductions – Mayor Pro tem Shingleton and Chairman Todd Cox

Mayor Pro tem Shingleton and Chair Cox welcomed the members and audience to the meeting. Members of both boards introduced themselves.

III. Update on Investment Performance – Joelle Mevi, Fund Executive Director/CIO

Ms. Joelle Mevi, Fund Executive Director/CIO, provided a *PowerPoint presentation titled, “Update: Investment Performance and Strategic Initiatives” and noted that information presented was as of September 30, 2017. She advised the Market Value of Assets Under Management in the portfolio was up approximately \$2.2 billion. She provided additional information on the following:

- 2017 Investment Performance
- Thematic Asset Allocation
- Drivers of 2017 Performance
- Strategic Initiatives
- Key Distinctions in Authoritative Roles Governing FWERF

IV. Actuarial Valuation as of December 31, 2016 – Ryan Falls, GRS

Mr. Ryan Falls, GRS Recruitment Consulting, provided a *PowerPoint presentation titled, “Actuarial Valuation as of December 31, 2016” and presented information relative to the following subject matter:

- December 31, 2016, Actuarial Valuation – Key Changes and Issues
- December 31, 2016, Valuation Results
- Actuarially Determined Employer Contribution (ADEC)
- FWERF Current Funding Objective
- Change in Unfunded Actuarial Accrued Liability (UAAL) Since Prior Valuation
- Next Year Projections (1 year outlook)
- Sensitivity to Investment Returns – Projected UAAL (through 2027)

V. Progress Report for City Manager’s Pension Review Committee – David Cooke, City Manager; Paul Schrader and Sean McNeely, PFM

City Manager David Cooke stated that it had been about two years (September 2015) since the Pension Review Committee was created and advised the Council and FWERF Board of the committee’s charge. He clarified that when reference is made about the “City’s contribution”, it should be understood that also means the contribution being made by the taxpayer. He added that the charge in place was to make the City look at another part of the equation rather than just counting on the taxpayer to create a solution.

Mr. Cooke introduced Sean McNeeley and Mr. Paul Schrader, PFM Group Consulting, LLC, who provided a *PowerPoint presentation that detailed information regarding the pension fund below:

- Extent of Problem/Most Significant Risks
- Fort Worth Key Funding Metrics
- Sources of Increased Unfunded Liabilities
- Adjusted Cost of Past Benefit Enhancements not Matched with Funding
- Benefit Reforms Ended Underfunding of Current Benefits Earned, Freed Funding for the Accumulating Unfunded Liability
- Current New Service Benefit Levels Estimated to be Sustainable Even with More Conservative Assumptions
- Fund Split Based on 12/31/16 GRS Actuarial Valuation
- Past Contributors to High Plan Costs
- COLA
- Employee/Employer Contribution Increases
- Funding Unfunded Liabilities
- Closed Amortization Period
- Projected Contributions as % of Payroll

City Manager Cooke displayed a slide that reflected the charge of the Pension Review Committee as “Define/assess long-term sustainability of the FWERF and evaluate options to improve the current position without additional funds from taxpayers”. He advised of the next steps in the process as follows:

- November 21, 2017 – City Manager’s Task Force to review a strawman proposal of benefit and contribution changes
- December 12, 2017 – City Council consider Ordinance Amendment to enact the change for service purchase for rehired employees applying the assumed rate of return effective 1/1/2018
- December 19, 2017 – City Manager’s Task Force meeting
- January 18, 2018 – City Manager’s Task Force meeting
- January/February – City Council receive briefing on proposed plan changes; staff to conduct informational meetings for members and retirees
- February 2018
 - o City Council consider 90-day notice to the Fund regarding additional benefit changes
 - o Submit revised Financial Soundness Restoration Plan to the State Pension Review Board
 - o Schedule/initiate vote of employees regarding contribution increases
- April/May – City Council adopt benefit and contribution changes in Retirement Ordinance

VI. Next Meeting – To be determined

The next meeting date will be as determined.

VII. Request for Future Agenda Items

There were no requests for future agenda items.

VII. Adjourn

There being no further business, Mayor Pro tem Shingleton and Chair Cox adjourned the joint meeting at 2:49 p.m.

**All PowerPoint presentations presented at this meeting are available in the City Secretary's Office.*

These minutes were approved by the Fort Worth City Council on the 12th day of December, 2017.

**CITY OF FORT WORTH, TEXAS
CITY COUNCIL WORK SESSION
DECEMBER 5, 2017**

Present:

Mayor Pro tem Dennis Shingleton, District 7
Council Member Carlos Flores, District 2
Council Member Brian Byrd, District 3
Council Member Cary Moon, District 4
Council Member Gyna Bivens, District 5
Council Member Jungus Jordan, District 6
Council Member Kelly Allen Gray, District 8
Council Member Ann Zadeh, District 9

Absent:

Mayor Betsy Price

Staff Present:

David Cooke, City Manager
Sarah Fullenwider, City Attorney
Mary J. Kayser, City Secretary

With a quorum of the City Council Members present, Mayor Pro tem Shingleton called the Fort Worth City Council Work Session to order at 3:00 p.m. on Tuesday, December 5, 2017, in City Council Conference Room 290 of the Fort Worth City Hall, 200 Texas Street, Fort Worth, Texas.

1. Report of the City Manager – David Cooke, City Manager

a. Changes to the City Council Agenda

There were none.

b. Upcoming and Recent Events

Southwest High School Jazz Combo will perform tonight in the Council Chamber.
Economic Development Strategic Plan Workshop, Tuesday, December 12, 2017, at the Fort Worth Botanic Gardens, 9:30 a.m.

c. Organizational Updates and Employee Recognition(s)

Little Elm Police Department recognized Chief Joel Fitzgerald and the Fort Worth Police Department for their assistance with the funeral for Little Elm Detective Jerry Walker.

Kara Shuror, Interim Water Department Director, announced the following Water Department recognitions:

- The U.S. Environmental Protection Agency recognized the City with a 2017 WaterSense Excellence Award as a leader in water conservation efforts.
- The National Association of Clean Water Agencies has recognized the Water Department with two awards.
 - 1) NACWA's Peak Performance Award: The Village Creek Water Reclamation Facility was recognized for 27 years of 100 percent discharge permit compliance with a Platinum Peak Performance Award.
 - 2) The second NACWA award is a 2018 National Environmental Achievement Award for our Interceptor Condition Assessment Program.

Council Member Zadeh recognized Beth Knight from Planning and Development for outstanding customer service. She also recognized Victor Flores and Billy Roden in the Parks Department for customer service and follow through.

d. Informal Reports

1. IR 10070: Amendment to M&C C-27976 which Authorized Execution of an Economic Development Program Agreement with Parker-Hannifin Corporation to Extend the Completion Deadline
2. IR 10071: Firefighter Health Update
3. IR 10072: Minority Business Enterprise Participation in the Dickies Arena Project
4. IR 10073: Stormwater Program Strategic Master Plan Update

2. Current Agenda Items - City Council Members

Council Member Moon asked for clarification on P-12139 (purchase of vehicles for the Police Department) and asked that it be removed from consent and considered at the same time as P-12144 (also police vehicles).

Council Member Brian Byrd requested an explanation of the changes covered by the text amendment in ZC-17-200 (clean up of Chapter 3 of the Zoning Ordinance to match changes in Chapter 2 made earlier).

Council Member Bivens requested that Richard Zavala, Director of Park and Recreation give the background on L-16096 (acquisition of additional land for Mosier Valley Park).

Carlos Flores asked for clarification on what the reimbursement from the City of Saginaw was for as outlined in G-19176 and the number of parking spaces that would be added at Meacham Airport under the contract in C-28493.

3. Responses to Items Continued from a Previous Week

- a. **ZC-17-109 - (COUNCIL DISTRICT 5 - Gyna Bivens) - Two Ponds, Inc., 7429 Randol Mill Road; From: PD 707 "PD/SU" Planned Development/Specific Use for clothing/wearing apparel sales, new; recreational vehicle (RV) park for events only; restaurant, café, cafeteria, stable, commercial, riding, boarding or rodeo arena; saddle or harness repair or sales, feed store, no processing/milling; one dwelling unit when part of a business. To be developed under the "E" Neighborhood Commercial development standards; site plan required To: "PD/A-7.5" Planned Development for all uses in "A-7.5" One-Family, detached residential dwellings with: minimum 2,000 square foot gross area residential design standards to require exterior walls fronting street to be 100% masonry (brick, stone, rock, and/or stucco, excluding cementitious fiber concrete products) 6' solid masonry wall (brick, stone, rock, and/or stucco, excluding cementitious fiber concrete products) at entrance to subdivision and along property line fronting Randol Mill Road with columns required with ten feet on center required all residential community entrance signage to conform to Article 4 signs development to comply with Section 6.301 Landscaping development to comply with Section 6.302, development to comply with 5.305(c)(1), Urban Forestry with Mexican Plum Trees, Texas Plum Trees, and similar blossom toward forestry requirements for Randol Mill Road frontage all lighting to conform to Lighting Code Site plan waiver requested (Recommended for Denial by the Zoning Commission) (Reconsideration from October 17, 2017 by Council Member Bivens)**

This item will move forward.

- b. **ZC-17-137 - (COUNCIL DISTRICT 9 - Ann Zadeh) - Macedonia Missionary Church, 2740 and 2744 South Freeway/IH 35; From: "E" Neighborhood Commercial To: "I" Light Industrial (Recommended for Approval by the Zoning Commission) (Continued from November 7, 2017 by Council Member Zadeh)**

This item will move forward.

4. Overview of Significant Zoning Cases – Dana Burghdoff, Planning and Development Department

5. Update on Fort Worth Film Commission - Bob Jameson and Jessica Christopherson, Fort Worth and Visitors Bureau

Mr. Bob Jameson and Ms. Jessica Christopherson, Fort Worth Visitors Bureau, provided an update on the Fort Worth Film Commission with the following highlights:

57 pitched projects
323 assisted projects
136 projects filmed

6. Briefing Assessment of Fair Housing - Barbara Asbury, Neighborhood Services Department

Ms. Barbara Asbury, Neighborhood Services Department, provided a review of the Assessment of Fair Housing (ACH). The ACH is a component of the HUD grant cycle. Key findings: segregation is decreasing in Fort Worth relative to the North Texas region; there is strong community support for existing strategies of affordable housing and neighborhood revitalization and; additional community outreach and education needed on affordable housing and publicly supported housing. There is a public hearing on the ACH on the December 5, 2017, Council agenda with action scheduled for December 12, 2017.

7. Briefing on Residential Parking Program - Sam Werschky, Transportation and Public Works Department

Mr. Sam Werschky, Transportation and Public Works Department, provided a briefing on the Residential Permit Parking Program. He detailed the background, meetings with Neighborhood Associations, and feedback received. Staff is recommending that the Council adopt an ordinance for the program and that the program be established, in phases, in early 2018.

8. City Council Requests for Future Agenda Items and/or Reports

Council Member Jordan asked that Development report on parking requirements city wide.

10. Executive Session (CITY COUNCIL CONFERENCE ROOM, CITY HALL, ROOM 290)

There being no further business, Mayor Pro tem Shingleton adjourned the City Council Work Session at
4:41p.m.

**CITY OF FORT WORTH, TEXAS
REGULAR CITY COUNCIL MEETING
DECEMBER 5, 2017**

Present:

Mayor Pro tem Dennis Shingleton, District 7
Council Member Carlos Flores, District 2
Council Member Brian Byrd, District 3
Council Member Cary Moon, District 4
Council Member Gyna Bivens, District 5
Council Member Jungus Jordan, District 6
Council Member Kelly Allen Gray, District 8
Council Member Ann Zadeh, District 9

Absent:

Mayor Betsy Price

Staff Present:

David Cooke, City Manager
Sarah Fullenwider, City Attorney
Mary J. Kayser, City Secretary

I. CALL TO ORDER

With a quorum of the City Council Members present, Mayor Pro tem Shingleton called the regular session of the Fort Worth City Council to order at 7:04 p.m. on Tuesday, December 5, 2017, in the City Council Chamber of the Fort Worth City Hall, 200 Texas Street, Fort Worth, Texas.

II. INVOCATION – Father Nicholas Hadzellis, St. Demetrios Greek Orthodox Church

The invocation was provided by Father Nicholas Hadzellis, St. Demetrios Greek Orthodox Church.

III. PLEDGES OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS

The Pledges of Allegiance to the United States of America and the State of Texas were recited.

IV. CONSIDERATION OF MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF NOVEMBER 14, 2017

Motion: Council Member Bivens made a motion, seconded by Council Member Flores, that the minutes of the City Council Work Session and Regular meeting of November 14, 2017, be approved. Motion passed 8-0, Mayor Price absent.

V. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

City Manager Cooke requested that Mayor and Council Communication C-28492 be removed from the Consent Agenda for individual consideration.

VI. ITEMS TO BE CONTINUED OR WITHDRAWN BY STAFF

There were no items to be continued or withdrawn by staff.

VII. CONSENT AGENDA

Motion: Council Member Allen Gray made a motion, seconded by Council Member Byrd, that the Consent Agenda be approved as amended. Motion passed 8-0, Mayor Price absent.

A. General - Consent Items

1. **M&C G-19168 - Adopt Ordinance Nos. 23005-12-2017 and 23006-12-2017 Increasing Estimated Receipts and Appropriations in Fiscal Year 2017 in the Environmental Management Projects Close Fund and the Solid Waste Capital Projects Close Fund to Balance Previous Project Expenditures, Authorize Transfers from the Environmental Management Projects Close Fund and the Solid Waste Capital Projects Close Fund to the Environmental Protection Capital Projects Fund and the Solid Waste Debt Service Fund and Adopt Ordinance No. 23007-12-2017 Amending the Fiscal Year 2018 Budget to Reallocate Funds Associated with Solid Waste Debt and Capital (ALL COUNCIL DISTRICTS)**
2. **M&C G-19169 - Adopt Ordinance No. 23008-12-2017 Temporarily Increasing the Number of Authorized Positions in the Classification of Police Officer in the Police Department by Twenty-Nine, Thereby Increasing the Total Number of Authorized Civil Service Positions by Twenty-Nine (ALL COUNCIL DISTRICTS)**
3. **M&C G-19170 - Adopt Appropriation Ordinance Nos. 23009-12-2017, 23010-12-2017, 23011-12-2017 and 23012-12-2017 Totaling \$1,506,150.55 to Support Accounting Reconciliation and Align Fiscal Year 2017 Appropriations for Energy Conservation Program Debt Service Payments with Adopted Debt Service Schedules**
4. **M&C G-19171 - Adopt Fiscal Year 2017 Appropriation Ordinance Nos. 23013-12-2017, 23014-12-2017 and 23015-12-2017 to Facilitate the Closure of the Stormwater Capital Project 2007 Fund and the Municipal Parking Capital Project Legacy Fund and Authorize Transfers (ALL COUNCIL DISTRICTS)**

5. M&C G-19172 - Authorize Purchase from Hub International Rigg, Broker of Record, of the City's Aviation and Crime Insurance Policies in the Total Amount of \$135,560.00 (ALL COUNCIL DISTRICTS)
6. M&C G-19173 - Ratify Purchase from Hub International Rigg, Broker of Record, of the City's Multiple-Layered Property Insurance and Boiler and Machinery Insurance Policies in the Total Amount of \$1,489,998.21 (ALL COUNCIL DISTRICTS)
7. M&C G-19174 - Authorize Purchase from Hub International Rigg, Broker of Record, of the City's Multiple-Layered Property Insurance and Boiler and Machinery Insurance Policies in the Total Amount of \$1,697,895.35 (ALL COUNCIL DISTRICTS)
8. M&C G-19175 - Authorize the Temporary Closure of Currie Street at the Intersection of Lancaster Avenue from March 19, 2018 through July 20, 2018 for Road Re-Construction Activities (COUNCIL DISTRICT 7)
9. M&C G-19176 - Adopt Appropriation Ordinance No. 23016-12-2017 for Reimbursement Costs from City of Saginaw the Construction of Old Decatur Road (W J Boaz Road to McLeroy Blvd) Project in the Amount of \$60,055.66 (COUNCIL DISTRICT 2)
10. M&C G-19177 - Authorize Office of Emergency Management to Apply for the Fiscal Year 2018 Emergency Management Performance Grant, and if Awarded, Authorize Execution of a Related Grant Contract with the Texas Division of Emergency Management in the Estimated Amount Up to \$170,000.00, Authorize Transfer in the Amount Up to \$170,000.00, as Required, for the City's Fifty Percent Match from the General Fund to the Grants Operating Federal Fund, Authorize Transfer of Certain Funds and Eligible Grant Costs and Adopt Appropriation Ordinance 23017-12-2017 (ALL COUNCIL DISTRICTS)

B. Purchase of Equipment, Materials, and Services - Consent Items

1. M&C P-12127 - Authorize Purchase Agreement with HPI, LLC for a Turbine Generator Control System Upgrade at the Village Creek Water Reclamation Facility in an Amount Up to \$577,700.00 for the Water Department (ALL COUNCIL DISTRICTS)
2. M&C P-12128 - Authorize Rejection of All Responses for Bid 17-0333 for Flooring Installation for the Library Department (ALL COUNCIL DISTRICTS)

- 3. M&C P-12129 - Authorize Execution of Agreement with Safety-Kleen Systems, Inc., for the Disposal of Used Oil and Antifreeze for an Annual Amount Up to \$40,000.00 with an Initial Three-Year Term (ALL COUNCIL DISTRICTS)**
- 4. M&C P-12130 - Authorize Amendment to Existing Non-Exclusive Purchase Agreements with CFJ Manufacturing, L.P., Promotional Designs, Inc., and Cen-Tex Uniform Sales, Inc., for Standard Work Wear for City Departments to Increase the Agreement Amount by \$150,000.00 for a New Annual Amount of Up To \$750,000.00 (ALL COUNCIL DISTRICTS)**
- 5. M&C P-12131 - Authorize Agreement with Coy L Beauchamp Arenas LLC, for Dirt Work Services for the Public Events Department in an Annual Amount Up to \$400,000.00 and Authorize Four Annual Renewal Options (COUNCIL DISTRICT 7)**
- 6. M&C P-12132 - Authorize Execution of Agreement with Metroplex Ice Machines, LLC., to Lease Commercial-Grade Ice Machines and Storage Bins in the Annual Amount up to \$250,000.00 and Authorize Four Annual Renewal Options (ALL COUNCIL DISTRICTS)**
- 7. M&C P-12133 - Authorize Rejection of All Bids Received for High Water Warning System Equipment for the Transportation and Public Works Department (ALL COUNCIL DISTRICTS)**
- 8. M&C P-12134 - Authorize Execution of Agreement with Lawn Patrol Service, Inc., for Drainage Channel Mowing Services in an Annual Amount Up to \$160,000.00 and Authorize Four Annual Renewal Options (ALL COUNCIL DISTRICTS)**
- 9. M&C P-12135 - Authorize Execution of Agreement with Consolidated Traffic Controls, Inc., Using a H-GAC Cooperative Purchasing Agreement for Traffic Signal Parts in an Annual Amount Up to \$200,000.00 and Authorize Two Annual Renewal Options for the Transportation and Public Works Department (ALL COUNCIL DISTRICTS)**
- 10. M&C P-12136 - Authorize Execution of Agreement with Casco Industries, Inc., using a Cooperative Agreement for Personal Protective Equipment for the Fire Department in an Annual Amount Up to \$450,000.00 and Authorize Two One-Year Renewal Options (ALL COUNCIL DISTRICTS)**
- 11. M&C P-12137 - Authorize Purchase Agreement for One Backhoe from RDO Equipment Company for an Amount Up to \$106,683.62 Using Buyboard Cooperative Contract 515-16 for the Water Department Through the Property Management Department (ALL COUNCIL DISTRICTS)**

12. **M&C P-12138 - Authorize Purchase Agreement for an Excavator from Kirby-Smith Machinery, Inc., in the Amount of \$379,850.00 Using BuyBoard Cooperative Contract 515-16 for the Transportation and Public Works Department Through the Property Management Department (ALL COUNCIL DISTRICTS)**
13. **M&C P-12139 - Authorize Purchase of Seventy-Eight Dodge Chargers from McKinney Dodge, Inc., DBA Chrysler Jeep Dodge City of McKinney, in an Amount Up to \$1,843,852.00 Using a BuyBoard Cooperative Purchasing Agreement for the Police Department Through the Property Management Department (ALL COUNCIL DISTRICTS)**
14. **M&C P-12140 - Authorize Renewal of Sole Source Agreement with Superion, LLC, Formerly SunGard Public Sector, Inc., for Continued Software Maintenance and Support for the Water Department's Customer Information and Billing System and for Professional Services to Provide an Interface Discovery Project for an Annual Amount Up to \$149,203.00 and Authorize Four Annual Renewal Options (ALL COUNCIL DISTRICTS)**
15. **M&C P-12141 - Authorize Amendment to Existing Purchase Agreement with Defense Solutions Group, Inc., for Special Weapons and Tactics Supplies to Increase the Annual Agreement Amount by \$50,000.00 for a New Annual Amount Up to \$150,000.00 (ALL COUNCIL DISTRICTS)**
16. **M&C P-12142 - Authorize Amendment and Six-Month Extension to the Existing Sole Source Purchase Agreement with Sentinel The Alarm Company for Maintenance, Repair, Software Updates and Installation of the Security, Access and Intrusion Equipment for City Departments and to Increase the Agreement Amount by \$680,000.00 for the Extended Period (ALL COUNCIL DISTRICTS)**

C. Land - Consent Items

1. **M&C L-16095 - Amend Public Right of Way Use Agreement with Texas Midstream Gas Services, LLC, to Remove Section of Helmick Avenue Between Halloran and Horne and Authorize Execution of an Agreement with Texas Midstream Gas Services, L.L.C., to Operate an Eight-Inch Underground Natural Gas Pipeline Under City-Owned Property Upon Vacation of Helmick Avenue Between Halloran and Horne for a Fee of \$150,000.00 (COUNCIL DISTRICT 3)**

E. Award of Contract - Consent Items

- 1. M&C C-28484 - Authorize Execution of a Radio Subscriber Support Agreement with the Amtrak Police Department (National Railroad Passenger Corporation) for the Provision of Two-Way Radio Support Services at No Cost to the City of Fort Worth (ALL COUNCIL DISTRICTS)**
- 2. M&C C-28485 - Authorize Execution of Agreement with ReliaStar Life Insurance Company in an Amount Not to Exceed \$400,553.00 for Stop Loss Insurance for the City's Health Benefits Plan with an Effective Date of January 1, 2018 (ALL COUNCIL DISTRICTS)**
- 3. M&C C-28486 - Authorize Amendment to Tax Abatement Agreement City Secretary Contract No. 48535 with Andrews Distributing Company of North Texas, LLC, to Extend the Completion Deadline (COUNCIL DISTRICT 2)**
- 4. M&C C-28487 - Authorize Amendment to Tax Abatement Agreement (City Secretary Contract No. 48534) with Parker Products, Inc., to Extend the Deadline for Completion of a Corporate Office and Operations Facility to be Located at Northwest Loop 820 and Strawn Lane (COUNCIL DISTRICT 7)**
- 5. M&C C-28488 - Adopt Resolution No. 4866-12-2017 Authorizing Execution of a Local Transportation Project Advance Funding Agreement with the Texas Department of Transportation in the Amount of \$146,000.00, Including \$29,200.00 in City Local Matching Funds, for Purchase and Installation of Traffic Signal Communication Equipment for the Regional Traffic Signal Retiming Project, Provide for Additional Contingency, Project Management, Inspection and Testing Funding and Adopt Appropriation Ordinance No. 23018-12-2017 (COUNCIL DISTRICTS 3, 4, 6, 7, 8 and 9)**
- 6. M&C C-28489 - Authorize Execution of Change Order No. 1 to the Montgomery Street/Eastern Arlington Heights Drainage Construction Manager-at-Risk Agreement with Haydon Building Corp (City Secretary Contract No. 47328), in the Amount of \$261,972.67, for Changes to the Street Paving Component Thereby Increasing the Guaranteed Maximum Price to \$17,353,972.67 (COUNCIL DISTRICT 7)**
- 7. M&C C-28490 - Authorize Execution of a Professional Services Agreement with Lockwood, Andrews & Newnam, Inc., in the Amount Up to \$250,000.00 with One Renewal Option for Miscellaneous Stormwater Project Development Assignments (ALL COUNCIL DISTRICTS)**

8. **M&C C-28491 - Authorize Execution of Interlocal Agreement with the City of Keller in the Amount of \$526,970.00 for the Addition of a Right Turn Lane and Water Line Relocations on Mt. Gilead Road at U.S. Hwy 377 to Serve the City of Keller as Part of the Timberland Boulevard Phase Three Improvements and Adopt Appropriation Ordinance No. 23019-12-2017 (2014 BOND PROGRAM) (COUNCIL DISTRICT 7)**
10. **M&C C-28493 - Authorize Execution of an Engineering Agreement with Garver, LLC, in the Amount of \$163,920.00 for Design and Construction Management Services of Additional Parking at Fort Worth Meacham International Airport, Authorize Use of Revenue Derived from Mineral Leases on City-Owned Airports in an Amount Up to \$163,920.00 and Adopt Appropriation Ordinance No. 23020-12-2017 (COUNCIL DISTRICT 2)**
11. **M&C C-28494 - Authorize Amendment Two to a Grant Agreement with the Texas Department of Transportation to Increase the Grant Amount by \$142,690.00 for Design Services for Taxiway Improvements at Spinks Airport and Authorize an Increase in Sponsor's Share in the Amount of \$14,269.00 for a Total Sponsor's Share of \$582,492.00, Adopt Resolution No. 4867-12-2017 Providing for Same and Adopt Appropriation Ordinance Nos. 23021-12-2017 and 23022-12-2017 (COUNCIL DISTRICT 6)**

VIII. PRESENTATIONS BY THE CITY SECRETARY - CONSENT ITEMS

1. **Notice of Claims for Alleged Damages and/or Injuries**

End of Consent Agenda.

E. Award of Contract – Removed from Consent Agenda

9. **M&C C-28492 - Authorize Acceptance of Reimbursement Funds in an Amount Up to \$18,042.00 for Participation in the North Texas Anti-Gang Center Task Force and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)**

Mr. Isaiah Smith, P.O. Box 163411, appeared before Council undecided relative to Mayor and Council Communication C-28492.

Motion: Council Member Bivens made a motion, seconded by Council Member Allen Gray, that Mayor and Council Communication C-28492 be approved and Appropriation Ordinance No. 23023-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

IX. SPECIAL PRESENTATIONS, INTRODUCTIONS, ETC.

- 1. Presentation of Certificate of Recognition for St. Demetrios Greek Orthodox Church for the Greek Food Festival's 50th Anniversary**

Council Member Flores presented a Certificate of Recognition for St. Demetrios Greek Orthodox Church for the Greek Food Festival's 50th Anniversary to Father Nicholas Hadzellis.

X. ANNOUNCEMENTS BY CITY COUNCIL MEMBERS AND STAFF

- 1. Upcoming and Recent Events**

Council Members Flores, Bivens, Allen Gray, and Zadeh announced upcoming and recent events within the City and various Council districts.

- 2. Recognition of Citizens**

There were no recognition of citizens.

- 3. Approval of Ceremonial Travel**

There was no approval of ceremonial travel.

XI. PRESENTATIONS BY THE CITY COUNCIL

- 1. Changes in Membership on Boards and Commissions**

Motion: Council Member Jordan made a motion, seconded by Council Member Flores, that the following individuals be reappointed to the following boards and commissions effective December 5, 2017, and with terms expiring October 1, 2019:

- Mr. Dan Moore – Board of Adjustment-Commercial and Alliance Airport Board of Adjustment
- Mr. J.R. Martinez – Board of Adjustment-Residential
- Ms. Vicky Schoch – City Plan Commission and Capital Improvements Advisory Committee for Transportation Impact Fees
- Mr. Brandon Allen – Historic and Cultural Landmarks Commission

Motion passed 8-0, Mayor Price absent.

XII. PRESENTATIONS AND/OR COMMUNICATIONS FROM BOARDS, COMMISSIONS AND/OR CITY COUNCIL COMMITTEES

There were no presentations and/or communication from boards, commissions, and/or City Council committees.

XIII. RESOLUTION

1. **A Resolution Authorizing Execution by the City of Fort Worth, in its Capacity as an Owner City of Dallas Fort Worth International Airport, of a Tax Abatement Agreement Between American Airlines, Inc. and Tarrant County for Construction of a New Corporate Headquarters and Related Uses on Property Located at Dallas Fort Worth International Airport**

Motion: Council Member Jordan made a motion, seconded by Council Member Moon, that Resolution No. 4868-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

2. **A Resolution Approving for Purposes of Section 147 of the Internal Revenue Code of 1986, the Multifamily Housing Revenue Bonds for the Palm House Apartments to be Issued by Capital Trust Agency (COUNCIL DISTRICT 3)**

Motion: Council Member Byrd made a motion, seconded by Council Member Moon, that Resolution No. 4869-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

3. **A Resolution Approving, for Purposes of Section 147 of the Internal Revenue Code of 1986, the Education Revenue Refunding Bonds (Texas Christian University) to be Issued by Red River Education Finance Corporation**

Motion: Council Member Zadeh made a motion, seconded by Council Member Bivens, that Resolution No. 4870-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

4. **A Resolution Setting a Public Hearing to be Held During the City Council Meeting Beginning at 7:00 p.m. on Tuesday, January 9, 2018, in the City Council Chamber of the City of Fort Worth, 200 Texas Street, Fort Worth, Texas, to Consider Amendments to the Fort Worth Transportation Land Use Assumptions, Capital Improvements Plan and Continued Imposition of Impact Fees**

Motion: Council Member Zadeh made a motion, seconded by Council Member Byrd, that Resolution No. 4871-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

XIV. ZONING HEARING

The City Council, at its meeting of October 17, 2017, reconsidered Zoning Docket ZC-17-109:

1. **ZC-17-109 - (CD 5) - Two Ponds, Inc., 7429 Randol Mill Road; From: PD 707 "PD/SU" Planned Development/Specific Use for clothing/wearing apparel sales, new; recreational vehicle (RV) park for events only; restaurant, café, cafeteria, stable, commercial, riding, boarding or rodeo arena; saddle or harness repair or sales, feed store, no processing/milling; one dwelling unit when part of a business. To be developed under the "E" Neighborhood Commercial development standards; site plan required To: "PD/A-7.5" Planned Development for all uses in "A-7.5" One-Family, detached residential dwellings with:**
 - **Minimum 2,000 square foot gross area**
 - **Residential design standards to require exterior walls fronting street to be 100% masonry (brick, stone, rock, and/or stucco, excluding cementitious fiber concrete products)**
 - **6-foot solid masonry wall (brick, stone, rock, and/or stucco, excluding cementitious fiber concrete products) at entrance to subdivision and along property line fronting Randol Mill Road with columns required with ten feet on center required**
 - **All residential community entrance signage to conform to Article 4 signs**
 - **Development to comply with Section 6.301 Landscaping**
 - **Development to comply with Section 6.302, development to comply with 5.305(c)(1), Urban Forestry with Mexican Plum Trees, Texas Plum Trees, and similar blossom toward forestry requirements for Randol Mill Road frontage**
 - **All lighting to conform to Lighting Code**
 - **Site plan waiver requested (Recommended for Denial by the Zoning Commission) (Reconsideration from a Previous Meeting)**

The following individuals appeared before Council in support of Zoning Docket ZC-17-109:

Mr. Justin Light, 500 West 7th Street, Suite 600
Mr. Benjamin Robertson, 305 Shadow Grass Avenue
Mr. Paul Kerpoe, 6717 Craig Street
Mr. Mark Assaad, 5000 Thompson Terrace, Colleyville, Texas

The following individuals completed comment cards in support of Zoning Docket ZC-17-109:

Ms. Sheryl Colley, 212 Goldeneye Lane
Mr. William Childs, 405 Shadow Grass Avenue
Ms. Marsha Arapis, 100 Goldeneye Lane
Ms. Marisa Davis, 417 Shadow Grass Avenue
Ms. Kerri Robertson, 305 Shadow Grass Avenue

The following individuals appeared before Council in opposition to Zoning Docket ZC-17-109:

Ms. Bissy Olajide, 229 Shadow Grass Avenue
Ms. Mary Kelleher, 7901 Randol Mill Road
Mr. Bob Willoughby, 6731 Bridge Street #125
Mr. Mike Dean, 124 Cooks Lane
Mr. Mark Singletary, 7701 Randol Mill Road

The following individuals completed comment cards in opposition to Zoning Docket ZC-17-109:

Ms. ShaVonda Epps, 7341 Kuban Boulevard
Ms. Valorye Ries, 7508 Somervell Street
Mr. John Hansen, 7257 Wild Wing Drive

Ms. Danielle Tucker, 11429 Mosier Valley Road, completed an undecided speaker card relative to Zoning Docket ZC-17-109 and was recognized by Mayor Pro tem Shingleton but was not present in the Council Chamber.

Ms. DeDe Smith, 8000 Lowery Road, appeared before Council undecided relative to Zoning Docket ZC-17-109.

Ms. Clarissa Corson, 437 Shadow Grass Avenue, completed an undecided comment card relative to Zoning Docket ZC-17-109.

Motion: Council Member Bivens made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-17-109 be approved with the exception of the minimum size of the house. Motion passed 8-0, Mayor Price absent.

The Notice of Special Hearing set today as the date for the hearing in connection with recommended changes and amendments to Zoning Ordinance No. 13896 and that notice of the hearing had been given by publication in the *Fort Worth Star-Telegram*, the official newspaper of the City of Fort Worth, on November 19, 2017.

Mayor Price opened the public hearing.

2. **ZC-17-136 - (CD 2) - Jaime Valtierra, 1913-1915 Homan and 1249 NW 19th; From: "A-5" One-Family To: PD/A-5 Planned Development for all uses in "A-5" One-Family plus five units on one lot; site plan waiver recommended (Recommended for Approval by the Zoning Commission)**

Mr. Jaime Valtierra, 3306 North Harding Street, appeared before Council in support of Zoning Docket ZC-17-136.

Motion: Council Member Flores made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-17-136 be approved with site plan included and with waivers to front and side setbacks. Motion passed 8-0, Mayor Price absent.

The City Council, at its meeting of November 7, 2017, continued Zoning Docket ZC-17-137:

- 3. ZC-17-137 - (CD 9) - Macedonia Missionary Church, 2740 and 2744 South Freeway/IH35; From: "E" Neighborhood Commercial To: "I" Light Industrial (Recommended for Approval by the Zoning Commission) (Continued from a Previous Meeting)**

At the request of Council Member Zadeh, Mr. Felipe Quintanilla, owner of the property, appeared before Council in support of Zoning Docket ZC-17-137.

Mr. Julius L. Jackson, Jr., 2712 South Freeway, completed a speaker card in support of Zoning Docket ZC-17-137 and was recognized by Mayor Price but did not wish to address Council.

Mr. Robert Snoke, 3826 6th Avenue, completed a speaker card in support of Zoning Docket ZC-17-137 and was recognized by Mayor Price but was not present in the Council Chamber.

Motion: Council Member Zadeh made a motion, seconded by Council Member Allen Gray, that Zoning Docket ZC-17-137 be approved to "PD/FR" with a waiver to auto repair adjacent to a residential district, supplemental setback, and building material, with site plan included. Motion passed 8-0, Mayor Price absent.

- 4. ZC-17-165 - (CD 9) - Texas Christian University, Generally bounded by W. Cantey Street, McCart Avenue, W. Bowie Street & S. University Drive; From: "B" Two-Family, "C" Medium Density Multifamily, "CF" Community Facilities, "ER" Neighborhood Commercial Restricted, PD 497, PD 498, PD 674, PD 1074 Planned Developments with TCU Residential Overlay To: "CF" Community Facilities and Amend PD 1074 Planned Development for all uses in "CF" Community Facilities with development standards for setbacks and height; site plan waiver recommended/TCU Overlay (Recommended for Approval by the Zoning Commission)**

The following individuals completed speaker cards in support of Zoning Docket ZC-17-165 and was recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Mr. Todd Waldvogel, 3501 Acorn Run

Mr. Jesse Rangel, 3589 Bellaire Drive North

Motion: Council Member Zadeh made a motion, seconded by Council Member Byrd, that Zoning Docket ZC-17-165 be approved. Motion passed 8-0, Mayor Price absent.

5. **ZC-17-173 - (CD 4) - Fellowship of Love Outreach, 801, 901 and 950 Bonnie Brae Avenue; From: "CF" Community Facilities To: "PD/SU" Planned Development for office uses only with "E" Neighborhood Commercial development standards excluding Restaurant, Retail, Alcohol and Gas Sales; maximum height 32 ft.; waivers to the bufferyard and supplemental setback requirements on the western and northern boundaries of the property; screening fence required on north and west property lines; existing parking spaces and asphalt to remain in projected front yard on south side of existing building; lighting to be directed away from residences; attached and monument sign allowed not to be viewable by residences to the north; site plan included; Site plan required for any new building construction or additions made to property with new construction to observe setback and bufferyard requirements (Recommended for Approval by the Zoning Commission)**

Mr. Justin Light, 500 West 7th Street, Suite 600, completed a speaker card in support of Zoning Docket ZC-17-173 and was recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Ms. Janice Michel, 2115 Primrose Avenue, completed a comment card in support of Zoning Docket ZC-17-173.

Motion: Council Member Moon made a motion, seconded by Council Member Byrd, that Zoning Docket ZC-17-173 be approved. Motion passed 8-0, Mayor Price absent.

6. **ZC-17-182 - (CD 8) - ADMA Holdings, LLC, 2016 and 2020 E. Lancaster Avenue; From: "FR" General Commercial Restricted and "J" Medium Industrial To: PD/FR Planned Development for all uses in "FR" General Commercial Restricted plus tow yard; site plan included (Recommended for Approval by the Zoning Commission)**

Mr. H. Dennis Hopkins, 2131 North Collins Street, P.O. Box. 637, Arlington, Texas, completed a speaker card in support of Zoning Docket ZC-17-182 and was recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Motion: Council Member Allen Gray made a motion, seconded by Council Member Zadeh, that Zoning Docket ZC-17-182 be continued to the January 9, 2018, Council meeting. Motion passed 8-0, Mayor Price absent.

7. **ZC-17-183 - (CD 9) - William Wilson, 4421, 4437 and 4441 Wayside Avenue; From: "CF" Community Facilities To: "A-5" One-Family (Recommended for Approval by the Zoning Commission)**

Mr. Robert Snoke, 3826 6th Avenue, completed a comment card in opposition to Zoning Docket ZC-17-183 and was recognized by Mayor Pro tem Shingleton but was not present in the Council Chamber.

Mr. Jeng Won, 2816 Covert Avenue, completed a comment card in opposition to Zoning Docket ZC-17-183.

Motion: Council Member Zadeh made a motion, seconded by Council Member Flores, that Zoning Docket ZC-17-183 be approved. Motion passed 8-0, Mayor Price absent.

- 8. ZC-17-185 - (CD 8) - James Holser/SFW Homes-DE, LLC, 7500-7700 blocks Forest Hill Drive, 3313 Bonaventure Boulevard; from: "AR" One-Family Restricted and "C" Medium Density Multifamily To: "MH" Manufactured Housing (Recommended for Approval by the Zoning Commission)**

The following individuals completed a speaker cards in support of Zoning Docket ZC-17-173 and were recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Mr. Justin Light, 500 West 7th Street, Suite 600
Mr. Gerald Joudert, 7514 Zinnia Lane, Forest Hill, Texas
Mr. David Zulejkic, 7800 Forest Hill Drive

Motion: Council Member Allen Gray made a motion, seconded by Council Member Moon, that Zoning Docket ZC-17-185 be approved. Motion passed 8-0, Mayor Price absent.

Council Member Zadeh requested that Zoning Dockets ZC-17-186 and ZC-17-187 be heard under one motion.

- 9. ZC-17-186 - (CD 9) - Catherine Coleman, 2628 Lubbock Avenue; From: "B/TCU" Two-Family/TCU Residential Overlay To: "UR/TCU" Urban Residential /TCU Residential Overlay (Recommended for Approval by the Zoning Commission)**
- 10. ZC-17-187 - (CD 9) - Sandra McKibben, 2729 Merida Avenue; From: "B/TCU" Two-Family/TCU Residential Overlay To: "UR/TCU" Urban Residential/ TCU Residential Overlay (Recommended for Approval by the Zoning Commission)**

Mr. Bill Newsome, 1421 Oread West, Suite B, Lawrence, Kansas, appeared before Council in support of Zoning Dockets ZC-17-186 and ZC-17-187.

Motion: Council Member Zadeh made a motion, seconded by Council Member Bivens, that Zoning Dockets ZC-17-186 and ZC-187 be approved. Motion passed 8-0, Mayor Price absent.

11. **ZC-17-188 - (CD 2) - Atchison Topeka & Santa Fe Railroad, 4800-4900 blocks N. Main Street; From: "AG/AO" Agricultural, "E/AO" Neighborhood Commercial and "J/AO" Medium Industrial all with Meacham Airport Overlay To: "I" Light Industrial/Meacham Airport Overlay (Recommended for Approval by the Zoning Commission)**

Mr. Josh Butler, 450 East Carpenter Freeway, Suite B25, Irving, Texas, completed a speaker card in support of Zoning Docket ZC-17-173 and was recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Motion: Council Member Flores made a motion, seconded by Council Member Byrd, that Zoning Docket ZC-17-188 be approved. Motion passed 8-0, Mayor Price absent.

12. **ZC-17-189 - (CD 4) - Sun One Developments, Inc., 3301 Hartnett Way; From: "G/I-35" Intensive Commercial/I-35 Design District Overlay To: PD/G/I-35 Planned Development for all uses in "G" Intensive Commercial/I-35 Design District Overlay plus hotel; site plan included (Recommended for Approval by the Zoning Commission)**

Mr. Shad Vermeesh, 808 East Osborn Road, Phoenix, Arizona, completed a speaker card in support of Zoning Docket ZC-17-189 and was recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Motion: Council Member Moon made a motion, seconded by Council Member Byrd, that Zoning Docket ZC-17-189 be approved. Motion passed 8-0, Mayor Price absent.

13. **ZC-17-197 - (CD 9) - City of Fort Worth Planning and Development South Hills Neighborhood, Generally bounded by Seminary Drive, Granbury Road, Interstate 20, and the BNSF Railway; From: "A-5" One-Family, "B" Two-Family, "C" Medium Density Multifamily, "D" High Density Multifamily, "CF" Community Facilities, "ER" Neighborhood Commercial Restricted, "E" Neighborhood Commercial, "FR" General Commercial Restricted, "I" Light Industrial, and PD 375 "PD/SU" Planned Development/Specific Use for all uses in "E" Commercial plus upholstery facility with conditions: 1. Hours of operation shall be from 7:00 a.m. to 6:30 p.m. Monday thru Saturday; 2. Limited to 3000 square feet of building area known as 3404 Westcreek Drive; 3. Number of employees shall not exceed two; 4. No hazardous materials shall be maintained on the premises; 5. Business vehicles shall be limited to two; and 6. All work shall be conducted inside and no work will be conducted outside; no outside storage To: "A-5" One-Family, "A-7.5" One-Family, "CF" Community Facilities, "ER" Neighborhood Commercial Restricted and "E" Neighborhood Commercial (Recommended for Approval by the Zoning Commission)**

Mr. Jeng Won, 2816 Covert Avenue, completed a speaker card in support of Zoning Docket ZC-17-197 and was recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Mr. Thomas Woods, 5108 Cockrell Avenue, appeared before Council in support of Zoning Docket ZC-17-197 and provided handouts.

Ms. Sheila Franklin, 4717 Staples Avenue, completed a speaker card in support of Zoning Docket ZC-17-197 and was recognized by Mayor Pro tem Shingleton but was not present in the Council Chamber.

The following individuals completed comment cards in support of Zoning Docket ZC-17-197:

Ms. Callie Moore-Riley, 3263 Medina Avenue
Ms. Mary Gordon, 5162 Waits Avenue
Mr. James "Jim" Gordon, 5162 Waits Avenue
Ms. Irma Ashley Serrano, 3255 Medina Avenue
Ms. Heather Curtis, 2816 Leith Avenue
Mr. Rocky Riley, 3263 Medina Avenue
Ms. Patricia Brown, 2908 Sadler Avenue
Ms. Sabra Miller, 4763 Greene Avenue
Ms. Sheryl McReynolds, 2709 Sadler Avenue
Mr. Gregory Barrett, 3913 West Surgeon Street
Mr. Artemio Reyes, 2709 Cordone Street
Ms. Alma Reyes, 2709 Cordone Street
Mr. Jeff Gray, 4800 Staples Avenue
Mr. William Mastin, 3001 West Gambrell Street

Ms. Lucila Hernandez, 3616 West Gambrell Street, completed a comment card in opposition to Zoning Docket ZC-17-197.

Motion: Council Member Zadeh made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-17-197 be approved. Motion passed 8-0, Mayor Price absent.

14. ZC-17-200 - (CD-ALL) - City of Fort Worth Planning and Development, Text Amendment: Zoning Commission, Board of Adjustment and Urban Design Commission Processes, Duties and Powers: An Ordinance amending the Zoning Ordinance of the City of Fort Worth, being Ordinance No. 21653, as amended, codified as Appendix "A" of the Code of The City of Fort Worth (2015), by amending

- Chapter 2, "Review Bodies" Section 2.100 "Zoning Commission", Section 2.101 "Board Of Adjustment" and Section 2.102 "Urban Design Commission" to amend the duties of the Zoning Commission, Board Of Adjustment and Urban Design Commission to reflect their current processes, duties and powers; and
- Chapter 3, 'Review Procedures' to clarify process for withdrawals at the Zoning Commission (Recommended for Approval by the Zoning Commission)

Motion: Council Member Byrd made a motion, seconded by Council Member Zadeh, that Zoning Docket ZC-17-200 be approved and Ordinance No. 23024-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

15. **ZC-17-190 - (CD 4) - AIL Investments, LP, 8000-8100 blocks Monterra Boulevard; From: PD710-1 "PD/SU" Planned Development/Specific Use, for all uses in "C" Medium Density Multi Family; plus: Home Offices, with the following development standards:**

- **Maximum height is 32 feet measured front slab to top plate**
- **Entry features may be located at the main entry to the development (at North Tarrant Parkway) and at the entry to each complex within the development, and will be subject to the following: Entry feature must be located on collector or wider street, is limited to twenty-five feet with a minimum side and rear setback of five feet. No front setback along the street right-of-way is required**
- **Entry signs must be free standing or attached to a wall or entry feature. Signage is limited to six square feet and a maximum height of six feet with a maximum illumination of 25 lumens**
- **Signs (other than those associated with entry monuments) will be in accordance with the "C" district sign requirements, except that home office business identification signs limited to six square feet per business may be permitted**
- **Parking will comply with the City of Fort Worth parking requirements**
- **Residential density the maximum allowable dwelling units for the entire 133 acre PD will not exceed 1026 units**
- **Masonry is minimum 50% masonry construction, (Masonry= brick, stone, cementitious fiber concrete products or stucco**
- **Screening and Buffer yard will be per the "C" requirements adjacent to area zoned for single family use and will be subject to a Unified Residential Development plan approval**
- **Maximum 15 foot front setback adjacent to public right-of-way**
- **Site Plan waived and**

PD 710-2 "PD/SU" Planned Development/Specific Use, for all uses in "E" Neighborhood Commercial; the following uses are excluded: Appliance repair, Cold storage or Ice plant, Pawn shop, Tattoo parlor, Taxidermy, Gasoline sales, Check cashing, and allowing the following residential uses: Multifamily apartments, condos, and single dwelling units when part of a business. All buildings may contain a mix of uses, with either office/apartment combination units (single occupant mixed use with office downstairs and apartment upstairs from each unit), or individual retail at ground level with separate apartments above

- **Masonry is minimum 50% masonry construction (Masonry= brick, stone, cementitious fiber concrete products or stucco**
- **Sign requirements for the "E" district apply with the following exceptions: Signs adjacent to North Tarrant Parkway or North Riverside Drive (Old Denton Road) will be limited to ground mounted monument style**
- **Maximum height is 3 stories or 45 feet measured front slab to top plate**
- **Entry features may be located at the main entry to the development (at North Tarrant Parkway and at the entry to each complex within the development, and will be subject to the following: Entry feature must be located on collector or wider street, is limited to twenty-five feet with a monument side and rear setback of five feet. The front setback along the street right-of-way is required**
- **Entry signs must be free standing or attached to a wall or entry feature**
- **Signage is limited to sixty square feet and a maximum height of six feet with a maximum illumination of 25 lumens**
- **Maximum 15 foot front setback adjacent to public right-of-way**
- **Residential density maximum allowable dwelling units for the entire 133 acre PD will not exceed 1026 units**
- **Site Plan required**

To: Amend PD 710-2 to Expand Area 2 and Amend Area 2 development standards to allow gasoline sales; to clarify that the multifamily uses are permitted and clarify multifamily will be constructed to the "C" Medium Density Multifamily standards; to clarify that a building may include a single use or mix of uses; maximum front setback 20 feet adjacent to Monterra Boulevard right-of-way; maximum allowable square footage of non-residential uses will not exceed 15,000 square feet and; Create Area 5 with the "E" Neighborhood Commercial district; site plan waiver recommended (Recommended for Approval by the Zoning Commission)

Mr. Joe Schneider, 9800 Hillwood Parkway, Suite 300, completed a speaker card in support of Zoning Docket ZC-17-190 and was recognized by Mayor Pro tem Shingleton but did not wish to address Council.

Motion: Council Member Moon made a motion, seconded by Council Member Byrd, that Zoning Docket ZC-17-190 be approved. Motion passed 8-0, Mayor Price absent.

16. ZC-17-192 - (CD 6) - Pate Ranch Commercial LP, 6200-6300 Dirks Road (Altamesa); From: A Portion of PD 1063 "PD/G" Planned Development for all uses in "G" Intensive Commercial excluding: probation or parole office, electric power substation, telecommunications tower (allow stealth towers & antennas on buildings), amusement outdoor, massage parlor (allow massage therapy), theater, drive-in, recreational vehicle park, feed store- no processing/milling, mortuary or funeral home, newspaper distribution center, pawn shop, tattoo parlor, taxidermist shop, automotive repair, paint & body shop, vehicle sales or repair, including automobiles, motorcycles, boats or trailers, airport, aviation field or landing area (allow helistop), recycling collection facility, batch plant, concrete or asphalt (temporary), trailer, portable; sales, construction or storage. Maximum height of five stories or 60 feet. Commercial lighting to be designed and constructed to not be obtrusive to the adjacent A-5 single-family residential zoning to the north; site plan required; and A Portion of PD 1064 "PD/MU-2" Planned Development for all uses in "MU-2" High Intensity Mixed Use excluding: community home, group home I & II, probation or parole office, electric power substation, telecommunications tower (allow stealth towers & antennas on buildings), baseball/softball facility (commercial), massage parlor (allow massage therapy), mortuary or funeral home, newspaper distribution center, pawn shop, tattoo parlor, taxidermist shop, automotive repair, paint & body shop, recreational vehicle (KV) sales/service, assaying, assembly of pre-manufactured parts, except for vehicle, trailers, airplanes or mobile homes, bottling works, milk or soft drinks, food processing (no slaughtering), manufacture of artificial flowers, ornaments, awning, tents, bags, cleaning/polishing preparations, boats under 28 ft. in length, brooms or brushes, buttons and novelties, canvas products, clothing, suits, coats, or dresses for wholesale trade, monument/marble works, finishing and carving only, monument works, stone, paper box manufacturing, pattern shop, printing, lithographing, book-binding, newspaper or publishing, rubber stamping, shearing/punching, sheet metal shop, welding shop, custom work (not structural), airport, aviation field, or landing area (allow helistop), railroad roundhouse or railroad car repair shop, recycling collection facility, storage outside (display outside allowed), trailer, portable, sales, construction or storage; site plan required

A Portion of PD 1064 "PD/MU-2" Planned Development for all uses in "MU-2" High Intensity Mixed Use excluding: community home, group home I & II, probation or parole office, electric power substation, telecommunications tower (allow stealth towers & antennas on buildings), baseball/softball facility (commercial), massage parlor (allow massage therapy), mortuary or funeral home, newspaper distribution center, pawn shop, tattoo parlor, taxidermist shop, automotive repair, paint & body shop, recreational vehicle (KV) sales/service, assaying, assembly of pre-manufactured parts, except for vehicle, trailers, airplanes or mobile homes, bottling works, milk or soft drinks, food processing (no slaughtering), manufacture of artificial flowers, ornaments, awning, tents, bags, cleaning/polishing preparations, boats under 28 ft. in length, brooms or brushes, buttons and novelties, canvas products, clothing, suits, coats, or dresses for wholesale trade, monument/marble works, finishing and carving only, monument works, stone, paper box manufacturing, pattern shop, printing, lithographing, book-binding, newspaper or publishing, rubber stamping, shearing/punching, sheet metal shop, welding shop, custom work (not structural), airport, aviation field, or landing area (allow helistop), railroad roundhouse or railroad car repair shop, recycling collection facility, storage outside (display outside allowed), trailer, portable, sales, construction or storage; site plan required

To: PD/G Planned Development for all uses in "G" Intensive Commercial plus continuing care and independent living with "C" development standards with waivers; site plan included (Recommended for Approval by the Zoning Commission)

Mr. Barry Hudson, representing Dunaway Associates, 3012 Gunnison Trail, appeared before Council in support of Zoning Docket ZC-17-192.

Motion: Council Member Jordan made a motion, seconded by Council Member Bivens, that Zoning Docket ZC-17-192 be approved with site plan, entry signs to be monument signs, that landscaping comply with City ordinances, and that the record include the color exhibits presented with the affected neighborhoods as the expectation for the development. Motion passed 8-0, Mayor Price absent.

- 17. ZC-17-195 - (CD 9) - City of Fort Worth Planning & Development, 1116 Amspoker Avenue; From: "B" Two-Family To: "A-5" One-Family (Recommended for Approval by the Zoning Commission)**

Motion: Council Member Zadeh made a motion, seconded by Council Member Moon, that Zoning Docket ZC-17-195 be approved. Motion passed 8-0, Mayor Price absent.

- 18. ZC-17-196 - (CD 9) - City of Fort Worth Planning & Development, 3230 6th Avenue; From: "B" Two-Family To: "A-5" One-Family (Recommended for Approval by the Zoning Commission)**

Motion: Council Member Zadeh made a motion, seconded by Council Member Moon, that Zoning Docket ZC-17-196 be approved. Motion passed 8-0, Mayor Price absent.

There being no one else present desiring to be heard in connection with the recommended changes and amendments pertaining Zoning Ordinance No. 13896 for the above-listed cases, Council Member Zadeh made a motion, seconded by Council Member Moon, that the hearing be closed and Ordinance No. 23025-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

XV. REPORT OF THE CITY MANAGER

B. General

- 1. M&C G-19178 - Approve Applications for Partial Approval of the Historic Site Tax Exemption for 1409 North Commerce Street, 1411 North Commerce Street, 1504 Fairmount Avenue, 2013 Alston Avenue and 1117 Hawthorne Avenue (COUNCIL DISTRICT 9)**

Motion: Council Member Zadeh made a motion, seconded by Council Member Byrd, that Mayor and Council Communication G-19178 be approved. Motion passed 8-0, Mayor Price absent.

- 2. M&C G-19179 - Approve Application for Partial Approval of the Historic Site Tax Exemption for 1119 Pennsylvania Avenue, Located in Tax Increment Financing Reinvestment Zone Number 4 (Southside), with the Consent of all Pertinent Taxing Entities (COUNCIL DISTRICT 9)**

Motion: Council Member Zadeh made a motion, seconded by Council Member Allen Gray, that Mayor and Council Communication G-19179 be approved. Motion passed 8-0, Mayor Price absent.

- 3. M&C G-19180 - Conduct Public Hearing and Approve the Goals Identified in the City's 2018-2023 Assessment of Fair Housing for Submission to the United States Department of Housing and Urban Development and Authorize the City Manager to Certify that the City will Take Meaningful Actions to Further the Goals (ALL COUNCIL DISTRICTS) (PUBLIC HEARING)**

Mayor Price opened the public hearing.

a. Report of City Staff

Ms. Barbara Asbury, Neighborhood Services Department, appeared before Council and provided a staff report.

b. Citizen Presentations

There were no Citizen Presentations.

c. Council Action

Motion: Council Member Jordan made a motion, seconded by Council Member Allen Gray, that the public hearing be closed and Mayor and Council Communication G-19180 be continued to the December 12, 2017, Council meeting. Motion passed 8-0, Mayor Price absent.

C. Purchase of Equipment, Materials, and Services

- 1. M&C P-12143 - Authorize Execution of Contract with Hellas Construction, Inc., Using Texas Association of School Boards BuyBoard Cooperative Contract 476-15 in an Amount Up to \$2,139,888.00 for the Replacement of the Synthetic Turf on Three Soccer Fields at Gateway Park (COUNCIL DISTRICT 4)**

Motion: Council Member Allen Gray made a motion, seconded by Council Member Zadeh, that Mayor and Council Communication P-12143 be approved. Motion passed 8-0, Mayor Price absent.

- 2. M&C P-12144 - Authorize Purchase of Fifty-Five Chevrolet Tahoes from Caldwell Automotive Partners, LLC, DBA Caldwell Country Chevrolet, in an Amount Up to \$1,839,608.00 Using H-GAC Cooperative Purchasing Agreement VE11-15 for the Police Department Through the Property Management Department (ALL COUNCIL DISTRICTS)**

Motion: Council Member Moon made a motion, seconded by Council Member Byrd, that Mayor and Council Communication P-12144 be continued to the December 12, 2017, Council meeting. Motion passed 8-0, Mayor Price absent.

D. Land

1. **M&C L-16096 - Authorize the Acquisition of Approximately One Acre of Land Located at 11304 Mosier Valley Road from Llewellyn Blackburn, Pamela Blackburn Burnley and Robert O. Blackburn, for the Expansion of Mosier Valley Park in the Amount of \$73,120.00 Plus \$5,000.00 for Estimated Closing Costs; Authorize Reallocation of Previously Appropriated Park Dedication Fee Revenues in Support of the Project and Adopt Appropriation Ordinance (COUNCIL DISTRICT 5)**

Motion: Council Member Bivens made a motion, seconded by Council Member Zadeh, that Mayor and Council Communication L-16096 be approved with enthusiasm and Appropriation Ordinance No. 23026-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

E. Award of Contract

1. **M&C C-28495 - Authorize Execution of a System Purchase Agreement with Motorola Solutions, Inc., in an Amount of \$1,602,101.00, Using a Cooperative Purchasing Agreement for the Information Technology Solutions Department, Adopt Appropriation Ordinance Increasing Estimated Receipts and Appropriations in the Information Technology Solutions Capital Projects Fund in the Amount of \$330,630.00 (ALL COUNCIL DISTRICTS)**

Motion: Council Member Byrd made a motion, seconded by Council Member Moon, that Mayor and Council Communication C-28495 be approved and Appropriation Ordinance No. 23027-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

2. **M&C C-28496 - Adopt Ordinance Authorizing a Callable Commercial Paper Program with J.P. Morgan for the Water Department in an Aggregate Outstanding Principal Amount Not to Exceed \$150,000,000.00 at Any One Time, Authorizing Execution of Dealer, Paying Agent/Registrar and Calculation Agent Agreements for the Program and Ordaining Other Matters Related Thereto; Adopt Thirty-Second Supplemental Ordinance Authorizing Issuance and Sale of City of Fort Worth, Texas Water and Sewer System Revenue Refunding Bonds in an Amount up to \$150,000,000.00 to Allow for Refinancing of Outstanding Commercial Paper if Needed and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)**

Council Members Moon, Bivens, Jordan, Allen Gray, and Zadeh stated they had a normal banking relationship with JPMorgan Chase, N.A., but it was not a conflict with Mayor and Council Communication C-28496.

Motion: Council Member Bivens made a motion, seconded by Council Member Moon, that Mayor and Council Communication C-28496 be approved and Ordinance No. 23028-12-2017, Thirty-Second Supplemental Ordinance No. 23029-12-2017, and Appropriation Ordinance No. 23030-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

3. **M&C C-28497 - Authorize Execution of Contract with JLB Contracting, LLC, in the Amount of \$4,690,917.42 for 2014 CIP Year Three Contract No. 5, Combined Street Paving Improvements and Water and Sanitary Sewer Main Replacements and Adopt Appropriation Ordinances (COUNCIL DISTRICT 2)**

Motion: Council Member Flores made a motion, seconded by Council Member Bivens, that Mayor and Council Communication C-28497 be approved and Appropriation Ordinance Nos. 23031-12-2017 and 23032-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

4. **M&C C-28498 - Authorize Execution of a Construction Manager at Risk Contract with Sedalco, Inc., d/b/a Sedalco Construction Services, with a Construction Services Fee of 4.5 Percent of the Construction and General Conditions Costs Within a Construction Contract Budget Amount of \$14,248,486.00 Inclusive of a \$248,486.00 Owners Allowance for Additional Construction Services for the Will Rogers Memorial Center Cattle Barn No. One and Poultry Barn Renovations (COUNCIL DISTRICT 7)**

Motion: Council Member Bivens made a motion, seconded by Council Member Flores, that Mayor and Council Communication C-28498 be approved. Motion passed 8-0, Mayor Price absent.

5. **M&C C-28499 - Authorize Execution of a Contract with Tejas Commercial Construction, LLC, in the Amount of \$450,000.00 for the 2018 Water Lead Services Replacement Contract, Provide for Additional Project Costs for a Total Project Amount of \$500,000.00 and Adopt Appropriation Ordinance (ALL COUNCIL DISTRICTS)**

Motion: Council Member Bivens made a motion, seconded by Council Member Byrd, that Mayor and Council Communication C-28499 be approved and Appropriation Ordinance No. 23033-12-2017 be adopted. Motion passed 8-0, Mayor Price absent.

6. **M&C C-28500 - Authorize Execution of a Construction Contract with Alltech Engineering Corp., in the Amount of \$1,536,239.00 for the Village Creek Water Reclamation Facility Headworks Facility Sluice Gates Modifications and Provide for Project Costs and Contingencies for a Total Amount of \$1,650,000.00 (COUNCIL DISTRICT 5)**

Motion: Council Member Bivens made a motion, seconded by Council Member Flores, that Mayor and Council Communication C-28495 be approved. Motion passed 8-0, Mayor Price absent.

XVI. CITIZEN PRESENTATIONS

Mr. Daniel Haase, 1670 Watson Road West, appeared before Council relative to freeway and arterial street lighting. Mayor Pro tem Shingleton directed Mr. Haase to meet with Assistant City Manager Jay Chapa after the Council meeting.

Mr. Bob Willoughby, 6731 Bridge Street #125, appeared before Council relative to the code issues.

Mr. Gerald Banks, Sr., 6861 Routt Street, completed a Citizen Presentation card relative to the Craig family and his wrongful arrest and was recognized by Mayor Price but was not present in the Council Chamber.

Ms. Dianna Wilson, 5816 Village Course Circle #326, appeared before Council relative to outlawing scrap metaling indoors and holding apartment managers accountable.

XVII. EXECUTIVE SESSION (CITY COUNCIL CONFERENCE ROOM, CITY HALL, ROOM 290)

XVIII. ADJOURNMENT

There being no further business, Mayor Pro tem Shingleton adjourned the Regular meeting 8:54 p.m.



TO: The Honorable Mayor and City Council Members
FROM: Mary J. Kayser, City Secretary
DATE: December 12, 2017
SUBJECT: Appointments & Reappointments to Boards/Commissions/Committees

Per action taken by the Legislative and Intergovernmental Affairs Committee at their December 5, 2017, meeting, Chairman Shingleton is bringing forward the following appointments and reappointments for your consideration:

Community Action Partners Council:

Appointment - Term to Expire October 1, 2019:

Roxanne Martinez, Place 1

Capital Improvement Plan Advisory Committee - Water/Wastewater:

Appointment - Term Expiration October 1, 2019:

Rick Trice, Place 5

Reappointment - Term Expiration October 1, 2019:

Bob Madeja, Place 1

George Felan, Place 3

Don Allen, Place 7

Human Relations Commission:

Appointments:

Carmen Castro, Place 3, Term Expiration October 1, 2019

Kimberly Porter, Place 6, Term Expiration October 1, 2018

Reappointments - Term Expiration October 1, 2019:

Mike Steele, Place 1

Melissa Canas, Place 5

Eva Bonilla, Place 7

Damon Blakely, Place 9

Carla McKenzie, Place 11

Tarrant County 911 Emergency Assistance District Board:

Reappointment – Term Expiration April 1, 2019

Chief Rudy Jackson

Applications and resumes as appropriate were provided to you by separate communication. If you have any questions, please contact me at (817) 392-6161.

City Secretary's Office

City of Fort Worth ★ 200 Texas Street ★ Fort Worth, Texas 76102

(817) 392-6150 ★ FAX (817) 392-6196


To the Mayor and Members of the City Council
December 12, 2017

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SUBJECT: FIRE FIGHTER HEALTHCARE UPDATE

This Informal Report is the third in a series of updates regarding the negotiations with the International Association of Fire Fighters Local 440 ("Association") regarding their proposal to manage a healthcare plan for the benefit of firefighter recruits, actives and pre-Medicare retirees, plus their spouses and dependents. As a reminder, the guiding principles of the negotiation are:

- Association will assume responsibility of healthcare for all recruits, active fire fighters and pre-Medicare retirees
- Separation of firefighter plan will not have a negative financial impact on the City; Association will cover all transition costs
- City's exposure to liability will be minimized to every extent possible
- Association assumes all accountability for the success of their plan

The City and the Association held a collective bargaining session on 12/6/2017. One of the key conclusions of the meeting is that the target date for implementation is tentatively scheduled for April 1, 2018 based on the myriad of remaining activities for the Association, with the cooperation of the City, for a successful implementation. The City also encouraged the Association to be concurrently working on tasks 6 – 10 because many of them will be time-consuming and many of the decisions about roles and responsibilities are relevant to the final Healthcare Contract. Below is the status of the various tasks.

Action Item	Responsible Party	Complete	Status
1. City contribution and transition costs finalized	City		This continued to be discussed on 12/6/2017 . The Association had previously indicated that clarification of the contract language is necessary but has not provided that at this point. In addition, the City agreed to have further discussion about the runoff claims at the next session scheduled for 12/20/17 .
2. CBA amendment language approved	City and Association		At the 12/6/17 bargaining session, the City and the Association tentatively agreed on the final versions of the Trust Agreement and the amendments to the Collective Bargaining Agreement Articles 13 and 14. The final document is the Healthcare Contract which will continue to be discussed at the next bargaining session that is scheduled on 12/20/17 .
3. Employee vote to amend CBA	Association		
4. Waiver language approved	City and Association	✓	

To the Mayor and Members of the City Council
December 12, 2017

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SUBJECT: FIRE FIGHTER HEALTHCARE UPDATE

5. Retiree waivers received (100%)	Association		At last report, the Association has received 199 of 210 required signatures. On 11/30/17 , the City requested copies of the correspondence to retirees for our records and has not yet received that.
6. City Council approval of CBA and healthcare contract	City		Will be scheduled for City Council once 1-5 are complete.
7. Association create Trust including fiduciary coverage, contract with trust company, fidelity bond and banking arrangement.	Association		
8. Association plan contracts (TPA, PBM, RBP); premiums finalized	Association		- At the Association's request, the City added language to the Healthcare Contract to allow the Association to be a sub-recipient of dental benefits offered through the City's contract. The City has shared the questions from Delta Dental about setting up appropriate billing. - The Association is responsible for all other contracts. However, the City has requested clear documentation of roles, scopes of services, etc. from LBG, the Association's consultant.
9. Data interfaces with City and FWERF	City and Association		- The Association's vendors held their first meeting with the Retirement Fund on 12/4/17. They were advised that it could require months of work for the Fund's system to be configured to allow a new recipient of premiums. The Association is now considering their options, including asking the City to retain this responsibility with the assumption that the Trust will pay those administrative costs retained by the City. - Maestro, the Association's proposed TPA, committed to providing a draft schedule of tasks,

**To the Mayor and Members of the City Council****December 12, 2017**

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SUBJECT: FIRE FIGHTER HEALTHCARE UPDATE

			timelines and responsibilities in order to confirm the April 1 st feasibility and ensure that appropriate resources and time are reserved for the various tasks. This document will replace the client sample that was provided last week as well as the December calendar that suggested the feasibility of a 1/1/18 implementation date that were attached to last week's informal report.
10. Transition and enrollment plan	City and Association		See #9.

If you have any additional questions, please let me know.

David Cooke
City Manager



To the Mayor and Members of the City Council

December 12, 2017

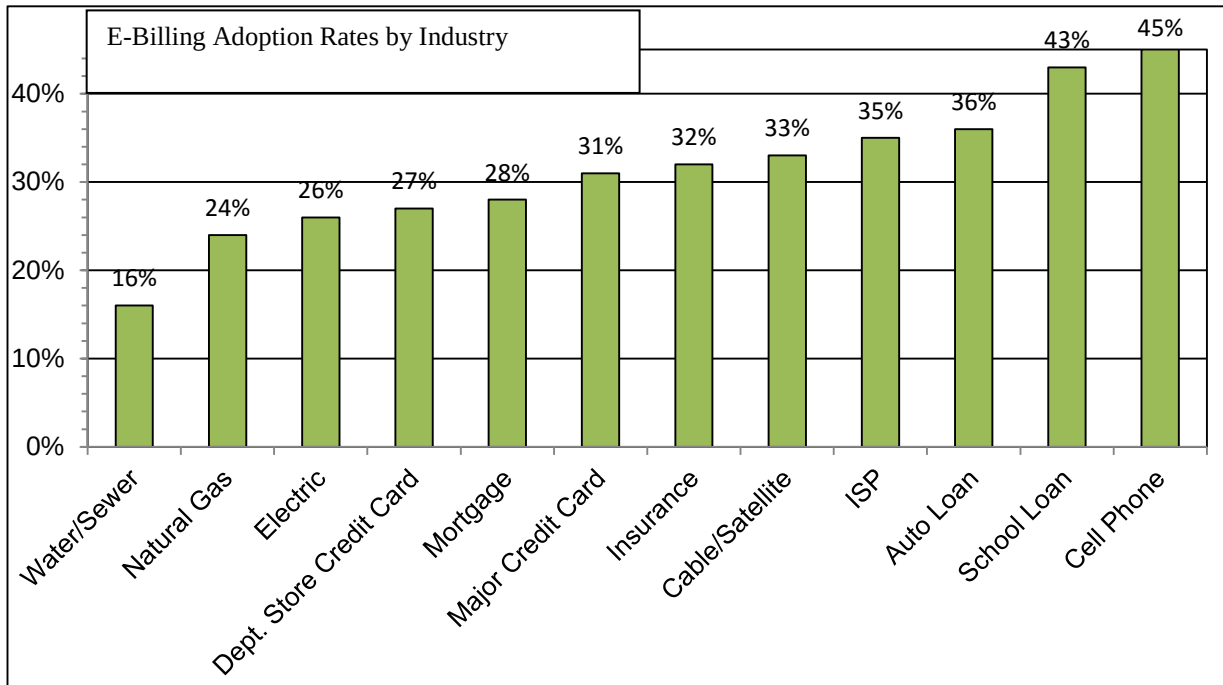
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SUBJECT: EFFORTS TO PROMOTE PAPERLESS BILLING

The City Council has expressed a desire to move more water customers toward receiving their utility bill electronically in lieu of a mailed paper statement. The enhanced adoption of e-notification or "Paperless billing" promotes going green and limits the cost of billing for the Utility.

One of the primary objectives for the Water Department is to continue to expand service offerings to its customers, while also promoting operational efficiencies and cost savings. Customers have had the ability to pay their utility bill electronically since 2002, with the implementation of H2Online. An update of the billing system software performed in 2012 enabled the Water Department to offer e-notification to its customers as an option for going paperless. This service offering followed the outsourcing of bill production and mailing services in 2010. The e-notification option provides customers with an email link to the online statement when their bill is available for review and payment and allows customers to opt out of receiving a paper billing statement.

To ease the transition to paperless, customers can elect to continue receiving a paper bill after the e-notification occurs. At this time, a total of 36,692 customers out of a total of 246,957 accounts (15%) are receiving an e-notification each month. Of this amount, 19,356 customers have opted to discontinue their paper bill and go entirely paperless while the remaining 17,336 have opted to continue receiving a paper bill in addition to the e-notification. Adoption rates for paperless utility billing in Fort Worth are slightly below the national average for water/sewer utilities. The most current results (2016) of an annual survey conducted by FisServ shows that utility customers are less likely to move to paperless billing than consumers in other industries.



**To the Mayor and Members of the City Council****December 12, 2017**

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SUBJECT: EFFORTS TO PROMOTE PAPERLESS BILLING

Since implementation of the e-notification, the Water Department has primarily promoted the feature in bill inserts and online through H2Online. Given the low adoption rates; the Utility is making changes to more aggressively promote this option in an effort to streamline services. In addition to current strategies, the Water Department will begin adding customizable text on the monthly water bills to encourage both e-notification and autopay, as well as developing separate communication pieces (such as a mass emails and postcards) to send to all customers. The option will also be promoted on social media. In addition, this fall the department altered its Call Center scripting to encourage customers establishing a new account to choose bill e-notification and to encourage those calling in for other services to switch to e-notification.

Finally, the Water Department has partnered with the Behavioral Insights Team (BIT) to more proactively engage customers in the e-notification option. BIT is part of the *What Works Cities* team for Bloomberg Philanthropies and has worked with many cities in the United Kingdom and the U.S. to drive specific customer action based on randomized, scientifically-based testing. The team works with governments and other organizations concerned with "social good" to ensure that realistic models of human behavior are used to implement policies and services. Currently, the Water Department staff is actively working with the BIT team to develop a campaign strategy to encourage paperless billing.

The first step will be to target those 17,336 customers who are currently receiving both the e-notification and the paper bill to encourage them to eliminate the paper bill. In 2018, the option to receive both a paper statement and e-notification will be removed from the website. Providing the option of receiving both is not common in the industry and has served to limit full adoption of paperless billing.

As the Water Department moves forward with the MyH2O program, retail customers will also be provided with new tools and information to better understand and manage their water use. The program includes implementation of a new customer portal that will enhance the customers' experience by providing valuable, personalized information about their water use as well as additional billing and payment capabilities. This portal will facilitate customers' abilities to see their usage in greater detail than currently available in paper form, lessening the need for a paper bill. In addition, through the MyH2O program, it is anticipated that customers who have more than one account will be able to align multiple payments. Currently, customers can associate multiple accounts for viewing but cannot provide a consolidated payment.

In addition to the "green" sustainable aspects of going paperless, the Water Department is also supportive of paperless billing due to its cost effectiveness. It currently costs \$.46 to process, print and mail each paper bill. Conversely, the cost of each paperless bill is \$.05 to suppress the printing and mailing of the bill. This results in a cost savings of \$0.41 per bill to go paperless. Should you have any questions regarding the Water Department's strategies to promote paperless billing, please contact Kara Shuror at 817-392-8819.

David Cooke
City Manager

**To the Mayor and Members of the City Council****December 12, 2017**

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SUBJECT: HANDBILLS

Council Member Shingleton related that he had received a complaint from a constituent that a person distributing handbills relieved himself on the constituent's porch. Mr. Shingleton has requested that staff look in to ways to regulate companies and individuals who are distributing handbills/advertisements and research the possibility of holding a company responsible for the bad acts of the people they hire.

The Texas Penal Code allows a company to be held criminally responsible for the acts of its agents if the agent is acting in the scope of employment. Case law indicates that a company could be held responsible if the bad act was in furtherance of the company's business interest. It would be unlikely that prosecutors could use state law to reach the company under the circumstances described by Mr. Shingleton.

The Police Department is satisfied that their officers have the ability to enforce current laws that would hold an individual criminally responsible for their criminal acts, provided they can determine who committed the offense.

Registration would be one tool for determining the responsible party. In order to ascertain the identity of the handbill distributors, it would be possible to require companies that are responsible for distributing commercial handbills to register with the City. The City could also require the distribution companies to provide the City with a list of the individuals who are distributing handbills and the locations where they will be distributing handbills. This would be similar to the requirements already in place for door to door vendors. The Police would have access to the list and locations when there is a complaint.

A City Department would have to take on the task of handling the registration process which would have a budgetary impact. Due to the low number of complaints received to date, the City Manager's Office is not recommending that the City Council adopt a registration program.

David Cooke
City Manager



To the Mayor and Members of the City Council

December 12, 2017

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SUBJECT: PURCHASE OF 78 DODGE CHARGERS FOR THE POLICE DEPARTMENT APPROVED BY CITY COUNCIL ON DECEMBER 5, 2017

On December 5, 2017, the City Council approved the purchase of 78 Dodge Chargers from McKinney Dodge, Inc., DBA Chrysler Jeep Dodge City of McKinney under BuyBoard Cooperative Agreement 521-16 (M&C P- 12139) . The vehicles under this procurement will be used by the Police Department and will replace older vehicles which are no longer economically feasible to maintain. As is customary in the acquisition of vehicles, the requesting department (Police) coordinated the procurement process with the Property Management Department – Fleet Management Division.

During the City Council Work Session, concerns were raised regarding the process used to procure these vehicles. Specifically, four vendors are authorized on the BuyBoard contract to supply police pursuit Dodge Chargers. Based upon the Mayor and Council Communication and the supporting documentation, it appeared that City staff recommended the vehicles be purchased from the vendor with the highest cost.

Under State law, the City is authorized to make purchases under cooperative agreements. These cooperative agreements complete a thorough public bid process for commodities that are frequently purchased by state and local governments. The benefit of utilizing cooperative agreements is that they reduce the time and cost of procurement.

Each of the four vendors authorized to provide police pursuit Dodge Chargers on the BuyBoard contract have published prices for the base model of the vehicles. In addition, each vendor provides a myriad of options which can be added to the base vehicle. These additional options are also covered on the cooperative. Per our practice, bids were requested from three vendors for the exact vehicles needed for this procurement. The chart below provides pricing by vendor:

Description	McKinney	Grapevine	Cowboy Motor	Chastang Enterprises
2018 Dodge Charger Base Vehicle	\$19,397.00	\$19,300.00	\$19,223.00	\$19,326.00
Blk Left Driver Side SPTO Lamp	\$200.00	\$204.00	\$210.00	
Full size Spare Tire	\$160.00	\$0.00	\$0.00	
Vinyl Floor Covering	\$0.00			
HD Cloth Bucket Seat with Cloth rear	\$120.00	\$0.00	\$0.00	
LED Spot Lamp Driver Side	\$150.00	\$291.00	\$150.00	
v-8 engine upgrade	\$2,793.00	\$0.00	\$0.00	
All wheel Drive Upgrade	\$3,108.00	\$4,588.00	\$4,340.00	
Fleet Key	\$135.00	\$136.00	\$140.00	
Parksense Rear Park Assist	\$0.00	\$0.00	\$0.00	
Parkview rear back up camera	\$0.00	\$0.00	\$0.00	
Black car	\$0.00	\$0.00	\$0.00	
Painted White Roof and doors	\$950.00	\$1,179.00	\$1,195.00	



To the Mayor and Members of the City Council

December 12, 2017

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**SUBJECT: PURCHASE OF 78 DODGE CHARGERS FOR THE POLICE
DEPARTMENT APPROVED BY CITY COUNCIL ON DECEMBER 5, 2017**

Credit		-\$3,379.00	-\$1,500.00	-\$308.40	
	Per vehicle	\$23,634.00	\$24,198.00	\$24,949.60	Not Requested
	78 Vehicles	\$1,843,452.00	\$1,887,444.00	\$1,946,068.80	
	Buy Board Fee	\$400.00	\$400.00	\$400.00	
	Total Procurement	\$1,843,852.00	\$1,887,844.00	\$1,946,468.80	

Although staff did recommend the vendor providing the highest individual cost for the base model, the total overall cost per vehicle (including options, rebates and incentives) was the lowest from this vendor.

As a result of the lack of clarity for these types of purchases, staff will be initiating changes to procurements made under cooperatives going forward. One of these changes will be to include the detailed cost comparisons between authorized vendors on the cooperative (similar to the chart above). Further, the verbiage within the Mayor and Council Communication will articulate the process and the associated prices.

If you have any questions about this information or the procurement process, please call Aaron Bovos, Chief Financial Officer, at 817-392-8517.

David Cooke
City Manager

To the Mayor and Members of the City Council

December 12, 2017

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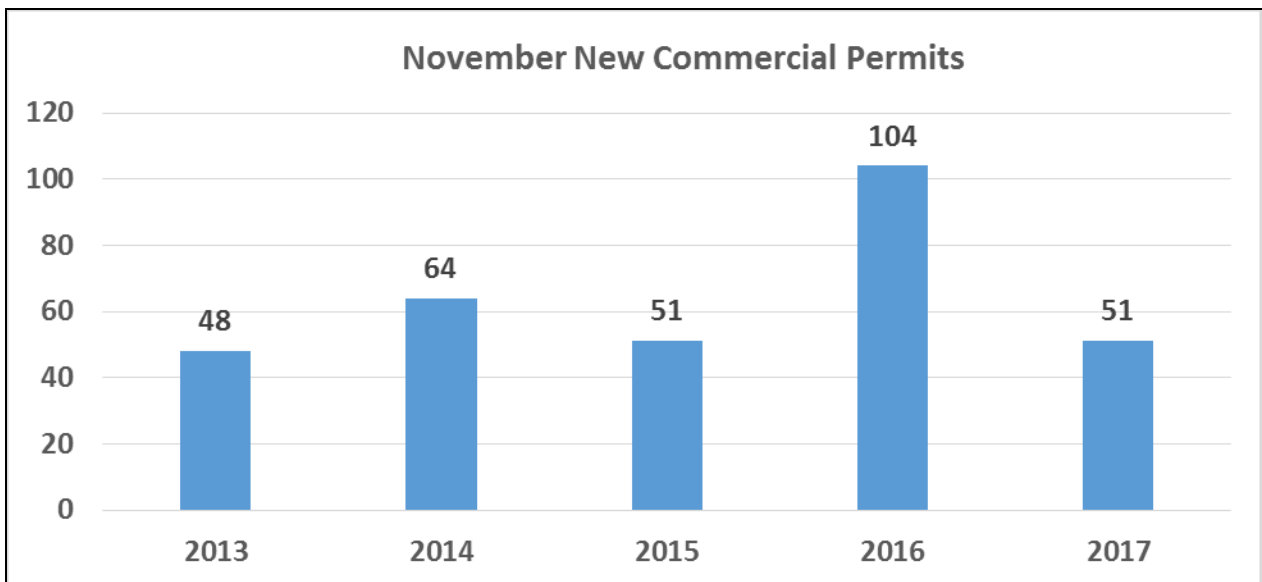


SUBJECT: MONTHLY DEVELOPMENT ACTIVITY REPORT

This Informal Report is in response to the Council's request to receive monthly updates on development activity within the City. It includes the measures staff are working on to improve the development process. Staff will generate a monthly report to keep the Council informed of the volume of development activity, process improvements and outline staff's performance in implementing changes and improving the delivery of plan review and permits. The monthly report consists of metrics associated with Building Permits, Infrastructure, Stormwater Development, and Water Development Plan review. It will provide updates on continuous development process improvement efforts. The Fort Worth Development Activity report is attached for your use and information. The following are highlights for the month of November:

Building Permits

- From October 2017 to November 2017 new commercial permits issued decreased from 104 to 51 approximately 51%.
- Year to Year November 2016 vs. November 2017 new commercial permits declined from 104 to 51 a decline of 51% for the month. This November's data is more consistent with November's from the previous five years. In 2016 we saw an increase in permitting activity in November and December that was related to the new Building Code changes going into effect on January 1, 2017.



- From October 2017 to November 2017 New Single Family permits increased 129%.

To the Mayor and Members of the City Council

December 12, 2017

Page 2 of 4



SUBJECT: MONTHLY DEVELOPMENT ACTIVITY REPORT

- A total of 4,514 new single family permits have been issued to the end of November compared to 3,450 for all of Calendar Year 2016. Year to date new single family permits are already up to 131% of last CY 2016 total.

Customer Service

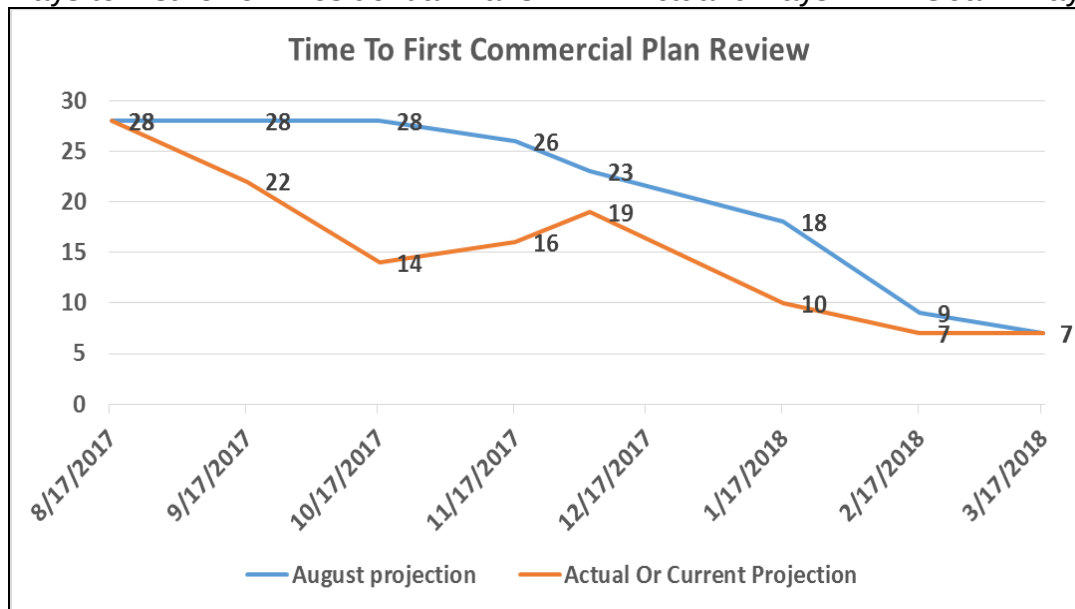
- Overall Customer Service Satisfaction was 81% Positive or Very Positive for November 2017 and was the same as the rating for October 2017.
- Percentage of Customers who thought Customer service staff was Extremely Helpful, Very Helpful or Somewhat Helpful decreased slightly from 96% in October 2017 to 93% in November 2017.
- A total of 96% of our customers surveyed thought that our Inspections team was extremely helpful or very helpful compared to 94% in October.

Plan Review

- On November 30, 2017 the review times were as follows:

Days to first review Commercial Plans Actual 19 Days Goal 7 Days

Days to first review Residential Plans Actual 6 Days Goal 7 Days





To the Mayor and Members of the City Council

December 12, 2017

Page 3 of 4

SUBJECT: MONTHLY DEVELOPMENT ACTIVITY REPORT

- In November we opened the Walk-In Commercial Plan Review Center on Monday November 13, 2017. With the addition of the Walk-In Plan review for the small commercial projects staff are working to achieve an appropriate balance of review resources. We do not include the Walk –In numbers in our time to first commercial review as that would give those dropping off more complex commercial plans an unrealistic notion of the timeframe for review. In November staff resources were used to address the large influx of residential plans. Staff did not use as much of our contract for outside commercial plan review as was needed to meet the demand. In addition, we had a couple of experienced commercial plan reviewers out on leave. In December staff expects to reduce the backlog of commercial plans by reallocating and balancing existing staff resources and using more of our commercial plan review contract to achieve the projected review times.

Infrastructure Plan Review

- Infrastructure Plan Review Center (IPRC) reviewed 94% of the plans submitted within the 14 day goal time frame during November. This is down from 100% in October. One plan review was returned to the developer one day late.

Community Facility Agreements (CFA)

- The first projects are making their way through the new IPRC/CFA process and initial response times are encouraging but the data is incomplete and only two small projects has made it to completion of a CFA. A total of 67 projects are in the new review process and we anticipate a better data set for reporting for the January report.

Hiring

- Planning and Development has hired all 14 new positions and has reduced the 21 vacant positions to only 13 as of December 1, 2017. All of the 13 vacant positions are in the hiring process.
- Transportation and Public Works has completed a reorganization to target resources to the development process. 2 vacant positions are currently in the hiring process.
- Water also has completed a reorganization and has hired one position and is in the hiring process for a second position.
- Parks and Recreation has one position in interview process and one advertised.

Technology

- Initial Permit Statistics Dashboard for the Planning and Development website went live November 30. The link is <http://apps.fortworthtexas.gov/dashboard/>.

**To the Mayor and Members of the City Council****December 12, 2017**

Page 4 of 4

SUBJECT: MONTHLY DEVELOPMENT ACTIVITY REPORT

- Work continues on scoping the Integrated Development Database for coordination and transparency of the Infrastructure Plan Review, Community Facilities Agreements and Construction Inspections and project close out for privately funded developer led installation of public infrastructure tied to development.
- Proposals are in review for the upgrade and update of the City webpage related to Planning and Development Activities.

Development Process Improvements

- Negotiating a contract for the rewrite of the Community Facilities Agreements policy. Contract to be executed by December 31, 2017 the intent is make the policy consistent with changes to applicable state and local laws and to streamline the process.
- The new Development Advisory Committee met on Thursday November 16, 2017.

Please contact Randle Harwood, Planning and Development Director, at 817-871-6101 or Randle.Harwood@fortworthtexas.gov if you have any questions, concerns or comments.

David Cooke
City Manager



November
2017

City of Fort Worth
Planning Department
Project Facilitation
200 Texas St.
Fort Worth, Texas 76102
Phone : 817-392-1732
www.fortworthtexas.gov

INSIDE THIS EDITION

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- New Single Family Permits
- New Commercial Permits
- Building Permit Comparison
- Total Commercial Valuation Comparison
- New Commercial Valuation Comparison
- Nov/Oct Valuation Comparison
- October Large Commercial Projects
- FY '17 New Commercial Permit Heat Map
- FY '17 All Commercial Heat Map (includes additions & remodels)
- FY '17 New Commercial & New Residential Heat Map
- FY '17 New Residential Heat Map
- FY '17 New Residential Heat Map with Nov 17 Permit Overlay

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- IPRC Quarterly Details
- CFA Project Overview
- Residential Projects
- Commercial Projects
- Industrial Projects
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- Institutional Projects

Stormwater (Pgs. 15- 16)

- Stormwater Review Performance
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Water (Pg. 17)

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- Submitted Water/Sewer Studies

Development Process Improvements (Pg. 18)

Fort Worth Development Activity Report

At a glance

Building Permit Summary

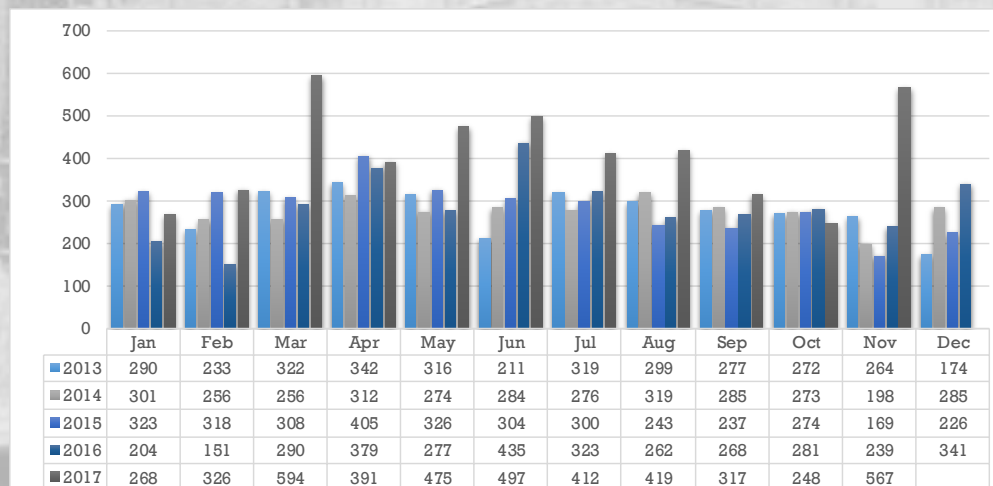
Allison Gray, Assistant Director

Planning & Development - Development Division

allison.gray@fortworthtexas.gov

817-392-8030

New Single Family Permits



All data is in calendar year



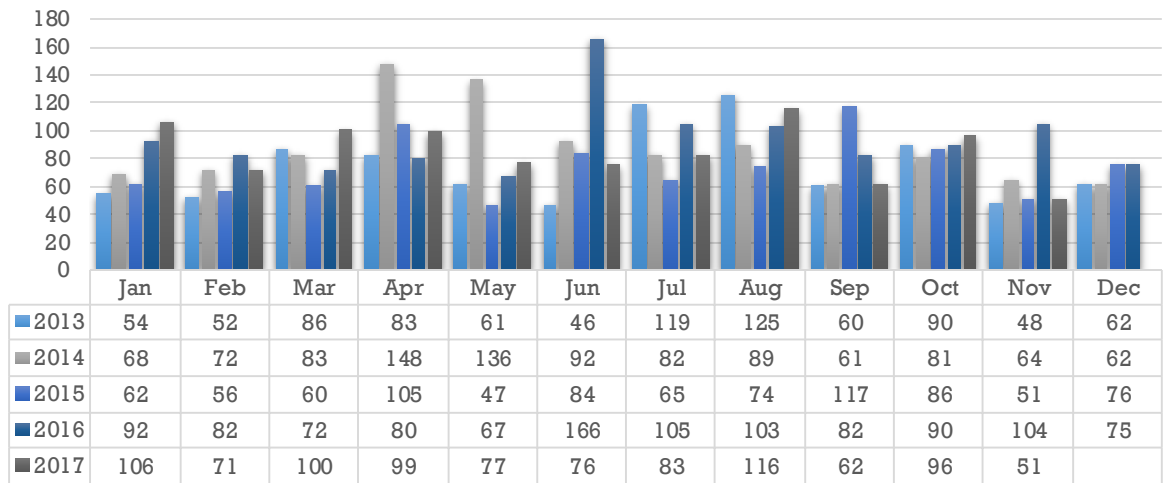
"Working together to build a stronger community"

Fort Worth Development

Activity Report

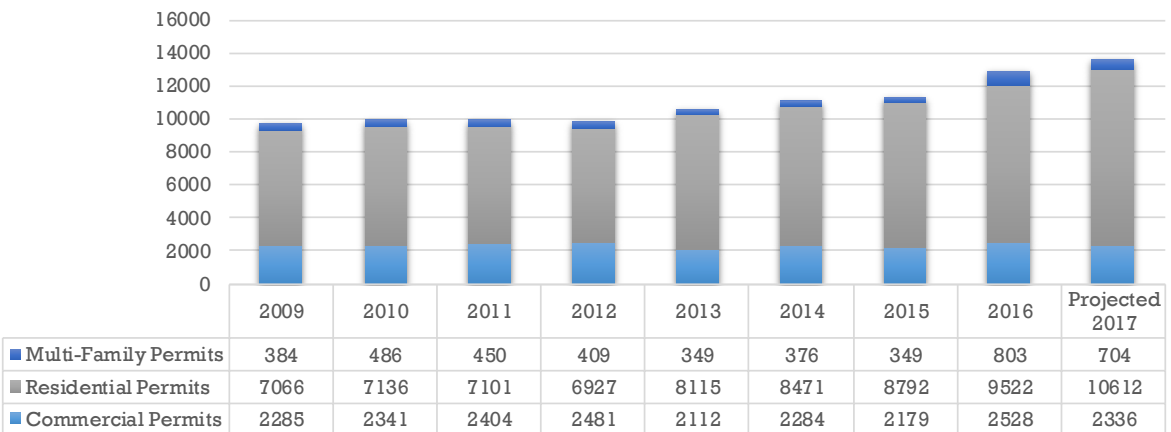
At a glance

New Commercial Permits



All data is in calendar year

Building Permit Comparison



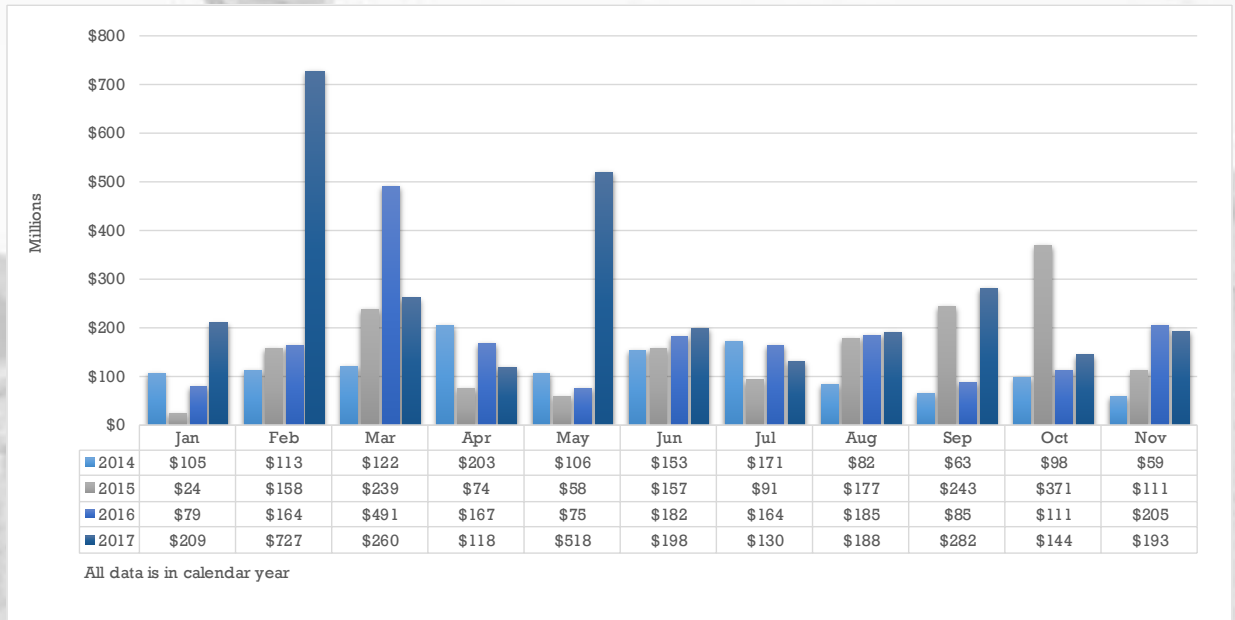
All data is in calendar year

Fort Worth Development

Activity Report

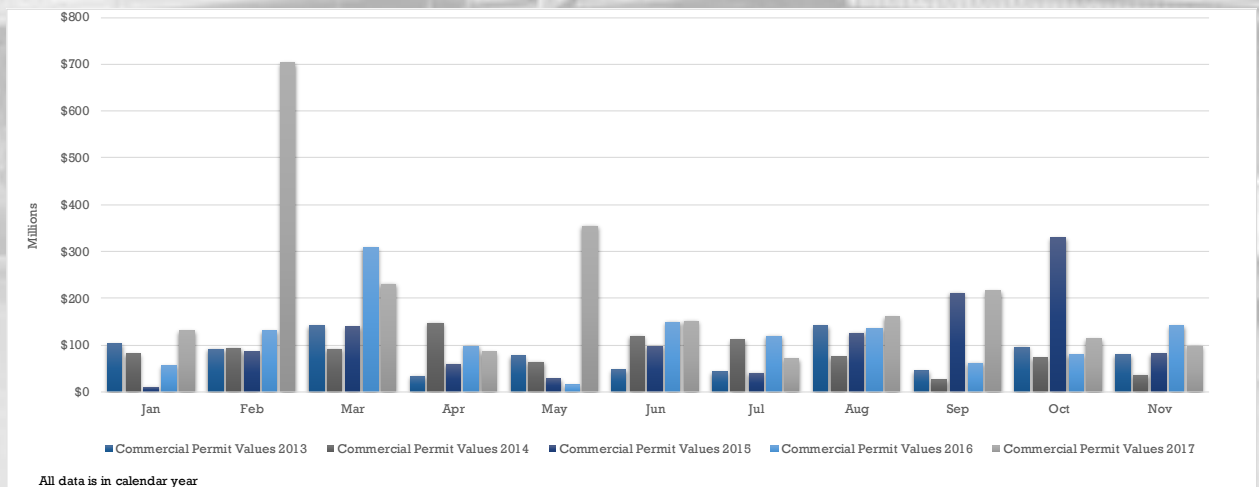
At a glance

Total Commercial Valuation



*excludes additions & remodels

New Commercial Valuation



*excludes additions & remodels

Fort Worth Development

Activity Report

At a glance

Nov/Oct Valuation Comparison

Category	Current Month	Previous Month	Difference M-M	Prev. Year	Difference Y-Y %	CY16 vs YTD CY17	
	Nov	Oct	%	Nov 16	Nov 17 vs Nov 16	Jan - Dec 2016	Jan-Nov 17 (92%)
New SF Permits	567	248	\$319 129%	239	\$328 237%	3450	4514
						131%	
New SF Value	\$99,435,019	\$45,764,684	\$53,670,335 117%	\$40,734,533	\$58,700,486 244%	\$601,435,337	\$811,225,830
						135%	
New Comm Permits	51	96	-45 -47%	104	-53 -51%	1117	937
						84%	
New Comm Value	\$97,072,149	\$114,038,364	(\$16,966,215) -15%	\$140,586,317	(\$43,514,168) 69%	\$1,329,102,647	\$2,313,249,397
						174%	

Large Commercial Projects

November Large Commercial Projects

Address	Project Name	Work Desc	Valuation
13951 TRINITY BLVD	AA TRINITY COMPLEX INTERIOR FINISH OUTS	FINISH OUT OFFICE	\$72,000,000
401 SAMUELS AVE	CHARLES NASH ELEM. SCHOOL, FWISD	KITCHEN STORAGE ROOM ADDITION TO EXISTING ELEMENTARY SCHOOL	\$1,514,000
901 BAURLINE ST	VERSIA WILLIAMS ELEM. SCHOOL, FWISD	KITCHEN EXPANSION OF EXISTING ELEMENTARY SCHOOL	\$1,486,000
5825 MARINE CREEK PKWY	EAGLE MTN SAGINAW ISD MIDDLE SCHOOL	NEW MIDDLE SCHOOL, GYM, CAFETERIA, KITCHEN, SCIENCE, LABS, BAND CHOIR WEIGHT ROOM	\$41,677,500
4901 N MAIN ST	MARINE CREEK CHURCH	NEW 7,822 S.F. ADDITION / EXPANSION TO AN EXISTING 11,700 S.F. CHURCH	\$2,500,000

Fort Worth Development

Activity Report

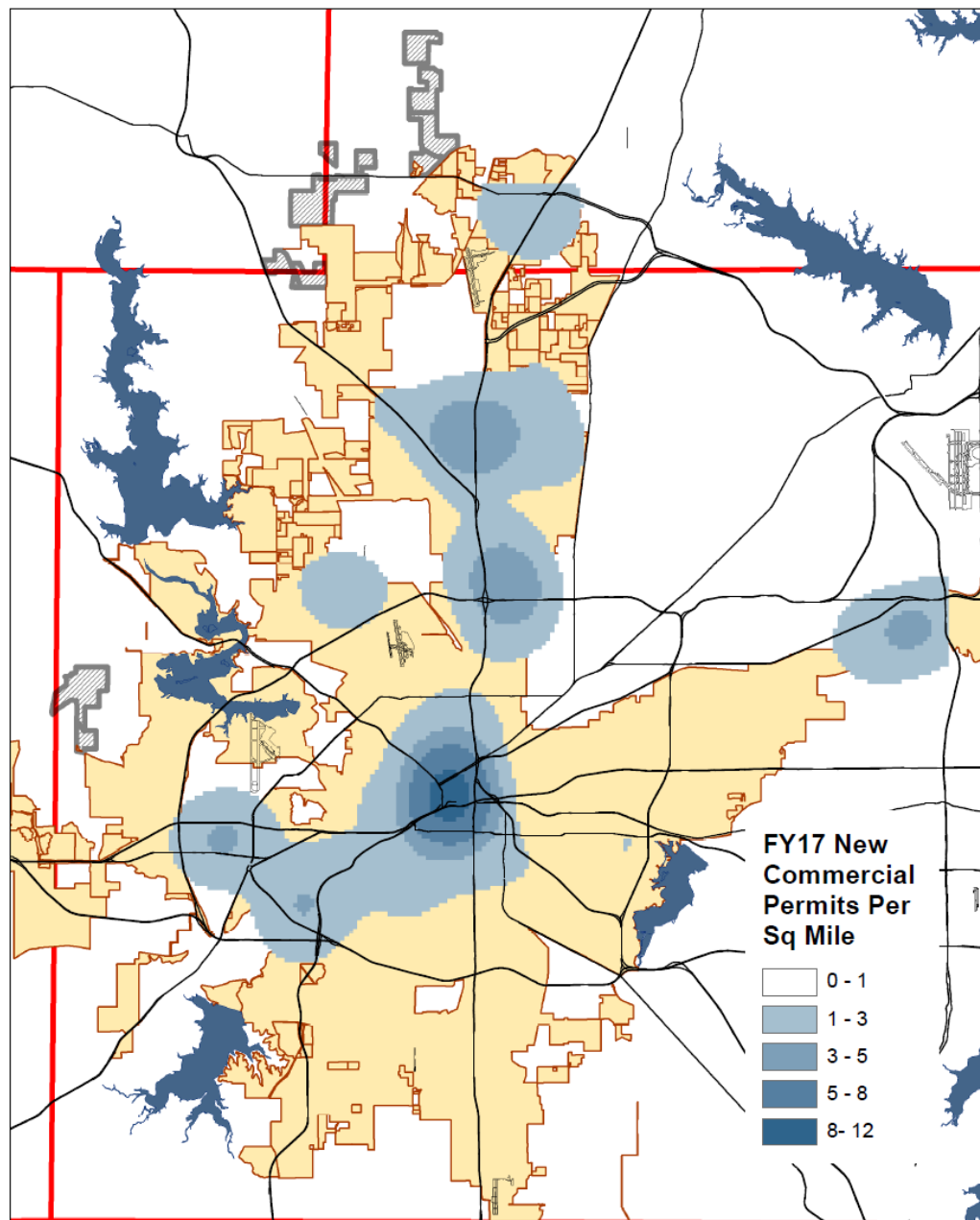
At a glance

November Large Commercial Projects

<u>Address</u>	<u>Project Name</u>	<u>Work Desc</u>	<u>Valuation</u>
6495 CAMP BOWIE BLVD	RACETRAC	PROPOSED RACETRAC CONVENIENCE STORE WITH GAS SALES	\$1,200,000
1411 MAYDELL ST	DIAMOND HILL JARVIS HIGH SCHOOL, FWISD	NEW LOCKER ROOM BUILDING	\$2,862,828
3201 SONDRAL DR	CASA INC	-REMODEL OF CLUBHOUSE/AMENITY AREA -UPDATING 5% OF UNITS TO 2010 ADA STANDARDS -RE STRIPING PARKING LOT	\$2,881,200
2421 NW 18TH ST	IGLESIA TEMPLO JERUSALEN	CLASSROOM ADDITION TO EXISTING BUILDING USED FOR RELIGIOUS WORSHIP	\$1,400,000
301 COMMERCE ST	DELOITTE	BUILD OUT OF OFFICE TENANT SPACE	\$1,086,000
5656 EDWARDS RANCH RD	FORT WORTH ENDODONTICS	CONSTRUCT NEW 2 STORY MEDICAL OFFICE AND OFFICE BUILDING WITH ATTACHED PARKING CANOPY	\$3,024,696
4500 LIKE WAY	PROJECT ERNST, FTW56, ADMIN BUILDING - FOUNDATION ONLY PERMIT	FOUNDATION ONLY PERMIT FOR NEW DATA CENTER	\$1,500,000
4500 LIKE WAY	PROJECT ERNST, FTW56, BUILDING 5 - FOUNDATION ONLY PERMIT	FOUNDATION ONLY PERMIT FOR NEW DATA CENTER	\$7,200,000
4500 LIKE WAY	PROJECT ERNST, FTW56, BUILDING 6 - FOUNDATION ONLY PERMIT	FOUNDATION ONLY PERMIT FOR NEW DATA CENTER	\$7,200,000
5457 SANDSHELL DR	JDA - FOSSIL CREEK BUILDING 1	CONSTRUCT NEW OFFICE/ WAREHOUSE SHELL	\$4,236,126
5501 SANDSHELL DR	JDA - FOSSIL CREEK BUILDING 2	CONSTRUCT NEW OFFICE/ WAREHOUSE SHELL	\$4,106,866
4420 AMERICAN BLVD	AMERICAN AIRLINES TRINITY CAMPUS - BUILDING 6 - PARKING GARAGE	CONSTRUCT NEW CORE AND SHELL FOR 7 LEVEL PARKING GARAGE	\$18,012,222
5128 APACHE PLUME RD Ste/Unit 220 & 240	BANK OF AMERICA - BRIDGEVIEW CO-LO	SUITE 220 & 240 / FINISH OUT OF OFFICE SPACE	\$1,000,000
1000 CALVERT ST	CITY OF FORT WORTH	INTERIOR REMODEL OF EXISTING BUILDING; CITY OF FORT WORTH	\$1,154,000
1050 BRIDGEWOOD DR	FWISD INNOVATION CENTER	RENOVATION TO CONVERT A PREVIOUS BIG BOX FACILITY INTO A TRAINING AND DATA CENTER.	\$7,609,287

Fort Worth Development Activity Report *At a glance*

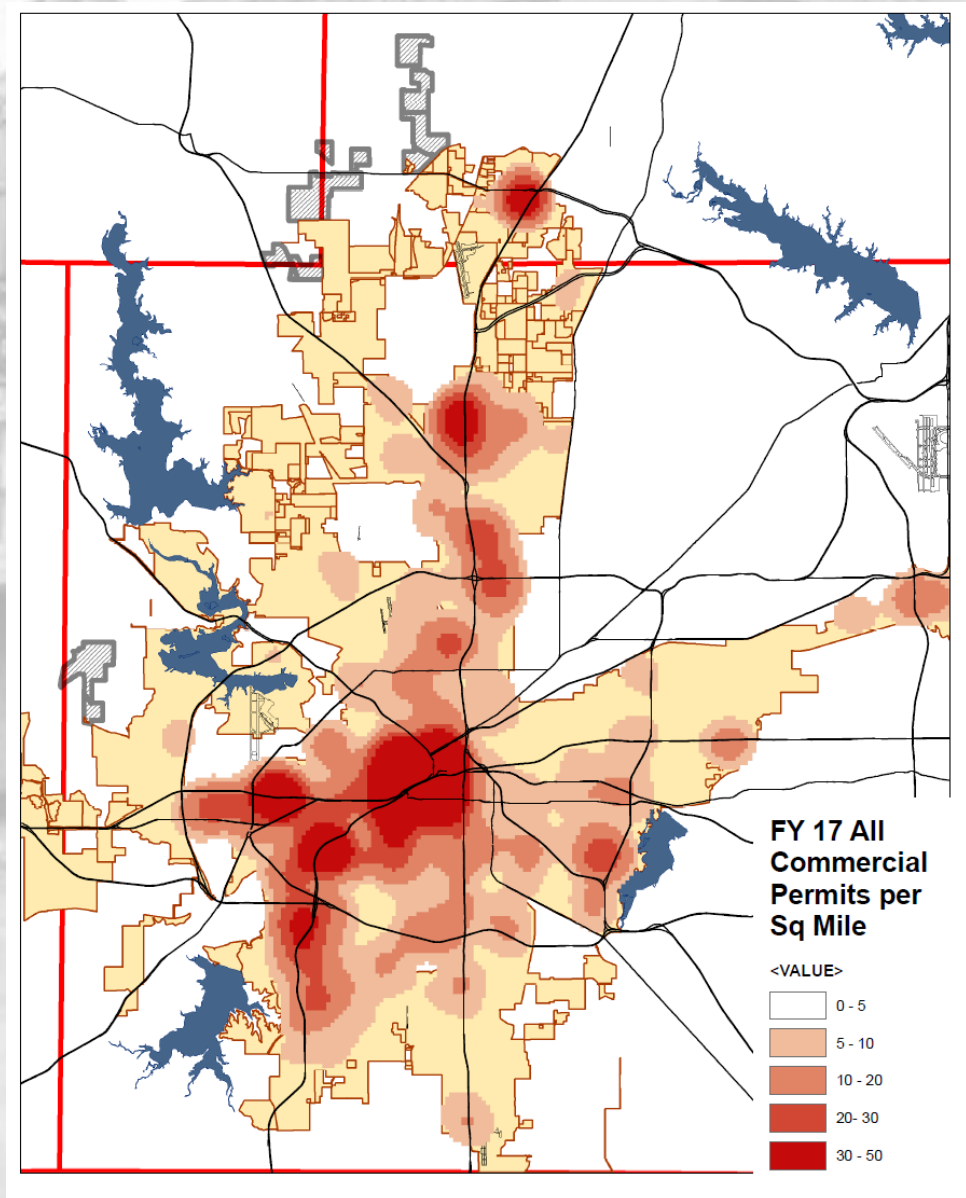
FY '17 New Commercial Permit Heat Map



Fort Worth Development Activity Report

At a glance

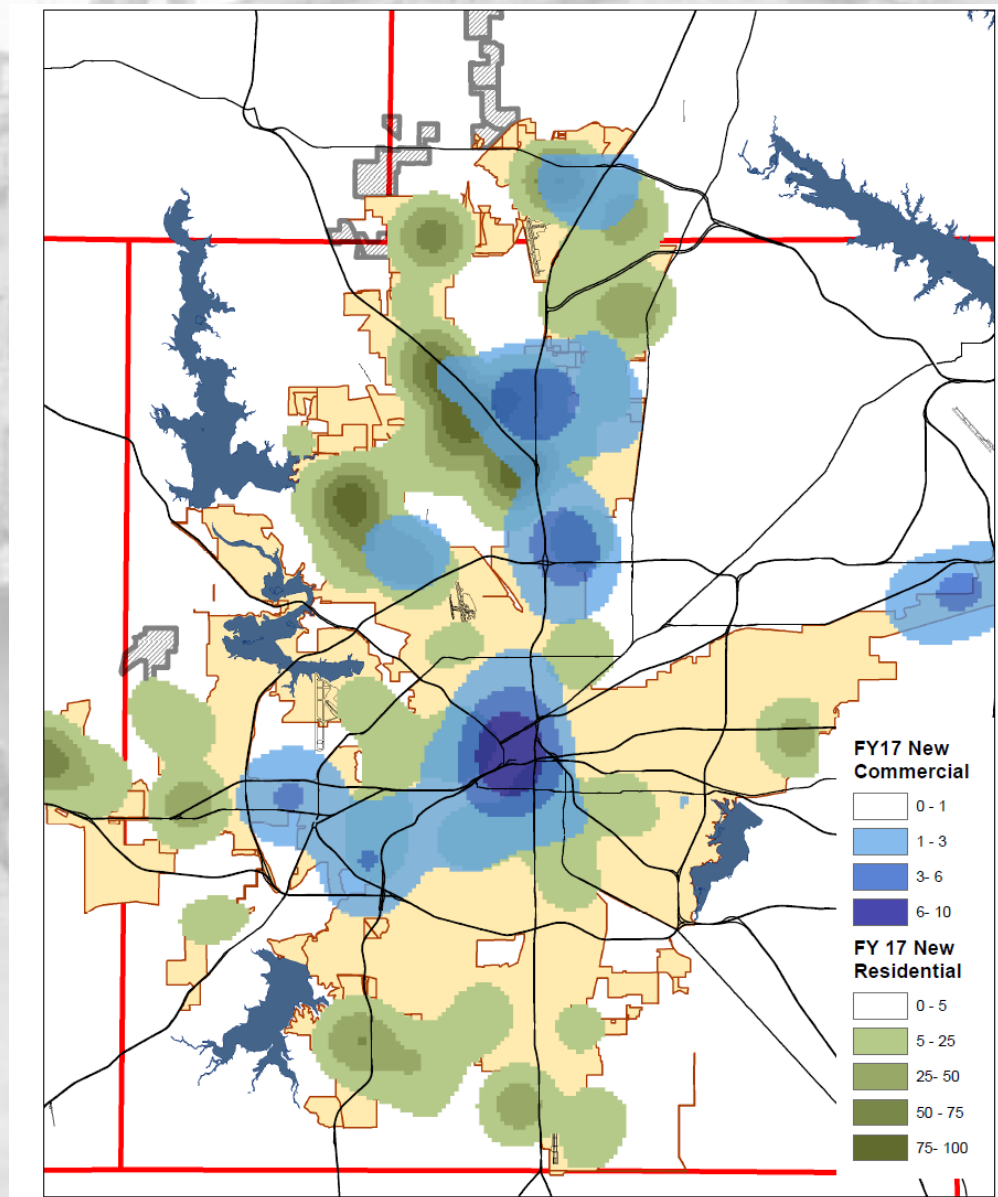
FY '17 All Commercial Heat Map
(includes additions & remodels)



Fort Worth Development Activity Report

At a glance

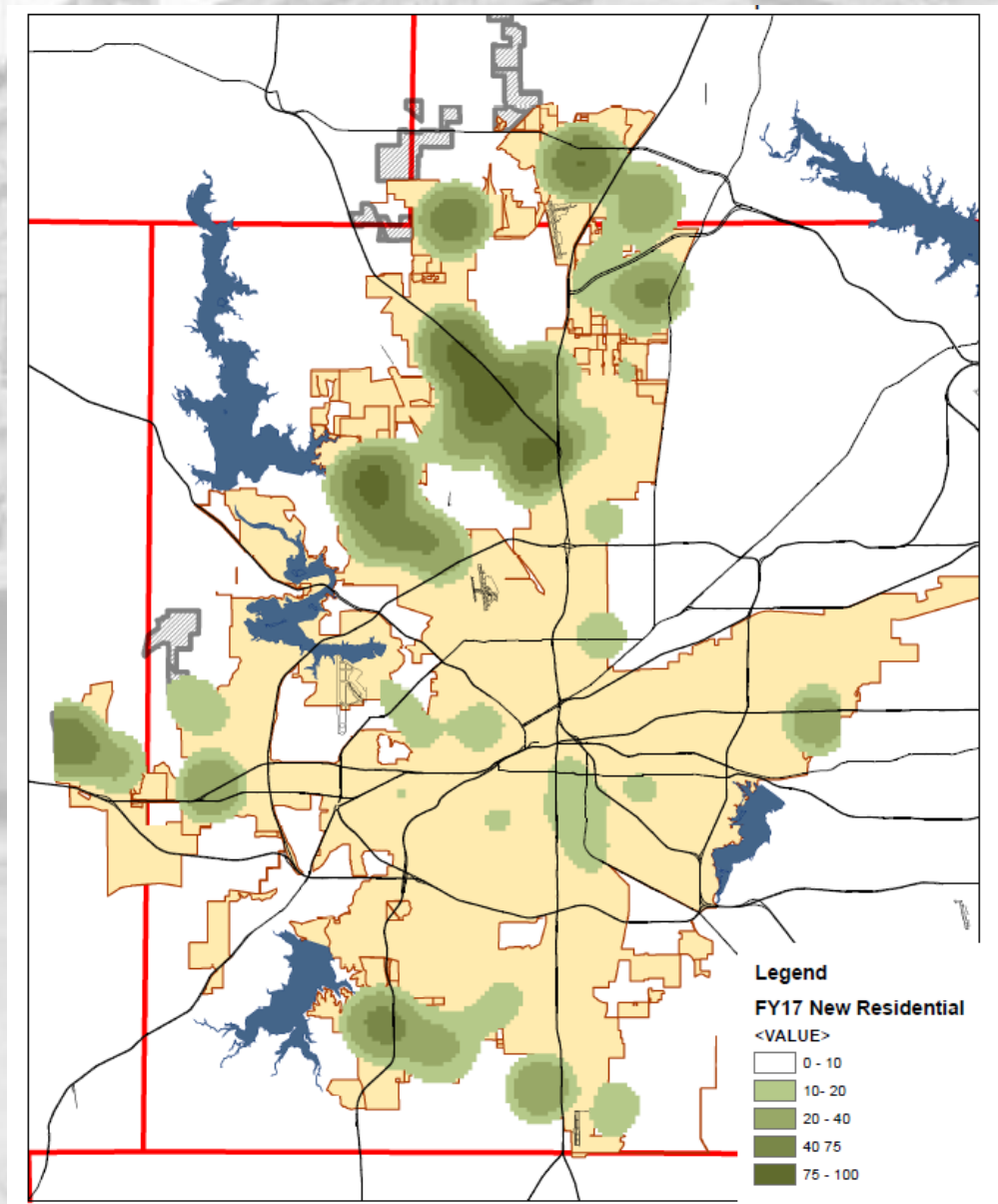
FY '17 New Commercial & New
Residential Heat Map



Fort Worth Development Activity Report

At a glance

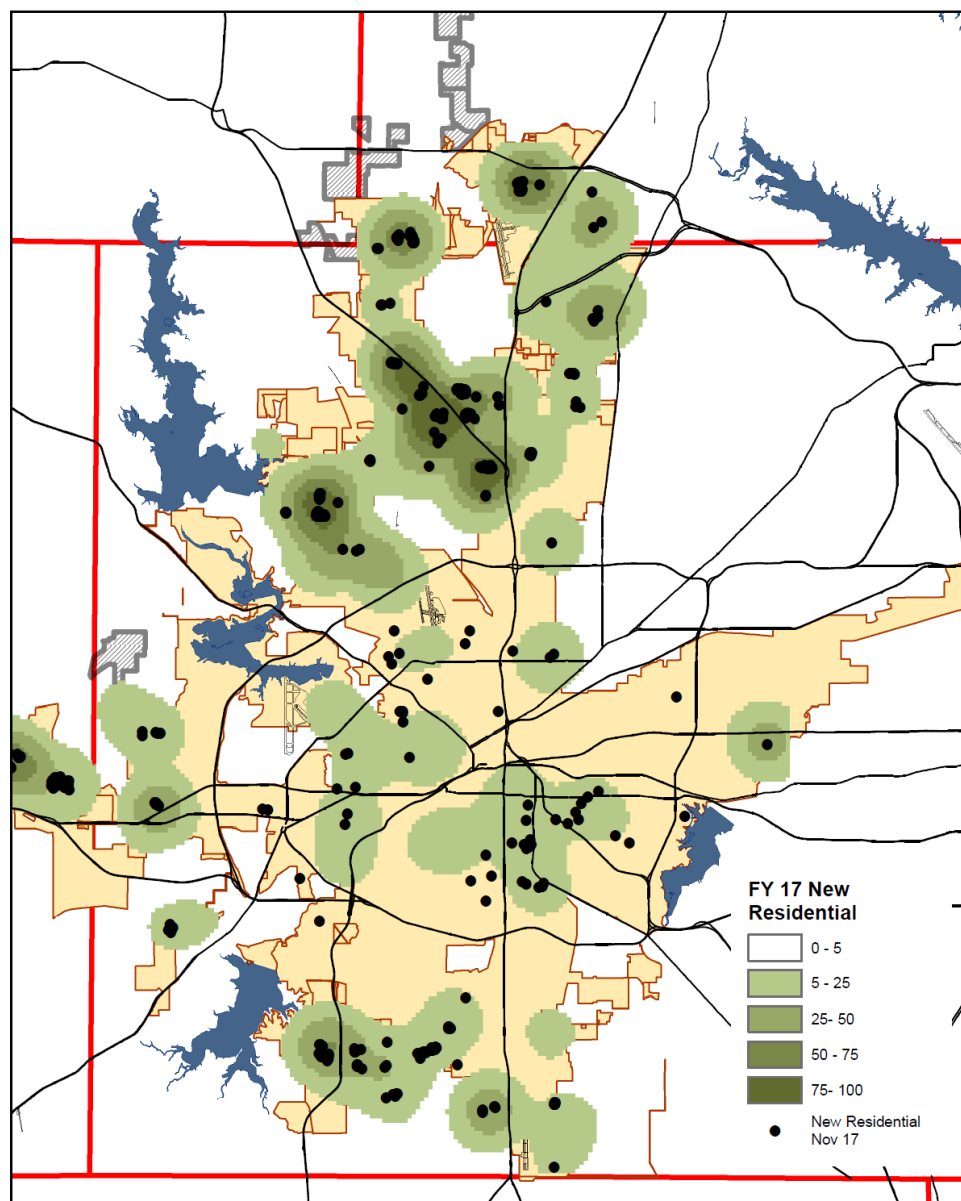
FY '17 New Residential Heat Map



Fort Worth Development Activity Report

At a glance

FY '17 Residential Heat Map with
Nov '17 Residential Permit
Overlay



Fort Worth Development

Activity Report

At a glance

Infrastructure Summary

Mike Domench, Program Manager

Transportation & Public Works Dept. - Infrastructure Plan Review Center

Miguel.domench@fortworthtexas.gov

817-392-6826

IPRC Overview Report

IPRC Overview Report	CY '16	1/1/2017 thru 11/29/2017
Cycle Complete	52	48
Total Projects	157	155
Avg. Project Per Cycle	3.02	3.23
Accepted Projects	138	146
Plan Rev. & Ret w/n 14 days	93%	95%

IPRC Quarterly Details

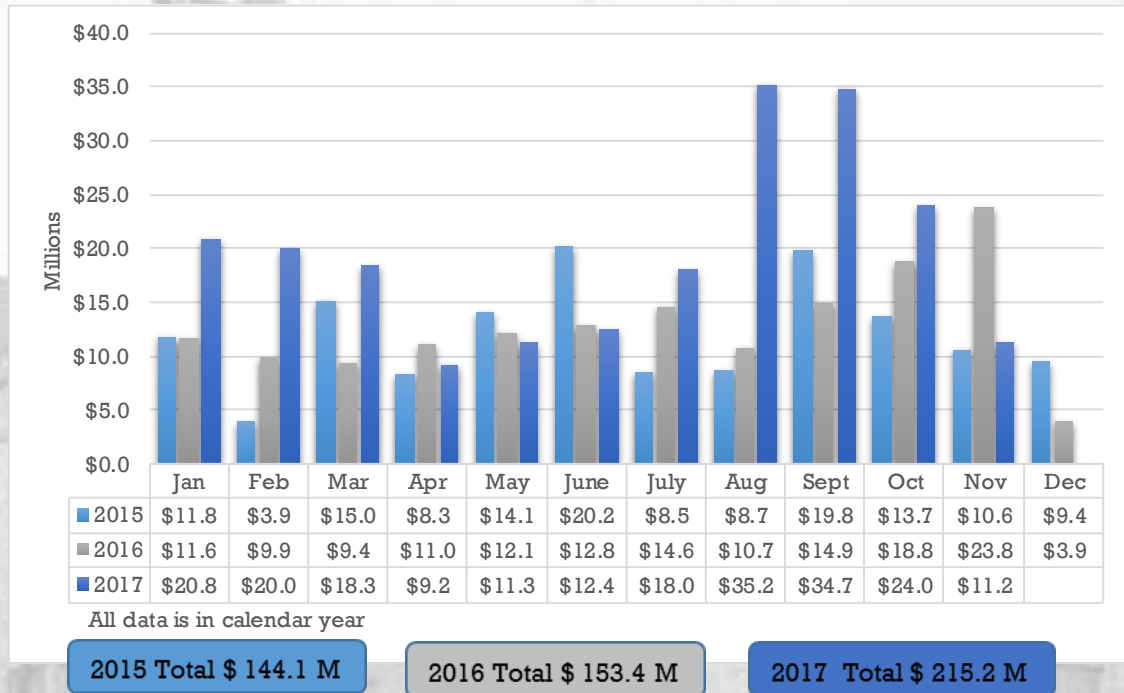
	Q1 '17	Q2 '17	Q3 '17	Q4 '17
Cycles	13	13	13	9
Total Projects	46	44	35	30
Avg. Projects Per Cycle	3.54	3.38	2.69	3.33
Avg. Accepted Projects Per Cycle	3.46	2.85	2.77	2.56
Plan Rev. & Ret w/n 14 days	93%	93%	97%	97%

Fort Worth Development

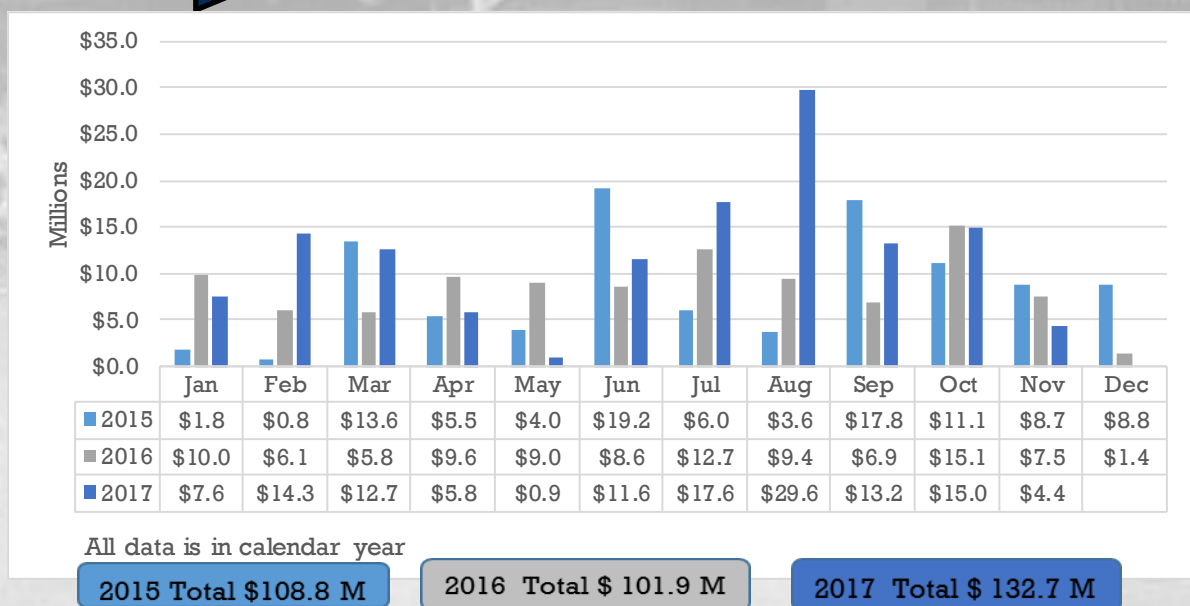
Activity Report

At a glance

CFA Project Overview



Public Infrastructure Residential Projects

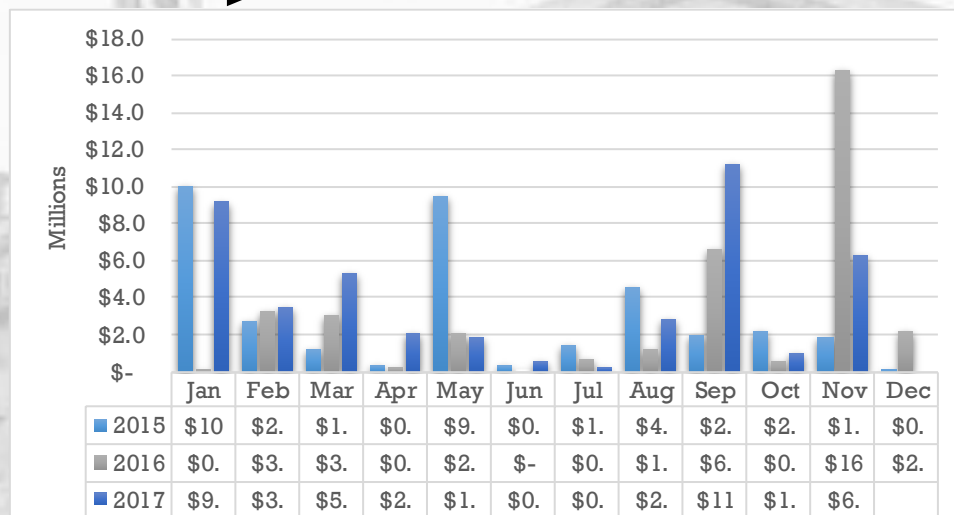


Fort Worth Development

Activity Report

At a glance

Public Infrastructure Commercial Projects



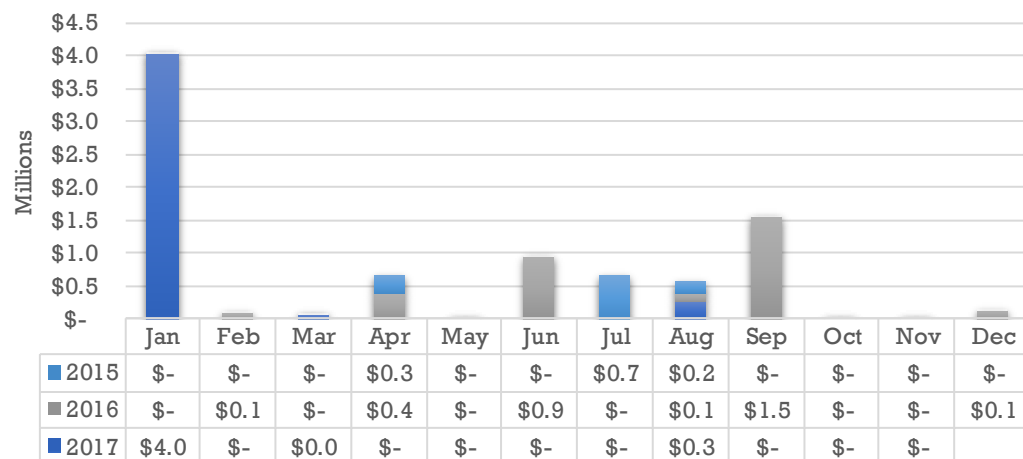
All data is in calendar year

2015 Total \$ 36.2 M

2016 Total \$ 36.2 M

2017 Total \$ 44.0 M

Public Infrastructure Industrial Projects



All data is in calendar year

2015 Total \$1.1 M

2016 Total \$ 3.1 M

2017 Total \$ 4.3 M

Fort Worth Development

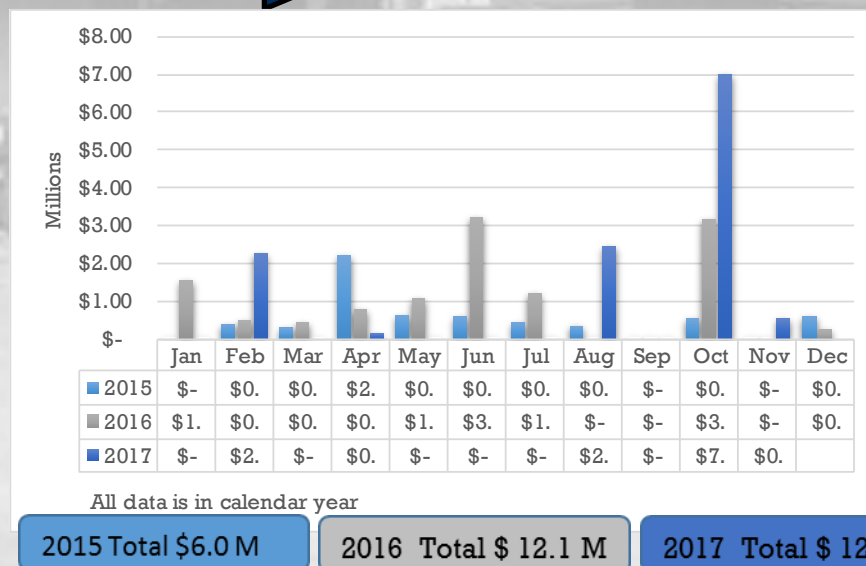
Activity Report

At a glance

Public Infrastructure Multi-Family Projects



Public Infrastructure Institutional Projects



Fort Worth Development

Activity Report

At a glance

Stormwater Summary

Greg Simmons, Assistant Director

Transportation & Public Works Department - Stormwater Management Division

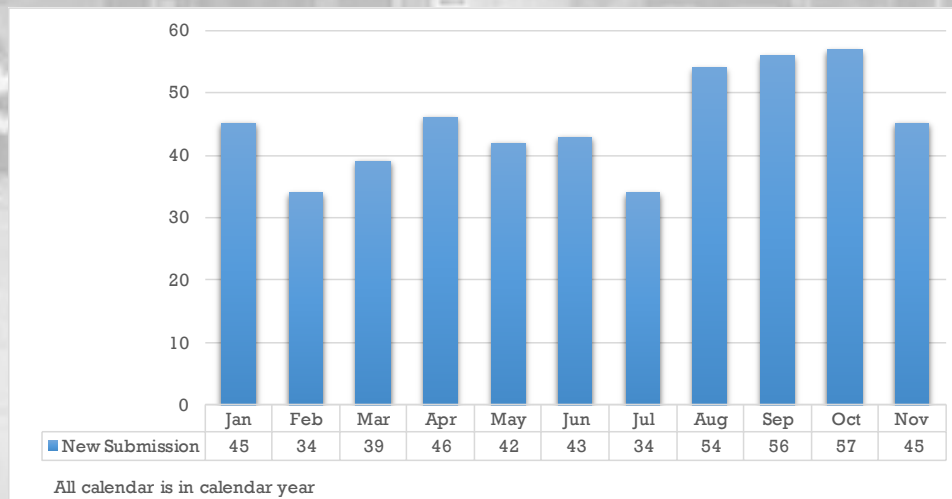
gregory.simmons@fortworthtexas.gov

817-392-7862

Stormwater Review Performance

Acronyms	Stormwater Review Performance	Sep - Nov '17	CY '17
PiSWM - Preliminary Integrated Stormwater Management	Avg. Review Time (days)	8.3	9.1
	Num. Review Completed	375	1410
	% completed in 10 business days or less	82.90%	73.30%
FiSWM - Final Integrated Stormwater Management	Avg. PiSWM Review Iterations (City)	1.8	2.1
	Avg. FiSWM Review Iterations (City)	3.3	3.3
	Avg. IPRC Review Iterations (City)	2.4	2.8
IPRC - Infrastructure Plan Review Center	Overall Customer Satisfaction Rating	4.4	4.3
	Num. of Surveys Taken	11	46

New Stormwater Submissions

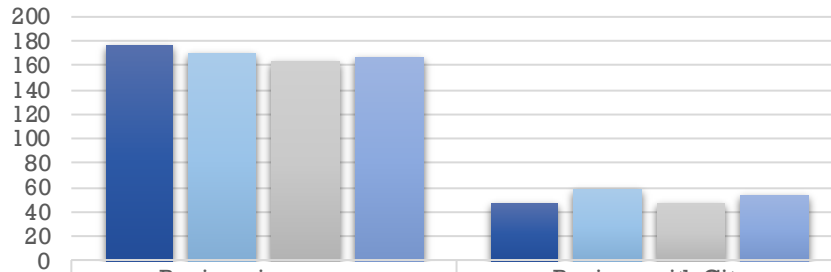


Fort Worth Development

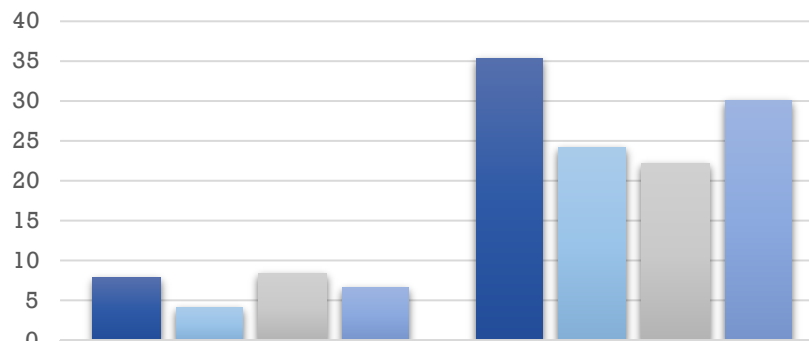
Activity Report

At a glance

Stormwater Pipeline Snapshot



	Reviews in process	Reviews with City
■ Aug '17	177	47
■ Sept '17	169	59
■ Oct '17	164	47
■ Nov '17	167	54



	Avg. age of Reviews with City (Days)	Avg. age of Reviews with Developer (Days)
■ Aug '17	7.9	35.3
■ Sept '17	4.1	24
■ Oct '17	8.3	22
■ Nov '17	6.6	30

Fort Worth Development

Activity Report

At a glance

Water Summary

Chris Harder, Assistant Director

Water Department

christopher.harder@fortworthtexas.gov

817-392-5020

Newly Submitted Water/Sewer Studies

Water	Aug '17	Sep '17	Oct '17	Nov '17
Newly Submitted Water Studies	7	1	5	6
Water Studies Approved *	7	3	7	3
Total Submittals & Resubmittals	13	6	16	6
Avg. Water Study Cycle	1.9	2	2.3	2
Sewer	Aug '17	Sep '17	Oct '17	Nov '17
Newly Submitted Sewer Studies	4	4	6	6
Sewer Studies Approved *	6	4	7	4
Total Submittals & Resubmittals	14	7	16	8
Avg. Sewer Study Cycle	2.3	1.8	2.3	2

* A study can be submitted multiple times prior to the reported month before finally being approved

Submitted Water/Sewer Studies

Water	Aug '17	Sep '17	Oct '17	Nov '17
Water Study Reviews in Process	3	2	2	4
Water Reviews in Process (City)	1	0	0	2
Water Study Reviews with Owner	2	2	2	2
Avg. Water Study in Review (Days)	18.3	22.5	22.5	9.5
Avg. Water Study Review with Owner (Days)	34.3	115	136	53.5
Sewer	Aug '17	Sep '17	Oct '17	Nov '17
Sewer Study Reviews in Process	2	2	3	5
Sewer Study Reviews in Process (City)	1	0	1	2
Sewer Study Reviews with Sewer	1	2	2	3
Avg. Sewer Study in Review (Days)	27.5	22.5	22.5	14.2
Avg. Sewer Study with Owner (Days)	41	115	100	39.3

Fort Worth Development

Activity Report

At a glance

Development Process Improvements

Active Development Process Improvements

As of November 2017

Accela Automation/Website/Technology Improvements (2 in progress)

Task	Department/Staff Assigned	Status
Create shared database for CFAs, IPRC, inspections and closeout for developer-led infrastructure projects	P&D, TPW, ITS	Finalize scope and cost estimate, procure software, and implement by September 2018
Development Advisory Committee webpage	P&D - D.J. Harrell & Michelle Reynolds Communications Dept. - Janice Thompson-Burgess	Completion target January 2018

Neighborhood Empowerment Zone (NEZ) Fee Waiver Process (1 in progress)

Task	Department/Staff Assigned	Status
Complete Lean Six Sigma review of application process	Neighborhood Services – Sarah Odle P&D – Rochell Thompson	Start review in October 2017. Completion target tbd.

Community Facility Agreements (CFA)/ Parkway Permits/Installation of Public Infrastructure (2 in progress)

Task	Department/Staff Assigned	Status
Rewrite CFA policy to address inconsistent and onerous requirements and to incorporate updated practices. To be based on Six Sigma analysis.	P&D – D.J. Harrell Law – Doug Black	Completion target October 2018. Currently in contract negotiations with consultant
Determine how to allow Phase 2 of infrastructure to proceed while Phase 1 is under construction (same developer with connecting infrastructure)	P&D – D.J. Harrell Water – Chris Harder TPW – Mike Domenech, Roy Teal Law – Doug Black, Rich McCracken	Completion target December 2017.

Urban Forestry Permit Review (1 in progress)

Task	Department/Staff Assigned	Status
Identify ways to streamline urban forestry permits: a. Meet with urban forestry applicant focus group b. Link GIS layer to Accela to auto-populate UF permit number c. Enable seamless submittal for building permits and UF permits	P&D – Jocelyn Murphy & Cheri Cuellar	Start review process in November 2017. Completion target tbd.

Water Department (1 in progress)

Task	Department/Staff Assigned	Status
Misc. projects lean process improvement	Water Dept. - Sheree Collins, Martin Phillips & Tim Schwartz	Completion target February 2018

To the Mayor and Members of the City Council**December 12, 2017**

Page 1 of 2

**SUBJECT: 2017 TRANSPORTATION IMPACT FEE STUDY RESULTS AND AMENDING ORDINANCE**

The purpose of this report is to provide an overview of the Transportation Impact Fee Study results and provide a schedule for the actions required to adopt the Study and amend the ordinance.

The Texas Local Government Code Chapter 395 governs the imposition of impact fees. It and Chapter 30, Division VIII of the City Code require that the land use assumptions, capital improvements plan and maximum assessable fees be updated at least every five years. The 2017 land use assumptions, capital improvements plan and maximum fees, also known as Schedule 1 fees, are required to be adopted on or before February 5, 2018.

The land use assumptions update includes amending the service area boundaries and growth projections for each service area over a 10-year horizon. The capital improvements plan update includes amending the list of impact fee-eligible projects and costs for the same time period based on the amended land use assumptions for each service area. The determination of the maximum assessable fees is based on the amended land use assumptions and capital improvements plan that were completed as part of the study.

On 12/13/2016 the City Council approved a contract with Kimley-Horn and Associates, Inc. in City Secretary Contract No. 48543, M&C P-11980 to prepare the 2017 Transportation Impact Fee Study (2017 Study). The 2017 Study is comprised of the land use assumptions, capital improvements plan and a determination of the maximum assessable fees. With the study, two new active fee service areas have been identified; Service Area V in the southwest part of the City and Service Area PI for Panther Island. Service Area V was previously a "no-fee" area because of the low predicted growth in 2006 and 2013 in that area but the predicted development and capital needs over the next 10 years justifies converting it to an "active-fee" area. Service Area PI has been created in order to provide a funding source for the arterial network improvements necessary to serve the projected growth on Panther Island over the next 10 years.

The net effect of the amendments is a citywide increase in the maximum assessable fees of 19 percent due to increased construction costs of the capital improvements plan. The 2017 Study is available for public review on the City's Transportation Impact Fee website (www.fortworthtexas.gov/impactfees/transportation) and the executive summary and PowerPoint summary are attached to this informal report.

City staff has provided briefings on the updated land use assumptions, capital improvements plan and maximum assessable rates to the following stakeholder groups: the Capital Improvements Advisory Committee for Transportation Impact Fees (CIAC), the Development Advisory Committee (DAC), the Greater Fort Worth Builders Association, and the Real Estate Council.

To the Mayor and Members of the City Council**December 12, 2017**

Page 2 of 2

**SUBJECT: 2017 TRANSPORTATION IMPACT FEE STUDY RESULTS AND AMENDING ORDINANCE**

Staff are also scheduled to brief the Greater Fort Worth Association of Realtors. Multiple options for the collection rates, also known as Schedule 2 fees, were included in those briefings.

The adopted 2013 collection rates are below the revenue-neutral cost sharing split between developers and the City. The staff proposed 2018 collection rates are approximately 40/60 cost sharing between developers and the City and are uniform across the City. The CIAC has unanimously endorsed the staff proposed collection rates.

A public hearing on the Study is scheduled for January 9, 2018 for the purpose of hearing additional public input and comment. Staff and the consultant will present the results of The 2017 Study at the City Council Work Session on January 9, 2018. The proposed amendments to the Impact Fee Ordinance and adoption of the Study are scheduled for City Council action on January 23.

If you have any questions comments or concerns please contact Randle Harwood at Randle.Harwood@fortworthtexas.gov or 817-392-6101.

David Cooke
City Manager

EXECUTIVE SUMMARY

Introduction

Impact Fees are a mechanism for funding the public infrastructure necessitated by new development. Across the country, they are used to fund police and fire facilities, parks, schools, roads and utilities. In Texas, the legislature has allowed their use for water, wastewater, roadway and drainage facilities. Since 1989, they have been used to fund public water and wastewater improvements in the City of Fort Worth. Since 2008, they have been used to fund transportation infrastructure. In the most basic terms, impact fees are meant to recover the incremental cost of the impact of each new unit of development creating new infrastructure needs. In the case of Transportation Impact Fees, the infrastructure need is the increased capacity on arterial and collector roadways that serve the overall transportation system. The purpose of the 2017 Transportation Impact Fee Study is to identify the fee per unit of new development necessary to fund these improvements in accordance with the enabling legislation, Chapter 395 of the Texas Local Government Code.

Impact Fee Basics

Transportation Impact Fees are determined by several key variables, each described below in greater detail.

Impact Fee Study

The primary purpose of the 2017 Transportation Impact Fee Study is to determine the maximum impact fee per unit of new development chargeable as allowed by the state law. This determination is not a recommendation; the actual fee amount ultimately assessed is at the discretion of the Fort Worth City Council, so long as it does not exceed the maximum assessable allowed by law. The study looks at a period of 10 years to project new growth and corresponding capacity needs, as required by state law. The study and corresponding maximum fees must be restudied at least every five years. However, the study can be updated at any time to accommodate significant changes in any of the key variables of the impact fee equation. The 2017 Transportation Impact Fee Study was initiated prior to the five-year requirement due to the recent adoption of an updated Master Thoroughfare Plan.

Service Areas

A Service Area is a geographic area within which a unique maximum impact fee is determined. All fees collected within the Service Area must be spent on eligible improvements within the same Service Area. For Transportation Impact Fees, the Service Area may not exceed 6 miles. In Fort Worth, this restriction necessitated the creation of 28 separate Service Areas. A map of the Service Areas can be found on Page 14. However, no impact fees may be collected in seven (7) of these Service Areas because no capacity related transportation improvement projects have been designated. Previously, there were eight (8) no fee service areas. With the 2017 Transportation Impact Fee Update Service Area V now has a calculated fee, and Service Area PI (Panther Island) was created as a new service area.

In defining the Service Area boundaries, the project team considered the corporate boundary, required size limit, adjacent land uses, and topography. Since each Service Area has a unique maximum impact fee, the per-unit maximum fee for an identical land use will vary from one Service Area to the next. For this reason, the team avoided drawing a Service Area boundary through uniform land uses where possible. The service areas in the 2017 Transportation Impact Fee Study are consistent with those in the previous Transportation Impact Fee Study with slight modifications to include annexations since the previous study.

Land Use Assumptions

The Impact Fee determination is required to be based on the projected growth and corresponding capacity needs in a 10-year window. This study considers the years 2017-2027. Acknowledging that the parameters of the study (the corporate boundaries, Master Thoroughfare Plan, Comprehensive Plan, zoning maps, platting history, etc.) are changing constantly, this study is based on conditions as they were on July 11, 2017.

One of the key elements in the determination of the impact fee is the amount of new development anticipated over 10 years. In order to arrive at a reasonable projection of growth, staff compiled a team of subject-matter experts from the Transportation and Public Works and Planning and Development departments to evaluate each of the twenty fee-charging service areas individually. A map of each service area was overlaid with an aerial photograph, preliminary and final plats, and

the Future Land Use Plan defined in the Comprehensive Plan. The team that studied these maps was comprised of the staff that administers zoning, platting and pre-development applications; Master Thoroughfare Plan alignments; construction plan reviews; and planning efforts. Vacant parcels were discussed and projected to either develop by 2027 or to remain undeveloped at that time, based on zoning, platting and pre-development history, utility availability, and any additional information regarding development potential or stated intentions. It was assumed that vacant parcels without recorded zoning or platting information would develop according to the land use specified in the Comprehensive Plan.

Finally, tables were created to compare existing residential and employment data to the ultimate residential and employment figures anticipated in the Comprehensive Plan. The effort described above generated a percentage of the ultimate residential and employment figures anticipated within each service area by the year 2027. These projections can be found in the Residential and Employment Projections tables beginning on Pages 16-18. It is worth noting that the percentage of residential and employment expected by 2027 does not directly correlate to the percentage of the planned arterial network that will be required by that date. The Master Thoroughfare Plan, which defines the future arterial network, is not based solely on future growth projections; therefore, the percentage of the planned arterial network needed to accommodate future growth may exceed 100% of the total available thoroughfare network in some service areas.

Transportation Impact Fee Transportation Improvement Plan (TIP)

The Transportation Improvements Plan is distinct and separate from the City's traditional Capital Improvements Plan (CIP). The TIP is simply the list of projects eligible for funding through impact fees. Only those capacity improvements included in the City's adopted Master Thoroughfare Plan are included in the TIP. Capacity improvements may include the addition of lanes, intersection improvements, or the extension of a new road. Resurfacing or other maintenance activities do not qualify as capacity improvements under impact fee law in Texas.

The cost of the TIP is one of the fundamental factors in the calculation of the per-unit maximum impact fee. The TIP's cost was calculated through systematic evaluation of each eligible project. The project team visited each project site to determine the project scope, the presence of any special conditions (such as the need for significant drainage improvements or railroad crossings) and whether

various additional construction costs were applicable (such as construction phase traffic control). In determining project limits, the team identified roadway segments with uniform need. For example, Beach Street is separated into several projects in the TIP. From the SH 170 Eastbound Frontage Road to 2,045' south of the SH 170 Eastbound Frontage Road Beach Street is a new project; from 410' north of Saratoga Downs to Timberland Boulevard Beach Street is a median lanes project; and from Timberland Boulevard to Golden Triangle Boulevard Beach Street is a previously completed project still eligible for impact fees. The team utilized a standard methodology for estimating construction costs once the project scope was defined. Referencing multiple arterial projects within Fort Worth and the immediate vicinity, uniform costs were determined for the major items of work, additional construction items, and project delivery costs. Section III provides a listing of the 10-Year Transportation Improvements Plan by service area in Tables 2.A – 2.Z and maps of the TIP by service area in Exhibits 3.A – 3.Z. Finally, detailed cost projections by project can be found in Appendix A. It should be noted that these cost projections are based on conceptual level planning, and are subject to refinement upon final design. Also, note that on the detailed cost projections, where applicable, funds previously collected by the City for future improvements have been deducted from a project's eligible total.

Only those projects listed in the TIP are eligible to utilize impact fee funds. In order to optimize future flexibility, all capacity improvements included in the Master Thoroughfare Plan are included in the TIP and will be eligible to utilize impact fee funds. The recently approved Master Thoroughfare Plan identified several facilities that were downgraded from their previous functional classification. These identified downgraded facilities were removed from the TIP project list in the 2017 Transportation Impact Fee Study.

Only the costs associated with providing the additional capacity necessitated by 10 years of growth can be used to calculate the maximum impact fee. In order to calculate the maximum impact fee, the total cost of the TIP at build-out was reduced to account for (1) the portion of new capacity that will address existing needs, and (2) the portion of new capacity that will not be necessitated until beyond the 10-year growth window. A ratio that compares 10 years' demand for capacity to the net supply of capacity (total new capacity in the TIP minus existing needs) can be calculated. That ratio, which may not exceed 100%, is then applied to the cost of the net capacity supplied. The result is a determination of the costs attributable to the next 10 years' growth, which is then used to

calculate the maximum impact fee in accordance with state law. The result is known as the recoverable cost of the TIP.

Impact Fee Calculation

In simplest terms, the maximum impact fee allowable by law is calculated by dividing the recoverable cost of the TIP by the number of new service units of development. In accordance with state law, both the cost of the TIP and the number of new service units of development used in the equation are based on the growth and corresponding capacity needs projected to occur within a 10-year window. This calculation is performed for each service area individually; each service area has a stand-alone TIP and 10-year growth projection.

In practice, there are many factors that complicate this calculation. The maximum impact fee allowable by law for each service area is calculated in Table 7. A detailed discussion of the calculation precedes Table 7, found on Pages 102-107. Notice that Service Areas H, I, J, K, P, Q, and R are not included in Table 7. These Service Areas are “No Fee” areas, where no impact fee will be assessed for new development as consistent with the previous Transportation Impact Fee Study.

Collection and Use of Transportation Impact Fees

Transportation Impact fees are assessed when a final plat is recorded. The assessment defines the impact of each unit at the time of platting, according to land use, and may not exceed the maximum impact fee allowed by law. Transportation Impact Fees are collected when a building permit is issued. Therefore, funds are not collected until development-impacts are introduced to the transportation system. Funds collected within a service area can be used only within the same service area. Finally, fees must be utilized within 10 years of collection, or must be refunded with interest.

Adoption Process

Chapter 395 of the Texas Local Government Code stipulates a specific process for the adoption of Transportation Impact Fees. An Advisory Committee is required to review the Land Use Assumptions and TIP used in calculating the maximum fee, and to provide the Committee’s findings for consideration by the City Council. This Advisory Committee also reviews the Transportation Impact Fee ordinance and provides its findings to the City Council. The composition of the Advisory

Committee is required to adequately represent the building and development communities. The City Council then conducts a public hearing on the Land Use Assumptions, TIP and Impact Fee Ordinance. Since Transportation Impact Fees are already in place in the City Fort Worth, the 2017 Transportation Impact Fee Study only requires one public hearing. However, two public hearings may be held to assist in further educating the public and allowing time for review.

Following policy adoption, the Advisory Committee is tasked with advising the City Council of the need to update the Land Use Assumptions or the TIP at any time within five years of adoption. Finally, the Advisory Committee oversees the proper administration of the Impact Fee, once in place, and advises the Council as necessary.

2017 Transportation Impact Fee Study Results

Below is the listing of the 2017 Transportation Impact Fee Study's Maximum Assessable Impact Fee Per Service Unit (Vehicle-Mile):

Service Area	Maximum Fee Per Service Unit (per Vehicle-Mile)
A	\$2,025
AA	\$205
B	\$3,316
C	\$1,144
D	\$463
E	\$3,449
F	\$675
G	\$1,799
L	\$441
M	\$3,164
N	\$845
O	\$3,560
PI	\$492
S	\$2,984
T	\$1,826
U	\$3,457
V	\$3,269
W	\$1,356
X	\$3,806
Y	\$2,348
Z	\$3,706



2017 Transportation Impact Fee Study
City Council Public Hearing

Kimley»Horn
January 9 2018



Overview

- Impact Fee Basics
- Impact Fee Methodology
- Stakeholder Involvement
- Impact Fee Results and Collection Rates
- Comparison Cities
- Schedule

Impact Fee Basics

Impact Fee Basics: Overview

- What Are They?
 - **One-time** fee assessed to recover infrastructure costs required to serve new development
 - Governed by Chapter 395 of the Texas LGC
- Why impact fees?
 - Provides an additional funding tool for infrastructure systems
 - Provides for the orderly growth of the community

Impact Fee Basics: Why Update?

- Chapter 395 requires an update every 5 years
- Update needed due to significant changes in 2016 Master Thoroughfare Plan update

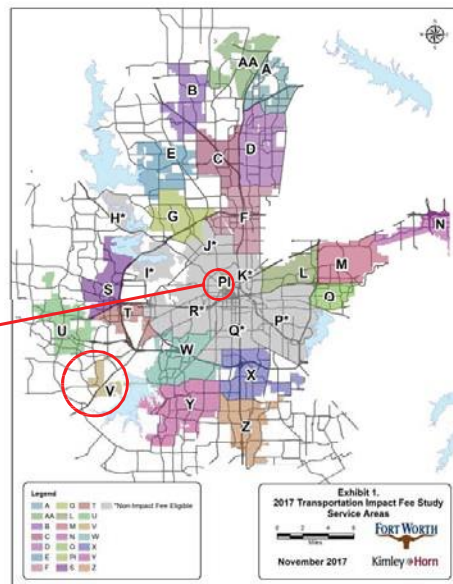
Impact Fee Basics: Components

- What Are The Components?
 - Service Areas
 - Land Use Assumptions (LUA)
 - Transportation Improvements Plans (TIP)
 - Service Units
 - Maximum Fee Calculation
 - Results

Impact Fee Basics: Service Areas

- Impact Fee Service Areas
 - Funds collected within a service area must be spent on projects within the same service area within 10 years
 - Water (Service Area: Citywide)
 - Wastewater (Service Area: Citywide)
 - Transportation (Service Area: 6 miles)
 - Limited to Corporate Limits for roadways; Cannot include ETJ
 - 27 Service Areas; Currently 17 Fee Service Area
 - Updated Service Areas with new City Limits (Annexations)
 - One no-fee Service Area converted to a fee Service Area (V)
 - One new service area (PI)

Impact Fee Basics: Service Areas

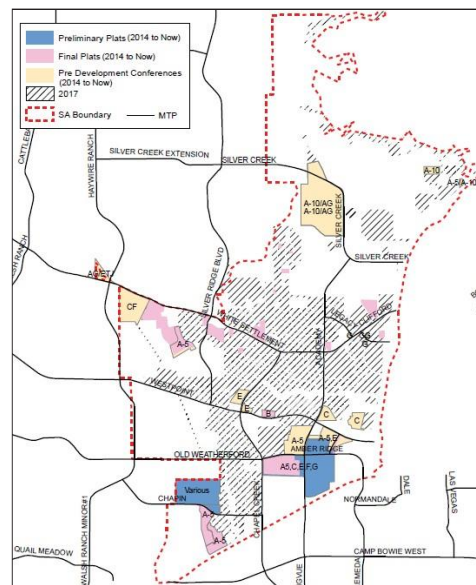


Impact Fee Basics: Land Use Assumptions

- Goal: Identify 10-Year Growth
- Establishes Infrastructure Demands and Master Plans
- Population and Employment Projections
- Build upon 2013 assumptions.
 - **2017 - Updated based on permit data**

10- Year Growth

- Based on Recent Plats and PDCs
- Reasonable Density Estimates based on Future Land Use Plan
- Compared to Historic Growth

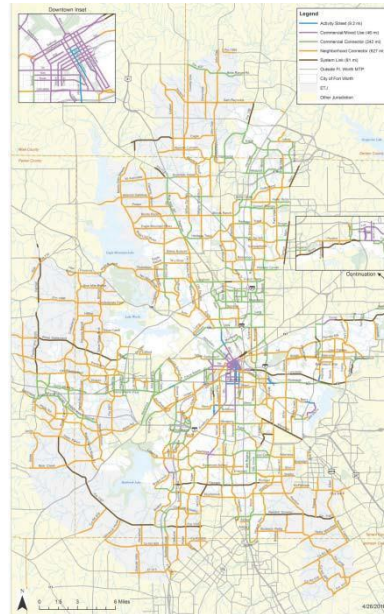


Example Land Use Table

Service Area	Year	Dwelling Units	Employment (Square Feet)			
			Basic	Service	Retail	Total
A	2017	10,618	7,325,000	1,163,000	59,000	8,547,000
		77%	46%	26%	3%	38%
	2027	12,274	9,800,000	2,523,000	1,369,000	13,691,000
		90%	62%	56%	67%	61%
	Carrying Capacity	13,701	15,818,000	4,480,000	2,055,000	22,354,000

Impact Fee Basics: Transportation Improvements Plan

- Design, Construction, Legal, Fiscal, ROW, etc.
 - 2016 Cross Sections (*Task 2*)
- 5-yr CIP vs. 10-yr Impact Fee CIP (TIP)
 - Completed, Underway, and Future Projects
- Development Ordinances
- Zoning
- Development Rules and Regulations
- Construction Standards and Details







Impact Fee Methodology

- How are Impact Fees Calculated?
 - Land Use and Population Projections
 - Develop 10-Year Impact Fee TIP
 - Remove costs associated with existing development and growth at 10+ years
 - Calculate Pre-Credit Max Assessable Impact Fee

$$\text{Impact Fee Per Service Unit} = \frac{\text{Recoverable Cost of the CIP (\$)}}{\text{New Service Units}}$$

- Credit Calculation



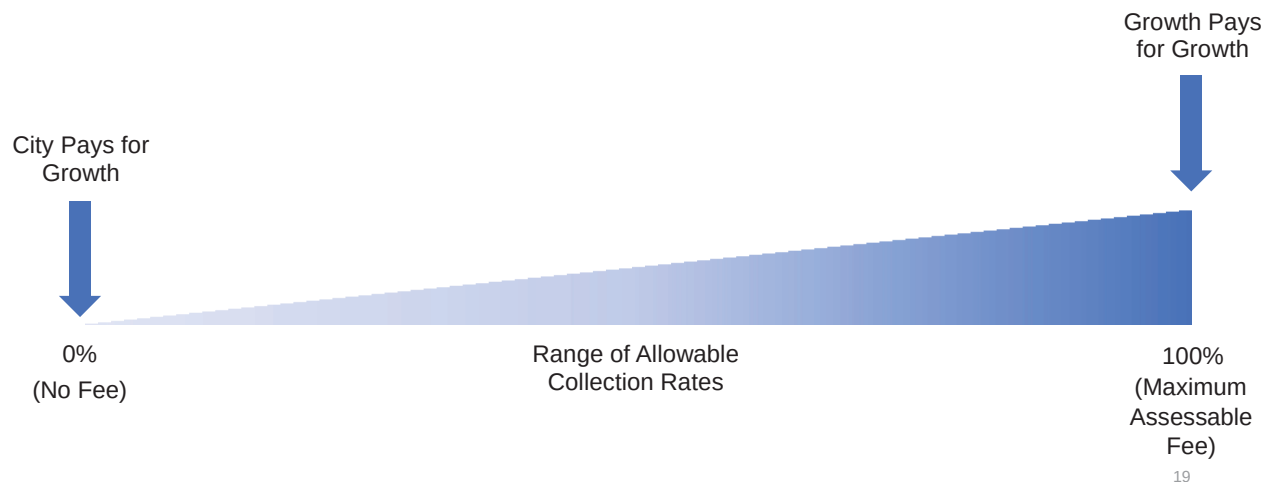
Calculate Max Fee

Determine the max assessable fee per service unit

Impact Fee Per Service Unit	<u>Recoverable Cost of the TIP (\$)</u> New Service Units
Service Area	A
Recoverable Cost of TIP	\$63,078,617
Vehicle-Miles	34,446
Max Impact Fee per Service Unit	\$2,025 per Veh-Mile
Max Impact Fee per Single Family	\$9,821
2013 Max Impact Fee Per Single Family Unit	\$12,948
2013 Adopted Rate Per Single Family Unit	\$3,000



Council Sets the Collection Rate



Impact Fee Process

- One-time fee
- Only assessed to **new** development
- Maximum Impact Fee is **assessed** at **Final Plat**
- Collection Rate Impact Fee is **charged and paid** at **Building Permit**

Stakeholder Involvement

Stakeholder Presentations

- CIAC (Planning Commission)
 - August 23, 2017
 - September 27, 2017
 - October 25, 2017
 - November 17, 2017
- Development Advisory Committee
 - November 16, 2017
- Fort Worth Builder's Association
 - November 14, 2017
- Fort Worth Real Estate Council
 - November 27, 2017



Impact fee results and proposed collection rates

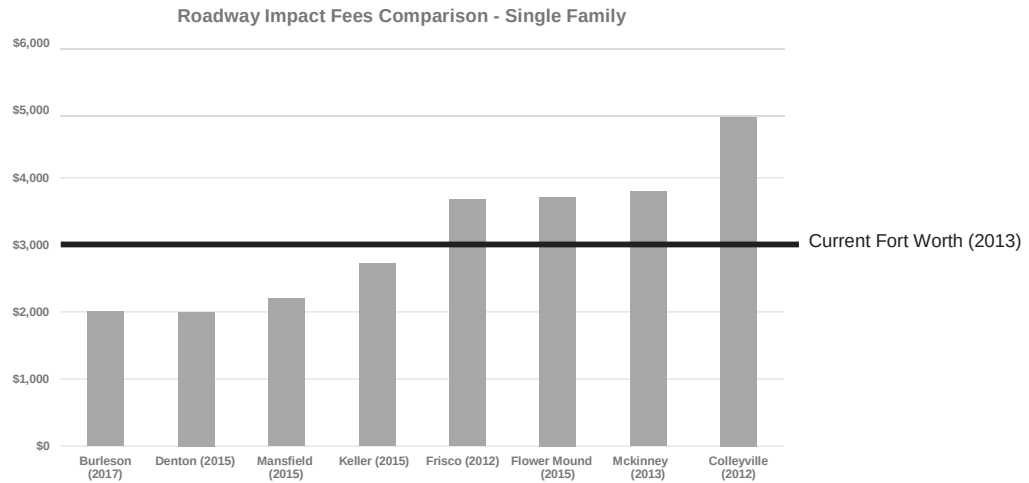


Collection Rate Options

RATE OPTION	DESCRIPTION
A – Business as Usual (34.4% of Maximum*)	Maintain current fee amounts (2013 Collection Rates)
B – 40% of Maximum	New collection rate would be 40% of city-wide average maximum fee
C - Business as Usual plus Inflation (43.3% of Maximum*)	Apply a 25% inflation factor to current fee amounts to account for future inflation and construction cost increases (2013 Collection Rates *1.25)
D – 50% of Maximum	New collection rate would be 50% of city-wide average maximum fee
*Percent of Maximum Based on 2017 Study	



Comparison Cities vs. Fort Worth Collection Rate Options



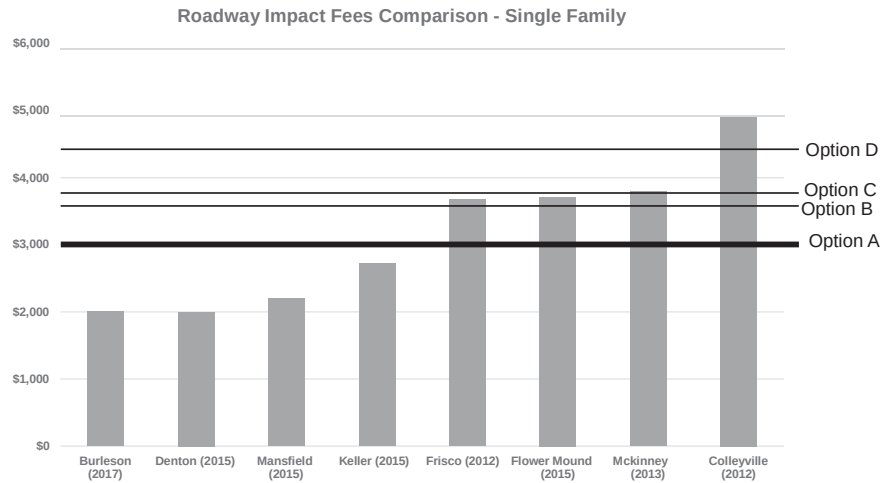
Collection Rate Options

LAND USE	OPTION A	OPTION B	OPTION C	OPTION D
Single Family Home	\$3,000	\$3,489	\$3,750	\$4,361
Apartment Unit	\$1,860	\$1,971	\$2,325	\$2,464
3,000 ft ² restaurant*	\$15,143	\$27,401	\$18,928	\$34,250
10,000 ft ² office*	\$30,525	\$37,223	\$38,156	\$46,530
50,000 ft ² Retail*	\$147,938	\$189,638	\$184,922	\$237,038
300,000 ft ² Warehouse*	\$194,625	\$258,975	\$243,281	\$323,775

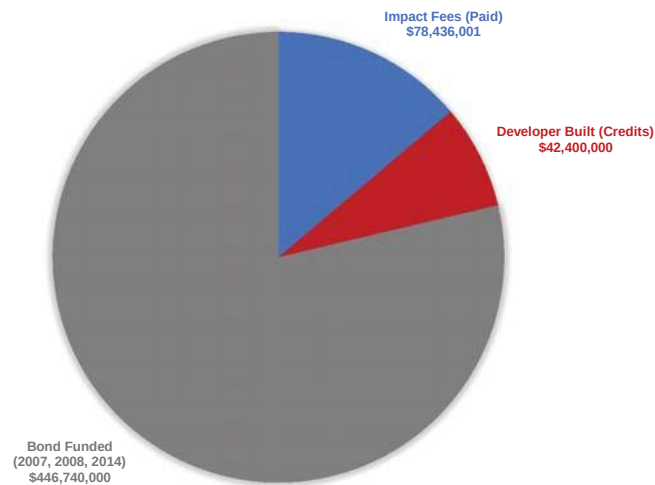
*Non-residential collection rates would continue to have a 25% reduction from residential collection rates



Comparison Cities vs. Fort Worth Collection Rate Options

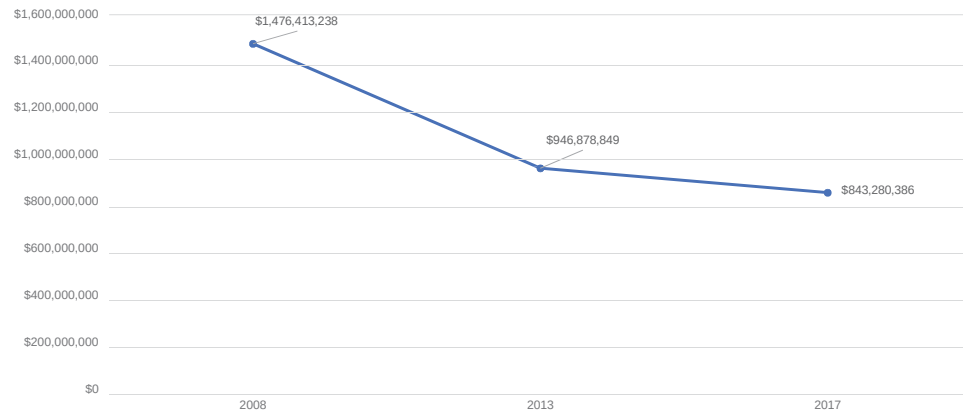


FORT WORTH ROADWAY FUNDING SOURCES (2017)





Roadway Funding Needs Over Time (2017 Dollars)



29



Collection Rate Options

LAND USE	OPTION A	OPTION B	OPTION C	OPTION D
Single Family Home	\$3,000	\$3,489	\$3,750	\$4,361
Apartment Unit	\$1,860	\$1,971	\$2,325	\$2,464
3,000 ft ² restaurant*	\$15,143	\$27,401	\$18,928	\$34,250
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50,000 ft ² Retail*	\$147,938	\$189,638	\$184,922	\$237,038
300,000 ft ² Warehouse*	\$194,625	\$258,975	\$243,281	\$323,775

City staff and
CIAC recommend
Option C

*Non-residential collection rates would continue to have a 25% reduction from residential collection rates

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Schedule

Schedule:

- January 9, 2018 – Council Public Hearing and Council Consideration of Transportation Impact Fee Study
- January 23, 2018 – Council Meeting to Adopt the Transportation Impact Fee Ordinance
- March 1, 2018 – Effective Date

QUESTIONS

Thank you

**To the Mayor and Members of the City Council****December 12, 2017**

Page 1 of 1

SUBJECT: WEST 7TH URBAN VILLAGE CORE PEDESTRIAN SAFETY IMPROVEMENTS

This Informal Report describes a staff proposal to use remaining 2014 Urban Village Bond Program funds in the West Seventh Urban Village core to improve pedestrian safety.

City staff has been working closely with the West Seventh Stakeholder Group, an informal group of 29 property owners, business owners, and neighborhood leaders, to identify opportunities to improve pedestrian safety in the district and to address parking and other concerns. Stakeholders identified sidewalk gaps and other pedestrian safety issues in the very active pedestrian area between West Seventh Street and Lancaster Avenue, west of Carroll Street and east of University Drive.

The 2014 Bond Program includes \$6 million for pedestrian street enhancements in urban villages. The intent of the bond funds is to leverage private investment in mixed-use development. Based on over \$40 million in private development in the Six Points Urban Village, the City Council appropriated \$4.05 million in 2014 Urban Village Bond Program funds to implement complete streets improvements along Race Street and Sylvania Avenue within the Six Points Urban Village. Due to an increase in construction costs, the lowest bid received for the first phase of the Six Points Urban Village improvements was approximately \$284,000 over the engineer's estimate. An M&C for the Phase 1 construction contract will be submitted for City Council approval in early 2018. Phase 2 of the Six Points improvements project is expected to be advertised for bids in February 2018. Once the Phase 2 bids are received and tabulated, staff will be able to determine how much of the 2014 Urban Village Bond Program funds will be available for the proposed West Seventh core project.

Based on the need for pedestrian safety improvements in the core area of the West Seventh Urban Village, staff proposes to expend the remaining 2014 Urban Village Bond Program funds on the design and construction of sidewalks, crosswalks, ADA curb ramps, lighting, and other pedestrian safety improvements between West Seventh Street and Lancaster Avenue, west of Carroll Street and east of University Drive. TPW is preparing preliminary cost estimates for these improvements to share with the West Seventh Stakeholder Group at a planned meeting on December 19, 2017. Staff will work with the stakeholders group to refine the scope of work for the proposed pedestrian safety improvements.

Over \$367 million in building permits have been issued in the West Seventh Urban Village since 2010, with over \$56 million issued in 2017 alone. Currently active permits exceed \$40 million, demonstrating that development activity continues to be strong within the urban village. Pedestrian safety improvements proposed for the core area will support the continued success of the West Seventh Urban Village.

Staff anticipates that the remaining 2014 Bond Program funds for urban villages will fall between \$1.0 million and \$1.5 million, depending upon the bids received for the Six Points Phase 2 project and total staff and easement acquisition costs. Once the amount of funds remaining has been determined following receipt of bids for Six Points Phase 2, staff will prepare an M&C to appropriate the remaining 2014 Urban Village Bond Program funds for pedestrian safety improvements in the West Seventh core.

Should you have questions, contact Randle Harwood, Planning and Development Director, 817-392-6101.

David Cooke
City Manager

To the Mayor and Members of the City Council**December 12, 2017**

Page 1 of 3

**SUBJECT: TAX FORECLOSED PROPERTY: ORDINANCE COMPLIANCE
AFTER SALES**

The City Council has requested information about the extent to which tax-foreclosed property tends to comply with City ordinances after the City has sold that property to new owners.

In reviewing 56 tax foreclosed properties sold in 2014 (pulling a sample far enough back to measure results over time), vacant land accounted for the majority of the properties sold. Only a few properties had code violations at the time of sale; however, over time, additional properties developed ordinance violations. Attachment "A" provides a breakdown of specific data by type, Council District, etc.

Tall grass accounted for the majority of violations, followed by property maintenance and solid waste, including dumping and neighbors illegally setting out bulk waste on vacant land. Once a violation was identified and notice given to the owner, the majority corrected the violation within 30 days. Of the 56 sample properties, only six have active code violations now. Two are substandard historic structures. The other four are recently identified property maintenance violations.

The sample data reflected that approximately 18% of the properties have again fallen behind on their taxes. Ten of the properties with delinquent taxes have or have had code violations.

Historically, hazardous structures accounted for a larger portion of foreclosed property sales. This was based on a City policy that left such properties "status quo" until the property was later sold and the new owner then assumed all responsibility. This created fire, life and safety concerns, including attractive nuisances (possible harm to children) and harboring transient occupancy. These buildings were also a blight on the neighborhood and impacted livability, property values and community safety (crime prevention through environmental design).

Code Compliance amended this policy several years ago and hazardous structures are identified and removed from the Tarrant County Constable foreclosure lists until the structures are abated, usually by a city contractor through a demolition order from the Building Standards Commission. Structures that become hazardous while held in trust by the City are demolished with the approval of the other taxing entities before the properties are sold to new owners.

Code Compliance only demolishes structures that are dangerous and/or collapse hazards. In substandard cases alone, the structures are secured and monitored for illegal entry and changes in condition. When sold, the new owner can elect to voluntarily demolish or rehabilitate. The sample data showed that 62% of substandard structures were repaired by the new owner.

If you have any questions about code violations, please contact Brandon Bennett, Code Compliance Director, at 817-392-6322. If you have questions about tax foreclosed properties, please contact Steve Cooke, Property Management Director, at 817-392-5134.

David Cooke
City Manager

To the Mayor and Members of the City Council
December 12, 2017

Page 2 of 3


**SUBJECT: TAX FORECLOSED PROPERTY: ORDINANCE COMPLIANCE
AFTER SALES**

Attachment "A"

For analysis, this report includes 56 properties sold during 2014 from the City of Fort Worth's tax foreclosed inventory. Below is a breakdown of the location of each property by Council District.

# of Properties	Council District 2	Council District 3	Council District 4	Council District 5	Council District 6	Council District 8	Council District 9
56	9 (16%)	5 (9%)	1 (2%)	14 (25%)	3 (5%)	21 (38%)	3 (5%)

The chart below shows the breakdown of vacant land versus properties with improvements (buildings). It also shows how many properties had code violations at the time of sale and those that had code violations identified after the property was sold.

# of Properties	Land Only	Land & Improvements	Properties with a Code Violation at Time of Sale	Properties with a Code Violation After Sale
56	34 (60%)	22 (40%)	11 (20%)	35 (63%)

Some properties had multiple code violations. Below is the total number of code violations and a breakdown by violation category that existed at the time of sale and after the sale. The two substandard buildings that have been in violation since the time of sale are historic structures.

No Violations	1 Violation	2 Violations	3 Violations	4 Violations	5 Violations	6 Violations	7 Violations	17 Violations
18 (32%)	12 (21%)	5 (9%)	7 (13%)	5 (9%)	5 (9%)	1 (2%)	2 (4%)	1 (2%)

Properties with a Code Violation at Time of Sale	Total Code Violations at Time of Sale	Substandard Building	Owner Repaired	Owner Demolished	Currently in Violation
11 (20%)	13	13 (100%)	8 (62%)	3 (23%)	2 (15%)

Properties with Code Violation After Sale	Total Code Violations After Sale	High Grass	Property Maintenance	Solid Waste	Zoning	Substandard Building	Health Hazard
35 (63%)	105	40 (38%)	36 (34%)	23 (22%)	3 (3%)	2 (2%)	1 (1%)

For tax foreclosed properties that had code violations identified after the sale, below is a chart showing how long it took the owners to abate the violations.

Violations After Sale	Abated Within 30 Days	Abated Within 60 Days	Abated Within 90 Days	Abated Over 90 Days	Currently in Violation
105	86 (82%)	12 (11%)	1 (1%)	2 (2%)	4 (4%)

To the Mayor and Members of the City Council
December 12, 2017

Page 3 of 3


**SUBJECT: TAX FORECLOSED PROPERTY: ORDINANCE COMPLIANCE
AFTER SALES**

High grass accounts for the majority of violations that occur after a property is sold. The chart below shows the number of high grass violations abated by the owner versus a city contractor.

# of Properties with High Grass	Grass Violations After Sale	Individual Violations Mowed by Owner	Individual Violations Mowed by Contractor	# of Properties Mowed by Contractor
19 (34%)	40	22 (55%)	18 (45%)	11 (20%)

A review of the properties for tax information was also conducted. Ten of the 56 properties owe delinquent taxes as shown below. Eight properties are tax exempt and pay no property taxes. The tax exempt properties account for 21% of the total code violations.

# of Properties	City Portion 2017 Taxes	Delinquent Taxes	Delinquent Properties	Violations at Delinquent Properties	Tax Exempt Properties	Violations at Tax Exempt Properties
56	\$10,586.28	\$9,359.65	10 (18%)	14 (12%)	8 (14%)	25 (21%)

Although city contractors have mowed 18 times since the tax foreclosure sales, the City is still receiving more in taxes than the cost to mow when considering these properties as a whole.

# of Properties Mowed by Contractor	Individual Violations Mowed by Contractor	Contractor Cost (\$65 Average)	City Portion 2017 Taxes
11 (20%)	18 (45%)	\$1,170.00	\$10,586.28

To the Mayor and Members of the City Council

December 12, 2017

Page 1 of 1

**SUBJECT: PROPOSED ZONING ORDINANCE TEXT AMENDMENTS FOR CERTAIN USES**

The purpose of this Informal Report is to initiate minor amendments to update and add the following uses in the Zoning Ordinance: 1) transient or short-term rental, 2) private event center or rental hall, and 3) nonconforming two-family dwellings. Explanations for each of these proposed amendments are provided below.

1. **Transient or Short-Term Rental:** The Zoning Ordinance currently provides a definition for Transient or Short Term Resident in Chapter 9. The use tables in Chapter 4 include bed and breakfast home, bed and breakfast inn, and hotel/motel/inn, which allow for specific types of transient or short-term rental use. Staff recommends adding the use "transient or short-term rental" to the use tables in order to clarify that the use is not allowed in residential districts outside of bed and breakfast homes or inns, and is allowed in mixed-use, commercial, and industrial districts as a commercial use.
2. **Private Event Center or Rental Hall:** The Zoning Ordinance use tables do not currently address buildings used for private events and parties, rather than for events open to the public, such as a dance hall or club. Staff currently interprets the private use as indoor amusement, which is allowed in the "E" Neighborhood Commercial district and above. Dance halls and clubs open to the public are classified as bars, and are not allowed in "E" or other districts where bars are prohibited. City Code requires dance halls open to the public to be licensed with the Police Department. Staff recommends adding private event center or rental hall to the use tables in Chapter 4 and adding a definition in Chapter 9. The definition would exclude use for events open to the public with or without a fee.
3. **Nonconforming Two-Family Dwellings:** The Zoning Ordinance prohibits the expansion of legal nonconforming uses, with the exception of one- and two-family dwellings. The intent of the exception was to allow the expansion of existing dwellings made legal nonconforming after residential uses were prohibited in commercial and industrial zoning districts. Since 2000, the City Council has rezoned "B" Two-Family zoning districts to "A-#" One Family districts where consistent with the Comprehensive Plan. The allowance for the expansion of existing two-family dwellings in "A-#" One Family districts undermines the intent of the rezoning. Staff recommends removing the exception for nonconforming two-family dwellings to expand.

Staff will brief the Zoning Commission on December 13 and anticipates action on the text amendments by the Zoning Commission on January 10 and by the City Council on February 6.

Should you have any questions, please contact Jocelyn Murphy, Planning Manager, at 817-392-6226.

David Cooke
City Manager

CITY OF FORT WORTH, TEXAS



COUNCIL PROPOSAL

Date: 12/12/17 File Number: 312	Subject: Council-Initiated Rezoning of Lost Creek Estates Neighborhood	
Proposed By: Brian Byrd and Dennis Shingleton	City Manager's Review: City Attorney's Review:	Page: PAGE 1 OF 1

It is proposed that the City Council authorize the City Manager to initiate certain zoning changes in the Lost Creek Estates neighborhood in Far West Fort Worth, in accordance with the Comprehensive Plan.

DISCUSSION:

The Neighborhood Association of Lost Creek Estates has requested zoning changes for property depicted in Attachment A. The parcels are currently zoned A-5 One Family and F General Commercial. The proposed zoning is PD Planned Development/A-IO One Family with 20-foot minimum front yard setbacks and 50% maximum lot coverage, site plan waived. The vast majority of the lots are 10,000 square feet in size or larger. The existing golf clubhouse is zoned F and the golf course is allowed in all One Family zoning districts.

City staff has received a development plan for subdividing the Lost Creek golf course into a single-family subdivision with minimum lot sizes of 7,200 square feet. Based on the development plan provided, the project is vested to the 5,000 square foot minimum lot size in A-5 zoning. The proposed PD/A-10 zoning would help protect the neighborhood from future subdivisions that are inconsistent with the prevailing lot sizes.

LEGALITY:

The Department of Law finds that this proposal is legal and that it is within the authority of the City Council.

FISCAL NOTE:

The Director of Finance certifies that this action will have no material effect on City funds.

CITY MANAGER'S COMMENT:

The City Manager has no objection to the proposed Council-initiated zoning changes.

PROPOSED BY:



Brian Byrd

Council Member

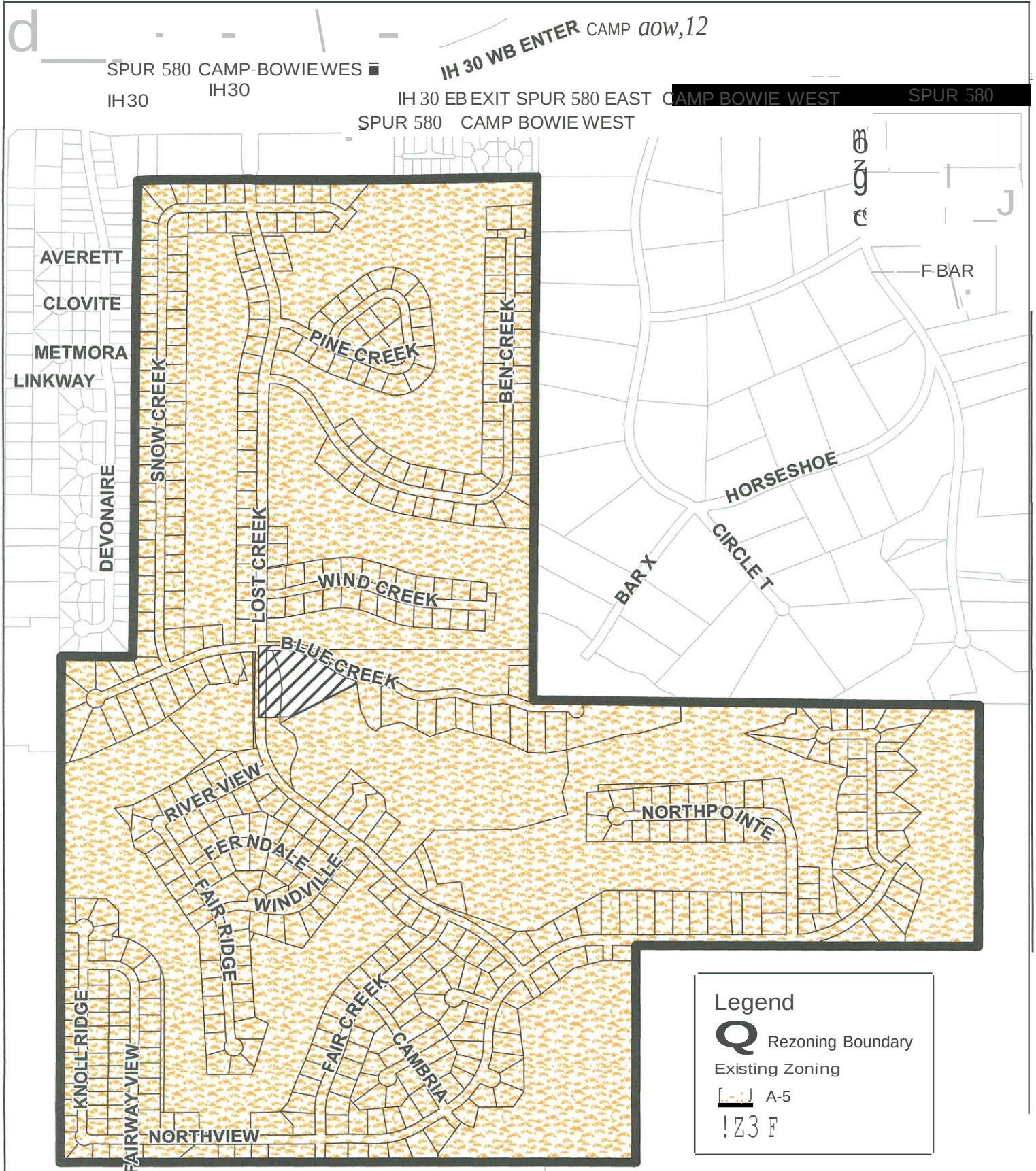


Dennis Shingleton
Council Member

Lost Creek Estates: Proposed Zoning Change

From: "A-5" One-Family and "F" General Commercial, To: "PD" Planned Development for A-10 One Family with 20-foot minimum front yard setbacks and 50% maximum lot coverage, site plan waived

ATTACHMENT A



0 400 800 1,200 1,600 Feet

Planning and Development
Department 12/4/2017-BK

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FORT WORTH

A Resolution

NO. _____

ADOPTING THE CITY OF FORT WORTH'S 2018 FEDERAL LEGISLATIVE PROGRAM

WHEREAS, the 115th Congress convened in January 2017 and will continue throughout 2018; and

WHEREAS, during the fall of 2017, the Governmental Relations staff, in conjunction with the City's federal legislative consultants, received input from various members of the Fort Worth City Council, the City Manager's office, and department directors to identify the City's programmatic and funding needs that could, potentially, be resolved by Congressional or federal administrative actions; and

WHEREAS, based on those recommendations, the Governmental Relations staff and federal legislative consultants made a presentation to the Legislative and Intergovernmental Affairs Committee on November 7, 2017 for review of the recommendations; and

WHEREAS, following the Committee's approval of the proposed program, the proposal was presented to the full City Council on November 14, 2017; and

WHEREAS, following that presentation, staff was directed to proceed with a resolution for the City Council's approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH THAT:

1. The 2018 Federal Legislative Program as outlined in the attached document is hereby adopted; and
2. The City Manager is hereby authorized and directed to distribute copies of the City's 2018 Federal Legislative program to members of Congress, to other cities, and to other interested parties; and



3. The appropriate City officials are authorized and directed to send letters of support or to meet with federal officials to discuss the City's position on the attached initiatives; and

4. The City's Government Relations staff and the City's federal legislative consultants are authorized and directed to take the appropriate actions to advance the 2018 Federal Legislative Program before Congress, the Administration and corresponding federal agencies.

Adopted the _____ day of December, 2017.

ATTEST:

By: _____

Mary J. Kayser, City Secretary





FEDERAL ADMINISTRATIVE PRIORITIES FOR 2018

Pursuing Community Development and Renewal

- Community Development Block Grant (CDBG)
- Community Services Block Grant (CSBG)
- New Markets Tax Credit (NMTC)
- Second Chance Act
- Low Income Home Energy Assistance Program (LIHEAP/WAP)
- HOME Grants
- Low Income Housing Tax Credits
- Education Opportunity Programs
- Healthy Communities Initiative
- Long-term Transportation Reauthorization/"Highway Trust Fund"
- HHS and Community Health
- Urban Park and Recreation Recovery (UPARR)
- Land and Water Conservation Fund Reauthorization/Full Funding
- Museum and Library Funding (IMLS Reauthorization)
- Energy/Sustainability Grants
- Flood Insurance Premiums
- Employment Non-discrimination Initiatives
- Increased Funding Sources for Homeowner Lead Removal

Exploring Economic Development Opportunities

- Mixed Income Community Development Funding
- Municipal Debt Income Tax Exemption
- State and Local Tax Deductibility
- Collection of Remote Sales Taxes
- Internet and Wireless Tax Authority
- Municipal Bond Access and Liquidity (HQLA, Dodd Frank)
- Federal Aviation and Contract Tower Funding Increases
- Clean Energy and Natural Gas Initiatives
- Management and Collection for use on Local Rights of Way
- Wet Weather Facility

Fighting for Public Safety Funding and Support

- Emergency Management Preparedness Grants (EMPG)
- Homeland Security Top 10 Re-Designation for Urban Areas Security Initiative (UASI) funding
- CASA Funding (innovative weather satellite pilot)
- Metropolitan Medical Response System (MMRS)
- Broadband Spectrum for First Responders
- Opposition to Federal Collective Bargaining Legislation

Federal Congressional Priorities for 2018

Supporting the Trinity River Vision

Summary: Fort Worth is one of the fastest growing large cities in America. The Trinity River Vision (TRV) project is a key element in flood control, recreational river access, and sustaining our enormous growth and capturing its full potential. The TRV will drive new economic development north and east of our current downtown while providing much needed urban renewal to these communities. Substantial federal funding for the continued development of TRV was secured in the 114th Congress. Ongoing support for TRV will remain a key priority in the 115th Congress.

Fighting for Mobility Improvements

Summary: Traditional and alternative forms of transit are essential to Fort Worth's current and planned investments in economic growth and community development. Fort Worth is completing transformative infrastructure improvements that will increase access to jobs and encourage new residential and business developments. Support for ongoing highway improvements, robust passenger rail, enhanced public transportation systems, and alternative transit opportunities, including bike trails, will be continuing priorities in the 2nd Session of the 115th Congress.

Supporting Our Local Defense Economy

Summary: Fort Worth's economic growth and development is inextricably tied to the health of America's military and defense industries. The Naval Air Station Joint Reserve Base (NASJRB) and Fort Worth's synergistic relationship with top military contractors in the United States are models for many cities across our nation. Continuing support for NASJRB and sustaining the growth of our defense contracting industries will be a key priority. Additionally, Fort Worth is home to a large and growing population of active duty and reservist military personnel as well as veterans of all ages. Supporting those who have served and continue to serve our country will be an ongoing priority in the 115th Congress.

Support for Educational Development

Summary: Fort Worth's continued growth and economic success depends in large part on our city's ability to deliver quality educational opportunities for our future workforce. Families in our community deserve access to programs that provide a diverse continuum of educational resources with a particular emphasis on workforce development, especially in STEM. Supporting high school programs that encourage workforce preparedness, better equipping students for the needs of today's job market, will be a priority in our Washington, DC engagement in 2018. Additionally, early childhood education programs are critical to the long-term success of Fort Worth's school aged children. Identifying opportunities to enhance and create programs that increase quality and access to early childhood education, including quality pre-kindergarten programs in Fort Worth, will be a key priority in the 115th Congress.

Calling on Congress to Reform America's Broken Immigration System

Summary: The City of Fort Worth is a large and growing community, deeply rooted in diverse and multicultural Texas traditions. For more than 140 years, laws governing and regulating immigration to our country have been the exclusive responsibility of the United States Congress.¹ As a community that chooses to stand united, the City of Fort Worth calls on the United States Congress to fulfill its duty to the American public and pass immigration reforms in 2018 that strengthen our nation's rule of law and sovereignty, beginning at our national borders, while also treating all people, regardless of their origin, with the dignity and respect our nation's shared values and principles of democracy demand.

¹ *Chy Lung v. Freeman*, 92 U.S. 275 (1875)

GENERAL LEGISLATIVE POLICY

- ❖ As a general policy, the City of Fort Worth seeks to preserve its authority to responsibly govern the city, its citizens, and its property. The City supports any legislation viewed as advancing the City's Comprehensive Plan or the City's Strategic Goals; or that improves the health, safety, and welfare of its citizens; or that reduces the cost of governing the City.

- ❖ In addition, the City will oppose any legislation viewed as detrimental to its Comprehensive Plan or its Strategic Goals; or that is contrary to the health, safety, and welfare of its citizens; or that mandates increased costs or decreased revenues; or that would diminish the fundamental authority of the City.

A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S ALLOTTED VOTES FOR THE BOARD OF DIRECTORS OF THE TARRANT APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, an appraisal district is governed by a board of directors appointed by vote of the governing bodies of the taxing units that participate in the district; and

WHEREAS, each governing body must determine its votes by resolution and submit the resolution to the district's chief appraiser; and

WHEREAS, directors serve two-year terms commencing on January 1 of even-numbered years; and

WHEREAS, it is necessary to elect candidates as directors of the Tarrant Appraisal District Board for the two-year term commencing January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's six hundred and ten (610) allotted votes be and are hereby cast for candidate Joe Potthoff for director of the Tarrant Appraisal District.

Adopted this _____ day of _____ 2017.

ATTEST:

By: _____
Mary Kayser, City Secretary



A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S ALLOTTED VOTES FOR THE BOARD OF DIRECTORS OF THE DENTON CENTRAL APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, an appraisal district is governed by a board of directors appointed by vote of the governing bodies of the taxing units that participate in the district; and

WHEREAS, each governing body must determine its votes by resolution and submit the resolution to the district's chief appraiser; and

WHEREAS, directors serve two-year terms commencing on January 1 of even-numbered years; and

WHEREAS, it is necessary to elect candidates as directors of the Denton Central Appraisal District Board for the two-year term commencing January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's thirty-six (36) allotted votes be and are hereby cast for candidate George Pryor for director of the Denton Central Appraisal District.

Adopted this _____ day of _____ 2017.

ATTEST:

By: _____
Mary Kayser, City Secretary



A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S ALLOTTED VOTES FOR THE BOARD OF DIRECTORS OF THE PARKER COUNTY APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, an appraisal district is governed by a board of directors appointed by vote of the governing bodies of the taxing units that participate in the district; and

WHEREAS, each governing body must determine its votes by resolution and submit the resolution to the district's chief appraiser; and

WHEREAS, directors serve two-year terms commencing on January 1 of even-numbered years; and

WHEREAS, it is necessary to elect candidates as directors of the Parker County Appraisal District Board for the two-year term commencing January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's five (5) allotted votes be and are hereby cast for candidate Steve Harris for director of the Parker County Appraisal District.

Adopted this _____ day of _____ 2017.

ATTEST:

By: _____
Mary Kayser, City Secretary



A Resolution

NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, CASTING THE CITY OF FORT WORTH'S ALLOTTED VOTES FOR THE BOARD OF DIRECTORS OF THE WISE COUNTY APPRAISAL DISTRICT

WHEREAS, the Texas Property Tax Code requires the creation of a tax appraisal district in each county in the State of Texas; and

WHEREAS, an appraisal district is governed by a board of directors appointed by vote of the governing bodies of the taxing units that participate in the district; and

WHEREAS, each governing body must determine its votes by resolution and submit the resolution to the district's chief appraiser; and

WHEREAS, directors serve two-year terms commencing on January 1 of even-numbered years; and

WHEREAS, it is necessary to elect candidates as directors of the Wise County Appraisal District Board for the two-year term commencing January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

The City of Fort Worth's one (1) allotted vote be and is hereby cast for candidate Mike Hurd for director of the Wise County Appraisal District.

Adopted this _____ day of _____ 2017.

ATTEST:

By: _____
Mary Kayser, City Secretary



A Resolution

NO. _____

APPROVING A RESOLUTION ADOPTED BY THE COMMISSIONERS COURT OF TARRANT COUNTY TO ACQUIRE BY EMINENT DOMAIN, IF NECESSARY, A PARCEL OF LAND LOCATED WITHIN THE TERRITORIAL JURISDICTION OF THE CITY OF FORT WORTH, CONSISTING OF A TOTAL OF APPROXIMATELY 0.049 ACRES, FOR THE CONSTRUCTION, EXTENSION, IMPROVEMENT, OR DEVELOPMENT OF OAK GROVE ROAD SOUTH AT OAK GROVE LANE

WHEREAS, on October 10, 2017, the Commissioners Court of Tarrant County (“The County”) adopted a Resolution, a full and complete copy of which is attached hereto as Exhibit “A,” (“Resolution”) declaring that acquisition of a certain identified parcel of land located within the territorial limits of the City of Fort Worth, consisting of a total of approximately 0.049 acres, is a public necessity and necessary and proper for the construction, extension, improvement, or development of Oak Grove Road South at Oak Grove Lane, a public roadway, with such parcel identified and described in the attached Exhibit “B;”

WHEREAS, Texas Transportation Code Section 251.101(a) requires The County to receive consent from the governing body of the municipality before The County can acquire by eminent domain any interest in real property located in the municipality;

WHEREAS, The County has requested that the City Council consent to the acquisition by approving the Resolution to acquire by eminent domain, if necessary, the parcel identified in Exhibit B; and

WHEREAS, the City Council does not object to The County’s acquisition by eminent domain, if necessary, of the identified parcel for the Oak Grove Road South at Oak Grove Lane project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS THAT:

The City Council of the City of Fort Worth approves the attached Resolution adopted by The County and consents to The County acquiring by eminent domain, if necessary, the parcel described in Exhibit B of this resolution.

Adopted this _____ day of _____ 2017.

ATTEST:

By: _____

Mary Kayser, City Secretary



EXHIBIT A

RESOLUTION AND ORDER DECREERING PUBLIC NECESSITY
FOR A PUBLIC PROJECT AT OAK GROVE ROAD SOUTH
AT OAK GROVE ROAD LANE;
AUTHORIZING ACQUISITION AND PAYMENT OF COMPENSATION

THE STATE OF TEXAS §

COUNTY OF TARRANT §

WHEREAS, on this 10th day of October 2017, at a regular meeting of the Commissioners Court of Tarrant County, Texas, sitting as the governing body of Tarrant County, upon motion of Commissioner J. D. Johnson, seconded by Commissioner Andy Nguyen, duly put and carried:

RESOLUTION

RESOLVED, THAT WHEREAS, the Commissioners Court has received and reviewed the plans for a public project known as Oak Grove Road South at Oak Grove Lane located in Tarrant County, Texas, and;

WHEREAS, the Commissioners Court finds that in order to promote the public safety, to facilitate the safety and movement of traffic and to preserve the financial investment of Tarrant County, Texas, in its roadways, a public necessity exists to establish a sight distance on the horizontal roadway curve for the intersection of said project;

ORDER

NOW, THEREFORE, IT IS ORDERED AND DECREED that in order to promote the public safety, to facilitate the safety and movement of traffic and to preserve the financial investment of Tarrant County, Texas, in its roadways, a public necessity exists for the accomplishment of a public project known as Oak Grove Road South at Oak Grove Lane, that the plans to establish a sight distance on the existing horizontal roadway curve for said intersection and for, construction,

operation and maintenance of said project hereby be approved; that public necessity requires the acquisition by donation, purchase, condemnation or otherwise of the land and improvements, if any, located within the alignment of said projects; that the Right of Way Section of the Tarrant County Transportation Services Department is authorized to obtain and make payment for appraisals, engineering reports, surveys, title information, closing costs, removal of improvements, relocation, environmental testing, utility relocation and/or any other necessary or appropriate items, to secure by donation, if possible, and/or to make an official offer of a specific amount for the purchase of either an easements or the fee simple interest in and to each separate tract situated within such alignment, that the Criminal District Attorney be and is hereby authorized and directed to file or cause to be filed, to spend all reasonable and necessary legal expenses, and to carry through to final judgment, proceedings in eminent domain and to acquire thereby an easement or the fee simple interest for said purposes in each of said tracts which cannot be acquired as aforesaid by donation or purchase; that the Right of Way Section of the Transportation Services Department, the Criminal District Attorney, the County and District Clerks, and the County Auditor be and are hereby authorized and directed to perform any and all necessary acts within their respective spheres of official duties towards the final acquisition of each and all of the tracts of land, or interest therein, together with the improvements, if any, thereon, within the alignment of said projects and the payment of compensation therefore, further, it does not obligate Tarrant County, Texas to spend any specific amount of money on the above-described project.

TARRANT COUNTY, TEXAS

BY:


COUNTY JUDGE

The above has been assigned Court Order No. 126349, and recorded in Volume 133,
of the Commissioners Court Minutes.

Charles Winchester
Deputy for County Clerk

Approval Form for Criminal District Attorney*

Richard W. Allen
Assistant Criminal District Attorney

October 10, 2017

*By law, the Criminal District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own attorney.

CERTIFICATION OF FUNDS AVAILABILITY #18,000.00 A

S. Renee Tidwell
S. RENEE TIDWELL, COUNTY AUDITOR

EXHIBIT B

Parcel 1
County Road 1004
Project No. 1004-15-01
Date: August 18, 2017
Exhibit A, Page 1 of 1

BOUNDARY DESCRIPTION

BEING all that certain tract, parcel, or lot of land called to be located in the HIRAM LITTLE SURVEY, Abstract No. 930, Tarrant County, Texas, being a portion of the tract of land described as TRACT I in the deed to Ernest R. Eggleston and wife, Helen Riley Eggleston, recorded in Volume 6752, Page 1655, Deed Records, Tarrant County, Texas (D.R.T.C.T.), and being a portion of the tract of land described as the "Oak Grove Property" awarded to Helen Ruth Eggleston in the Decree of Divorce recorded in Volume 8045, Page 1026, D.R.T.C.T., and more particularly described as follows:

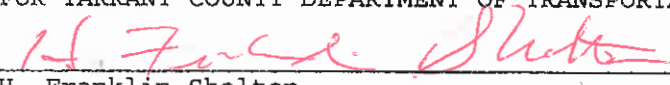
BEGINNING at a ½" rebar rod found for the southeast corner of said Eggleston tract, said corner being by descriptions 4661.1 feet East, 436.8 feet North, and 434.18 feet S 00°23'43" E from the southwest corner of said HIRAM LITTLE SURVEY;

THENCE N 89°06'29" W, 31.01 feet (deed - West) with the south line of said Eggleston tract to a PK nail set, and from which a 5/8" rebar rod found for the southwest corner of said Eggleston tract bears N 89°06'29" W, 418.99 feet;

THENCE N 12°50'37" E, passing a ½" rebar rod with aluminum cap stamped "TARRANT COUNTY" set at 35.00 feet, passing a ½" rebar rod with aluminum cap stamped "TARRANT COUNTY" set at 70.00 feet, , passing a ½" rebar rod with aluminum cap stamped "TARRANT COUNTY" set at 105.00 feet, and continuing for a total distance of 140.78 feet to a ½" rebar rod with aluminum cap stamped "TARRANT COUNTY" set in the east line of said Eggleston tract, and from which a ¾" rebar rod found for the northeast corner of said Eggleston tract bears N 00°07'06" E, 298.68 feet;

THENCE S 00°07'06" W, 137.74 feet (deed - S 00°23'43" E) with said east line to the POINT OF BEGINNING, containing 0.049 acres of land, more or less, which is comprised of 0.031 acres in existing road use and right-of-way easement (Volume 1874, Page 561, D.R.T.C.T.), and 0.018 acres of additional right-of-way as surveyed on the ground March, 2015, with monuments set August, 2017, by Tarrant County Department of Transportation Services. The bearings recited herein are based on the Texas Coordinate System, North Central Zone, as derived using GPS observations tied to the Western Data Systems Texas Cooperative Network which is referenced to NAD83 (2011) EPOCH 2010.

FOR TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES:


H. Franklin Shelton

date 08-21-2017

Texas Registered Professional Land Surveyor No. 4806

A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER TWO, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (SPEEDWAY TIF)

WHEREAS, the City Council of the City of Fort Worth (the "City Council") previously adopted Ordinance No. 12323 creating Tax Increment Reinvestment Zone Number Two, City of Fort Worth, Texas (the "Reinvestment Zone"); and

WHEREAS, Ordinance No. 12323 provides that the Reinvestment Zone is to be overseen by a nine (9)-member Board of Directors (the "Board"), of which one (1) member is the State Senator whose district lies within the Reinvestment Zone or a designee; one (1) member is the State Representative whose district lies within the Reinvestment Zone or a designee; the Northwest Independent School District and Denton County, if they have elected to contribute tax increment to the Reinvestment Zone, may appoint one (1) member each; and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 12323; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person's term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board's chairperson for a term of one (1) year beginning January 1 of the year:



NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for the terms beginning on January 1, 2018, and expiring as indicated below:

NAME:

Dennis Shingleton
Carlos Flores
Kenton Nelson
Phillip Vaden
Tom Kelly

EXPIRATION OF TERM:

December 31, 2019
December 31, 2019
December 31, 2019
December 31, 2019
December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

NAME

Tye Sheets Pierpoint
Mel Fuller
Tan Parker
Karen Rue

APPOINTING ENTITY

City of Fort Worth
City of Fort Worth
City of Fort Worth
State Senator

EXPIRATION OF TERM

December 31, 2018
December 31, 2018
December 31, 2018
December 31, 2019

3. The City Council hereby appoints Dennis Shingleton as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12 day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER THREE, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (DOWNTOWN TIF)

WHEREAS, the City Council of the City of Fort Worth (the "City Council") previously adopted Ordinance No. 12324 creating Tax Increment Reinvestment Zone Number Three, City of Fort Worth, Texas (the "Reinvestment Zone"); and

WHEREAS, Ordinance No. 12324 provides that the Reinvestment Zone is to be overseen by a nine (9)-member Board of Directors (the "Board"), of which one (1) member is the State Senator whose district lies within the Reinvestment Zone or a designee; one (1) member is the State Representative whose district lies within the Reinvestment Zone or a designee; the Fort Worth Independent School District, Tarrant County College District, and Tarrant County, if they have elected to contribute tax increment to the Reinvestment Zone, may appoint one (1) member each; and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 12324; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person's term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board's chairperson for a term of one (1) year beginning January 1 of the year:



NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Bryan Byrd	City of Fort Worth	December 31, 2019
Ann Zadeh	City of Fort Worth	December 31, 2019
Johnny Campbell	City of Fort Worth	December 31, 2019
Dr. Eugene Giovannini	Tarrant County College District	December 31, 2019
Scott Rule	Tarrant County Hospital District	December 31, 2019
Adrian Murray	State Senator	December 31, 2019
Roy C. Brooks	Tarrant County	December 31, 2018
Victor Henderson	Tarrant County Water District	December 31, 2018
Rep. Nicole Collier	State Representative	December 31, 2018

2. The City Council hereby appoints Ann Zadeh as the Board's chairperson for calendar year 2018.
3. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER FOUR, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (SOUTHSIDE TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 13259 creating Tax Increment Reinvestment Zone Number Four, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 13259 provides that the Reinvestment Zone is to be overseen by a nine (9)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 13259; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Kelly Allen Gray	December 31, 2019
Early Davis	December 31, 2019
Kristin Cmarenno	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Ann Zadeh	City of Fort Worth	December 31, 2018
Roy C. Brooks	City of Fort Worth	December 31, 2018
Steve Townsend	Tarrant County	December 31, 2018
Mark McClendon	Tarrant County College District	December 31, 2019
Scott Rule	Tarrant County Hospital District	December 31, 2019
Linda Christie	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Ann Zadeh as the Board's chairperson for calendar year 2018.

4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER SIX, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (RIVERFRONT TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 15325 creating Tax Increment Reinvestment Zone Number Six, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 15325 provides that the Reinvestment Zone is to be overseen by an eleven (11)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 15325; and

WHEREAS, the terms for some Board members expired on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Roy C. Brooks	December 31, 2019
G.K. Maenius	December 31, 2019
Lisa McMillan	December 31, 2019
Nina Petty	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Ann Zadeh	City of Fort Worth	December 31, 2018
Dionne Bagsby	City of Fort Worth	December 31, 2018
Cathy Young Junior	City of Fort Worth	December 31, 2018
Steve Townsend	Tarrant County	December 31, 2018
Mark McClendon	Tarrant County College District	December 31, 2019
Scott Rule	Tarrant County Hospital District	December 31, 2019
Linda Christie	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Ann Zadeh as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER SEVEN, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (NORTH TARRANT PARKWAY TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 15774 creating Tax Increment Reinvestment Zone Number Seven, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 15774 provides that the Reinvestment Zone is to be overseen by a thirteen (13)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 15774; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Cary Moon	December 31, 2019
Dennis Shingleton	December 31, 2019
Clint Abernathy	December 31, 2019
Glenn Wallace	December 31, 2019
Jarred Howard	December 31, 2019
Chuck Tackett	December 31, 2019
Neftali Ortiz	December 31, 2019
Russell Fuller	December 31, 2019
Russell Laughlin	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Ken Kristofek	City of Fort Worth	December 31, 2018
Bill Miller	City of Fort Worth	December 31, 2018
Gary Fickes	Tarrant County	December 31, 2018
Linda Christie	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Cary Moon as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER EIGHT, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (LANCASTER CORRIDOR TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 15775 creating Tax Increment Reinvestment Zone Number Eight, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 15775 provides that the Reinvestment Zone is to be overseen by an eleven (11)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 15775; and

WHEREAS, the terms for some Board members expire on December 31, 2017 and the City Council wishes to make appointments to those places for terms beginning January 1, 2018 at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring on the dates indicated below:



<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Kelly Allen-Gray	City of Fort Worth	December 31, 2019
David Parker	City of Fort Worth	December 31, 2019
Jack Clark	City of Fort Worth	December 31, 2019
Patti Gearhart Turner	City of Fort Worth	December 31, 2019
Richard Casarez	City of Fort Worth	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Jungus Jordan	City of Fort Worth	December 31, 2018
Ann Zadeh	City of Fort Worth	December 31, 2018
Gloria Starling	City of Fort Worth	December 31, 2018
Roy C. Brooks	Tarrant County	December 31, 2018
Dr. Eugene Giovannini	Tarrant County College District	December 31, 2019
Marty Leonard	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Jungus Jordan as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER NINE, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (TRINITY RIVER VISION TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 15797 creating Tax Increment Reinvestment Zone Number Nine, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 15797, as amended by Ordinance No. 16005, provides that the Reinvestment Zone is to be overseen by a fifteen (15)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 15797; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Dana Schenck	City of Fort Worth	December 31, 2019
Gary Walker	City of Fort Worth	December 31, 2019
Leah King	City of Fort Worth	December 31, 2019
Merianne Roth	City of Fort Worth	December 31, 2019
Jack Stevens	City of Fort Worth	December 31, 2019
Roy C. Brooks	City of Fort Worth	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Dennis Shingleton	City of Fort Worth	December 31, 2018
Carlos Flores	City of Fort Worth	December 31, 2018
Victor Hernderson	City of Fort Worth	December 31, 2018
G. K. Maenius	City of Fort Worth	December 31, 2018
Tom Purvis	City of Fort Worth	December 31, 2018
J.D. Johnson	Tarrant County	December 31, 2018
Dr. Eugene Giovannini	Tarrant County College District	December 31, 2019
Scott Rule	Tarrant County Hospital District	December 31, 2019
Jim Lane	Tarrant Regional Water District	December 31, 2019

3. The City Council hereby appoints Dennis Shingleton as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER TEN, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (LONE STAR TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 16002 creating Tax Increment Reinvestment Zone Number Ten, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 16002 provides that the Reinvestment Zone is to be overseen by an eleven (11)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 16002; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Dennis Shingleton	December 31, 2019
Brian Byrd	December 31, 2019
Andre McEwing	December 31, 2019
Steven Andognini	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Carlos Flores	City of Fort Worth	December 31, 2018
Mike Berry	City of Fort Worth	December 31, 2018
J. D. Granger	City of Fort Worth	December 31, 2018
Gary Fickes	Tarrant County	December 31, 2018
Mark McClendon	Tarrant County College District	December 31, 2019
Scott Rule	Tarrant County Hospital District	December 31, 2019
Linda Christie	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Sal Espino as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER TWELVE, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (EAST BERRY RENAISSANCE TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 17061-07-2006 creating Tax Increment Reinvestment Zone Number Twelve, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 17061-07-2006 provides that the Reinvestment Zone is to be overseen by an eleven (11)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 17061-07-2006; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Bob Smith	December 31, 2019
Christopher Lewis	December 31, 2019
Martha Toombs	December 31, 2019
Pamela Corbett Murrin	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Kelly Allen Gray	City of Fort Worth	December 31, 2018
Dennis Shingleton	City of Fort Worth	December 31, 2018
Wayne Carson	City of Fort Worth	December 31, 2018
Cathy Young Junior	Tarrant County	December 31, 2018
Mark McClendon	Tarrant County College District	December 31, 2019
Scott Rule	Tarrant County Hospital District	December 31, 2019
Linda Christie	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Kelly Allen Gray as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER THIRTEEN, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (WOODHAVEN TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 17889-11-2007 creating Tax Increment Reinvestment Zone Number Thirteen, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 17889-11-2007 provides that the Reinvestment Zone is to be overseen by an eleven (11)-member Board of Directors (the “Board”), of which each taxing unit that levies taxes on real property in the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 17889-11-2007; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Zach Burt	December 31, 2019
Ken Devero	December 31, 2019
Vernell Sturns	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Cary Moon	City of Fort Worth	December 31, 2018
Gyna Bivens	City of Fort Worth	December 31, 2018
Patrick E. Winfield II	City of Fort Worth	December 31, 2018
Ken Newell	City of Fort Worth	December 31, 2018
Cathy Young Junior	Tarrant County	December 31, 2018
Mark McClendon	Tarrant County College District	December 31, 2019
Scott Rule	Tarrant County Hospital District	December 31, 2019
Linda Christie	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Cary Moon as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

APPOINTING CERTAIN MEMBERS TO THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER FOURTEEN, CITY OF FORT WORTH, TEXAS; ACKNOWLEDGING THE APPOINTMENT OF THE OTHER CURRENT MEMBERS OF THE BOARD AND APPOINTING A CHAIRPERSON FOR THE BOARD (TRINITY LAKES TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 20505-11-2012 creating Tax Increment Reinvestment Zone Number Fourteen, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 20505-11-2012 provides that the Reinvestment Zone is to be overseen by a seven (7)-member Board of Directors (the “Board”), of which each taxing unit that has approved the payment of all or part of the tax increment produced by the unit into the tax increment fund for the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 20505-11-2012; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for terms beginning on January 1, 2018, and expiring as indicated below:



<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Cary Moon	December 31, 2019
Bob Riley	December 31, 2019
Mike Brennan	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Gyna Bivens	City of Fort Worth	December 31, 2018
Ryan Martin	City of Fort Worth	December 31, 2018
Cathy Young Junior	Tarrant County	December 31, 2018
Linda Christie	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Gyna Bivens as the Board's chairperson for calendar year 2018.
4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



A Resolution

NO. _____

ACKNOWLEDGING THE APPOINTMENT OF THE CURRENT MEMBERS OF THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER FIFTEEN, CITY OF FORT WORTH, TEXAS AND APPOINTING A CHAIRPERSON FOR THE BOARD (STOCKYARDS/NORTHSIDE TIF)

WHEREAS, the City Council of the City of Fort Worth (the “City Council”) previously adopted Ordinance No. 21550-12-2014 creating Tax Increment Reinvestment Zone Number Fifteen, City of Fort Worth, Texas (the “Reinvestment Zone”); and

WHEREAS, Ordinance No. 21550-12-2014 provides that the Reinvestment Zone is to be overseen by a nine (9)-member Board of Directors (the “Board”), of which each taxing unit that has approved the payment of all or part of the tax increment produced by the unit into the tax increment fund for the Reinvestment Zone has the right to appoint one (1) member each and the City Council has the right to appoint all remaining members; and

WHEREAS, House Bill 2853, which was passed by the 82nd Texas Legislature and took effect on June 17, 2011, amended Section 311.009 of the Texas Tax Code regarding the appointment of members to the Board of tax increment reinvestment zones and prevails over any conflicting provision of Ordinance No. 21550-12-2014; and

WHEREAS, Section 311.009(c) of the Texas Tax Code provides that Board members shall be appointed for a term of two (2) years unless otherwise indicated; and

WHEREAS, the terms for some Board members expire on December 31, 2017, and the City Council wishes to make appointments to those places for terms beginning January 1, 2018, at this time; and

WHEREAS, the City Council has the right, at any time and for any reason, to appoint an individual to the Board to replace any current member appointed by the City Council for the remainder of that person’s term; and

WHEREAS, Section 311.009(f) of the Texas Tax Code provides that the City Council must appoint one (1) member of the Board to serve as the Board’s chairperson for a term of one (1) year beginning January 1 of the year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

1. The City Council hereby appoints the persons listed below to the Board for



terms beginning on January 1, 2018, and expiring as indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Dennis Shingleton	City of Fort Worth	December 31, 2019
Teresa Ayala	City of Fort Worth	December 31, 2019
Hub Baker	City of Fort Worth	December 31, 2019
Pam Minick	City of Fort Worth	December 31, 2019
Al Saenz	City of Fort Worth	December 31, 2019

2. The City Council hereby acknowledges that the following persons have been appointed to the Board by the following entities for terms expiring on the dates indicated below:

<u>NAME</u>	<u>APPOINTING ENTITY</u>	<u>EXPIRATION OF TERM</u>
Carlos Flores	City of Fort Worth	December 31, 2018
Steve Townsend	Tarrant County	December 31, 2018
Dr. Eugene Giovannini	Tarrant County College District	December 31, 2018
Jim Lane	Tarrant Regional Water District	December 31, 2018

3. The City Council hereby appoints Carlos Flores as the Board's chairperson for calendar year 2018.

4. The City Council hereby reserves the right, at any time and for any reason, to remove a Board member appointed by the City Council and to appoint individuals to the Board to replace any of the City Council-appointed Board members.

AND IT IS SO RESOLVED.

ADOPTED this 12th day of December, 2017

ATTEST:

By: _____

Mary Kayser, City Secretary



No Documents for this Section

CITY COUNCIL MEETING

Tuesday, December 12, 2017

RISK MANAGEMENT REPORTING PERIOD 11/29/2017 – 12/5/2017

Claims listed on this report have been received in the Risk Management Division claims office and either have been or will be thoroughly investigated. The decision whether or not to accept liability is predicated on applicable provisions of the Texas Tort Claims Act. If any claimant contacts you, please refer them to Mark Barta ext. 7790 or Sophia Gatewood ext. 7784. Thank you.

CLAIMANT	DATE RECEIVED	DATE OF INCIDENT	LOCATION	INCIDENT TYPE	ALLEGATION	DEPT	ESTIMATE	INJURY
Wilson, Patricia	11/30/2017	07/22/2017	Gid Hooper	General Liability	Sip/Fall	PACS	No	Yes
Moss, Anette	11/30/2017	11/23/2017	Beach St	General Liability	Pothole	TPW	No	No
Puga, Jesse	11/30/2017	6/23/2017	TPW	Employment	Discrimination	TPW	No	No
Meyer, Marshall	11/30/2017	10/2/2017	Police	Employment	Discrimination	Police	No	No
Nitetrain Coach Company, Inc.	12/1/2017	11/18/2017	Rodeo Plaza	General Liability	Damage from Gate	Public Events	Yes	No
Gonzalez, Blanca	12/1/2017	11/18/2017	Barbell Ln	General Liability	Damage from Light Pole	TPW	No	No
Auraham, Moshe	12/5/2017	10/2/2017	Lubbock Ave	General Liability	Damage from Trees	PACS	Yes	No
Friedman, Mike	12/5/2017	8/2/2017	Camp Bowie	General Liability	Zoning Dispute	Planning	Yes	No
Bedore, Johnny	12/5/2017	12/03/2017	I-35	General Liability	Road Debris Damage	Police	No	No
Hernandez, David	12/5/2017	10/2/2017	I-30	Auto	Spike Strip Damage	Police	No	No

No Documents for this Section

No Documents for this Section

No Documents for this Section

No Documents for this Section